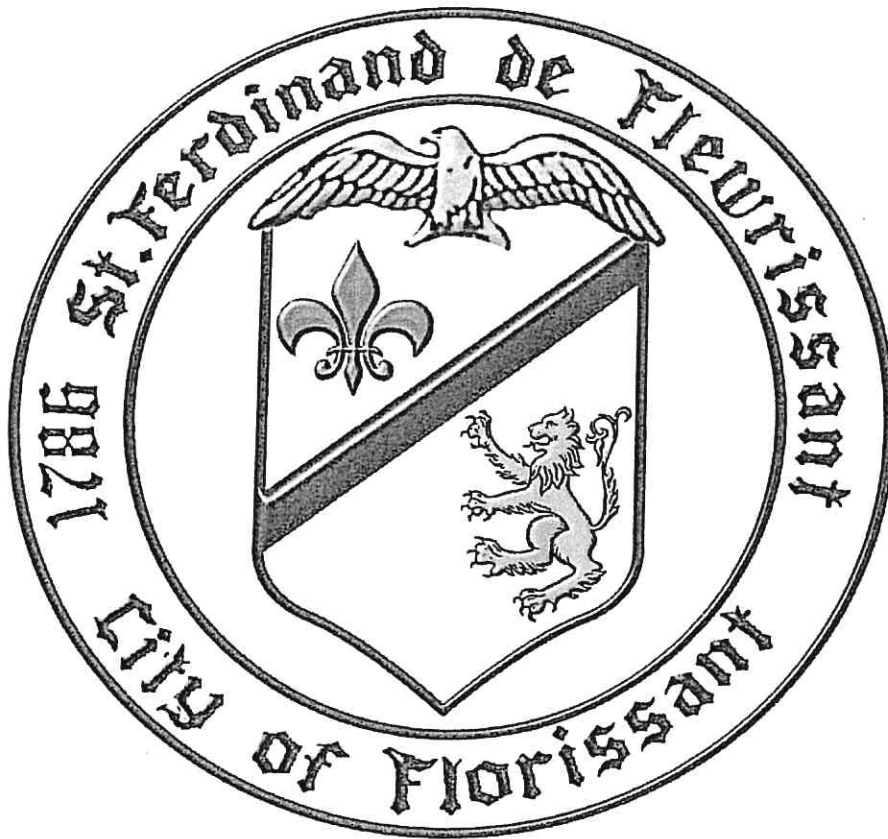


City of Florissant, Missouri Adopted Budget 2019



955 rue St. Francois
Florissant, Missouri 63031
314-921-5700
www.florissantmo.com

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

FUND SUMMARIES

<u>Page #</u>	<u>Dept #</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
General Fund - 01					
B-1 & 2	Revenues	23,051,992	23,596,027	26,384,789	25,956,321
	Expenditures				
1	Information Technology	36	356,861	506,550	533,683
5	Housing Resource Center	37	43,053	78,252	50,728
7	Legislative	38	154,979	158,647	158,647
9	Senior Services	39	169,641	211,651	196,180
13	Administrative	40	3,754,388	3,258,532	3,144,922
18	Municipal Court	41	647,180	533,989	618,830
20	Prosecuting Attorney	35	0	242,096	254,768
22	Health	42	747,241	894,369	998,900
25	Recreation-Theater	43	396,132	437,715	455,361
28	Recreation-Centers	44	1,817,721	1,786,059	1,863,689
31	Recreation-Summer Camp	45	132,713	103,951	135,582
33	Recreation-Bangert	46	164,867	188,485	249,278
35	Recreation-Koch Aquatic	56	188,822	0	0
36	Recreation-Parks	47	438,301	569,886	521,485
38	Recreation-Golf Course	06	777,254	869,921	746,995
42	Public Works	48	3,642,237	4,020,839	4,147,589
48	Police	49	10,708,670	12,280,665	11,934,556
65	Media	70	194,819	214,644	213,982
	General Fund Expenditures	24,334,878	26,356,250	26,225,175	26,532,856
	Revenue over Expenditures	(1,282,886)	(2,760,223)	159,614	(576,535)
67	Capital Improvement Fund - 03				
	Revenue	3,701,505	3,994,968	3,766,528	3,766,528
	Expenditures	4,410,179	4,334,744	3,619,900	3,649,900
	Revenue over Expenditures	(708,674)	(339,776)	146,628	116,628
72	Park Improvement Fund - 09				
	Revenue	3,405,181	3,506,000	4,062,000	4,068,400
	Expenditures	3,515,425	4,520,508	4,078,020	4,235,020
	Revenue over Expenditures	(110,244)	(1,014,508)	(16,020)	(166,620)
81	Street Fund - 08				
	Revenue	1,506,226	3,411,608	3,443,608	3,603,608
	Expenditures	1,503,868	4,027,010	3,627,010	3,582,010
	Revenue over Expenditures	2,358	(615,402)	(183,402)	21,598

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

<u>Page #</u>		<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
83	Sewer Lateral Fund - 04				
	Revenue	548,060	514,000	548,000	548,000
	Expenditures	602,059	844,210	735,835	668,835
	Revenue over Expenditures	(53,999)	(330,210)	(187,835)	(120,835)
86	Property Revitalization Fund - 10				
	Revenue	4,850	0	0	0
	Expenditures	3,450	30,000	0	0
	Revenue over Expenditures	1,400	(30,000)	0	0
87	Court Building Fund - 14				
	Revenue	94,490	132,000	132,000	132,000
	Expenditures	36,400	132,000	132,000	132,000
	Revenue over Expenditures	58,090	0	0	0
89	Public Safety Fund - 17				
	Revenue	401,892	2,600,000	2,600,000	2,600,000
	Expenditures	0	2,965,219	2,397,219	2,551,800
	Revenue over Expenditures	401,892	(365,219)	202,781	48,200
92	Property Maintenance Fund - 16				
	Revenue	0	365,000	390,800	390,800
	Expenditures	0	365,000	365,000	376,000
	Revenue over Expenditures	0	0	25,800	14,800
	Total Expenditures - All Funds	34,406,259	43,574,941	41,180,159	41,728,421

Expenditure Forecast

Estimate of future expenditures and personnel.

City of Florissant Operating Budget
December 1, 2017 through November 30, 2018

01 - GENERAL FUND - REVENUES

	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
<u>TAXES</u>				
Cigarette	130,487	135,000	117,550	117,550
Gasoline	1,639,663	1,640,000	1,636,048	1,636,048
Road & Bridge Taxes	560,052	550,000	567,079	567,079
Sales Tax	7,715,252	8,100,000	8,227,719	8,227,719
Utility Tax	<u>5,987,697</u>	<u>5,575,000</u>	<u>7,072,537</u>	<u>6,732,173</u>
Total Taxes	16,033,151	16,000,000	17,620,933	17,280,569
<u>LICENSES</u>				
Business	1,148,152	800,000	780,079	780,079
Liquor & Other Licenses	<u>57,529</u>	<u>50,000</u>	<u>61,166</u>	<u>61,166</u>
Total Licenses	1,205,681	850,000	841,245	841,245
<u>PERMITS</u>				
Building	348,324	355,668	460,429	460,429
Minimum Housing	263,492	359,353	403,371	403,371
Signs & Other Permits	<u>41,882</u>	<u>40,000</u>	<u>23,222</u>	<u>23,222</u>
Total Permits	653,698	755,021	887,022	887,022
<u>RECREATION - GOLF</u>				
Green Fees	256,670	235,000	255,000	255,000
Cart Fees	214,245	200,000	236,000	236,000
Pro Shop Sales	49,348	50,000	57,000	57,000
Concession Sales and Fees	135,094	120,000	148,000	148,000
Other Miscellaneous	<u>7,696</u>	<u>10,000</u>	<u>8,121</u>	<u>8,121</u>
Total Golf	663,053	615,000	704,121	704,121
<u>RECREATION - OTHER</u>				
Rentals-Nature Lodge/Gym	29,590	25,000	25,048	25,048
Center Activity	266,907	280,000	256,656	256,656
Rink	64,030	60,000	92,225	92,225
Outdoor Pool Receipts	130,158	85,000	90,936	90,936
Miscellaneous J.J.E.	176,931	196,000	214,461	214,461
Summer Camp Program	89,018	127,300	85,848	85,848
Theater	133,272	160,000	127,453	127,453
Concession Sales	<u>59,608</u>	<u>50,000</u>	<u>45,567</u>	<u>45,567</u>
Total Other Recreation	<u>949,514</u>	<u>983,300</u>	<u>938,194</u>	<u>938,194</u>
Total Recreation	1,612,567	1,598,300	1,642,315	1,642,315

B-1

City of Florissant Operating Budget
December 1, 2017 through November 30, 2018

	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
<u>MISCELLANEOUS</u>				
Interest Income	60,969	40,000	51,002	51,002
Municipal Court	1,174,222	1,100,000	1,197,763	1,197,763
Other Miscellaneous	1,316,279	2,271,758	3,149,994	3,061,890
Cable TV	638,389	625,000	614,119	614,119
Senior Citizen Luncheon	24,916	46,000	41,000	41,000
Grants & Reimbursement	<u>332,121</u>	<u>309,948</u>	<u>339,396</u>	<u>339,396</u>
Total Miscellaneous	<u>3,546,895</u>	<u>4,392,706</u>	<u>5,393,274</u>	<u>5,305,170</u>
Total Revenue	23,051,992	23,596,027	26,384,789	25,956,321
Less Total Expenditures			<u>(26,225,175)</u>	<u>(26,532,856)</u>
Equal Revenue Over/(Under) Expenditure			159,614	(576,535)
		Plus Estimated Beg Fund Bal	<u>5,842,010</u>	<u>5,842,010</u>
		Equal Estimated Ending Fund Bal	6,001,624	5,265,475

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

36 - INFORMATION TECHNOLOGY DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
3600-Salaries	\$ 94,342	\$ 183,519	\$ 155,237	\$ 155,237
3600-Employees' Benefits	\$ 39,697	\$ 62,331	\$ 64,596	\$ 64,596
3621-Uniforms	\$ 296	\$ 300	\$ 750	\$ 750
3624-Telephone	\$ 126,135	\$ 147,000	\$ 162,000	\$ 162,000
3632-Office Supplies & Maint.	\$ 15,076	\$ 26,000	\$ 50,500	\$ 50,500
3633-Materials & Supplies	\$ 7,557	\$ 6,500	\$ 14,500	\$ 14,500
3642-Dues, Travel, Training	\$ 5,136	\$ 2,200	\$ 4,600	\$ 4,600
3650-Professional Services	<u>\$ 68,622</u>	<u>\$ 78,700</u>	<u>\$ 81,500</u>	<u>\$ 81,500</u>
Total	\$ 356,861	\$ 506,550	\$ 533,683	\$ 533,683

PERSONNEL SERVICES

Full-time	\$ 94,342	\$ 183,519	\$ 150,237	\$ 150,237
Part-time	\$ -	\$ -	\$ -	\$ -
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
Total Personnel Services	\$ 94,342	\$ 183,519	\$ 155,237	\$ 155,237

PERSONNEL SCHEDULE

IT Director	0.50
IT Manager	1.00
IT System Support Technician	<u>1.00</u>
Total	2.50

		Full-time 2.50
Total Personnel	<u>2.50</u>	Full-time Equivalent (Part-time) 0.00

Information Technology Department Budget: 2019

	<u>2018</u>	<u>2019</u>
Account 3600 - Salaries & Benefits	Total \$ 245,850	\$ 219,833
Salaries - Full Time	Sub Total \$ 183,519	\$ 150,237
Full-time Employees		
IT Director (wages split with Police Department budget)	0.5	0.5
Information Technology Manager	1.0	1.0
IT System Support Technician * for 2019 raise pay to Grade 6, step 5	1.0	1.0
Total full-time employees	2.5	2.5
 Overtime - system maintenance, outages, emergencies, system deployments	Sub Total	-
		5,000
 Employees' Benefits	Sub Total \$ 62,331	\$ 64,596
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability		
 Account 3621 - Uniforms	Total \$ 300	\$ 750
Clothing Allowance - Replace old uniforms and new employees	300	750
 Account 3624 - Telephone	Total \$ 147,000	\$ 162,000
Telephone service - for all City facilities including both local and long distance calling and mobile tablet devices (increase for new court location),	70,000	162,000
Telephone System, Cellular Telephone Service, Purchase of IP Phones.		

NOTES: Telephone Service (AT&T)- Adding the new Court Building has increased our telephone system bills. I.T. Department pays for city iPad data for various departments.

Telephone System - VOIP & Digital telephone system that runs all city office phone, voicemail, paging, etc	38,000
Cellular telephone service - I.T. department pays for all city issued cell phones.	34,000
Purchase of IP phones - we are switching all city desk phones over to IP phones. We need to increase this fund to complete this project within 2 years.	5,000

Information Technology Department Budget: 2019

Account 3632 - Office Supplies and Software		Total \$	26,000	\$	50,500
Miscellaneous Office Supplies, Software, Hardware, Appliances, Training Software, Email Compliance			1,500		25,500
PlanIT Scheduling Software For All Departments (except police)			10,000		25,000

NOTES:

KnowBe4 - This software was very valuable in helping educate all of our employees against the constant threat of cyber attacks, we should re-implement it next year to keep up with the ever-changing threat trends.

PlanIT Scheduling software will dramatically improve our entire city's ability to accurately keep schedules, paid time off, and payroll both centralized and accessible to everyone. It will decrease the amount of time that many employees spend on entering and calculating payroll every two weeks and will give our employees greater access and control to their schedules. The police department has been using it for 2 years and has modernized all of its payroll, scheduling, timekeeping and PTO processes. The cost for the entire city is \$12,500 per year. The police department is responsible for \$4,000 of that cost. It will cost between \$7,500 and \$10,000 as a one time software engineering fee to integrate this directly into our finance software and will assist in eliminating our manual entry of hours each week.

Anti-Virus Protection - Amount of workstations has increased citywide, including the new court building.

2,800

Email Archiving - we need to upgrade our email archiving device with all the requests we've received for emails this past year during various litigations. A newer email archiver will help fulfill these requests in a more timely manner.

2,500

Barracuda Web Filter - This server appliance maintains helps us keep unwanted and malicious websites blocked from all city computers and devices.

1,200

Barracuda Spam Filter - Spam is a constant battle. We need to upgrade our spam filter to keep up with the ever changing environment.

1,200

Anti-Malware & Anti-Ransomware Software - We have had great success with implementing anti-malware and anti-ransomware tools over the past few years. We need to increase this fund to cover the new workstations.

2,800

E-Gov Website/Citizen Resource Management Support - this provides the hosting solution for our city website and the citizen interaction with various departments.

4,000

Information Technology Department Budget: 2019

Account 3633 - Materials & Supplies	Total \$	6,500 \$	14,500
Equipment Repair		4,500	4,500
Security Camera Maintenance - Yearly maintenance and repair for security		2,000	10,000

NOTES:

Equipment Repair - This fund is to repair any I.T. device around the city that is out of warranty and needs replacement. Examples include: wireless communication bridges, switches, servers, workstations, printers.

Security Camera Maintenance- The I.T. department has recently taken over responsibility for all city video surveillance. We are in the process of interconnecting all systems, fixing outdated or broken cameras, consolidating and ensuring that our retention periods meet the 30 day mark set by the Secretary of the State of Missouri. The I.T. department now must now pay for and maintain all of these cameras and their various systems (with the exception of the police department). Previously all of these costs were within other department's respective budgets.

Account 3642 - Dues, Travel & Training	Total \$	2,200 \$	4,600
Mileage		600	600
Training & Conferences		1,500	4,000

Training - a fund to send our I.T. department staff to various classes and conferences to maintain and further our knowledge of the I.T. world.

Dues - GMIS International

100

Account 3650 - Professional Services	Total \$	78,700 \$	81,500
Internet Access and Fiber Connectivity		72,500	79,000
Consultant for regulatory purpose		5,000	2,500
Backup to Cloud (\$100 per month)		1,200	0

NOTES:

Internet Access - We need a secondary internet source as a backup for the mission critical internet based applications at the police department and many other departments.

Fiber Connectivity - adding another city building has increased our fiber connectivity to \$6,000 per month.

Outside Consultant - Our need has decreased with the restructuring of the I.T. dept.

Backup to Cloud - Eliminated as this service is going to be implemented as part of a new backup solution.

Total Budgeted Expenditures \$ 506,550 \$ 533,683

Account 0361 - Capital Additions (Capital Improvement Fund)	Total	\$ 134,700
Replace computers, laptops, tablets, monitors, switches, servers, volume license software and other I.T. devices in various departments.		79,700
1055 St. Francois Renovation, Conference Room, I.T. Offices, Server Room Equip and Supplies		55,000

City of Florissant Operating Budget
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37 - HOUSING RESOURCE CENTER DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
3700-Salaries	\$ 30,892	\$ 65,881	\$ 35,000	\$ 35,000
3700-Employees' Benefits	\$ 10,074	\$ 11,921	\$ 13,278	\$ 13,278
3721-Uniforms	\$ 442	\$ 450	\$ 450	\$ 450
3732-Office Supplies & Maint.	\$ 807	\$ -	\$ 1,000	\$ 1,000
3742-Dues, Travel, Training	\$ 838	\$ -	\$ 1,000	\$ 1,000
Total	\$ 43,053	\$ 78,252	\$ 50,728	\$ 50,728

PERSONNEL SERVICES

Full-time	\$ 21,590	\$ 42,900	\$ 35,000	\$ 35,000
Part-time	\$ 9,303	\$ 22,981	\$ -	\$ -
Overtime	\$ -	\$ -	\$ -	\$ -
Total Personnel Services	\$ 30,892	\$ 65,881	\$ 35,000	\$ 35,000

PERSONNEL SCHEDULE

Administrative Assistant	0.00	
Community Development Specialist f/t*	2.00	
Volunteer Coordinator p/t	0.00	
Total	2.00	
		Full-time 2.00
Total Personnel	2.00	Full-time Equivalent (Part-time) 0.00

*50% of the wages and benefits for the full-time Community Development Specialist are paid out of Community Development Block Grant Funds.

Housing Resource Center Department Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 3700 - Salaries & Benefits	Total	\$ 77,802	\$ 48,278
Salaries - Full-Time	Sub Total	42,900	<u>35,000</u>
(2) CD Specialists			70,000
50% funded by Community Development Fund			-35,000
Full-time Employees			
CD Specialist - 50% funded by Community Development Fund		<u>1.0</u>	<u>2.0</u>
Total full-time employees		1.0	2.0
Salaries- Part-Time (moved to full time 2019 Budget)	Sub Total	22,981	-
Part-time Employees			
Community Development Specialist: 1 each x 52 weeks x 29 hours per week = 1,508 hours (50% of wage paid plus \$4,000 by Community Development Fund)		1,508	-
Volunteer Coordinator: 1 each x 1,000 hours		<u>1,000</u>	-
Total part-time employees		2,508	-
Benefits	Sub Total	\$ 11,921	\$ <u>13,278</u>
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			26,555
50% funded by Community Development Fund			(13,278)
Account 3721 - Uniforms	Total	\$ 450	\$ 450
Clothing allowance for all Full-time and Part-time employees		450	450
Account 3732 - Office Supplies	Total	\$ -	\$ 1,000
Miscellaneous office supplies		0	1,000
Account 3742 - Dues, Travel & Training	Total	\$ -	\$ 1,000
Mileage reimbursement		0	1,000

Total Budgeted Expenditures **\$ 78,252** **\$ 50,728**

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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

38 - LEGISLATIVE DEPARTMENT

<u>Account</u>	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>	Adopted <u>2019</u>
3800-Salaries	\$ 105,612	\$ 105,612	\$ 105,612	\$ 105,612
3800-Legislative Benefits	\$ 23,922	\$ 26,035	\$ 26,035	\$ 26,035
3842-Dues, Travel, Training	<u>\$ 25,445</u>	<u>\$ 27,000</u>	<u>\$ 27,000</u>	<u>\$ 27,000</u>
Total	\$ 154,979	\$ 158,647	\$ 158,647	\$ 158,647

PERSONNEL SERVICES

Full-time	\$ -	\$ -	\$ -	\$ -
Part-time	\$ 105,612	\$ 105,612	\$ 105,612	\$ 105,612
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 105,612	\$ 105,612	\$ 105,612	\$ 105,612

PERSONNEL SCHEDULE

Councilmember's	<u>9.00</u>	
Total	9.00	Full-time 0.00
		Full-time Equivalent (Part-time) 0.00
Total Personnel	<u><u>9.00</u></u>	Elected Officials 9.00

Legislative Department Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 3800 - Salaries & Benefits		\$ 131,647	\$ 131,647
Salaries - Part-Time	Sub Total	\$ 105,612	\$ 105,612
Part-Time Elected Officials			
Council members		9	9
Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability	Sub Total	\$ 26,035	\$ 26,035
Account 3842 - Dues, Travel & Training		Total \$ 27,000	\$ 27,000
Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items.		27,000	27,000
Citywide ward picnics		0	0

Total Budgeted Expenditures \$ 158,647 \$ 158,647

City of Florissant Operating Budget
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39 - SENIOR SERVICES DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
3900-Salaries	\$ 92,299	\$ 95,881	\$ 99,000	\$ 99,000
3900-Employees' Benefits	\$ 38,337	\$ 41,910	\$ 42,000	\$ 42,000
3921-Uniforms	\$ -	\$ 100	\$ 100	\$ 100
3926-Utilities	\$ 4,240	\$ 6,600	\$ 6,600	\$ 6,600
3929-Bldg., Maint. & Supply	\$ 5,968	\$ 6,700	\$ 10,200	\$ 10,200
3932-Office Supplies & Maint.	\$ 889	\$ 1,600	\$ 1,600	\$ 1,600
3942-Dues, Travel & Training	\$ 227	\$ 500	\$ 1,000	\$ 1,000
3950-Professional Services	\$ 11,109	\$ 19,900	\$ 19,900	\$ 29,900
3951-Senior Citizen Lunches	\$ 15,571	\$ 36,960	\$ 14,280	\$ 14,280
3954-Publicity	<u>\$ 1,000</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>
Total	\$ 169,641	\$ 211,651	\$ 196,180	\$ 206,180

PERSONNEL SERVICES

Full-time	\$ 78,147	\$ 79,085	\$ 82,000	\$ 82,000
Part-time	\$ 14,152	\$ 16,796	\$ 17,000	\$ 17,000
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 92,299	\$ 95,881	\$ 99,000	\$ 99,000

PERSONNEL SCHEDULE

Senior Citizen Coordinator	1.00	<u>Dining Center</u>	
Clerk Typist	<u>1.00</u>	Support Staff p/t	0.68
Total	2.00	Custodian p/t	<u>0.15</u>
		Total	0.83

		Full-time 2.00
Total Personnel	<u>2.83</u>	Full-time Equivalent (Part-time) 0.83

9

2019 Proposal for the Senior Citizen Department

In 2019, I recommend operating the lunch program at the Dining Center only one day a week to accommodate our regular diners and starting all new programming focusing on Health, Wellness & Fitness on the other 4 days a week. I recommend to install new flooring and the interior to be painted, both of which are badly needed. In order to successfully carry out all the new programming, I recommend moving the Senior Office from City Hall to the Dining Center to provide employee coverage throughout the day. The flooring will be funded through the Public Works Capital Improvement Fund and the painting and decorating will be funded through the Senior Office Building & Maintenance Acct.

