

City of Florissant, Missouri



MINOR SUBDIVISION ADMINISTRATIVE REVIEW

Thomas J Goldkamp, EI, City Engineer
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Subdivision: _____ Zoning: _____

Petitioner's Name: _____

Address: _____ Phone: _____

Engineer/Surveyor/Agent: _____

Address: _____

Phone: _____ Facsimile: _____

I. FINAL PLAT

A. Have 21 Prints & 1 Set of Tracings Been Submitted? Yes N/A No

B. Does the Final Plat Contain the Following:

- | | | | |
|---|-----|-----|----|
| 1. Location Map | Yes | N/A | No |
| 2. US Survey | Yes | N/A | No |
| 3. Section, Township & Range Lines | Yes | N/A | No |
| 4. The Square Footage of Each Lot | Yes | N/A | No |
| 5. All Proposed & Existing Streets, Walkways and Alleys Shown
With Their Widths & Names | Yes | N/A | No |
| 6. Outboundary Dimensions of Any Property Offered for Dedication
for Public Use | Yes | N/A | No |
| 7. Boundaries of All Adjoining Lands & Adjacent Streets & Alleys
Shown With Their Widths & Names | Yes | N/A | No |
| 8. Location of Flood Zone With FIRM Map Reference | Yes | N/A | No |
| 9. All Lot Lines & Identification System for All Lots & Blocks | Yes | N/A | No |

10. Building Lines & Easements Provided for Public Use, Services, or Utilities Shown With Dimensions	Yes	N/A	No
11. Surface Drainage Easements	Yes	N/A	No
12. All Dimensions, Both Linear & Angular, Necessary for Locating Boundaries of the Subdivision, Lots, Streets & Alleys, Easements, Building Lines & Any Other Areas for Public Use. Linear Dimensions are to be in Feet & Decimals of a Foot	Yes	N/A	No
13. Radii, Arcs, Points of Tangency & Radii for All Round Corners	Yes	N/A	No
14. All Monuments & Benchmarks, Together With Their Description	Yes	N/A	No
15. North Arrow, Scale & Date	Yes	N/A	No
16. The Title Under Which the Proposed Subdivision is to be Recorded, the Name of All Parties With Legal Interest, & Signatures of All Parties Involved	Yes	N/A	No
17. Certification, Seal & Signature of a Registered Land Surveyor ..	Yes	N/A	No
18. Private Restrictions & Trusteeships & Their Period of Existence With Book & Page Number Where Recorded	Yes	N/A	No
19. Legal Description	Yes	N/A	No

NOTES: _____

II. ADDITIONAL REQUIRED SUBMITTALS

A. Have the Following Items Been Completed:

1. Has Deed or Certificate of Title Been Furnished?	Yes	N/A	No
2. Has MSD Approved the Sewer Plan?	Yes	N/A	No
3. Have Subdivision Review Fees Been Paid (\$200.00)?	Yes	N/A	No
4. Has a Recorded Copy of Indentures, if any, Containing All Restrictions & Establishing Trusts, Been Filed?	Yes	N/A	No
5. Has Proof Been Submitted that All Taxes Due Have Been Paid? ("Paid" bill or letter from County)	Yes	N/A	No
6. Have Complete Building Plans Been Submitted or Certification Provided that the Subdivider Intends to Sell Improved Lots in All or Part of the Subdivision Without Homes or Buildings?	Yes	N/A	No
7. Has the Engineer's Estimate Been Presented & Approved?	Yes	N/A	No
8. Has the Escrow Agreement Been Completed & Filed?	Yes	N/A	No
9. The Title Under Which the Proposed Subdivision is to be Recorded & the Name of the Subdivider (A copy of the letter from St. Louis County approving the name of the subdivision must be submitted).....	Yes	N/A	No

10. Has Water Main Agreement Been Signed & Money Deposited? Yes N/A No

NOTES: _____

Review Completed By: _____

Title: _____

Date: _____