Senior Citizen Office Explanation of Funding 2019

City of Florissant Accounts: These eight accounts are listed and their functions are described in the City of Florissant Budget. Operation of the Dining Center, Uniforms, Office Supplies, Trips & Tours & Publicity are all funded out of these accounts.

Senior Commission Advisory Account: The Senior Commission Account funds five parties and four dances along with the Mayor's Town Hall Meeting and Resource Fair. The Senior Coordinator is the Secretary for this Commission and is a signatory on the Senior Commission Account. All of these events are planned and carried out by the Senior Office with the help of the Senior Commission.

Silver Words Account: The Silver Words Club is a Club for Widow/Widowers and Single Seniors. The Senior Coordinator attends and conducts all monthly meetings as well as plans all activities - six trips and entertainment for the meetings. The Silver Words Club has a separate Trust & Agency Account with the City of Florissant (not included in the budget) and the Senior Coordinator conducts all banking transactions. .

Note:

Acct 3950, Professional Services: All funds used in this account to pay for Senior Citizen Trips & Tours are reimbursed in acct 01-4-34810 when the Senior Citizen purchases a ticket for the trip/tour.

Acct 3951, Senior Citizen Lunches: All funds used in this account for Senior Citizen Lunches are reimbursed in account #3480 when the Senior Citizen purchases their lunch.

Donations: The Senior Office solicits donations and attendance prizes from local businesses to help defray the cost of some of Senior Citizen Events.

Senior Services Department Proposed Budget: 2019

2018 2019

Account 3900 - Salaries & Benefits	Total	137,791	141,000
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Salaries - Full-Time	Sub Total	\$ 79,085	\$ 82,000
Full-time Employees			
Senior Citizen Coordinator		1	1
Clerk Typist		1	1
Total full-time employees		2	2

Salaries Part-Time	Sub Total	\$ 16,796	\$ 17,000
Part-time Employees			
Part-Time Senior Office Support 2 x 12.5 hrs/week x 52 weeks		1,300	1,300
Part-Time Senior Office Support: trips, 2 x 10 trips x 6 hours per trip		120	120
Custodian: 1 x 6 hrs/week x 52 weeks		312	312
Total part-time hours		1,732	1,732

Benefits	Sub Total	\$ 41,910	\$ 42,000
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

Account 3921 - Uniforms	Total	\$ 100	\$ 100
Uniform shirts for Dining Center Employees		100	100

Account 3926 - Utilities	Total	\$ 6,600	\$ 6,600
Sewer		900	900
Ameren		2,400	2,400
Water		260	260
Laclede Gas		2,500	2,500
Trash		540	540

Account 3929 - Building, Maintenance & Supplies	Total	\$ 6,700	\$ 10,200
Pest Control (\$600) & Termite Protections (\$100) at Dining Center		700	700
Regular Maintenance - Dining Center		1,000	1,000
Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.		500	500
Catering Supplies - Serving utensils, plates, trays, napkins, etc.		2,300	1,300
Food Purchases for Dining Center - birthday cakes, tea, coffee, lemon juice, sugar, creamer, etc.		750	750
Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave.		300	
New serving equipment for Dining Center			400
Mat cleaning for lobby and kitchen		550	550
2 rugs for dining center			500
Interior paint for dining center			1,000
Decorations and Entertainment for Dining Center		600	
New décor for dining center - valances, wall décor, etc.			3,000
Vacuum			500

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Senior Services Department Proposed Budget: 2019

Account 3932 - Office Supplies & Maintenance	Total	\$ 1,600	\$ 1,600
Office Supplies, film development, and computer supplies		1,000	1,000
North County Gala Expenses		100	100
Paper supplies - New Years Eve brochures, tickets, special paper for events, flyers for parties, dances, etc.		500	500

Account 3942 - Dues, Travel, Training	Total	\$ 500	\$ 1,000
Mileage - in town		500	500
Computer Application Training			500

Account 3950 - Professional Services	Total	\$ 19,900	\$ 29,900
Speakers & Program Expenses		800	800
Trips & Tours		18,850	18,850
Bus Rental for Senior Trips		0	10,000
Appreciation lunch for volunteer Tax Preparers		250	250

Account 3951 - Senior Citizen Lunches	Total	\$ 36,960	\$ 14,280
Based on 3 days weekly in December catered by local restaurants @ \$7.00 each. 12 days with 30 guests = \$2,520		36,960	2,520
Dining Center Operation 1 day wk (35 guests @ \$7.00 for 48 wks = \$12,740) starting in Feb 2019 after remodel			11,760

Account 3954 - Publicity	Total	\$ 1,500	\$ 1,500
Senior citizen events and activities to be printed in the City of Florissant Parks and Recreation Guide			

Total Budgeted Expenditures \$ 211,651 \$ 206,180

Account 03-6139 - Capital Additions (Capital Improvement Fund)	Total	0	63,500
Remodel of facilities including vinyl flooring, 6 computer stations, cubicles, projector, tables, chairs, and office furniture.			

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
40 - ADMINISTRATIVE DEPARTMENT				
<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
4000-Salaries	\$ 1,022,539	\$ 1,286,321	\$ 999,417	\$ 1,005,651
4000-Employees' Benefits	\$ 390,114	\$ 425,693	\$ 386,527	\$ 496,204
4014-Residency Incentive (included in Employee Ben	\$ 106,200	\$ 102,000	\$ 102,000	\$ -
4015-Unemployment Claim Reserve	\$ 4,812	\$ 13,500	\$ 13,500	\$ 13,500
4020-Safety Program	\$ -	\$ -	\$ -	\$ 5,000
4021-Uniforms	\$ -	\$ 100	\$ -	\$ -
4023-Postage & Printing	\$ 47,350	\$ 59,000	\$ 63,500	\$ 58,500
4031-Supplies - City Functions	\$ (407)	\$ 1,500	\$ 2,000	\$ 2,000
4032-Office Supplies & Maint.	\$ 38,683	\$ 44,500	\$ 51,870	\$ 50,870
4033-Copy Equip. Rental & Supplies	\$ 53,056	\$ 42,660	\$ 44,000	\$ 44,000
4041-Mayor's Expense	\$ 9,494	\$ 7,500	\$ 10,000	\$ 10,000
4042-Travel & Training	\$ 7,512	\$ 9,720	\$ 13,500	\$ 14,500
4050-Professional Services	\$ 1,178,969	\$ 321,668	\$ 322,296	\$ 322,296
4053-Legal Notices & Advertising	\$ 2,813	\$ 9,000	\$ 9,000	\$ 9,000
4054-Service Awards	\$ 2,950	\$ 4,000	\$ 12,000	\$ 12,000
4055-Insurance, Fire & Liability	\$ 857,295	\$ 893,300	\$ 1,058,597	\$ 1,173,988
4056-Organization Dues	\$ 24,024	\$ 24,270	\$ 25,215	\$ 25,215
4058-Boards & Commissions	\$ 95	\$ 1,800	\$ 1,500	\$ 1,500
4059-Election Expense	\$ 8,887	\$ 12,000	\$ 30,000	\$ 30,000
Total	\$ 3,754,388	\$ 3,258,532	\$ 3,144,922	\$ 3,274,224
PERSONNEL SERVICES				
Full-time	\$ 1,001,858	\$ 1,218,185	\$ 932,228	\$ 969,628
Part-time	\$ 18,587	\$ 66,469	\$ 65,189	\$ 34,023
Overtime	\$ 2,094	\$ 1,667	\$ 2,000	\$ 2,000
Total Personnel Services	\$ 1,022,539	\$ 1,286,321	\$ 999,417	\$ 1,005,651
PERSONNEL SCHEDULE				
<u>Office of the Mayor</u>		<u>Office of the City Clerk</u>		
Mayor	1.00	City Clerk/Legislative Assistant	1.00	
Executive Assistant to the Mayor	1.00	Deputy City Clerk	1.00	
Total	2.00	Receptionist	1.00	
<u>Finance Department</u>		Mailroom/Printing Clerk	1.00	
Director of Finance	1.00	Duplicating OP/Acctg Specialist	0.50	
Assistant Director of Finance	1.00	Document Scanning Intern p/t	0.38	
Accounting Clerk	5.00	Total	4.88	
Duplicating OP/Acctg Specialist	0.50	<u>Economic Development Department</u>		
Total	7.50	Economic Dev. Coordinator p/t	0.40	
<u>Human Resources</u>		<u>Community Development Office</u>		
Director of Human Resources	1.00	Comm. Dev. Coordinator	1.00	
Human Resource Specialist	1.00			
Total	2.00			
		Full-time 17.00		
		Full-time Equivalent (Part-time) 0.78		
Total Personnel	17.78	Full-time Elected Official 1.00		

Administration Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 4000 - Salaries & Benefits	Total	\$ 1,712,014	\$ 1,501,855
Salaries - Full-Time	Sub Total	\$ 1,218,185	\$ 969,628
Full-time Employees			
Mayor		1	1
Executive Assistant to the Mayor		1	1
Director of Finance		1	1
Assistant Director of Finance		1	1
Accounting Clerk		4	5
Cashier (position is accounts receivable clerk)		1	0
Director of Human Resources		1	1
Human Resource Specialist - additional position		1	1
Community Development Coordinator		1	1
City Clerk/Legislative Assistant		1	1
Deputy City Clerk		1	1
Duplicating Operator/Accounting Specialist		0	1
Receptionist		1	1
Mailroom/Printing Clerk		1	1
Total full-time employees		16	17
Salaries - Part-Time	Sub Total	\$ 66,469	\$ 34,023
Part-time Employees			
Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk		1,040	0
Economic Development Coordinator: 1 ea x 52 wks x 16 hrs/wk		1,508	832
Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk plus 200 hours		800	800
Accounting Clerk: 1 ea x 52 wks x 29 hrs/wk		0	0
Total part-time hours		3,348	1,632
Overtime: Audit, Month and Year End Reports, Other	Sub Total	\$ 1,667	\$ 2,000
Employees' Benefits	Sub Total	\$ 425,693	\$ 496,204
FICA, Pension, Medical, Dental, Life Insurance, Long-term disability		413,693	368,532
RIP Insurance		12,000	18,472
Residency Incentive Program		102,000	109,200
(Program to reward city employees for choosing to live in the City of Florissant: 91 employees x \$100 mo. x 12 mos)			

Administration Budget: 2019

Account 4015 - Unemployment Claim Reserve	Total \$	13,500	\$	13,500
1993 state law requires the city to pay all unemployment claims regardless of fault. 2014 \$5,046, 2015 \$11,278, 2016 \$21,814, 2017 \$1,170 for 2 quarters				
Account 4020 - Safety Program	Total \$	-	\$	5,000
Training, resources, safety equip/supplies, employee incentives etc				0
Account 4021 - Uniforms	Total \$	100	\$	-
City logo shirts for Human Resources department		100		0
Account 4023 - Postage & Printing	Total \$	59,000	\$	58,500
Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000		3,000
Supplies for Postage Machine		1,000		1,000
Fees for Bulk Rate Permit #65		24,500		24,500
Forms and supplies, postage supplies, ink cartridges		1,500		1,500
City Calendar postage		3,500		3,500
Postage		20,500		25,000
Resident Survey		5,000		0
Account 4031 - Supplies - City Functions	Total \$	1,500	\$	2,000
Materials and supplies for various ceremonies and receptions (flag retiring, etc.)		500		500
Miscellaneous: frames, safe repair, food, safe deposit box, Sam's Club membership, photos, pins, etc.		1,000		1,500
Account 4032 - Office Supplies & Maintenance	Total \$	44,500	\$	50,870
Finance (01): misc. office supplies, envelopes, letterhead, envelopes, receipt forms, office chairs, toner		7,500		9,000
Software support for accounting software		29,000		29,870
City Clerk (02): Office supplies (includes microfilm)		6,000		10,000
Software support for aXs document management software		1,000		1,000
Human Resources (03): Office Supplies		1,000		1,000
Economic Development (04): office supplies, demographics package		0		0
Account 4033 - Copy Equipment & Supplies	Total \$	42,660	\$	44,000
Monthly Copier Rental/Maintenance: includes Public Works, Administration, Government Building, Print Room, Housing, and the Park Department.		38,880		40,000
Paper Supplies		3,780		4,000
Account 4041 - Mayor's Expense	Total \$	7,500	\$	10,000
Discretionary in town expenses, Rotary, auto, travel, and misc.				
Account 4042 - Travel & Training	Total \$	9,720	\$	14,500
In town expenses and out of town travel for Department Heads and staff				
Director of Finance and Purchasing (11): \$3,150 in and out of town expenses, \$2,000 Certified Public Finance Officer Certification for Director, \$1,500 various professional development for department)		3,150		6,650
Director of Human Resources (12)		2,070		2,000
City Clerk (13)		3,150		4,500
Economic Development Director (14)		1,350		1,350

Administration Budget: 2019

Account 4050 - Professional Services	Total \$	321,668	\$	322,296
Audit - \$18,600 annual audit, \$5,000 GASB 45 & 75 OPEB (01)		23,600		24,308
City Attorney (01)		214,000		220,420
Annual maintenance fee for the city codebook (01)		2,500		2,500
Miscellaneous professional services (01)		9,000		4,000
Flexible Spending Account - exposure for un-reimbursed medical (01)		3,000		3,000
Flexible spending account fees (01)		7,700		7,700
Historic book restoration - restoring old minute and ordinance books (01)		2,500		2,500
Liquor license record checks - \$11 x 20 (01)		220		220
Legislative consulting services - Missouri legislature (01)		20,004		20,000
Employee service, recognition and cost saving suggestion awards (01)		0		0
Public Relations consultant (01)		0		0
Liens: File and release liens and easements with St. Louis County (01)		144		148
Bank Fees (02)		5,000		6,500
Human Resources: \$2,000 drug & alcohol testing, \$5,000 new employment physicals, drug, psychological and written testing, \$500 hepatitis vaccinations, \$500 employee seminars and training, \$1,500 employee record checks, \$500 health and wellness (05)		10,000		10,000
Advertising (062)		24,000		21,000
Account 4053 - Legal Notices and Advertising	Total \$	9,000	\$	9,000
City Clerk - public hearing ads (50 ads at \$30 each)		1,000		1,000
Purchasing - bid ads (75 ads at \$20 each)		1,000		1,000
Human Resources - help wanted ads for full and part-time positions. Includes annual Applicant Pro, a tool to provide for on-line applications.		7,000		7,000
Account 4054 - Service Awards	Total \$	4,000	\$	12,000
Boards & Commissions Appreciation Dinner, employee service awards and employee appreciation event				
Account 4055 - Insurance, Fire, & Liability	Total \$	893,300	\$	1,173,988
General liability, property, inland marine, crime, liquor, employee benefits, law enforcement, employment practices, public entity management, public entity employment related practices, and automobile		400,000		
General liability, umbrella, liquor, employee benefits, employment practices, public entity management, public entity employment related practices.				99,023
Law Enforcement Liability				62,410
Automobile				194,917
Property, crime, inland marine				130,802
Excess earthquake liability		13,000		13,000
Deductible - general liability coverage		54,500		72,771
Workers Compensation Insurance		400,000		575,000
Flood Insurance		3,800		4,066
Accident & Sickness Policy		1,000		1,000
Pollution Liability - fuel storage tanks		12,000		12,000
Public Officials Liability Bond: Mayor, Director of Finance, City Clerk		1,000		1,000
Cyber Liability		8,000		8,000

Administration Budget: 2019

Account 4056 - Organization Dues	Total	\$ 24,270	\$ 25,215
<u>General</u>	Sub Total	21,800	22,570
North County, Inc. (2% automatic increase every year)		8,500	8,670
Florissant Old Town Partners		50	50
Greater North County Chamber of Commerce		350	350
Missouri Municipal League		5,700	6,000
Municipal League of Metro St. Louis		7,200	7,500
National League of Cities (\$4,500)		0	0
<u>Mayor Thomas P. Schneider</u>	Sub Total	350	350
Metro Mayors of St. Louis		350	350
Engineers Club of St. Louis		0	0
United States Conference of Mayors (\$5,300)		0	0
<u>Kimberlee Johnson: Director of Finance, Purchasing & Risk Mgmt.</u>	Sub Total	885	935
Association of Public Treasurers of the US & Canada (\$230)		0	0
Government Finance Officers Association of the US & Canada (\$595)		0	0
Association for Financial Professionals		450	450
Missouri Association of Public Employee Retirement Systems (MAPERS)		100	100
Government Finance Officers Association of Missouri (GFOA of Missouri)		100	150
Florissant Valley Kiwanis		110	110
Missouri Notary Public Commission		125	125
<u>Sonya Brooks-White: Director of Personnel</u>	Sub Total	445	445
International Public Management Association for Human Resources (IPMA-HR)		0	0
IPMA-HR Greater St. Louis Chapter		145	145
Human Resource Management Association		300	300
<u>Karen Goodwin: City Clerk</u>	Sub Total	490	615
International Institute of Municipal Clerks		300	300
Missouri City Clerks & Finance Officers Association		65	65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter		35	35
National Association of Parliamentarians		90	90
Missouri Notary Public Commission (Expires 2022)		0	125
<u>Bob Russell: Director of Economic Development</u>	Sub Total	300	300
International Council of Shopping Centers		100	100
Missouri Economic Development Council		200	200
Account 4058 - Boards & Commissions	Total	\$ 1,800	\$ 1,500
Travel & expenses for boards and commissions, name plates		800	500
Subscriptions and publications		500	500
Planning & Zoning in-town training		500	500
Account 4059 - Election Expense	Total	\$ 12,000	\$ 30,000
City Council odd ward elections scheduled for 2018		12,000	30,000

Total Budgeted Expenditures \$ 3,258,532 \$ 3,274,224

Account 03-6140 - Capital Additions (Capital Improvement Fund)	Total	\$ -	\$ 14,000
Desk for Assistant Director and task chairs for admin personnel			2,000
Output Processor module to facilitate document distribution and access			12,000

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

41 - MUNICIPAL COURT DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4100-Salaries	\$ 481,501	\$ 342,458	\$ 404,579	\$ 404,579
4100-Employees' Benefits	\$ 129,582	\$ 125,481	\$ 148,350	\$ 148,350
4132-Office Supplies & Maint.	\$ 8,258	\$ 10,300	\$ 9,950	\$ 9,950
4142-Dues, Travel, Training	\$ 3,018	\$ 4,250	\$ 4,250	\$ 4,250
4150-Professional Service	<u>\$ 24,822</u>	<u>\$ 51,500</u>	<u>\$ 51,700</u>	<u>\$ 51,700</u>
Total	\$ 647,180	\$ 533,989	\$ 618,829	\$ 618,829

PERSONNEL SERVICES

Full-time	\$ 239,493	\$ 259,680	\$ 300,000	\$ 300,000
Part-time	\$ 242,008	\$ 82,778	\$ 104,579	\$ 104,579
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 481,501	\$ 342,458	\$ 404,579	\$ 404,579

PERSONNEL SCHEDULE

<u>Municipal Court</u>		<u>Elected Positions</u>	
Court Clerk	1.00	Judge	1.00
Assistant Court Clerk - Court	5.00	<u>Appointed Positions</u>	
Assistant Court Clerk - Court P/T	1.45	Provisional Judge	
Custodian	<u>1.00</u>	Public Defender	
Total	8.45		Full-time 7.00
			Full-time Equivalent (Part-time) 1.45
Total Personnel	<u>8.45</u>		Elected Officials 1.00

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Municipal Court Budget Request: 2019

		<u>2018</u>	<u>2019</u>
Account 4100 - Salaries & Benefits		\$ 467,939	\$ 552,929
Salaries - Full-Time	Sub Total	259,680	300,000
Full-Time Employees			
Court Clerk		1	1
Assistant Court Clerks		4	5
Custodian		0	1
	Total full-time employees	5	7
Salaries - Part-Time	Sub Total	11,278	\$ 37,579
Part-Time Employees			
Assistant Court Clerks (2 @ 29 hr per wk)	Total Hrs	3,016	3,016
Elected Judge Boyle	Sub Total	55,000	\$ 55,000
Provisional Judge Linhares (3 dockets per mo.) Jan 2 dockets per month	Sub Total	16,500	\$ 12,000
Employees' Benefits	Sub Total	125,481	148,350
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability		116,873	139,743
FICA & Pension Judge Boyle		8,608	8,608
Account 4132 - Office Supplies and Maintenance	Total	\$ 10,300	\$ 9,950
Printing			2,000
Office Supplies			6,000
Office Machine Maintenance			300
File Cabinets			1,100
Office Chairs			550
Account 4142 - Dues, Travel and Training	Total	\$ 4,250	\$ 4,250
Judges			2,000
Court Clerk			2,250
Account 4150 - Professional Services	Total	\$ 51,500	\$ 51,700
Maintenance Support/Communications, Network Access Fees			3,200
Shared Server Lic/Interface/Software Maintenance			40,000
Records Destruction (Govt Bldg & City Hall)			1,100
Bank Fees (On-Line Pymt Prog \$200 mo.			2,400
Court Ordered Test & Expenses			1,000
Interpreters (Hearing/Language)			1,000
Mental Health Court Contract			3,000
Total Budgeted Expenditures		\$ 533,989	\$ 618,829

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

35 - PROSECUTING ATTORNEY DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
3500-Salaries	\$ -	\$ 66,247	\$ 75,000	\$ 75,000
3500-Employees' Benefits	\$ -	\$ 25,893	\$ 24,418	\$ 24,418
3514-Contract Services	\$ -	\$ 144,756	\$ 149,350	\$ 177,133
3532-Office Supplies & Maint.	\$ -	\$ 2,700	\$ 2,000	\$ 2,000
3542-Dues, Travel, Training	\$ -	\$ 2,500	\$ 3,500	\$ 3,500
3550-Professional Services	\$ -	\$ -	\$ 500	\$ 5,500
Total	\$ -	\$ 242,096	\$ 254,768	\$ 287,551

PERSONNEL SERVICES

Full-time	\$ -	\$ 41,247	\$ 45,000	\$ 45,000
Part-time	\$ -	\$ 119,756	\$ 30,000	\$ 30,000
Overtime	\$ -	\$ -	\$ -	\$ -
Total Personnel Services	\$ -	\$ 161,003	\$ 75,000	\$ 75,000

PERSONNEL SCHEDULE

<u>Municipal Court</u>		<u>Appointed Positions</u>
Prosecuting Attorney Clerk	1.00	Prosecuting Attorney - p/t
Total	1.00	Assistant Prosecuting Attorney

Total Personnel	<u>1.00</u>	Full-time Equivalent (Part-time) 0.00
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Prosecuting Attorney Budget Request: 2019

		<u>2018</u>	<u>2019</u>
Account 3500 - Salaries & Benefits	Total	\$ 92,140	\$ 99,418
Salaries - Full-Time	Sub Total	\$ 46,247	\$ 45,000
Full-time Employees			
Prosecuting Attorney Clerk		1	1
	Total full-time employees	1	1
Salaries - Part-Time	Sub Total	\$ 20,000	\$ 30,000
Assistant Prosecuting Attorney - Gueck			
Employees' Benefits	Sub Total	\$ 25,893	\$ 24,418
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			
Account 3514 - Contract Services	Total	\$ 144,756	\$ 177,133
Prosecuting Attorney - Marler			
Assistant Prosecuting Attorney - Dorsey			
Additional Dockets to be added November 2018			
Account 3532 - Office Supplies and Maintenance	Total	\$ 2,700	\$ 2,000
Printing \$500			
General Office Supplies \$1,500			
Account 3542 - Dues, Travel and Training	Total	\$ 2,500	\$ 3,500
Court Clerk \$1,000			
Prosecutors \$2,500			
Account 3550 - Professional Services	Total	\$ -	\$ 5,500
Interface Software Maintenance (VPN,REJIS,IMDS) \$500			
Show Me Courts platform transition \$5,000			

Total Budgeted Expenditures \$ 242,096 \$ 287,551

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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

42 - HEALTH DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4200-Salaries	\$ 478,585	\$ 544,854	\$ 594,000	\$ 594,000
4200-Employees' Benefits	\$ 156,166	\$ 191,215	\$ 211,500	\$ 211,500
4221-Uniforms & Allowance	\$ 3,542	\$ 1,800	\$ 3,900	\$ 3,900
4226-Utilities	\$ 9,400	\$ 12,000	\$ 12,000	\$ 12,000
4227-Gasoline & Oil	\$ 30,593	\$ 40,000	\$ 55,000	\$ 55,000
4229-Building & Equip.	\$ 18,507	\$ 22,000	\$ 32,000	\$ 32,000
4232-Office Supplies & Maint.	\$ 6,312	\$ 7,000	\$ 8,000	\$ 8,000
4233-Materials & Supplies	\$ 28,498	\$ 36,000	\$ 40,000	\$ 40,000
4242-Dues, Travel, Training	\$ 1,701	\$ 2,500	\$ 2,500	\$ 2,500
4250-Professional Service	<u>\$ 13,939</u>	<u>\$ 37,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>
Total	\$ 747,241	\$ 894,369	\$ 998,900	\$ 998,900

PERSONNEL SERVICES

Full-time	\$ 335,347	\$ 339,874	\$ 408,000	\$ 408,000
Part-time	\$ 128,761	\$ 191,980	\$ 161,000	\$ 161,000
Overtime	<u>\$ 14,478</u>	<u>\$ 13,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Total Personnel Services	\$ 478,585	\$ 544,854	\$ 594,000	\$ 594,000

PERSONNEL SCHEDULE

<u>Health Department</u>		<u>Transportation</u>	
Class "A" Foreman	1.00	FLERT Bus Driver	2.00
Class "A" Person	1.00	FLERT Bus Drivers p/t	0.85
Class "B" Person	1.00	Senior Citizen Bus Drivers p/t	<u>1.52</u>
Class "C" Person	4.00	Total	4.37
Clerk Typist	2.00		
Kennelman p/t	2.90		
Summer Laborers p/t	<u>2.46</u>		
Total	14.36		
Total Personnel		Full-time 11.00	
		Full-time Equivalent (Part-time) 7.73	
		<u><u>18.73</u></u>	

Health Department Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 4200 - Salaries & Benefits	Total	\$ 736,069	\$ 805,500

Salaries - Full Time	Sub	\$ 339,874	\$ 408,000
Full-time employees			
Class "A" Foreman		1	1
Class "A" Person		1	1
Class "B" Person		1	1
Class "C" Person (2 additional)		2	4
Clerk Typist		2	2
FLERT Bus Driver		2	2
Total full-time employees		9	11

Salaries Overtime:	Sub	\$ 13,000	\$ 25,000
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Court appearances, emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, storm damage events, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, Electronic Recycling Event, Document Shredding Event, EQC Commission, Peak season grass cutting, Maintenance of kennels and lawn equipment (blade sharpening, oil changes, etc.) etc.

Salaries - Part-Time	Sub	\$ 191,980	\$ 161,000
Part-Time Hours			
4 ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week		6,032	6,032
1 ea. Part-time Summer Help: 32 weeks @ 40 hrs/week		5,120	5,120
Sub-total Kennelmen and Summer Help hours		11,152	11,152
Fleets Bus Drivers			
1 ea. Part-time Bus Driver: 52 weeks @ 20 hrs/week		1,040	1,040
Weekend (Sat. & Sun.) 1 ea. @ 2 days @ 7 hrs/day x 52 weeks		728	728
Sub-total Fleets Bus Driver Hours		1,768	1,768
Senior Citizen Bus Drivers			
Summer programs/ parades /misc trips: 1 man x 6 hrs. x 8 weeks = 48		36	48
Fish Program: 1 man x 2 hrs. x 7 weeks = 14 MH's		14	14
Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52 weeks		832	832
Sunday Church Services: 1 man x 4 hrs x 50 weeks		200	200
Trips: 2 men x 146 trips x 7 hrs.		2,044	2,044
Valley of Flowers: 2 men x 1 days x 7 hrs.		14	14
Sub-total Senior Citizen Bus Driver Hours		3,140	3,152
Total Part-time hours		16,060	16,072

Employees' Benefits	Sub	\$ 191,215	\$ 211,500
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

Account 4221 - Uniform & Safety Shoes	Total	\$ 1,800	\$ 3,900
Clothing allowance for all FT and PT employees ...		1,350	3,000
T-shirts for full-time, part-time and seasonal field employees		450	900

Health Department Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 4226 – Utilities	Total \$	12,000	\$ 12,000
Electric, gas, water, sewer, trash collection, phone, cable TV ...			
Account 4227 – Health/Buses Gasoline	Total \$	40,000	\$ 55,000
Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment			
Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters			
Bus-1, Bus-2, Bus-3, Bus-4, and ADA Van-1			
Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.			
Account 4229 – Building Maintenance & Supplies	Total \$	22,000	\$ 32,000
Radio repairs and maintenance for base, mobile and walkie/talkie units			
ULV's repairs and maintenance for motors and blowers, as needed			
Weed Eaters: parts for repairs			
Dog, cat, raccoon and possum traps and cages as needed			
Related small equipment repairs (hoses, tubing, tune-up kits, etc.)			
Building maint., repairs, supplies and materials including paint, solvents, janitorial supplies			
4 each Weed Eaters , 2 Handheld Blowers, Backpack blower			
Maintenance of Large lawn equipment			
Account 4232 – Office Supplies / Printing	\$	7,000	\$ 8,000
Printing, office supplies, forms, typewriter and adding machine, cameras, computers, iPads, printers and copy machine maintenance, operating supplies and maintenance, ink cartridges ...			
Account 4233 – Materials & Supplies	Total \$	36,000	\$ 40,000
Anvil for ULV's mosquito fogging, flushing solvent for cleaning			
ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control			
Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel area.			
Liqui-zyde Odor Eliminator, Bacterial/Enzyme Action			
Rompum, Ketaset & Meticorton chemical used in animal control			
Dog & cat food ... and supplies ...Rodent cakes for baiting residential and commercial properties, creeks and sewers ...Insecticide chemicals for roach's, wasps, bees, spiders, etc.			
Account 4242 – Dues/Travel/Training	Total \$	2,500	\$ 2,500
Flyers, publications and office training manuals			
Pesticide license renewals and animal control training certification			
Mileage, trip lunches, seminars, etc.			
Account 4250 – Professional Services	Total \$	37,000	\$ 40,000
Rat/rodent control in creeks and resident rodent control by contractor			
Veterinarian treatment of injured animals,possible court cases and rabies shots for adoptions			
Trash/debris/junk removal, eviction cleanup, tree/brush/vegetation removal, grass/weed cutting			
Educational handouts and promotions for Recycling			
Animal Disposal through St. Louis County			
Electronic Recycling (spring) and Shredding (spring) Events			
Total Budgeted Expenditures		\$ 894,369	\$ 998,900

City of Florissant Operating Budget
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43 - RECREATION DEPARTMENT-THEATRE

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4300-Salaries	\$ 145,830	\$ 151,760	\$ 157,000	\$ 155,000
4300-Employees' Benefits	\$ 50,141	\$ 65,720	\$ 72,292	\$ 72,292
4321-Uniforms & Allowance	\$ 88	\$ 250	\$ 250	\$ 250
4329-Bldg. Maint. & Supplies	\$ 4,278	\$ 7,700	\$ 7,700	\$ 7,700
4332-Office Supplies & Maint.	\$ 11,983	\$ 12,640	\$ 14,140	\$ 14,140
4342-Dues, Travel, Training	\$ 3,029	\$ 3,800	\$ 3,800	\$ 3,800
4350-Professional Services	\$ 4,022	\$ 6,000	\$ 6,000	\$ 6,000
4352-Theater Workshop	\$ 165,305	\$ 176,995	\$ 181,329	\$ 181,329
4354-Publicity	<u>\$ 11,456</u>	<u>\$ 12,850</u>	<u>\$ 12,850</u>	<u>\$ 12,850</u>
Total	\$ 396,132	\$ 437,715	\$ 455,361	\$ 453,361

PERSONNEL SERVICES

Full-time	\$ 137,991	\$ 137,117	\$ 142,000	\$ 140,000
Part-time	\$ 10,839	\$ 14,643	\$ 15,000	\$ 15,000
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 148,830	\$ 151,760	\$ 157,000	\$ 155,000

PERSONNEL SCHEDULE

Theater Manager	1.00
Assistant Theater Manager	1.00
Administrative Assistant	1.00
Clerk Typist p/t	<u>0.73</u>
Total	3.73

Total Personnel

3.73

Full-time 3.00

Full-time Equivalent (Part-time) 0.73

FCC Theatre Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 4300 - Salaries & Benefits	Total	\$ 217,480	\$ 227,292
Salaries - Full-Time	Sub Total	137,117	140,000
Full-time Employees			
Theater Manager		1	1
Assistant Theater Manager		1	1
Administrative Assistant		1	1
	Total full-time employees	3	3
Salaries - Part-Time	Sub Total	14,643	15,000
Part-time Employees			
Clerk-Typists: 29 hrs/wk x 52 weeks x 1st year rate		1,508	1,508
	Total part-time hours	1,508	1,508
Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability	Sub Total	\$ 65,720	\$ 72,292
Account 4321 - Uniforms	Total \$	250	\$ 250
Sport coats, uniform shirts and cleaning as needed		250	250
Account 4329 - Theater Building Maintenance and Supplies	Total \$	7,700	\$ 7,700
General maintenance, repair and supplies for sound system		800	800
Bulbs, gel, light instrument repair and maintenance		3,100	3,100
Miscellaneous repair and hardware items		1,850	1,850
Light board service call contract		850	850
Floor care products		300	300
House and lobby carpet cleaning		800	800
Account 4332 - Office Supplies/Printing	Total \$	12,640	\$ 14,140
Books, subscriptions, and memberships		100	100
Paper and printing		2,800	2,800
Mailing supplies		3,000	3,000
Small office supplies		1,700	1,700
ThunderTix programming fees for twelve months		5,040	5,040
Ticket stock - purchase on a two year cycle		0	1,500

FCC Theatre Budget: 2019

Account 4342 - Travel & Training	Total \$	3,800	\$ 3,800
Showcase of Performing Arts for Young People - Philadelphia, PA		1,300	1,300
Arts Midwest Conference 2019 - Minneapolis, Minnesota		1,300	1,300
Outside expenses for Missouri Arts Council and MACAA		500	500
Mileage for local business calls and related functions		300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People		400	400

Account 4350 - Professional Services	Total \$	6,000	\$ 6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000

Account 4352 - Theatre Workshop	Total \$	176,995	\$ 181,329
Contemporary outdoor concerts including technical needs (Music			
Under the Stars: Butch Wax & Hollywood's, Billy Peek, Bob Kuban,		15,000	17,500
Summer playground "Creative Dramatics Workshop" and Arts Assembly		13,800	9,000
St. Louis Family Theatre Series		81,610	84,810
Valley of Flowers Festival		49,000	51,000
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Family Theatre (Matching funds: grant from the Missouri Arts Council and			
Regional Arts Commission)		13,835	15,169
Entertainment for the Fall Festival		2,500	2,500
"Poetry Out Loud" regional competition (reimbursable)		1,000	1,100

Account 4354 - Publicity	Total \$	12,850	\$ 12,850
FCC Theatre schedules		3,150	3,150
Special PR, mailing list, box office PR		3,600	3,600
St. Louis Visitors & Convention Comm. and Arts & Education Council		450	450
Discover Florissant display ads around Metro St. Louis		1,600	1,600
Postage for four Theater mailings - Calendar of Events (3) and			
Valley of Flowers brochure (1) at \$1,350 per mailing		4,050	4,050

Total Budgeted Expenses \$ 437,715 \$ 453,361

Account 096143 - Capital Additions (Park Improvement Fund)	Total \$	-	\$ 7,000
Computer Lightboard Console for Theatre's Theatrical Lighting			7,000

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44 - RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4400-Salaries	\$ 1,271,926	\$ 1,108,588	\$ 1,164,226	\$ 1,164,226
4400-Employees' Benefits	\$ 258,944	\$ 290,471	\$ 287,463	\$ 287,463
4414-Contract Services		\$ 81,500	\$ 86,500	\$ 86,500
4426-Utilities	<u>\$ 286,851</u>	<u>\$ 305,500</u>	<u>\$ 325,500</u>	<u>\$ 325,500</u>
Total	\$ 1,817,721	\$ 1,786,059	\$ 1,863,689	\$ 1,863,689

PERSONNEL SERVICES

Full-time	\$ 513,986	\$ 445,350	\$ 495,000	\$ 495,000
Part-time	\$ 749,519	\$ 657,238	\$ 663,226	\$ 663,226
Overtime	<u>\$ 8,421</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
Total Personnel Services	\$ 1,271,926	\$ 1,108,588	\$ 1,164,226	\$ 1,164,226

PERSONNEL SCHEDULE

Superintendent of Recreation	1.00	Recreation Leaders II & III p/t	7.60
Center Director I	2.00	Receptionists p/t	5.30
Recreation Specialist	2.00	Custodians p/t	4.60
Clerk Typist	3.00	Park Rangers p/t	3.21
Custodian I	<u>4.00</u>	Rink Mgrs, Guards, Cashiers p/t	2.93
Total	12.00	JJE Pool Manager, Head Guard p/t	1.88
		JJE Pool Lifeguards p/t	4.13

Total 29.64

Full-time 12.00

Total Personnel

41.64

Full-time Equivalent (Part-time) 29.64

Civic and Community Centers Budget: 2019

2018

2019

JJE/JFK Building Hours for the General Public

Monday - Friday: 6 a.m. - 9 p.m. Saturday: 8 a.m. - 7 p.m. Sunday: 10 a.m. - 6 p.m.

Summer Hours: Memorial Day weekend to Labor Day

Monday - Friday: 6 a.m. - 8 p.m. Saturday: 8 a.m. - 5 p.m. Sunday: 10 a.m. - 5 p.m.

The Community Centers will be closed to the public in observance of the following holidays:

New Years Day

Easter

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Eve

Christmas Day

Account 4400 - Salaries & Benefits	Total	\$	1,399,059	\$	1,451,689
Salaries - Full Time	Sub	\$	445,350	\$	495,000
Full-time Employees					
Superintendent of Recreation			1		1
Center Director I			2		2
Recreation Specialist			2		2
Clerk Typist			3		3
Custodian			4		4
Total full-time employees			12		12

Salaries Overtime	Sub	\$	6,000	\$	6,000
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Salaries Part-Time	Sub	\$	657,238	\$	663,226
Salaries - Part-Time Hours:					
<u>Recreation Leader III</u>					
JJE/JFK Centers (2,426 hrs x 2 facilities)			4,852		4,852
Theater - (52 wks; 1 x 25 hrs, 1 x 12 hrs)			1,924		1,924
<u>Recreation Leader II</u>					
JJE/JFK Fitness (4,514 hr x 2 facilities)			9,028		9,028
<u>Receptionists - Customer Service Desk</u>					
JJE/JFK (6,291 hrs/4,136 hrs)			10,427		10,427
JJE/JFK Special Events (350 hrs/250 hrs)			600		600
<u>Custodians</u>					
JJE/JFK - 2,864 hours x 2 facilities			5,728		5,728
JJE/JFK Special Events/Training - 1,750 hours			1,750		1,750
Theater - 2,080 hours			2,080		2,080

Civic and Community Centers Budget: 2019

	<u>2018</u>	<u>2019</u>
<u>Rangers</u>		
JJE/JFK Ranger Supervisor II - (JJE 1,010 hrs/JFK 30 x 8 hrs)	1,250	1,250
JJE/JFK Ranger - (JJE4,529 hrs/JFK 4 hrs x 7 days x 32 wks)	5,425	5,425
<u>Ice Rink</u>		
Rink Managers 1,700 hours	1,700	1,700
Rink Guards 2,600 hours	2,600	2,600
Rink Cashiers 1,800 hours	1,800	1,800
<u>JJE Pool</u>		
JJE Pool Managers 1,560 hours	1,560	1,560
Head Guards 2,340 hours	2,340	2,340
JJE Lifeguards - public sessions 3,588 hrs/class-rentals 5,000 hrs	8,588	8,588
Total hours or sessions	61,652	61,652

Employee Benefits Sub \$ 290,471 \$ 287,463
 F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 4414 - Contract Services	\$ 81,500	\$ 86,500
Instructors - Flat amount	\$ 80,000	\$ 85,000
ADA Compliance - Flat amount	\$ 1,500	\$ 1,500

Account 4426 - Utilities	Total \$ 305,500	\$ 325,500
Centers	300,000	320,000
Nature Lodge	5,500	5,500

Total Budgeted Expenditures \$ 1,786,059 \$ 1,863,689

City of Florissant Operating Budget
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45 - RECREATION DEPARTMENT - SUMMER CAMP

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4500-Salaries	\$ 123,282	\$ 99,153	\$ 125,947	\$ 125,947
4500-Employees' Benefits	\$ 9,431	\$ 4,798	\$ 9,635	\$ 9,635
Total	\$ 132,713	\$ 103,951	\$ 135,582	\$ 135,582

PERSONNEL SERVICES

Full-time	\$ -	\$ -	\$ -	\$ -
Part-time	\$ 123,282	\$ 99,153	\$ 125,947	\$ 125,947
Overtime	\$ -	\$ -	\$ -	\$ -
Total Personnel Services	\$ 123,282	\$ 99,153	\$ 125,947	\$ 125,947

PERSONNEL SCHEDULE

Directors p/t	0.47
Assistant Directors p/t	0.64
Playground Recreation Leaders p/t	<u>5.51</u>
Total	6.62

		Full-time 0.00
Total Personnel	<u>6.62</u>	Full-time Equivalent (Part-time) 6.62

Summer Camp Budget: 2019

2018 2019

Program dates: June 11 - July 19, 2019

Program dates subject to change based on local school district schedules

The summer playground program is a six week program, 9 a.m. to 3 p.m. There is no camp on July 4th.

There is a nine hour orientation session for the entire staff before the program begins.

Account 4500 - Salaries & Benefits		103,951	135,582
Salaries Part-time Seasonal	Sub	99,153	\$ 125,947
Salaries Part Time Seasonal Hours:			
Directors - Total Hrs (320 hrs + 9 orientation hrs) = 329 hrs ea Director			
1 @ 329 hrs = 987 hrs @ 3rd year rate		987	329
2 @ 329 hrs = 658 hrs @ 2nd year rate		0	658
Assistant Directors			
4 @ 264 hrs + 9 orientation hrs = 273 hours = 1,092 hrs @ 3rd yr rate		1,092	1,092
Playground Recreation Leaders - Total Hrs (187.5 hrs + 15 orientation & training hrs) = 202.5 hrs ea Leader			
23 @ 202.5 hrs = 4,657.5 hrs @ 3rd year rate		0	4,658
20 @ 202.5 hrs = 4050 hrs @ 2nd yr rate		9,720	4,050
8 @ 202.5 hrs = 1620 @ 1st year rate		2,632	1,620
Special Needs Recreation Leaders - Total Hrs (187.5 hrs + 15 orientation & training hrs) = 202.5 hrs ea Leader			
2 @ 202.5 hrs = 405 hrs @ 3rd year rate		405	405
"BEFORE AND AFTER CARE" PROGRAM			
Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks			
Assistant Directors			
2 @ 120 hrs = 240 hrs @ 3rd year rate		240	240
Playground Recreation Leaders			
6 @ 120 hours = 720 hours @ 2nd year rate		720	720
Total part-time hours		15,796	13,772

Employee Benefits	Sub	4,798	9,635
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			

Total Budgeted Expenditures 103,951 135,582

City of Florissant Operating Budget
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46 - RECREATION DEPARTMENT - BANGERT POOL

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4600-Salaries	\$ 123,250	\$ 130,446	\$ 175,827	\$ 175,827
4600-Employees' Benefits	\$ 8,740	\$ 13,039	\$ 13,451	\$ 13,451
4614-Contact Services	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
4626-Utilities	\$ 32,876	\$ 35,000	\$ 50,000	\$ 50,000
Total	\$ 164,867	\$ 188,485	\$ 249,278	\$ 249,278

PERSONNEL SERVICES

Full-time	\$ -	\$ -	\$ -	\$ -
Part-time	\$ 123,250	\$ 140,446	\$ 175,827	\$ 175,827
Overtime	\$ -	\$ -	\$ -	\$ -
Total Personnel Services	\$ 123,250	\$ 140,446	\$ 175,827	\$ 175,827

PERSONNEL SCHEDULE

Pool Manager p/t	0.43		
Head Guard p/t	0.37		
Lifeguards p/t	5.73		
Cashiers p/t	1.56		
Total	8.09		Full-time 0.00
Total Personnel	<u>8.09</u>	Full-time Equivalent (Part-time) 8.09	

Bangert Pool Budget: 2019

2018

2019

Pool Season: May 26 - August 5, 2018 (72 days of operation)
Weekends Only: August 5- September 2, 2019 (9 days of operation)
Hours of operation: Daily 12:30 - 7:30pm Holidays 12:30 - 5:00pm
Total Days of Operation in 2019: 79 (2018: 81 Days of Operation)

Account 4600 - Salaries & Benefits		\$	143,485	\$	189,278
Salaries - Part Time	Sub Total		<u>130,446</u>		<u>175,827</u>
Salaries: Part Time Seasonal			125,946		171,327
Salaries - Part Time Other			<u>4,500</u>		<u>4,500</u>
Pre-season training, prep-work and post-season winterizing:			2,000		2,000
Special events, programs and rentals:			2,500		2,500
Part Time Seasonal Hours:					
<u>Pool Manager</u>					
9.5 hrs x 79 days = 750.5 hrs @ 3rd year rate			770		751
<u>Head Guard</u>					
9.5 hrs x 79 days = 750.5 hrs x 3rd year rate			770		770
<u>Lifeguards</u>					
10 @ 9.5 hrs x 79 days = 750.5 hrs = 7,505 hrs @ 3rd yr rate					
4 @ 9.5 hrs x 79 days = 750.5 = 3,002 hrs @ 3rd yr rate			10,780		10,507
<u>Cashiers (Admission)</u>					
9.5 hours x 79 days = 750.5 hours x 2 Cashiers = 1,501					
1,501 hours x 3rd year rate			1,540		1,501
<u>Concessions</u>					
Managers/Concession and Cashier 1,000 hours x 3rd year rate			751		1,000
Cashiers 500 hours x 3rd year rate			0		500
Cashiers 251 hours x 2nd year rate			751		251
<u>Swim Team</u>					
Pool Mgr - 4 hours x 35 days = 140 hrs 3rd yr rate			140		140
Lifeguards - 4 @ 4 hours x 35 days = 140 hours = 560 hrs 3rd yr rate			560		560
<u>Swim Lessons (youth)</u>					
Lifeguards - 16 @ 2 hrs x 16 days = 32 hrs = 512 hrs 3rd yr rate			768		512
<u>Swim Lessons (adult)</u>					
Lifeguard 0 @ 1 hr x 16 days = 16 hrs = 0 Hrs (program discontinued)			32		0
<u>Playground Swim</u>					
Lifeguards - 14 @ 2 hrs x 12 days = 24 hrs = 336 hrs @ 3rd yr rate			336		336
Total part-time hours			<u>15,696</u>		<u>16,828</u>
Employee Benefits	Sub Total		<u>13,039</u>		<u>13,451</u>
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability					
Account 4614 - Contract Services		\$	10,000	\$	10,000
Swim Team Coaches Salaries:					
Account 4626 - Utilities		Total \$	35,000	\$	50,000
Total Budgeted Expenditures		\$	188,485	\$	249,278

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City of Florissant Operating Budget
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56 - RECREATION DEPARTMENT - KOCH AQUATIC CENTER

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
5600-Salaries	146,274	0	0	0
5600-Employees' Benefits	11,190	0	0	0
5626-Utilities	<u>31,359</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	188,822	0	0	0

PERSONNEL SERVICES

Full-time	\$0	0	0	0
Part-time	\$146,274	0	0	0
Overtime	<u>\$0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	146,274	0	0	0

PERSONNEL SCHEDULE

Pool Manager p/t	0.00	
Head Guard p/t	0.00	
Lifeguards p/t	0.00	
Cashiers p/t	<u>0.00</u>	
Total	0.00	Full-time 0.00
Total Personnel	<u><u>0.00</u></u>	Full-time Equivalent (Part-time) 0.00

City of Florissant Operating Budget
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47 - RECREATION DEPARTMENT - PARKS

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4700-Salaries	250,907	300,738	240,000	240,000
4700-Employees' Benefits	74,376	86,148	92,485	92,485
4714-Contract Services	\$0	20,000	22,000	22,000
4726-Utilities	71,780	119,000	119,000	119,000
4750-Professional Services	<u>41,237</u>	<u>44,000</u>	<u>48,000</u>	<u>48,000</u>
Total	438,301	569,886	521,485	521,485

PERSONNEL SERVICES

Full-time	\$175,373	247,251	185,000	185,000
Part-time	\$74,977	72,487	55,000	55,000
Overtime	<u>\$557</u>	<u>1,000</u>	<u>0</u>	<u>0</u>
Total Personnel Services	250,907	320,738	240,000	240,000

PERSONNEL SCHEDULE

<u>Office of the Director</u>		<u>Park Rangers</u>	
Director of Parks & Recreation	1.00	Senior Park Ranger	1.00
Administrative Assistant	<u>1.00</u>	Park Rangers p/t	<u>2.42</u>
Total	2.00	Total	3.42

Total Personnel

5.42

Full-time 3.00
Full-time Equivalent (Part-time) 2.42

Parks Budget: 2019

2018

2019

Account 4700 - Salaries & Benefits	Total	\$	386,886	\$	332,485
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Salaries - Full Time	Sub	\$	247,251	\$	185,000
<u>Full-time Employees</u>					
Director of Parks and Recreation			1		1
Administrative Assistant			1		1
Senior Park Ranger			1		1
Total full-time employees			3		3

Salaries Overtime:	Sub	\$	1,000	\$	-
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Salaries Part Time	Sub	\$	52,487	\$	55,000
<u>Part-Time Hours:</u>					
Park Rangers:					
All Parks: 35 hours x 52 weeks = 1,820 hours					
1,820 hours x 3rd year rate			1,820		1,820
All Parks: 45.5 hours x 20 weeks (peak season) = 910 hours					
910 hours x 3rd year rate			910		910
St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks					
x 2 Ranger = 2,002 hours x 3rd year rate			2,002		2,002
Nature Lodge: Weekday hours discontinued			416		0
Special Activities and Rentals: 310 hours x 3rd year rate			310		310
Total part-time hours			5,458		5,042

Employee Benefits	Sub	\$	86,148	\$	92,485
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F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 4714 - Contract Services	\$	20,000	\$	22,000
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Field Supervisors and Referees:

Account 4726 - Utilities	Total	\$	119,000	\$	119,000
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Parks

Account 4750 - Professional Services	Total	\$	44,000	\$	48,000
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01 Umpires contracted through the ASA or USA Softball			32,000		36,000
02 Charge card fees			12,000		12,000

Total Budgeted Expenditures \$ 569,886 \$ 521,485

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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

06 - RECREATION DEPARTMENT - GOLF COURSE

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
0600-Salaries	302,557	324,790	307,092	361,500
0600-Employees' Benefits	82,723	93,155	93,745	105,000
0621-Uniforms & Allowance	726	1,000	1,000	1,000
0623-Postage & Printing	1,683	1,696	1,700	1,700
0626-Utilities	77,504	72,200	65,000	65,000
0627-Gasoline	7,762	15,000	18,000	18,000
0628-Merchandise	73,684	100,750	111,000	111,000
0629-Bldg., Maint., & Supplies	97,273	110,000	120,000	120,000
0630-Equipment Repairs	26,984	35,000	35,000	35,000
0632-Office Supplies & Maint.	2,290	3,500	4,000	4,000
0642-Dues, Travel, Training	3,559	4,080	4,100	3,850
0650-Professional Services	93,535	100,750	104,000	104,000
0654-Publicity	<u>6,974</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total	777,254	869,921	872,637	938,050

PERSONNEL SERVICES

Full-time	\$152,636	181,993	164,295	173,500
Part-time	\$149,922	142,797	142,797	188,000
Overtime	<u>\$0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	302,557	324,790	307,092	361,500

PERSONNEL SCHEDULE

<u>Course Operations</u>		<u>Course Maintenance</u>	
Golf Clubhouse Manager	1.00	Golf Course Superintendent	1.00
Asst. Golf Clubhouse Manager	1.00	Golf Course Mechanic	0.00
Pro Shop Staff p/t	1.21	Golf Course Laborer	1.00
Cart Attendants p/t	1.95	Laborer p/t	0.73
Food & Beverage Staff p/t	<u>1.92</u>	Groundskeeper I p/t	<u>3.00</u>
Total	7.07	Total	5.73

Total Personnel

12.79

Full-time 4.00
Full-time Equivalent (Part-time) 8.79

Golf Course Budget: 2019

2018

2019

Revenue	Total \$	615,000	\$	615,000
Account 12010 - Green Fees		235,000		235,000
Account 12210 - Cart Fees		200,000		200,000
Account 12500 - Pro Shop Sales		50,000		50,000
Account 12600 - Concession Sales and Fees		120,000		120,000
Account 12910 - Other Miscellaneous		10,000		10,000

Expenditures

Account 0600 - Salaries & Benefits	Total \$	417,945	\$	466,500
Salaries - Full Time	Sub	\$ 161,993	\$	173,500
Full-time Employees				
Golf Clubhouse Manager (reclassified from Grade 4 to Grade 5)		1		1
Assistant Golf Clubhouse Manager		1		1
Golf Course Superintendent		1		1
Golf Course Mechanic		1		0
Golf Course Laborer		0		1
Total full-time employees		4		4

Salaries - Part Time	Sub	\$ 162,797	\$	188,000
Part- Time Hours				
Pro Shop Manager: 1 emp. x 29 hours x 52 weeks		1,508		1,508
Pro Shop Staff: 1 emp. x 34.5 hours x 29 weeks		870		1,000
Cart Attendants: 6 emp. x hours x 27 weeks		2,430		4,050
Groundskeeper I: 6 emp. x 40 hours x 26 weeks		4,680		6,240
Laborer: 1 emp. x 29 hours x 52 weeks		1,508		1,508
Food & Beverage Manager: 1 emp. x 29 hours x 34 weeks		952		986
Food & Beverage Attendant: 4 emp. x 30 hours x 25 weeks		2,000		3,000
Total part-time hours		13,948		18,292

Employee Benefits	Sub	\$ 93,155	\$	105,000
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability				

Account 0621 - Uniforms and Allowances	Total \$	1,000	\$	1,000
Full-time and part-time employees				

Account 0623 - Postage & Printing	Total \$	1,696	\$	1,700
Postage, Printing scorecards, signage, miscellaneous items				

Golf Course Budget: 2019

Account 0626 - Utilities	Total \$	72,200	\$	65,000
Electric, Gas, Water, Sewer, Cable, Alarm (waste at no charge since Mar 2018)				
Account 0627 - Gas and Oil	Total \$	15,000	\$	18,000
Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment.				
Account 0628 - Merchandise	Total \$	100,750	\$	111,000
<u>01 Merchandise Pro Shop</u>	Sub	<u>30.750</u>		<u>31.000</u>
<u>02 Merchandise Concession</u>	Sub	<u>70.000</u>		<u>80.000</u>
Account 0629 - Building Maintenance and Supplies	Total \$	110,000	\$	120,000
<u>00 Building Maintenance/Building Supplies</u>	Sub	<u>25.000</u>		<u>30.000</u>
Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes replacement banquet tables as needed.				
<u>01 Building Maintenance/Course Supplies</u>	Sub	<u>85.000</u>		<u>90.000</u>
Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system. Includes soil testing and small equipment repairs and maintenance.				
Account 0630 - Equipment Repairs	Total \$	35,000	\$	35,000
Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc.				
		35,000		35,000
Account 0632 - Office Supplies and Printing	Total \$	3,500	\$	4,000
Pens, paper and various office supplies.				
		3,500		4,000
Account 0642 - Dues, Travel and Training	Total \$	3,830	\$	3,850
GCSA dues - Golf Course Superintendent		375		395
MVGCSA dues		365		365
Course Supt.: PGA Show in San Antonio, Texas		1,500		1,500
Northwest Chamber of Commerce		240		240
Certification expenses		200		200
Mileage for in-town travel		500		500
VGM Club - purchasing cooperative membership		500		500
Metropolitan Amateur Golf Association		150		150

Golf Course Budget: 2019

Account 0650 - Professional Services	Total	\$	100,750	\$	104,000
<u>01 Miscellaneous</u>	Sub		<u>6,950</u>		<u>9,700</u>
Handicap Fees			1,000		1,000
Electric repair as needed			1,800		1,800
Tree removal			2,500		5,000
Hepatitis "A" Vaccinations			150		150
Operating Permits			1,500		1,750
 <u>02 Bank Fees</u>	 Sub		 <u>6,800</u>		 <u>7,300</u>
Bank and charge card fees			6,800		7,300
 <u>06 Cart Lease and Rentals</u>	 Sub		 <u>87,000</u>		 <u>87,000</u>
Cart Lease: 70,000 for the cart lease and 12,000 for property tax			82,000		82,000
Cart Rentals			5,000		5,000

Account 0654 - Publicity	Total	\$	8,000	\$	8,000
Advertising in newspaper, magazine, radio, and other media.					

	Total Budgeted Expenditures	\$	869,671	\$	938,050
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Account 09-6106 - Capital Additions (Park Improvement Fund)	Total	\$	65,000	\$	-
<u>Golf Course Equipment</u>	Sub		<u>60,000</u>		<u>0</u>
New articulated tractor			29,000		0
PrecisionCut Trim and Surrounds Mower			31,000		0
 <u>Golf Course Improvements</u>	 Sub		 <u>5,000</u>		 <u>0</u>
Various tee, bunker, fairway renovations			5,000		0

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

48 - PUBLIC WORKS DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
4800-Salaries	2,427,119	2,409,143	2,596,000	2,493,090
4800-Employee's Benefits	950,667	1,012,796	1,063,194	1,029,921
4821-Uniforms & Allowance	6,850	8,900	9,900	9,900
4826-Utilities	100,991	96,000	110,000	110,000
4827-Gasoline	36,818	70,000	55,000	55,000
4832-Office Supplies & Maint.	21,421	24,000	24,000	24,000
4839-Ice/Snow Removal	1,678	112,000	0	115,000
4842-Dues, Travel, Training	19,599	27,000	37,495	37,495
4850-Professional Service	76,314	241,000	230,000	230,000
4851-Street Lighting	(1,088)	0	0	0
4875-Gasoline Control Account	<u>1,868</u>	<u>20,000</u>	<u>22,000</u>	<u>22,000</u>
Total	3,642,237	4,020,839	4,147,589	4,126,406

PERSONNEL SERVICES

Full-time	\$2,225,945	2,230,528	2,337,000	2,254,090
Part-time	\$115,875	129,115	169,000	169,000
Overtime	<u>\$85,299</u>	<u>49,500</u>	<u>90,000</u>	<u>70,000</u>
Total Personnel Services	2,427,119	2,409,143	2,596,000	2,493,090

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

48 - PUBLIC WORKS DEPARTMENT (CONTINUED)

PERSONNEL SCHEDULE

Office of the Director

Director of Public Works	1.00
Executive Assistant	<u>1.00</u>
Total	2.00

Street Division

Street Superintendent	1.00
Permit/Inspection Clerk	1.00
Class "A" Foreman	1.00
Class "A" Person	2.00
Class "B" Person	2.00
Class "C" Person	3.00
Street Sweeper	1.00
Equipment Maintenance Supv.	1.00
Equipment Maint. Mechanic	2.00
Laborer p/t	0.73
Summer Laborers p/t	<u>1.15</u>
Total	15.88

Sewer Lateral

Permit/Inspection Clerk	1.00
Class "A" Person	1.00
Class "B" Person	1.00
Class "C" Person	<u>1.00</u>
Total	4.00

Engineering Division

City Engineer	1.00
Civil Engineer I	0.00
Engineering Intern p/t	0.00
Custodian	2.00
Custodian p/t	0.73
Chief Engineer	1.00
Building Maintenance	<u>2.00</u>
Total	6.73

Building Division

Building Commissioner	1.00
Plan Reviewer	1.00
Combination Comm. Inspector (new)	1.00
Multi-Building Inspector	7.00
Inspector/Code Enforcement	1.00
GIS/Permit Inspection Clerk (new)	1.00
Code Enforcement p/t	1.45
Lead Permit/Inspection Clerk	1.00
Permit/Inspection Clerk	7.00
Permit/Inspection Clerk p/t	0.73
Building/Housing Inspector p/t	<u>0.73</u>
Total	22.90

Total Personnel

51.50

Full-time 46.00

Full-time Equivalent (Part-time) 5.50

Public Works: Building/Engineering/Street Budget 2019

	2018	2019
Account 4800 - Salaries & Benefits	\$ 3,421,939	3,523,011
Salaries - Full-Time	Sub Total \$ 2,230,528	\$ 2,254,090
Full-Time employees		
Director of Public Works	1	1
Executive Assistant	1	1
City Engineer	1	1
Building Commissioner	1	1
Plan Reviewer	1	1
Combination Commercial Inspector (new position)	0	1
Multi-Building Inspector	7	7
Code Enforcement Inspector (add two)	1	1
GIS / Permit inspection Clerk (New Position)	0	1
Lead Permit Inspection Clerk	1	1
Permit Inspection Clerk	10	9
Street Superintendent	1	1
Class "A" Foreman	1	1
Class "A" Person	3	3
Class "B" Person	3	3
Street Sweeper	1	1
Class "C" Person	4	4
Equipment Maintenance Supervisor	1	1
Equipment Maintenance Mechanic	2	2
Chief Engineer	1	1
Building Maintenance	2	2
Custodian I	2	2
Total full-time employees	45	46

Salaries - Part-Time	Sub Total	\$ 129,115	\$ 169,000
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Part-Time Hours:

Bldg./Housing Inspector: 1 ea @ 52 weeks @ 29 hrs/week	1,508	1,508
Code Enforcement: 2 ea @ 52 weeks @ 29 hrs/week	3,016	3,016
Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week	1,508	1,508
Laborer: 1 ea. @ 52 weeks @ 29 hrs/week	1,508	1,508
Summer Laborer: 4 ea. @ 15 weeks @ 40 hrs/week	0	2,400
Custodian: 1 ea. @ 52 weeks @ 29 hrs/week	1,508	1,508

Total Part-time hours		9,048	11,448
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Overtime

Sub Total		\$ 49,500	\$ 70,000
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Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.

Building Division: inspections, Boards and Commission meetings, public hearings, additional scheduling and data entry duties by clerical staff; Police and Fire call outs, night & weekend inspections, office work in general, and emergencies.

Public Works: Building/Engineering/Street Budget 2019

Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, special events/festivals, HVAC emergency call outs, electric power outages and managing construction projects.

Transportation Division: special events.

Employees' Benefits	Sub Total	\$ 1,012,796	\$ 1,029,921
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

Account 4821 – Uniforms & Safety Shoes	Total	\$ 8,900	\$ 9,900
Clothing allowance for all Full-time and Part-time employees		8,400	9,300
T-Shirts for full-time, part-time and seasonal field employees and City logo shirts for City Engineer, Building Commissioner, Plan Reviewer and Director		500	600

Account 4826 – Utilities	Total	\$ 96,000	\$ 110,000
Electric, natural gas, water, sewer, phone, trash collection, cable TV, etc.			
Includes City Hall, Government Building, Sign Shop and City Garage			

Account 4827 – Gasoline	Total	\$ 70,000	\$ 55,000
Major/Minor Construction Equipment, trucks, buses, vehicles and tools in Public Works and Transportation Departments ... Fuel, oil, lubrication, and hydraulic fluids costs are forecasted to remain high ... includes inspector vehicles added to fleet ...			
Fuel pump and tank repairs and maintenance			

Account 4832 – Printing & Office Supplies	Total	\$ 24,000	\$ 24,000
Supplies for City Hall, garage and transportation operations			
Photos, film and developing			
Printing, copy paper, printer ink cartridges, drafting supplies, supply closet			
Printing of new residential "Welcome" packages			
Printing of educational flyers for permits, residential and commercial guides			
Code books/code update subscription services/NFPA			
Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, iPads, etc.)			
Miscellaneous batteries, computer supplies, software, publications, etc.			
St. Louis County property records, maps and reports ...			
Inspection sheets, permits, door tags			
Minimum housing letters/envelopes, etc.			
Computer software and software updates			

Account 4839 – Ice/Snow Removal	Total	\$ 112,000	\$ 115,000
Salt: 1,454 Tons @ \$70.00/Ton = \$101,800		101,800	102,000
Calcium Chloride: 15,000 Gals. @ \$0.85/Gal. = \$10,200		10,200	13,000

Public Works: Building/Engineering/Street Budget 2019

Account 4842 – Dues/Travel/Training	Total \$	27,000 \$	37,495
<u>Dues</u>	Sub	<u>3,766</u>	<u>4,055</u>
Director: Missouri Society of Prof. Engineers (\$212), Engineers Club (\$180), APWA Local & International (\$206), PE Registration (\$35), ASFPM (\$180)		561	813
City Engineer: Engineers Club (\$180), APWA Local & International (\$206)		349	386
Building Commissioner: ICC (\$240), MABOI (\$40), SLACE (\$35), AIA (\$551)		866	866
Building Inspectors: MABOI (10 @ \$40), ICC (10 @ \$35), SLACE (10 @ \$35)		1,100	1,100
Plan Reviewer: MABOI (\$40), IAEI (\$120), SLACE (\$35), ICC (\$35)		230	230
Street Superintendent: APWA Local & International (\$169), ISSA (\$130)		260	260
Chief Engineer: Asbestos Certification Renewal, Stationary Engineer's License Fee		400	400
<u>Travel</u>	Sub	<u>10,994</u>	<u>18,000</u>
Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others ... less Inspector vehicles ...			
<u>Training</u>	Sub	<u>12,240</u>	<u>15,440</u>
Director: Area Conferences and Seminars ...		400	400
APWA Conference and Equipment Show...		1,800	1,800
City Engineer: GIS, APWA and Area Seminars ...		800	800
Civil Engineer I: Local Seminars and Area Conferences ...		0	500
Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference ...		1,300	1,300
Plan Reviewer: Area Code Conferences and Seminars, MABOI Fall Conference ...		1,300	1,300
Chief Engineer & Staff: Area Seminars, Conferences and Asbestos Classes/Certifications		800	900
Street Superintendent: Area Seminars		400	400
Street Personnel/Mechanics: Area Conferences		800	800
Building Inspectors: MABOI Fall Conference (3 @ \$680)		2,040	2,040
Area Code Seminars (3 @ \$400)		1,200	1,200
P/T Inspectors: Area Seminars		400	400
Exec. Asst. & Clerical Staff: Personal development classes		400	3,000
Computer & iPad Classes/Training		600	600

Public Works: Building/Engineering/Street Budget 2019

Account 4850 – Professional Services	Total	\$ 241,000	\$ 230,000
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Public Works Database rebuild and reconfiguration - cost estimated at \$200,000

Materials Testing

Traffic Consultation

Miscellaneous Public Works projects - design services

Testing of fire sprinkler systems and backflow preventers

Weather Service for Winter Storms \$3,200

Pedestrian Traffic Signal Maintenance and Repair by St. Louis County

Account 4875 – Gasoline Control Account	Total	\$ 20,000	\$ 22,000
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Total Budgeted Expenditures \$ 4,020,839 \$ 4,126,406

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

49 - POLICE DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
4900-Salaries	7,093,388	8,020,928	8,044,235	8,044,235
4900-Employee's Benefits	2,619,562	2,934,979	2,649,121	2,649,121
4914-Residency Incentive Program	0	0	31,200	0
4921-Uniforms & Allowance	89,775	99,948	93,500	93,500
4924-Telephone	0	0	0	0
4926-Utilities	50,055	62,500	62,500	62,500
4927-Gasoline	146,930	256,500	256,500	256,500
4929-Bldg., Maint., & Supplies	95,331	72,000	72,800	72,800
4930-Equip. Repair-Vehicle	77,359	61,800	65,200	65,200
4932-Office Supplies & Maint.	37,476	42,000	49,000	49,000
4933-Copy Equip. Rental & Supply	16,908	22,000	23,500	23,500
4934-Communication Service	278,578	326,000	380,200	380,200
4935-Armory Supplies & Guns	5,673	32,100	38,100	38,100
4942-Dues, Travel, Training	82,139	87,300	103,700	103,700
4950-Professional Service	0	0	0	0
4955-Insurance	0	0	0	0
4961-Capital Adds (will budget based on forfeitures)	118,108	197,610		
4975-Gasoline Control Account	<u>(2,611)</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	10,708,670	12,280,665	11,934,556	11,903,356

PERSONNEL SERVICES

Full-time	\$ 6,494,659	\$ 7,334,821	\$ 7,025,000	\$ 7,025,000
Holiday Pay {in addition to 40 hr paid week}	\$ -	\$ -	\$ 261,000	\$ 261,000
Part-time	\$ 203,910	\$ 377,107	\$ 423,235	\$ 423,235
Overtime	<u>\$ 394,819</u>	<u>\$ 309,000</u>	<u>\$ 335,000</u>	<u>\$ 335,000</u>
Total Personnel Services	\$ 7,093,388	\$ 8,020,928	\$ 8,044,235	\$ 8,044,235

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

49 - POLICE DEPARTMENT (CONTINUED)

PERSONNEL SCHEDULE

Office of the Chief

Chief of Police	1.00
Administrative Assistant	<u>1.00</u>
Total	2.00

Bureau of Support Services

Major	1.00
Sergeant	1.00
Police Officer	4.00
IT Director	0.50
IT Manager	1.00
Dispatcher	9.00
Dispatcher p/t	2.90
Administrative Assistant	1.00
Clerk Typist	3.00
Class "C" Person	1.00
Custodian p/t	<u>0.73</u>
Total	25.13

Bureau of Field Operations

Captain	1.00
Lieutenant	5.00
Sergeant	6.00
Police Officer	58.00
Reserve Officer p/t	5.08
Clerk Typist	<u>1.00</u>
Total	76.08

Bureau of Investigations

Captain	1.00
Sergeant	2.00
Police Officer	10.00
Correction Officer	<u>5.00</u>
Total	18.00

Total Personnel

121.20

Full-time 112.50

Full-time Equivalent (Part-time) 8.70

Florissant Police Department
Fiscal Year 2019 Budget

Police Department Budget: 2019

		<u>2018</u>	<u>2019</u>
ACCOUNT 4900: SALARIES & BENEFITS	Total	\$ 10,955,907	\$ 10,693,356
Full-time Salaries (including holidays)		\$ 7,334,821	7,025,000
Holiday Pay over 40 hr wk			\$ 261,000
Overtime		\$ 309,000	\$ 335,000
Part-time Salaries		\$ 377,107	\$ 423,235
Total Salaries		\$ 8,020,928	\$ 8,044,235
Employees' Benefits	Sub Total	\$ 2,934,979	\$ 2,649,121
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

FULL-TIME EMPLOYEES

<u>2018</u>	<u>2019</u>	
1.0	1.0	Chief of Police
1.0	1.0	Major
2.0	2.0	Captains
5.0	5.0	Lieutenants
9.0	9.0	Sergeants
71.0	72.0	Police Officers
0.0	0.0	Police Officer Grant Positions (Unfilled)/Academy Recruit
0.5	0.5	Information Technology Director (wage split with IT Dept.)
0.0	0.0	Information Technology Administrator
1.0	1.0	Information Technology Manager (new position)
2.0	2.0	Administrative Assistant (one additional position)
5.0	4.0	Clerks Typists (one less position)
0.0	0.0	Custodian (position eliminated)
1.0	1.0	Class "C" Position
6.0	5.0	Corrections
<u>9.0</u>	<u>9.0</u>	Dispatchers
113.5	112.5	TOTAL FULL-TIME EMPLOYEES

Information Technology Director: New position to oversee all information technology operations for the city. Wages will be split between the Police Department and the Information Technology Department.

Custodian: Proposed change to eliminate the Custodian position and add one Class "C" position to handle the job duties currently being handled by the Custodian .

Florissant Police Department
Fiscal Year 2019 Budget

PART-TIME EMPLOYEES

Reserve Officers: The City has hired part-time Police Officer/Rangers to patrol the city parks. These part-time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace. The budget reflects the total number of hours requested without limiting the number of actual part-time Park Police Officers needed in order to maximize the utility of the part-time Park Police Officers. Request to increase hours for one more part time park police officer. Additional 1,508 hours

Part-time Dispatchers: Allows for better scheduling and helps save overtime paid to full-time dispatchers. These hours help to reduce the amount of paid overtime needed to cover vacations, illnesses, training, and other uncovered shifts in the schedule. The budget reflects the total number of hours requested without limiting the number of actual part-time dispatchers needed in order to maximize the utility of the part-time dispatchers.

<u>2018</u>	<u>2019</u>	
-	-	Dispatchers: 116 hours/week x 52 weeks = 6,032 hours
1	1	Custodian: 1 x 29 hours/week x 52 weeks = 1,508 hours
6	based on hours	Reserve Officers (Police Park Rangers and Bailiffs): 203 hours/week x 52 weeks = 10,556 hours
6,032	6,032	Dispatcher hours
1,508	1,508	Custodian hours
<u>9,048</u>	<u>10,556</u>	Reserve Officer hours
16,588	18,096	TOTAL PART-TIME HOURS

OVERTIME

<u>2018</u>	<u>2019</u>	<u>LINE ITEM</u>
\$ 230,000	\$ 256,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
\$ 20,000	\$ 20,000	FBI Reimbursed Overtime
\$ 39,000	\$ 39,000	Grant Reimbursed Overtime
\$ -	-	Mid-Year Appropriation
<u>\$ 309,000</u>	<u>\$ 335,000</u>	TOTAL

Overtime funding for 2019 reflects the following items.

General Overtime: This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. We will continue to utilize compensatory time in lieu of overtime where possible.

DEA Reimbursed Overtime: The Department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

FBI Reimbursed Overtime: The Department was able to place one Detective in this violent crime task force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the FBI. This item is adjusted based on the salary of the officers assigned

Grant Reimbursed Overtime: The Department has received traffic grant awards for overtime projects for 2018.

Florissant Police Department
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ACCOUNT 4921: UNIFORMS

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 18,500	\$ 18,500	Uniform Cleaning & Repair
\$ 51,000	\$ 54,000	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 4,500	\$ 5,000	Badge Replacement and Repair
		Ballistic vests awarded through a Local Law Enforcement Block
\$ 9,948	\$ -	Grant
\$ 99,948	\$ 93,500	TOTAL

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing. No increase for 2019.

Uniform Purchase & Replacement: This covers the cost of replacing uniforms and body armor. A United States Department of Justice BVP 50/50 match grant was awarded in 2018 but no funds have been awarded to the Department for 2019. New grants have been applied for. However, it is unknown as to whether the department will receive those. A \$ 3,000 increase for 2019 is requested.

Detective Clothing Allowance: No increase is requested for 2019.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges. Requested increase of \$500 for 2019.

ACCOUNT 4926: UTILITIES

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 42,000	\$ 42,000	Electricity
\$ 11,000	\$ 11,000	Natural Gas
\$ 5,000	\$ 5,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
\$ 62,500	\$ 62,500	TOTAL

Utilities: This account reflects the various utilities used by the police department. No Increase for 2019

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4927: GASOLINE

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ 256,500	\$ 256,500	Total

Gasoline: The cost of regular unleaded gasoline may fluctuate dramatically. The average cost is currently around \$2.30 for 2019. At this time it is anticipated that current funding is sufficient.

ACCOUNT 4929: BUILDING and JAIL MAINTENANCE

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 1,500	\$ 1,500	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 21,500	\$ 21,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 800	Pest Control
\$ 37,500	\$ 37,500	Building Repairs (HVAC/ Electrical/Plumbing)
\$ 2,500	\$ 3,000	Furniture and Fixtures
\$ 72,000	\$ 72,800	Total

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. No increase for 2019.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. No increase for 2019.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. No increase for 2019.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building. No increase for 2019.

Pest Control: This item covers the cost of our monthly pest control service. Increase of \$300.00 2019.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 36 year old police building. There is constant maintenance, painting, replacing of flooring, ceiling tiles and a number of light fixtures throughout the building. No increase for 2019.

Furniture and Fixtures: This item covers the cost of miscellaneous furniture and fixtures of a minor nature that require replacing as needed. Increase of \$500.00 for 2019.

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ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 4,800	\$ 4,800	Vehicle Washes
\$ 45,000	\$ 45,000	Vehicle Repair
\$ 800	\$ 800	First Aid Supplies
\$ 600	\$ 600	Fire Extinguisher Service
\$ 2,000	\$ 2,000	Flares
\$ 600	\$ 600	Inspections & Licenses
\$ -	\$ 1,400	Radar Certification
\$ 8,000	\$ 10,000	Miscellaneous Vehicle Parts
\$ 61,800	\$ 65,200	TOTAL

Vehicle Washes: This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur. No increase for 2019.

Vehicle Repair: This line covers the cost to repair vehicles resulting from crashes, including repairs to windshields and other repairs not normally made by the City garage. Due to changes to accounting procedures, more funds have been appropriated into this line item in FY 2017 to cover vehicle accidents. No increase is requested for 2019.

First Aid Supplies: This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers. No increase for 2019.

Fire Extinguisher Service: This item covers the recharging or replacement of fire extinguishers carried in the police vehicles. No increase for 2019.

Flares: This covers the cost of flares used for controlling traffic at crashes and road closures. No increase for 2019.

Inspections & Licenses: This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles. No increase for 2019.

Radar Certification: The cost associated with annual Radar Certification for all devices

Miscellaneous Vehicle Parts: The item covers the cost of replacing graphics on cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle. Increase of \$2,000 for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES
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<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 9,000	\$ 10,000	Computer/Server/Software/Printer Parts and Repairs
\$ 1,500	\$ 1,500	Crime Prevention Supplies
\$ 10,000	\$ 15,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 15,000	\$ 16,000	Office Supplies
\$ 1,000	\$ 1,000	Intoxilyzer Repair and Supplies
\$ 1,000	\$ 1,000	Printing Services
\$ 42,000	\$ 49,000	TOTAL

Citations and Mobile Printer Paper: This reflects the cost of having citation and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers. No increase for 2019.

Computer/Printer Parts and Repairs: This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines. Increase \$1,000 for 2019.

Crime Prevention Supplies: This line funds the cost of public relations, educational materials and promotional items for the department. No increase for 2019.

Evidence Supplies: This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. To replace ageing equipment used to process crime scenes. An increase of \$5,000 for 2019.

Microfilm Reader Maintenance Agreement: This is an annual maintenance and service agreement for the Record Room microfilm reader. No increase for 2019.

Office Supplies: There have been increases in supply costs. We carefully monitor consumption. Increase of \$1,000 for 2019.

Intoxilyzer Repair and Supplies: This includes the costs of maintenance and equipment for the alcohol breath testing instrument. No increase for 2019.

Printing Services: This includes the costs for printing flyers and brochures that cannot be printed in-house. No increase for 2019.

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ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 8,000	\$ 8,000	Copier Lease/Supplies
\$ 11,500	\$ 13,000	Printer Management Lease Toner and Supplies
\$ 2,500	\$ 2,500	Paper and Toner
\$ 22,000	\$ 23,500	TOTAL

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department. No Increase for 2019.

Printer Management Lease: This item covers the continued Maintenance/Repair/Toner of all printers located with in the department. Increase of \$1,500 2019.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department. No increase for 2019.

ACCOUNT 4934: COMMUNICATIONS SERVICES

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 7,500	\$ 8,000	CCTV Maintenance Agreement and Repair
\$ -	\$ 40,000	In Car Video Annual Maintenance
\$ 14,000	\$ 14,000	Radio Repair & Maintenance
\$ 2,000	\$ 2,000	Existing
\$ 125,000	\$ 125,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 25,000	Wireless Data Service for Patrol Vehicles.
\$ 30,000	\$ 30,000	REJIS Professional Services
\$ 40,000	\$ 41,000	Omnigo CAD Computer Aided Dispatch/Mobil/GPS System
\$ 20,000	\$ 20,000	Global RMS and Computer Services
\$ 2,000	\$ 2,000	Audiolog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ 9,000	\$ 12,000	Speed Warning Systems Data Package/ Repair Parts
\$ 1,000	\$ 1,000	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 4,000	\$ 4,000	Investigative Databases
\$ 7,500	\$ 7,500	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 2,000	\$ 2,000	Walkie-Talkie Battery Replacement
\$ 1,000	\$ 1,000	CellBrite Investigation Maintenance Agreement
\$ 2,200	\$ -	Illegal Sign Project support software and auto dialer
\$ 4,000	\$ 4,000	PlanIT Scheduling Software Maintenance Agreement
\$ -	\$ 5,500	LPR Maintenance Agreement
\$ 5,100	\$ 6,500	Power DMS Systems Maintenance Agreement
\$ 7,500	\$ 7,500	RCCEG Forensic Computer Analysis
\$ 326,000	\$ 380,200	TOTAL

Florissant Police Department
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ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Closed Circuit TV Maintenance Agreement: This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building. Increase of \$500 for 2019.

In Car Video Annual Maintenance: The Annual Maintenance costs associated with the In Car Video System, equipment repair and associated parts.

Radio Repair and Maintenance: This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. The department has a service agreement. No increase for 2019.

REJIS Subscription and Network Services: This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mug shot system. Continue REJIS Professional Services. No increase for 2019.

Omnigo Computer Aided Dispatch System: The Department switched from Global CAD to Omnigo CAD in 2018. Increase of \$1000 for 2019.

Global RMS and Computer Services: This covers the maintenance and support of the Global Software for our records management, maintenance and system support on our Dell server. No increase for 2019

Audiolog Communications Recorder Maintenance and Support: This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center. No increase for 2019.

Live Scan Maintenance and Support: This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files. No increase for 2019.

Speed Warning Systems: The department has Nine speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. An increase of \$3,000 is requested for 2019.

Dictation System Maintenance and Support: This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in 2019.

Investigative Databases: The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions. No increase for 2019.

Evidence-On-Q Software Maintenance Agreement: This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system. No increase for 2019

Oceans Systems Software and Maintenance and Support: This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when utilizing video taped at crime scenes. No increase for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. No increase for 2019.

CellBrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading. No increase for 2019.

Illegal Sign Project Support: This is the computer software and dialing support needed for the illegal sign removal project. This system to be eliminated for 2019 as it is no longer useful.

PlanIT Scheduling Program: Software and maintenance agreement, No Increase for 2019.

LPR (License Plate Reader System) yearly maintenance agreement

Power DMS: CALEA Document and Training Management Program maintenance and support agreement, Increase of \$1,400 for 2019.

RCCEEG: Regional Computer Crimes Education and Enforcement Group: Used for the forensic analysis of computers for criminal investigations. No increase for 2019.

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

2018	2019	LINE ITEM
\$ 12,000	\$ 14,000	Ammunition, Targets & Firearms Repairs
\$ 5,000	\$ 5,000	Less Lethal Munitions
\$ 1,000	\$ 5,000	Range Maintenance
\$ 13,500	\$ 13,500	Taser Replacement Program
\$ 600	\$ 600	Replacement of shot gun
\$ 32,100	\$ 38,100	TOTAL

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. An increase of \$2,000 for 2019.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions. No increase for 2019.

Range Maintenance: This covers the annual cost for maintenance to the trailer and new indoor range at the Justice Center. Increase of \$4,000 for 2019.

Tasers: Numerous departments tasers were running out of warranty and useful-life. The Department switched to a more cost effective taser program which allowed the buy back of our old tasers, replacement of current tasers and extends the repair warranty. No increase for 2019.

Shotgun: The department has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$600. The shot gun taken out of service will be retained and used for training.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING
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	<u>2018</u>	<u>2019</u>	LINE ITEM
\$	16,000	\$ 16,000	St. Louis County & Municipal Academy
\$	2,000	\$ 2,000	Police Canine Training
\$	15,000	\$ 15,000	Training Seminars/Travel Expenses
\$	7,500	\$ 7,500	Command Level Management Training
\$	6,000	\$ 6,000	Organizational Memberships
\$	1,000	\$ 2,000	Special/Liquor Investigations
\$	-	\$ 5,000	Surveillance Rental Car Account Fund
\$	8,000	\$ 8,000	Training Materials and Computer Based Training
\$	2,000	\$ 2,000	Chief's Expense Account
\$	1,000	\$ 1,000	Miscellaneous Petty Cash
\$	3,000	\$ 3,000	Canine Expenses
\$	1,400	\$ 1,400	Major Case Squad Training
\$	1,500	\$ 1,500	Random Drug Testing
\$	1,600	\$ 1,600	Lab Testing for DWI and Forensic investigative cases
\$	500	\$ 500	Valley of Flowers Festival Expense
\$	1,000	\$ 1,000	Explorer Post
\$	2,000	\$ 2,000	Polygraph Certification Conference
		\$ 1,400	CALEA Accreditation Manager Certification
\$	2,000	\$ 2,000	CALEA Conference
\$	2,000	\$ 2,000	IACP Conference
\$	4,800	\$ 4,800	Accreditation Fees
\$	500	\$ 500	Citizens Emergency Response Team, CERT
\$	2,000	\$ 2,000	Police Fitness Trainer Recertification/Training
\$	-	\$ 2,500	Internal Affairs Investigation Training
\$	-	\$ 1,800	National Information Officers Association Conference
\$	-	\$ 1,700	Media/Public Relations Training
\$	-	\$ 3,000	Honor Guard Training
\$	500	\$ 500	SRO program supplies
\$	6,000	\$ 6,000	Community Outreach
\$	<u>87,300</u>	<u>\$ 103,700</u>	TOTAL

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs. No increase for 2019.

Police Canine Training: This covers the cost of in-service training for our four canine teams. No increase for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel. No Increase for 2019.

Command Level Management Training Academy: For a Commander to attend one of the following management training institutions: FBI National Academy, Southern Police Institute or Missouri Police Chiefs Association Command College (MOPCA). No increase for 2019

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community. No increase for 2019.

Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds. We have an increase of overdose investigations. An increase for \$1,000 2019.

Surveillance Rental Car Account Fund: To establish a account fund so that during an investigation when a vehicle is needed for a surveillance, this vehicle can be obtained through a local car rental company

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training. No increase for 2019.

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position. No Increase for 2019.

Canine Expenses: The department has four canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the four animals. No increase for 2019.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis. No increase for 2019.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw. No increase for 2019.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations. No increase for 2019.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival. No increase for 2019.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference. No increase for 2019.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year. No increase for 2019.

CALEA Accreditation Manager Certification: CALEA requires that each agency have a Accreditation Manger that is certified. The department would like to send two officers through this online training.

CALEA & IACP Conference: These conferences provide valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community. No Increase for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Accreditation Fees: The department received it's Sixth consecutive three year accreditation by CALEA in 2016.

Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees. No Increase for 2019.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT). No increase for 2019.

Training for Polygraph Examiner: This training is to certify a member of the department as a certified Polygraph Examiner. No funds need for 2019

Internal Affairs Investigations Training: To send investigators to FBI LEEDA training on conducting internal affairs investigations.

National Information Officers Association Conference: Training conference for public information officers on topics and events from throughout the United States

Media/Public Relations Training: FBI-LEEDA PIO Training class for Department PIO Officer

Honor Guard Training: To send to officers to the National Honor Guard Training Academy to receive professional training for the Department Honor Guard Unit.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers. No increase for 2019.

Community Outreach: This item will be used for community outreach programs that will foster positive law enforcement relationships with the youth and general public. No increase for 2019.

ACCOUNT 4961: CAPITAL ADDITIONS (General Fund - Asset Forfeiture)

<u>2018</u>	<u>2019</u>	
\$ 197,610	\$ -	TOTAL

These Capital Additions are appropriated utilizing asset forfeiture revenues as received during the fiscal year.

ACCOUNT 4975: GASOLINE CONTROL ACCOUNT

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 65,000	\$ 65,000	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	TOTAL

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927. No increase for 2019.

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Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 17-6149: CAPITAL ADDITIONS (Public Safety Fund)

<u>2019</u>	LINE ITEM
\$ 40,000	Drone (UAV)
\$ 35,000	Off Duty Weapons Purchase
\$ 20,000	Mobile Video Surveillance System
\$ 10,000	Portable Drug Incinerator
\$ 23,000	Upgrade to Microsoft Office 2019 all computers
\$ 35,000	Interviewrooms Recording Systems Replacement
\$ 50,000	Replacement Records Management System
\$ 80,000	Replacement of mobile car computers/printers/devices and related equipment.
\$ 25,000	Replacement of desktop computers and related items
\$ 60,000	Replace,upgrade and expand security cameras and equipment
\$ 12,000	Networking Infrastructure Upgrade
\$ 20,000	Replace Servers and related equipment.
\$ 18,500	Seven mobile Radar units for vehicles
\$ 75,000	3D Total Station with associated hardware,software
\$ 3,000	Door Breach Equipment Kits
\$ 5,500	Industrial Shelving for Evidence Room
\$ 25,000	Paint/Resurface Interior Doors and Frames Project
\$ 45,000	Replace/Overlay All Flooring in Building
\$ 38,000	Police Headquarters Fence
\$ 1,500	Binoculars for surveillance
\$ 6,000	Microfilm Reader Machine
\$ 20,000	Computer Systems Backup/Related security software
\$ 50,000	Upgrade/Reconfigure both locker rooms in building
\$ 15,000	Continue Office reconfigure and work station update
\$ 712,500	TOTAL

Drone (UAV) : Purchase a Drone, related equipemnt and train department personnel. This is to be used for missing persons, major events and other events as needed.

Off Duty Weapons Purchase: The Department would purchase an off duty weapon for each officer. This purchase would provide each officer with a more concealable weapon that can be carried when they are off duty as required.

Mobile Video Surveillance System: Cameras and related equipment. These cameras could be put up at locations for criminal activity or used at evnts to monitor conditions during the events. They can be monitored remotely.

Portable Drug Incinerator: to safely destroy illicit drugs and narcotics. The department is no longer allowed to use ofther incinerators as in the past to distroy drugs this will allow the destruction here at the station.

Upgrade to Microsoft Office 2019 on all computers.

Florissant Police Department
Fiscal Year 2019 Budget

Interviewrooms Recording System Replacement: To install interviewroom recording system in the Replacement Records Management System: The Department needs to replace its Records Management System as the current vendor is stopping the support for the system and it is starting to fail.

Replacement Mobile Car Computers: The annual replacement of mobile car computers, printers, electronic devices, and related equipment. Many of the printers, docking stations and modems along with all windows 7 computers need to be replaced to windows 10 to stay within state compliance.

Replacement of Desk Top Computers: The department utilizes 80 desk top personal computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year. The computers will have to be updated to new windows 10 system to stay within state compliance

Replace, upgrade and expand security cameras and equipment: This project would upgrade security cameras and systems in the police headquarters building. This will also be expanded to other city buildings that currently need cameras, which would allow them to be monitored by the police department after hours.

Networking Infrastructure Upgrade: Continuing the network cabling and switching project which was started in 2017. Continue to upgrade and replace in order for computers, phones and other related equipment to function properly. This project is will be completed in 2019

Replace Servers/laptops and related equipment: The department utilizes several servers that need to periodically upgraded or replaced.

(7) mobile radar units for vehicles: Used to monitor and control traffic on city streets. Units mounted in police vehicles are old and repair parts are no longer available.

3D Total Station associated hardware and software: To be used for the 3D diagramming of crime scenes and fatal crash scenes.

Door Breach Equipment: Door Breach Equipment Kit to be carried in supervisor vehicles to be used when needed to gain entry into building.

Industrial Shelving for Evidence Room: Shelving needed to better organize and store evidence

Paint/Resurface Interior Doors and Frames Project: To strip and repaint/resurface interior doors and frames in the building. Also purchase new door hardware which is worn and is in need of replacing

Replace/Overlay all Flooring in Building: Replace/Overlay all flooring carpet and tile throughout building which is coming loose and finish is worn.

Police Headquarters Fence: To fence in the sides and rear area of the Police Headquarters property for the safety and security of the building

Binoculars for Surveillance: high quality Binoculars for surveillance and general duties

Microfilm Reader Machine Replacement: The Departments current microfilm machine is over 20 years old. It is need of repair and parts are no longer available.

Computer Systems Backup/Related Security Software: Hardware and Software maintenance for various backup systems. Need to go to a three level solution for better protection.

Locker Rooms Upgrade: The Department needs to Upgrade/Reconfigure both locker rooms located in the building. new lockers, plumbing and fixtures.

Police Building Offices: Several offices need to be reconfigured and the work stations updated.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 17-6149: CAPITAL ADDITIONS (Public Safety Fund - Vehicles)
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VEHICLES:

2019

\$ 234,500	Purchase of seven new vehicles and related equipment at \$33,500 each
	Purchase of one new Chevrolet Tahoe Police Vehicles and related equipment at 36,000.
\$ 36,000	
\$ 36,000	Purchase of one new full size pick up truck at 36,000.
	Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be
\$ -	retained and utilized in other departments
\$ 19,800	Radio/Emergency equipment installation at \$2,200 each for nine new vehicles.
\$ 326,300	Net Cost of New Vehicles

Vehicle Replacement: The department has a fleet of 45 automobiles ranging in age from 2010 to 2018. In 2019 we need to replace nine Police vehicles.

Radio/Emergency Equipment: I am requesting \$19,800 to cover the cost of installation of the radios and emergency equipment.

Trade-in Value: The eight vehicles taken out of service will not be disposed of unless they are deemed to be in extremely poor condition. The vehicles will be transferred to other city departments in an effort to maximize the city's investment in these vehicles.

	<u>2018</u>	<u>2019</u>
Total Budgeted Expenditures	\$ 12,280,665	\$ 11,903,356

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

MEDIA DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>	<u>Adopted 2019</u>
7000-Salaries	\$ 120,491	\$ 131,042	\$ 103,000	\$ 102,000
7000-Employees' Benefits	\$ 41,748	\$ 45,202	\$ 51,547	\$ 51,472
7014-Contract Services	\$ -	\$ -	\$ 24,035	\$ 24,035
7030-Equipment Repair	\$ 732	\$ 3,000	\$ 3,000	\$ 3,000
7032-Office Supplies & Maint.	\$ 1,367	\$ 2,000	\$ 2,000	\$ 2,000
7033-Materials & Supplies	\$ 1,958	\$ 2,500	\$ 2,500	\$ 2,500
7042-Dues, Travel, Training	\$ 434	\$ 2,000	\$ 2,000	\$ 2,000
7050-Professional Service	\$ 28,089	\$ 28,900	\$ 25,900	\$ 25,900
Total	\$ 194,819	\$ 214,644	\$ 213,982	\$ 212,907

PERSONNEL SERVICES

Full-time	\$ 93,423	\$ 105,340	\$ 98,000	\$ 98,000
Part-time	\$ 23,680	\$ 24,035	\$ -	\$ -
Overtime	\$ 3,388	\$ 1,667	\$ 5,000	\$ 4,000
Contract Services	\$ -	\$ -	\$ 24,035	\$ 24,035
Total Personnel Services	\$ 120,491	\$ 131,042	\$ 103,000	\$ 102,000

PERSONNEL SCHEDULE

Media/TV Station Manager	1.00
Video Specialist	<u>1.00</u>
Total	2.00

Total Personnel	<u><u>2.00</u></u>	Full-time 2.00 Full-time Equivalent (Part-time) 0.00
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Media Department Budget Request: 2019

		<u>2018</u>	<u>2019</u>
Account 7000 - Salaries & Benefits	Total	\$ 152,209	\$ 153,472
Salaries - Full-Time	Sub Total	105,340	98,000
Full-time Employees			
Media/TV Station Manager		1	1
Video Specialist		1	1
Total full-time employees		2	2
Salaries - Overtime	Sub Total	1,667	4,000
Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability	Sub Total	\$ 45,202	\$ 51,472
Contract Services		\$ 24,035	\$ 24,035
Council Meetings	Total	6,960	6,960
Director - \$75 @ 24 productions		1,800	1,800
Assistant Director - \$50 @ 24 productions		1,200	1,200
2 Camera Persons - \$45 @ 24 productions		2,160	2,160
Host - \$75 @ 24 productions		1,800	1,800
Valley of Flowers	Total	1,075	1,075
3 Videographers - @ \$125 each		200	200
Director - @ \$200		150	150
Asst. Director @ \$150		375	375
Audio Engineer @ \$150		150	150
2 Production/Office Assistants @ \$100		200	200
Additional Contract Help As Needed	Total	16,000	16,000
Location Videographer		5,000	5,000
Contract Editor		5,000	5,000
Contract Producer - special programs		6,000	6,000
Account 7030 - Equipment Repair	Total	\$ 3,000	\$ 3,000
Account 7032 - Office Supplies and Maintenance	Total	\$ 2,000	\$ 2,000
Account 7033 - Materials and Supplies	Total	\$ 2,500	\$ 2,500
Account 7042 - Dues, Travel and Training	Total	\$ 2,000	\$ 2,000
Account 7050 - Professional Services	Total	\$ 28,900	\$ 25,900
Mailing costs for "Florissant Focus" - \$2,250 x 4 issues		7,500	9,000
Postage for 4 issues of the "Florissant Focus" x \$4,000 per issue		21,250	16,000
Electronic Bulletin Board Music		150	150
Total Budgeted Expenditures		\$ 214,644	\$ 212,907
Account 0361 - Capital Additions (Capital Improvement Fund)	Total	\$ -	\$ 80,000
Council Chambers Video Broadcasting Upgrade & Closed Captioning Compliance		0	80,000

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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

03 - CAPITAL IMPROVEMENT FUND

	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
<u>REVENUE</u>				
Capital Improvement Sales Tax	\$ 3,454,415	\$ 3,500,000	\$ 3,642,700	\$ 3,642,700
Interest	\$ 12,821	\$ -	\$ -	\$ -
Grants & Reimbursements	<u>\$ 234,268</u>	<u>\$ 494,968</u>	<u>\$ 123,828</u>	<u>\$ 123,828</u>
Total Budgeted Revenue	\$ 3,701,504	\$ 3,994,968	\$ 3,766,528	\$ 3,766,528
Less Total Budgeted Expenditure			<u>\$ (3,619,900)</u>	<u>\$ (3,649,900)</u>
Equal Revenue Over/(Under) Expenditure			\$ 146,628	\$ 116,628
Plus Estimated Beginning Fund Balance			<u>\$ 363,688</u>	<u>\$ 363,688</u>
Equal Estimated Ending Fund Balance			\$ 510,316	\$ 480,316

EXPENDITURES

0320-Debt Payment	\$ 576,664	\$ 399,000	\$ 399,000	\$ 399,000
0329-Building Maint. & Supplies	\$ 59,754	\$ 68,500	\$ 70,000	\$ 70,000
0330-Equip. Repairs - Vehicles	\$ 179,441	\$ 155,000	\$ 150,000	\$ 150,000
0333-Materials & Supplies	\$ 71,943	\$ 100,000	\$ 110,000	\$ 110,000
0334-Street Markings	\$ 17,414	\$ 12,500	\$ 22,500	\$ 22,500
0339-Ice/Snow Removal	\$ 56,375	\$ -	\$ -	\$ -
0350-Professional Service	\$ 352,088	\$ 854,410	\$ 365,700	\$ 365,700
0351-Street Lighting	\$ 557,533	\$ 500,000	\$ 515,000	\$ 515,000
0352-Street Contracts	\$ 1,567,577	\$ 1,460,000	\$ 950,000	\$ 950,000
0353-Bridge Repair & Maint.	\$ 140	\$ 50,000	\$ 55,000	\$ 55,000
0354-Sidewalk Repairs	\$ 121,419	\$ 150,000	\$ 150,000	\$ 150,000
0361-Capital Additions	<u>\$ 849,831</u>	<u>\$ 585,334</u>	<u>\$ 832,700</u>	<u>\$ 862,700</u>
Total	\$ 4,410,179	\$ 4,334,744	\$ 3,619,900	\$ 3,649,900

Capital Improvement Fund Budget: 2019

2018

2019

Account 0320 - Debt Payment	Total \$	399,000	\$	399,000
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2011 Certificates of Participation: Principle, interest and misc. fees	44,000	44,000
2016 Special Obligation Bonds: Principle, interest and misc. fees	355,000	355,000

Account 0329 - Building Maintenance & Supplies	Total \$	68,500	\$	70,000
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Janitorial Supplies for City Hall, Government Building and City Garage ...
 HVAC maintenance and repairs at City Hall, Government Building and
 City Garage buildings: includes air-handler filters, belts, dryers, Freon,
 compressors, motors, bearings, replace emergency light batteries, roof
 Overhead door maintenance and repairs at City Garage, as needed
 Garage hoist maintenance and repairs, fuel pump maintenance and repairs,
 waste disposal, as needed yearly ...
 Carpet cleaning and new entryway mats; elevator maintenance contract ...
 Miscellaneous building maintenance materials: lumber, nails, paint, glass,
 sealants, electrical and plumbing supplies, Christmas / Seasonal
 1 each Vacuum Cleaner at \$1,100

Account 0330 - Equipment Repairs - Vehicles	Total \$	155,000	\$	150,000
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Includes maintenance of major equipment and trucks for the Street
 Department, minor pieces of equipment for the Street Department, Police
 Department cars, motorcycles, and equipment, Health Department, Park
 Department, and Golf Course vehicles and equipment ... also old police
 Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.
 Tire repairs, purchase, service; dealer parts & service; small engine parts &
 service; heavy equipment parts, service & supplies; street sweeper parts &
 supplies; transmission parts, service & supplies; radio, radiator and A/C
 Miscellaneous: mufflers, exhaust work, batteries, lights, radio work,
 upholstery, glass, parts, service and supplies, lubricants and fluids, towing,
 Major equipment and vehicle repairs, accident repairs ...
 Emission testing per Department of Natural Resources Clean air Regulations
 Diagnostic equipment and software system updates ...

Capital Improvement Fund Budget: 2019

2018

2019

Account 0333 – Materials & Supplies	Total	100,000	110,000
Concrete pavement replacement: ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc. ...		70,000	70,000
Mudjacking: Portland Cement and Aggregate Lime ...		3,000	3,000
Asphalt pavement replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products and supplies ...		15,000	16,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock ...		2,500	5,000
Replacement chain saws, vibrators, minor tools and equipment ...		2,000	3,000
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, rain gear, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, concrete form materials, pins, tie-rods, etc.; equipment and tool rental ...		7,500	13,000

Account 0334 – Street Markings	Total \$	12,500	\$ 22,500
Channel posts, street name posts, die cutters for numbers			
Sign faces - reflective material, sign blanks – aluminum, sign brackets			
Street marking paint, reflective marking beads			
Construction/traffic control signs			
Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)			12,000
Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois, Civic Centers and other locations ...			10,000
Adopt-A-Street Program: signs, vests, misc. supplies ...			500

Account 0339 – Ice/Snow Removal	Total \$	-	\$ -
Salt		0	
Calcium Chloride		0	

Account 0350 – Professional Services	Total \$	854,410	\$ 365,700
Audit		2,100	2,100
Bank Fees		600	600
REJIS Commission GANet Subscription & Service		4,500	4,500
GIS (Geographic Information System) Web-Based Mapping Project ...		40,000	0
General Engineering and Design Services		10,000	10,000
RFP's for Redevelopment Projects		0	0
Annexation Projects (Research, Maps, Copying Costs, Application Fees)		0	0
Old Town and N. Hwy 67 Enhancement Maintenance / Mowing / I 270		90,000	200,000
East-West Gateway Grant Applications		10,000	10,000
Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections)		25,000	25,000
Emergency Asbestos Removal by Contractor (all City buildings)		10,000	10,000
Plaques for "Walk Through History"		2,500	2,500

Capital Improvement Fund Budget: 2019

2018

2019

Consulting services: PW special projects, security system inspections, etc.	4,500	4,500
Cleanup, repair and/or demolition of derelict/dangerous residential/commercial properties, including graffiti removal, trash/debris/junk removal, grass/weed cutting, tree/brush/vegetation removal, various landscaping/building repairs/work as needed ... by the City and/by Contractor (i.e. Annual Handyman Services contractor, Annual Tree Services contractor, etc.) ...	35,000	40,000
St. Anthony Lane bridge replacement	0	0
Records Scanning	0	15,000
Records & Document Destruction	1,500	1,500
North Lafayette Street Reconstruction - Phase I ROW acquisition	0	0
North Lafayette Street Reconstruction - Phase II ROW acquisition	0	0
Pedestrian Signal Replacement on Derhake at Robinwood Elementary School ... this is an 80% grant reimbursement project ... Construction in 2018 budget year... (\$91,828 grant/\$22,957 city)	114,785	0
Bike & Pedestrian Master Plan ... a joint project with Trailnet	0	40,000
St. Ferdinand & N. Hwy 67 Improvements to St. Ferdinand Park: Engineering, Planning, & Environmental Study (an E-W Gateway 80% reimbursement grant project) ... (\$32,000 grant/\$8,000 city)	40,000	0
St. Anthony Lane bridge replacement - ORD 8391	463,925	

Account 0351 – Street Lighting	Total \$	500,000	\$	515,000
Average annual street light charge ...		470,000		480,000
New and Replacement Streetlights in areas as needed		15,000		15,000
Clean and Paint 75ea. Decorative Street Lights on N. Hwy 67		0		0
Clean and Paint 70ea. Decorative Street Lights on rue St. Francois		0		0
Decorative Streetlight Repair/Replacement in all areas as needed		15,000		20,000

Account 0352 – Street Contracts	Total \$	1,460,000	\$	950,000
Slurry Seal Maintenance Work		950,000		400,000
Concrete Pavement Replacement Work		450,000		500,000
Major Street Repairs and Asphalt Overlay		100,000		50,000
ORD 8451 - TRANS TO 03-2900 & 03-3001		(40,000)		

Account 0353 – Bridge Repair & Maintenance	Total \$	50,000	\$	55,000
Miscellaneous Bridge Repairs by Contractor		45,000		45,000
Bridge Repairs/Maintenance by City		5,000		10,000

Account 0354 – Sidewalk Replacement	Total \$	150,000	\$	150,000
Sidewalk Program by Contractor		145,000		150,000
Tree Removals		5,000		

Capital Improvement Fund Budget: 2019

20182019

Account 0361 – Capital Additions	Total	\$ 585,334	\$ 862,700
Account 036136 – Capital Additions/Information Technology	Total	<u>41,500</u>	<u>134,700</u>
Replace computers, laptops, monitors, tablets, printers and related software in various departments		25,000	79,700
1055 St. Francois, Conference Room, I.T. Offices, Server Equipment and Supplies			55,000
Replace two network switches		4,500	
Replace two servers		12,000	
Account 036139 – Capital Additions/Senior Center	Total	<u>0</u>	<u>63,500</u>
Remodel of facilities including vinyl flooring, 6 computer stations, cubicles, projector, tables, chairs, and office furniture.			
Account 036140 – Capital Additions/Administration	Total	<u>0</u>	<u>14,000</u>
Desk for Assistant Director of Finance and task chairs for admin personnel			2,000
Output Processor module to facilitate document distribution and access			12,000
Account 036141 – Capital Additions/Court	Total	<u>0</u>	<u>0</u>
Account 036142 – Capital Additions/Health Department	Total	<u>15,200</u>	<u>61,000</u>
1 each 48" Walk Behind Mower w/velkie		6,200	0
1 each Zero Turn 54" Mower, John Deere or equal		9,000	0
Garage door replace/rebuild with man door			6,000
Garage door replace/rebuild			5,000
2 Each 3/4 ton Pickups			50,000
1 24 Passenger Senior Citizen Van \$100,000			0
Account 036148 – Capital Additions/Public Works	Total	<u>73,000</u>	<u>509,500</u>
<u>Streets</u>		<u>0</u>	<u>139,500</u>
Sign cutter/plotter for sign shop			6,500
Hand Squeeze roller for sign shop			3,000
Brine Plant			130,000
<u>Engineering</u>		<u>0</u>	<u>0</u>
<u>Building</u>		<u>73,000</u>	<u>370,000</u>
Furnishings, carpeting, etc... for PW office remodeling		60,000	20,000
20 each iPads to replace existing iPads for inspectors at		13,000	0
Install Fire Alarm in City Hall, Govt Building, JFK, JJE & Justice Center			50,000
HVAC replacement for City Hall			300,000
Account 036149 – Capital Additions/Police	Total	<u>455,634</u>	<u>0</u>
Upgrade 2 Existing Bathrooms in building		16,000	
Office reconfigure and work station update		15,000	
Justice Center Improvements - ORD 8409		424,634	
Council Chambers Video Broadcasting Upgrade & Closed Captioning Compliance			
Account 036170 – Capital Additions/Media	Total	<u>0</u>	<u>80,000</u>
Council Chambers Video Broadcasting Upgrade & Closed Captioning Compliance			
Total Budgeted Expenditures		\$ 4,334,744	\$ 3,649,900

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

09 - PARK IMPROVEMENT FUND

	Actual 2017	Budget 2018	Proposed 2019	Adopted 2019
<u>REVENUE</u>				
Park Improvement Sales Tax	\$ 3,381,987	\$ 3,275,000	\$ 3,534,000	\$ 3,534,000
Interest	\$ 2,422	\$ -	\$ 2,000	\$ 2,000
Miscellaneous Revenue	\$ 20,783	\$ 526,000	\$ 526,000	\$ 532,400
Total Budgeted Revenue	\$ 3,405,191	\$ 3,801,000	\$ 4,062,000	\$ 4,068,400
Less Total Budgeted Expenditure			\$ (4,078,020)	\$ (4,235,020)
Equal Revenue Over/(Under) Expenditure			\$ (16,020)	\$ (166,620)
Plus Estimated Beginning Fund Balance			\$ 782,331	\$ 782,331
Equal Estimated Ending Fund Balance			\$ 766,311	\$ 615,711

EXPENDITURES

0900-Salaries	\$ 961,779	\$ 1,024,328	\$ 842,861	\$ 1,012,861
0900-Employee Benefits	\$ 368,414	\$ 374,708	\$ 394,184	\$ 394,184
0900-Residency Incentive Program	\$ 12,950	\$ 16,600	\$ 14,400	\$ 14,400
0920-Debt Payment	\$ 1,008,853	\$ 882,000	\$ 876,000	\$ 876,000
0921-Uniforms & Allowances	\$ 13,917	\$ 15,975	\$ 17,000	\$ 17,000
0927-Gas & Oil	\$ 42,161	\$ 64,000	\$ 66,500	\$ 66,500
0928-Merchandise	\$ 47,767	\$ 31,750	\$ 36,600	\$ 36,600
0929-Bldg., Maint., & Supplies	\$ 137,675	\$ 149,600	\$ 121,800	\$ 121,800
0930-Maintenance/Supplies	\$ 85,109	\$ 78,125	\$ 75,825	\$ 75,825
0931-Recreation Supplies	\$ 35,329	\$ 43,000	\$ 45,500	\$ 45,500
0932-Office Supplies & Maint.	\$ 20,731	\$ 32,800	\$ 38,300	\$ 38,300
0933-Materials & Supplies	\$ 119,787	\$ 123,300	\$ 133,300	\$ 133,300
0942-Dues, Travel, Training	\$ 7,995	\$ 18,160	\$ 19,360	\$ 19,360
0950-Professional Services	\$ 158,959	\$ 255,240	\$ 258,740	\$ 258,740
0951-Pavement Repairs	\$ 7,293	\$ 5,000	\$ 20,000	\$ 20,000
0954-Publicity	\$ 8,632	\$ 9,300	\$ 16,300	\$ 16,300
0956-Insurance	\$ 46,385	\$ 50,000	\$ 50,000	\$ 50,000
0961-Capital Additions	\$ 431,690	\$ 1,346,622	\$ 1,051,350	\$ 1,038,350
Total	\$ 3,515,425	\$ 4,520,508	\$ 4,078,020	\$ 4,235,020

PERSONNEL SERVICES

Full-time	\$ 821,187	\$ 867,535	\$ 842,861	\$ 842,861
Part-time	\$ 107,975	\$ 130,126	\$ 135,000	\$ 135,000
Overtime	\$ 32,616	\$ 26,667	\$ 33,333	\$ 35,000
Total Personnel Services	\$ 961,779	\$ 1,024,328	\$ 1,011,194	\$ 1,012,861

PERSONNEL SCHEDULE

<u>Park Maintenance - full-time</u>		<u>Part-time and Seasonal Staff</u>	
Park Superintendent	1.00	Park Maint. p/t	1.45
Class "A" Foreman	1.00	Park Maint. - Summer Laborers p/t	4.10
Forester I	1.00	Total	5.55
Class "A" Person	5.00		
Class "B" Person	4.00		
Class "C" Person	5.00		
Total	17.00		
Total Personnel	<u>22.55</u>	Full-time 17.00	Full-time Equivalent (Part-time) 5.55

Park Improvement Fund Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 0900 - Salaries & Benefits	Total	\$ 1,415,636	\$ 1,421,444
Salaries - Full Time	Sub	\$ 867,535	\$ 842,861
Full-time employees			
Park Superintendent		1	1
Class "A" Foreman		1	1
Forester I		1	1
Class "A" Person		5	5
Class "B" Person		4	4
Class "C" Person		5	5
Total full-time employees		17	17
Salaries - Overtime	Sub	\$ 26,667	\$ 35,000
Salaries - Part Time	Sub	\$ 130,126	\$ 135,000
Part-time Employees			
Park Maintenance (Part-time):			
29 hours x 52 weeks = 1,508 hours x 2 Laborers = 3,016 hours			
3,016 hours x 2nd year rate		3016	3,016
Park Maintenance (Seasonal):			
40 hours x 15 weeks = 600 hours x 11 Laborers = 6,600 hours			
6,600 hours x 3rd year rate		6,600	6,600
32 hours x 30 weeks = 960 hours x 2 Laborers = 1,920 hours			
1,920 hours x 3rd year rate		1,920	1,920
Total part-time hours		11,536	11,536
Employee Benefits	Sub	\$ 374,708	\$ 394,184
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			
Residency Incentive Program	Sub	\$ 16,600	\$ 14,400
(12) employees at \$100 per month			
Account 0920 - Debt Payment	Total	\$ 882,000	\$ 876,000
2011 Certificates of Participation: Principle, interest and misc. fees		543,000	537,000
2016 Special Obligation Bonds: Principle, interest and misc. fees		339,000	339,000

Park Improvement Fund Budget: 2019

Account 0921 - Uniforms and Allowances	Total	\$ 15,975	\$ 17,000
<u>44 Centers</u>	Sub	<u>3,950</u>	<u>4,600</u>
Full-time Custodial Uniforms (4 employees @ \$300)		1,200	1,200
Staff T-Shirts/Polo Shirts		2,000	2,500
JJE Lifeguard T-Shirts and Swimsuits		750	900
 <u>45 Summer Playground</u>	 Sub	 <u>975</u>	 <u>1,000</u>
Staff T-Shirts		975	1,000
 <u>46 Bangert Pool</u>	 Sub	 <u>2,350</u>	 <u>2,700</u>
Staff T-Shirts		850	1,000
Swimsuits		1,500	1,700
 <u>56 Koch Pool</u>	 Sub	 <u>0</u>	 <u>0</u>
 <u>47 Parks</u>	 Sub	 <u>8,700</u>	 <u>8,700</u>
Full-time Park Uniforms (17 employees @ \$300)		5,100	5,100
Staff T-Shirts (seasonal staff)		1,650	1,650
Ranger Uniforms		1,950	1,950
 Account 0927 - Gas and Oil	 Total	 \$ 64,000	 \$ 66,500
<u>44 Centers</u> - Propane for Zamboni and gasoline/diesel for various equipment		3,000	5,500
<u>47 Parks</u>		61,000	61,000
 Account 0928 - Merchandise	 Total	 \$ 31,750	 \$ 36,600
<u>40 Skate Shop</u> - Resale of skate and pro shop items	Sub	<u>500</u>	<u>500</u>
 <u>44 Centers</u>	 Sub	 <u>19,250</u>	 <u>20,100</u>
Resale items for Customer Service Desk		500	500
Beer for facility functions and concessions		500	350
Beverages for Rink concessions and vending machines		17,000	18,000
Special city sponsored or theatrical events		500	500
Miscellaneous supplies		750	750
 <u>47 Parks</u>	 Sub	 <u>12,000</u>	 <u>16,000</u>
St. Ferdinand Park and Koch Park Cart operations		0	0
Bangert Park and Pool		12,000	16,000
Koch Park and Pool		0	0

Park Improvement Fund Budget: 2019

Account 0929 - Building Maintenance and Supplies	Total	\$	149,600	\$	121,800
Water treatment and cooling-tower treatment			10,000		10,000
Backflow preventer inspection and repair for JJE and JFK			1,200		1,200
Elevator inspection, service and maintenance			2,500		2,500
Electrical and plumbing maintenance and supplies			4,500		5,000
Miscellaneous building maintenance and hardware			5,000		5,500
Pool and spa chemicals and supplies			5,000		5,000
HVAC maintenance			5,000		7,000
Fire extinguisher equipment, replacement & maintenance			2,000		2,000
Dowtherm, paint, custodial supplies, pest control			8,300		10,000
Ice rink supplies			2,000		3,000
Wind tarps for Rink			2,000		2,000
Repair, replacement and service on windows and window accessories			5,000		5,000
Zamboni supplies and blade sharpening/replacement			2,000		2,000
Water softener materials			1,000		1,000
Replacement tables and chairs for JJE and JFK			10,000		10,000
Hydro-flushing of sanitary lines at JJE and JFK			2,500		2,500
Replacement of broken and damaged pool filter elements and covers			2,000		2,500
Fitness Center equipment, furniture, maintenance and supplies			10,000		10,000
Gymnasium equipment, repairs and supplies			1,600		2,600
Roof repair and maintenance			7,500		8,000
Repair, troubleshoot and service fire alarm system			4,000		4,000
Replace game room door at JFK			0		2,000
Nature Lodge maintenance, repairs and supplies			4,000		4,000
Water Slide , slide tower, and bridge maintenance and repairs - JJE			20,000		0
Asbestos abatement			15,000		15,000
Security video system maintenance, material and supplies			2,500		0
Boiler Repairs to JFK			10,000		
General Repairs JJE			5,000		

Account 0930 - Maintenance and Supplies	Total	\$	78,125	\$	75,825
46 Bangert Pool	Sub		28,725		22,425
Miscellaneous hardware, paint, caulk			1,600		1,600
Plumbing maintenance materials & supplies			1,200		1,200
Hydro flushing of sanitary lines			750		750
Electrical maintenance and supplies			1,250		1,250
Janitorial supplies, locker maintenance, pest control			1,325		1,325
First-aid supplies			400		400
Pool equipment and supplies, test kits, deep water bracelets			1,900		1,900
Rescue and staff training supplies			600		600
Office supplies			100		100
Pool deck lounges			2,400		2,400
Pump and chemical feeding system maintenance			1,400		1,400
Swim Team supplies			0		0
U.V. system maintenance and supplies			2,500		2,500
Supplies and maintenance for filtration and chlorination systems			4,000		4,000
Convert chlorinating system from calcium to sodium hypochlorite			3,000		0

Park Improvement Fund Budget: 2019

Replace broken section of water slide	1,300	0
Refurbish grate around entire gutter system	5,000	0
Replacement of pool grates according to the VGB Act	0	3,000

<u>56 Koch Pool</u>	Sub	<u>0</u>	<u>0</u>
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<u>47 Parks</u>	Sub	<u>49,400</u>	<u>53,400</u>
Equipment repair and various maintenance services, parts and supplies		35,000	35,000
Backflow preventer inspection and repair in parks and on Greenway Trail		1,400	1,400
Maintenance and repairs on 2001 Showmobile		10,000	10,000
Maintenance on water features at St. Ferdinand Lake		2,000	2,000
Fire extinguisher equipment, replacement & maintenance		1,000	1,000
Radio repairs and maintenance		0	4,000

Account 0931 - Recreation Supplies	Total	\$ 43,000	\$ 45,500
<u>44 Centers</u>	Sub	<u>32,500</u>	<u>35,000</u>
Splish-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Halloween Event		1,000	1,000
Party on the Ice Event		1,000	1,000
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous supplies for classes, programs, activities and special events		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
Various Aquatic program equipment that has not been replaced in 6 yrs.		500	3,000
Replace damaged and unusable rental ice skates		5,000	5,000
<u>45 Summer Camp</u>	Sub	<u>10,500</u>	<u>10,500</u>

Account 0932 - Office Supplies and Printing	Total	\$ 32,800	\$ 38,300
<u>44 Centers</u>	Sub	<u>10,800</u>	<u>10,800</u>
Printing and office supplies		2,200	2,200
RecPro software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600
<u>47 Parks</u>	Sub	<u>22,000</u>	<u>27,500</u>
Printing and office supplies		7,000	7,000
Video server surveillance software service		5,000	0
Photo ID supplies		10,000	18,000
I.D. Card Printer		0	2,500

Park Improvement Fund Budget: 2019

Account 0933 - Materials and Supplies	Total	\$ 123,300	\$ 133,300
<u>46 Bangert Pool</u>	Sub	<u>17,300</u>	<u>17,300</u>
Sodium Hypochlorite		10,000	10,000
Co2		4,000	4,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochlorite		800	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Chlorine (for Splash Pad)		150	150
 <u>47 Parks</u>	 Sub	 <u>106,000</u>	 <u>116,000</u>
Dirt for athletic fields		10,000	10,000
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment		30,000	40,000
Playground and landscaping mulch		10,000	10,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		4,000	4,000
Top caps for outfield fencing		1,500	1,500
Building and construction materials		12,000	12,000
Maintenance supplies and materials for park facilities		5,000	5,000
Sand for athletic fields and volleyball pits		4,000	4,000
Landscaping supplies		4,000	4,000
Chemical and cleaning supplies		4,500	4,500
Metal products		3,000	3,000
Calcium Chloride		3,000	3,000
Fish for stocking St. Ferdinand lake		4,000	4,000
Trash cans and lids		500	500
Picnic table and park bench parts and materials		500	500
Park restroom supplies		1,000	1,000
Memorial trees		2,000	2,000
Miscellaneous materials, supplies and small tools		3,000	3,000
Purchase beer coolers at St. Ferdinand and Koch		0	0
 <u>56 Koch Pool</u>	 Sub	 <u>0</u>	 <u>0</u>

Park Improvement Fund Budget: 2019

Account 0942 - Dues, Travel and Training	Total	\$ 18,160	\$ 19,360
<u>44 Centers</u>	Sub	<u>7,500</u>	<u>7,500</u>
Auto allowance		3,500	3,500
Aquatic Facility Operator and Certified Pool/Spa Operator certification fees and additional aquatic professional courses		1,200	1,200
Municipal Swim League membership dues		800	800
Miscellaneous dues, training, and re-certifications		2,000	2,000
<u>45 Summer Playground</u>	Sub	<u>6,460</u>	<u>5,960</u>
Auto allowance		960	960
Bus service to transport Koch Summer Playground children to swimming pool		5,500	5,000
<u>47 Parks</u>	Sub	<u>4,200</u>	<u>5,900</u>
Missouri Park and Recreation Assn. membership dues and convention fee		2,500	5,000
Certified Park and Recreation Professional (CPRP) certification fees		900	300
Pesticide applicator's license		100	100
Metro Park and Recreation Directors and Board meetings/seminars		700	500
Account 0950 - Professional Services	Total	\$ 255,240	\$ 258,740
<u>01 Miscellaneous</u>	Sub	<u>24,050</u>	<u>14,050</u>
Tree Planting		7,500	7,500
Audit		2,050	2,050
Inclusion Coordinator		4,500	4,500
Consulting and design services for future aquatic facility		10,000	0
<u>02 Bank Fees</u>	Sub	<u>10,000</u>	<u>10,000</u>
<u>44 Centers</u>	Sub	<u>18,690</u>	<u>18,690</u>
Liquor licenses - all facilities		3,500	3,500
Operating Permits - Bangert, Koch, JJE		600	600
Ice Machine Rental - Bangert		750	750
Hepatitis "A" Vaccinations (for employees)		1,700	1,000
JJE Pool Operational Safety Audit		1,200	1,900
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation		1,500	1,500
Ellis & Associates annual retainer fee (aquatic safety provider)		1,000	1,000
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200
<u>46 Bangert Pool</u>	Sub	<u>4,275</u>	<u>7,400</u>
Winterization/preseason opening of pool		975	4,000
Operational Safety Audit		1,800	1,900
Professional fees for pool operation		1,500	1,500

Park Improvement Fund Budget: 2019

<u>56 Koch Pool</u>	Sub	<u>6,125</u>	<u>0</u>
Operational Safety Audit		0	0
Professional fees for pool operation		0	0

6125

<u>47 Parks</u>	Sub	<u>192,100</u>	<u>208,600</u>
Grinding service and mulch/chip removal from Koch Park		20,000	20,000
Tree trimming and tree removal		75,000	100,000
Ash tree service due to Emerald Ash Borer blight		25,000	25,000
Tree trimming at the golf course		2,500	0
Electric repair and lighting for pavilions and ball fields		15,000	15,000
Fireworks and related items		28,000	30,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks		1,000	1,000
Service and Product Maintenance Agreement on surveillance cameras		8,000	0
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
St. Louis County Municipal Park Planning Grant: Reimbursed at 80% for the first \$8,000 (\$6,400 grant).		8,000	8,000

Account 0951 - Parking Lot, Driveway and Walkway Repairs	Total	\$ 5,000	\$ 20,000
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Miscellaneous repair work on dangerous/hazardous concrete and asphalt areas. Removal of trip hazards and uneven/cracking sections of walkways, pool decking, etc.	5,000	20,000
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Account 0954 - Publicity	Total	\$ 9,300	\$ 16,300
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Parks and Recreation Department guides/brochures	13,000	13,000
Miscellaneous advertising media, tri-folds, posters, fliers, etc.	3,300	3,300
	-7000	

Account 0955 - Insurance	Total	\$ 50,000	\$ 50,000
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Workers Compensation Insurance	50,000	50,000
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Park Improvement Fund Budget: 2019

Account 0961 - Capital Additions (Park Improvement Funds)	Total	\$ 1,346,622	\$ 1,051,350
<u>Florissant Civic Center Theater</u>	Sub	<u>0</u>	<u>10,000</u>
Computer Lightboard Console for Theatre's Theatrical Lighting			
 <u>44 James J. Eagan Center</u>	 Sub	 <u>49,500</u>	 <u>107,150</u>
Replace 25 year old Zamboni Machine		0	100,000
Replace 10 year old Crossover machine at JJE		0	5,150
Preform leak testing at JJE pool			2,000
 <u>44 John F. Kennedy Center</u>	 Sub	 <u>76,122</u>	 <u>5,000</u>
Floor machine			5,000
 <u>46 Bangert Pool</u>	 Sub	 <u>47,000</u>	 <u>42,500</u>
Replace sand in filters			20,500
Repair underwater lights			10,000
Aquazip purchase and installation (can be reused in new facility)			12,000
 <u>56 Koch Park Aquatic Center</u>	 Sub	 <u>0</u>	 - 0
<u>06 Golf Course Equipment</u>	Sub	<u>60,000</u>	<u>0</u>
 <u>06 Golf Course Improvements</u>	 Sub	 <u>5,000</u>	 <u>0</u>
 <u>47 Parks Equipment</u>	 Sub	 <u>156,000</u>	 <u>144,700</u>
Replace 2002 GMC Landscape Truck			52,000
Replace two zero turn mowers			25,000
Replace R2 and P23 pickup trucks			60,000
Utility vehicle for disc golf course			7,700
 <u>47 Park Improvements</u>	 Sub	 <u>953,000</u>	 <u>742,000</u>
Replace fencing around Koch field 1			117,000
Asphalt overlay around backstop at Koch 1			42,000
Install dugouts with concrete pads at St. Ferdinand fields 2,3,5,6			48,000
 St. Louis County Municipal Park Grant - \$: To construct Splash Pad in Koch Park. Project funds are reimbursed by the Park Grant Commission up to \$525,000. Net expense \$28,000.			535,000
 Total Budgeted Expenditures		\$ 4,520,508	\$ 4,248,019

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
08 - STREET FUND	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>	<u>Adopted</u> <u>2019</u>
<u>REVENUE</u>				
Revenue	\$ 1,505,282	\$ 1,550,000	\$ 1,582,000	\$ 1,582,000
Interest	\$ 944	\$ -	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ 1,861,608	\$ 1,861,608	\$ 2,021,608
Total Budgeted Revenue	\$ 1,506,226	\$ 3,411,608	\$ 3,443,608	\$ 3,603,608
Less Total Budgeted Expenditure			\$ (3,627,010)	\$ (3,582,010)
Equal Revenue Over/(Under) Expenditure			\$ (183,402)	\$ 21,598
Plus Estimated Beginning Fund Balance			\$ 339,504	\$ 339,504
Equal Estimated Ending Fund Balance			\$ 156,102	\$ 361,102
<u>EXPENDITURES</u>				
0839-Ice/Snow Removal Supplies	\$ -	\$ -	\$ 115,000	\$ -
0852-Street Contracts	\$ -	\$ 4,027,010	\$ 3,382,010	\$ 3,582,010
0861-Capital Additions	\$ -	\$ -	\$ 130,000	\$ -
Total	\$ -	\$ 4,027,010	\$ 3,627,010	\$ 3,582,010

Street Fund Budget: 2019

	<u>2018</u>	<u>2019</u>
Account 0852 - Street Contracts	\$ 4,027,010	\$ 3,582,010
Street replacement, repairs and maintenance ... to include major repairs, new curb and gutters, asphalt overlays, new PCC pavement replacement, etc. ...	1,700,000	1,055,000
Approved FY2018 - North Lafayette Street Reconstruction - Phase I ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$892,792 grant/\$223,198 city)	1,115,990	1,115,990
Approved FY2018 - North Lafayette Street Reconstruction - Phase II ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$968,816 grant/\$242,204 city)	1,211,020	1,211,020
St. Ferdinand & N. Hwy 67 Improvements to St. Ferdinand Park: Engineering, Planning, & Environmental Study (an E-W Gateway 80% reimbursement grant project) ...(\$160,000 grant/\$40,000 city)	0	200,000
Account 0861 - Capital Additions	\$ -	\$ -
Brine Plant, tank and applicators \$130,000	0	0

Total Budgeted Expenditures \$ 4,027,010 \$ 3,582,010

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

04 - SEWER LATERAL FUND	Actual 2017	Budget 2018	Proposed 2019	Adopted 2019
<u>REVENUE</u>				
Revenue	\$ 539,137	\$ 510,000	\$ 539,000	\$ 539,000
Interest	\$ 8,922	\$ 4,000	\$ 9,000	\$ 9,000
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
Total Budgeted Revenue	\$ 548,059	\$ 514,000	\$ 548,000	\$ 548,000
Less Total Budgeted Expenditure			\$ (735,835)	\$ (668,835)
Equal Revenue Over/(Under) Expenditure			\$ (187,835)	\$ (120,835)
Plus Estimated Beginning Fund Balance			\$ 1,279,265	\$ 1,279,265
Equal Estimated Ending Fund Balance			\$ 1,091,430	\$ 1,158,430
<u>EXPENDITURES</u>				
8021-Uniforms	\$ 838	\$ 900	\$ 900	\$ 900
8027-Gasoline	\$ 5,388	\$ 14,000	\$ 14,000	\$ 14,000
8030-Equipment Repair	\$ 18,223	\$ 23,000	\$ 25,000	\$ 25,000
8032-Office Supplies & Maint.	\$ 1,130	\$ 2,500	\$ 3,000	\$ 3,000
8033-Materials and Supplies	\$ 18,403	\$ 37,000	\$ 38,000	\$ 38,000
8042-Dues, Travel & Training	\$ 1,242	\$ 1,800	\$ 1,835	\$ 1,835
8050-Professional Service	\$ 541,666	\$ 691,010	\$ 603,100	\$ 536,100
8055-Insurance, Fire & Liability	\$ 15,169	\$ 25,000	\$ 25,000	\$ 25,000
8061-Capital Additions	\$ -	\$ 49,000	\$ 25,000	\$ 25,000
Total	\$ 602,059	\$ 844,210	\$ 735,835	\$ 668,835

Sewer Lateral Fund Budget: 2019

	<u>2018</u>	<u>2019</u>
Account 8021 - Uniforms	Total \$	\$ 900
Clothing allowance for all Full-time and Part-time employees	900	900
Account 8027 - Gasoline	Total \$	\$ 14,000
Gasoline cross charges for SLIP equipment	14,000	14,000
Account 8030 - Equipment Repair	Total \$	\$ 23,000
Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.		
Account 8032 - Printing & Office Supplies	Total \$	\$ 2,500
Miscellaneous office supplies (paper, printer cartridges, printing, etc.)	2,000	2,500
Misc. replacement of office equipment/furniture/cameras/video tapes ...	500	500
Account 8033 - Materials & Supplies	Total \$	\$ 37,000
Concrete pavement and sidewalk replacement	10,000	10,000
Asphalt pavement replacement	10,000	10,000
Various small tools & supplies ...	1,000	1,000
Miscellaneous – top soil, grass seed, sod, lumber, sand, rock, small tools, forms, etc.	16,000	17,000
Account 8042 - Dues, Travel, Training	Total \$	\$ 1,800
City Engineer: Dues: Association of State Flood Plain Managers (ASFPM) - \$110, American Society of Civil	335	335
Travel – Mileage for use of personal vehicle	1,465	1,500

Sewer Lateral Fund Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 8050 - Professional Services	Total \$	691,010	\$ 536,100
Audit		2,100	2,100
Bank Fees		1,000	1,000
Sewer Lateral Repairs by Contractor		110,000	125,000
Video inspection fee reimbursement		30,000	36,000
Tree Removal		10,000	10,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)		5,000	5,000
Administrative Cross Charge		322,000	357,000
MSD Fair Project - ORD 8443		210,910	
Account 8055 - Insurance	Total \$	25,000	\$ 25,000
General Liability, Workers Compensation, Property, etc.		25,000	25,000
Account 8061 - Capital Additions/Improvements	Total \$	49,000	\$ 25,000
1 each Mini-Excavator for rear yard repairs (addition)		49,000	
1 each 3/4 ton Pick Up Replacing SL-1			25,000

Total Budgeted Expenditures	\$	844,210	\$ 668,835
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

10 - PROPERTY REVITALIZATION

Proposed
2019

Adopted
2019

REVENUE

Revenue	\$ -	\$ -	\$ -	\$ -
Interest	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Budgeted Revenue	\$ -	\$ -	\$ -	\$ -
Less Total Budgeted Expenditure			<u>\$ -</u>	<u>\$ -</u>
Equal Revenue Over/(Under) Expenditure			\$ -	\$ -
Plus Estimated Beginning Fund Balance			<u>\$ 7</u>	<u>\$ 7</u>
Equal Estimated Ending Fund Balance			\$ 7	\$ 7

EXPENDITURES

1050-Professional Service	<u>\$ 3,450</u>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ -</u>
Total	\$ 3,450	\$ 30,000	\$ -	\$ -

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

14 - COURT BUILDING FUND

	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>	Adopted <u>2019</u>
<u>REVENUE</u>				
Revenue		\$ 132,000	\$ 132,000	\$ 132,000
Interest	\$ -	\$ -	\$ -	\$ -
Total Budgeted Revenue	\$ -	\$ 132,000	\$ 132,000	\$ 132,000
			Less Total Budgeted Expenditure \$ (132,000)	\$ (132,000)
			Equal Revenue Over/(Under) Expenditure \$ -	\$ -
			Plus Estimated Beginning Fund Balance \$ -	\$ -
			Equal Estimated Ending Fund Balance \$ -	\$ -

EXPENDITURES

1420-Debt Service	\$ 36,400	\$ 132,000	\$ 132,000	\$ 132,000
Total	\$ 36,400	\$ 132,000	\$ 132,000	\$ 132,000

Court Building Fund: 2019

		<u>2018</u>	<u>2019</u>
Account 1420 - Debt Service	Total	\$ 132,000	\$ 132,000

Debt service payments utilizing the available balance from the imposition of a court cost authorized by HB 1231 and approved by Governor Nixon on July 9, 2014. HB 1231 amended RSMo 488.2245 and authorized the imposition of a court cost for each municipal ordinance violation case filed before the Municipal Division Judge or Associate Circuit Judge of the City of Florissant Municipal Court. Proceeds can be used for land assemblage and purchase, construction, maintenance, and upkeep of a municipal courthouse.

\$1,170,000 was advanced from the General Fund to purchase the property at 4575 Washington Street for use as a municipal court building as authorized by Ord. #8119 adopted on February 23, 2015.

Total Budgeted Expenditures	\$	132,000	\$	132,000
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

17 - PUBLIC SAFETY FUND	Actual	Budget	Proposed	Adopted
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>
<u>REVENUE</u>				
Revenue (Proposition P sales tax)			\$ 2,600,000	\$ 2,600,000
Interest			\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
Total Budgeted Revenue	\$ -	\$ -	\$ 2,600,000	\$ 2,600,000
			Less Total Budgeted Expenditure	\$ (2,397,219) \$ (2,551,800)
			Equal Revenue Over/(Under) Expenditure	\$ 202,781 \$ 48,200
			Plus Estimated Beginning Fund Balance	\$ 36,673 \$ 36,673
			Equal Estimated Ending Fund Balance	\$ 239,454 \$ 84,873
<u>EXPENDITURES</u>				
1726-Utilities	\$ -	\$ 20,000	\$ 80,000	\$ 80,000
1729-Bldg. Maint. & Supplies	\$ -	\$ 7,000	\$ 28,000	\$ 28,000
1750-Professional Service	\$ -	\$ 1,250,419	\$ 1,250,419	\$ 1,405,000
1761-Capital Additions	\$ -	\$ 1,687,800	\$ 1,038,800	\$ 1,038,800
Total	\$ -	\$ 2,965,219	\$ 2,397,219	\$ 2,551,800

Public Safety Fund Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 1726 - Utilities	Total	20,000	80,000
Account 1729 - Building, Maintenance & Supplies	Total	7,000	28,000
Account 1750 - Professional Services	Total	1,250,419	1,405,000
Administrative Cross Charge for the following:			
Wages & Benefits:			
Incremental wage and benefit increase for all full-time uniformed employees.			
Accounts for the difference between pay rates under Ord. #8059 adopted July 14, 2014 and Ord. #8318 adopted May 9, 2017 and as amended in November, 2017.			
Annual wage increase all uniformed employees			
Half of the wage and benefit cost for the new Information Technology Director			
Reserve Police Officers (part-time)			
Additional Dispatcher hours (part-time)			
Account 1761 - Capital Additions - Police	Total	1,687,800	1,038,800
Drone (UAV)			40,000
Off Duty Weapons Purchase			35,000
Mobile Video Surveillance System			20,000
Portable Drug Incinerator			10,000
Upgrade to Microsoft Office 2019 all computers			23,000
Interviewrooms Recording Systems Replacement			35,000
Replacement Records Management System			50,000
Replacement of mobile car computers/printers/devices and related equipment			80,000
Replacement of desktop computers and related items			25,000
Replace and upgrade security cameras and equipment			60,000
Networking Infrastructure Upgrade			12,000
Replace Servers and related equipment			20,000
Seven mobile radar units for vehicles			18,500
3D Total Station with associated hardware software			75,000
Door Breach Equipment Kits			3,000

Public Safety Fund Budget: 2019

2018

2019

Account 1761 – Capital Additions - Police (Continued)

Industrial Shelving for Evidence Room	5,500
Paint/ Resurface Interior Doors and Frames Project	25,000
Replace/ Overlay All Flooring in Building	45,000
Police Headquarters Fence	38,000
Binoculars for Surveillance	1,500
Microfilm Reader Machine	6,000
Computer Systems Backup/Related security software	20,000
Upgrade /reconfigure both locker rooms in building	50,000
Continue office reconfiguration and work station update	15,000
Sub-Total	712,500

Vehicles:

Purchase of seven new vehicles and related equipment at \$33,500 each	234,500
Purchase of one new Chevrolet Tahoe Police Vehicle and related equipment	36,000
Purchase of one full size pick-up and related equipment	36,000
Radio/Emergency equipment installation at \$2,200 each for nine new vehicles	19,800
Sub-Total	326,300

Total Budgeted Expenditures	2,965,219	2,551,800
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

16 - PROPERTY MAINT. FUND	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>	Adopted <u>2019</u>
<u>REVENUE</u>				
Revenue	\$ -	\$ 365,000	\$ 390,800	\$ 390,800
Interest	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
Total Budgeted Revenue	\$ -	\$ 365,000	\$ 390,800	\$ 390,800
Less Total Budgeted Expenditure			\$ (365,000)	\$ (376,000)
Equal Revenue Over/(Under) Expenditure			\$ 25,800	\$ 14,800
Plus Estimated Beginning Fund Balance			\$ -	\$ -
Equal Estimated Ending Fund Balance			\$ 25,800	\$ 14,800
<u>EXPENDITURES</u>				
1632-Office Supplies & Maint.	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
1650-Professional Services	\$ -	\$ 350,000	\$ 350,000	\$ 361,000
Total	\$ -	\$ 365,000	\$ 365,000	\$ 376,000

Property Maintenance Fund Budget Request: 2019

		<u>2018</u>	<u>2019</u>
Account 1632 - Office Supplies and Maintenance	Total	\$ 15,000	\$ 15,000
Office supplies, postage, printing and brochures	\$	10,000	\$ 10,000
Crime Free training expense	\$	5,000	\$ 5,000

Account 1650 - Professional Services	Total	\$ 350,000	\$ 361,000
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Administrative Cross Charge for following:
Wage and benefits expense for the following positions:
Police Officers - 2
Multi-Building Inspector - 1
Permit Inspection Clerk - 1
Permit Inspection Clerk p/t - 1 @ 29 hrs/wk for 52 weeks

Total Budgeted Expenditures	\$	365,000	\$	376,000
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