

City of Florissant, Missouri

Adopted Budget

2018



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Florissant, Missouri 63031
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City of Florissant Operating Budget
December 1, 2017 through November 30, 2018

FUND SUMMARIES

	<u>Page</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
General Fund - 01					
Revenues	2	22,921,992	22,833,080	23,982,602	23,464,740
Expenditures					
Information Technology	4	370,507	380,563	389,050	448,550
Housing Resource Center	7	41,731	60,302	59,252	53,252
Legislative	9	151,863	160,535	162,647	158,647
Senior Services	11	165,414	198,285	212,851	211,651
Administrative	16	3,053,883	3,043,351	2,355,609	2,960,532
Municipal Court	21	642,473	705,182	499,866	490,989
Prosecuting Attorney	23	0	0	207,051	190,796
Health	25	786,176	927,530	0	894,369
Recreation-Theater	28	325,501	441,291	437,715	437,715
Recreation-Centers	31	1,783,378	1,974,434	1,870,538	1,863,059
Recreation-Playground	34	133,975	151,951	151,951	151,951
Recreation-Bangert	36	179,588	195,498	218,485	218,485
Recreation-Koch Aquatic	36	235,443	251,949	0	0
Recreation-Parks	39	520,984	496,906	513,418	492,886
Recreation-Golf Course	41	736,067	837,836	852,813	849,921
Public Works	45	4,130,910	3,895,362	4,423,453	4,020,839
Police	51	10,271,309	11,174,952	13,553,887	12,473,107
Media	70	<u>189,039</u>	<u>205,179</u>	<u>214,799</u>	<u>204,644</u>
Total General Fund Expenditures		23,718,241	25,101,106	26,123,385	26,121,393
Capital Improvement Fund - 03	72	3,605,732	5,353,020	3,812,485	3,446,185
Park Improvement Fund - 09	80	3,024,679	4,623,055	4,274,161	4,491,386
Street Fund - 08	91	0	1,700,000	4,027,010	4,027,010
Sewer Lateral Fund - 04	93	645,860	671,450	666,100	633,300
Property Revitalization Fund - 10	96	2,684	30,000	30,000	30,000
Court Building Fund - 14	98	69,825	132,000	132,000	132,000
Police Fund - XX	100	0	0	2,182,302	2,198,219
Property Maintenance Fund - XX	102	0	0	0	365,000
Total - All Funds		31,067,021	37,610,631	41,247,443	41,444,493
Expenditure Forecast	104	Estimate of future expenditures and personnel.			

01 - GENERAL FUND - REVENUES

	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
<u>TAXES</u>				
Cigarette	148,660	145,000	135,000	135,000
Gasoline	1,614,151	1,625,000	1,640,000	1,640,000
Road & Bridge Taxes	536,467	550,000	550,000	550,000
Sales Tax	8,095,500	8,100,000	8,100,000	8,100,000
Utility Tax	<u>5,772,997</u>	<u>5,800,000</u>	<u>5,575,000</u>	<u>5,575,000</u>
Total Taxes	16,167,775	16,220,000	16,000,000	16,000,000
<u>LICENSES</u>				
Business	825,165	1,100,000	1,150,000	800,000
Liquor & Other Licenses	<u>52,204</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Licenses	877,369	1,150,000	1,200,000	850,000
<u>PERMITS</u>				
Building	298,610	250,000	265,000	355,668
Minimum Housing	254,276	240,000	250,000	359,353
Signs & Other Permits	<u>42,225</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Permits	595,111	530,000	555,000	755,021
<u>RECREATION</u>				
Green Fees	213,808	230,000	235,000	235,000
Cart Fees	200,861	190,000	200,000	200,000
Pro Shop Sales	39,880	45,000	50,000	50,000
Concession Sales and Fees	104,394	100,000	120,000	120,000
Other Miscellaneous	<u>10,206</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Golf	569,149	575,000	615,000	615,000

01 - GENERAL FUND - REVENUES

	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
<u>RECREATION (CONTINUED)</u>				
Rentals-Nature Lodge/Gym	25,004	25,000	25,000	25,000
Center Activity	299,923	300,000	280,000	280,000
Rink	64,228	60,000	60,000	60,000
Outdoor Pool Receipts	134,077	130,000	85,000	85,000
Miscellaneous J.J.E.	165,180	160,000	196,000	196,000
Playground Program	83,111	87,300	107,300	127,300
Theater	97,331	160,000	160,000	160,000
Concession Sales	<u>57,738</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>
Total Recreation	<u>926,592</u>	<u>992,300</u>	<u>963,300</u>	<u>983,300</u>
Total Golf & Recreation	1,495,741	1,567,300	1,578,300	1,598,300

MISCELLANEOUS

Interest Income	78,489	60,000	40,000	40,000
Municipal Court	1,321,390	1,400,000	1,100,000	1,100,000
Other Miscellaneous	1,292,541	809,000	2,538,302	2,150,419
Cable TV	723,020	725,000	625,000	625,000
Senior Citizen Luncheon	24,707	25,000	46,000	46,000
Grants & Reimbursement	<u>345,849</u>	<u>346,780</u>	<u>300,000</u>	<u>300,000</u>
Total Miscellaneous	3,785,996	3,365,780	4,649,302	4,261,419
Total Budgeted Revenue	22,921,992	22,833,080	23,982,602	23,464,740
Less Total Budgeted Expenditure			<u>(26,123,385)</u>	<u>(26,121,393)</u>
Equal Revenue Over/(Under) Expenditure			(2,140,783)	(2,656,653)
Plus Estimated Beginning Fund Balance			<u>8,238,064</u>	<u>8,238,064</u>
Equal Estimated Ending Fund Balance			6,097,281	5,581,411

INFORMATION TECHNOLOGY DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
3610-Salaries	92,178	94,116	138,519	138,519
3613-Employees' Benefits	38,815	42,247	59,331	59,331
3621-Uniforms	300	300	300	300
3624-Telephone	145,742	140,000	76,000	147,000
3632-Office Supplies & Maint.	12,896	17,000	19,500	16,000
3633-Materials & Supplies	10,053	11,500	11,500	6,500
3642-Dues, Travel, Training	4,376	5,200	5,200	2,200
3650-Professional Services	<u>66,147</u>	<u>70,200</u>	<u>78,700</u>	<u>78,700</u>
Total	370,507	380,563	389,050	448,550

PERSONNEL SERVICES

Full-time	94,116	138,519	138,519
Part-time	0	0	0
Overtime	0	<u>0</u>	0
Total Personnel Services	94,116	138,519	138,519

PERSONNEL SCHEDULE

IT Director	0.50
IT Manager	1.00
IT System Support Technician	<u>1.00</u>
Total	2.50

Full-time 2.50

Total Personnel 2.50

Full-time Equivalent (Part-time) 0.00

Information Technology Department Budget: 2017

2017 2018

Account 3610 - Salaries			
Full-time Employees			
IT Director (wages split with Police Department budget)		0.0	0.5
Information Technology Manager		1.0	1.0
IT System Support Technician		<u>1.0</u>	<u>1.0</u>
Total full-time employees		2.0	2.5
Account 3621 - Uniforms			
Clothing Allowance		300	300
Account 3624 - Telephone			
Total		140,000	147,000
Telephone service for all City facilities including both local and long distance calling and mobile tablet devices (increase for new court location)			
		60,000	70,000
Lease and maintenance costs for the City's Inter-Tel telephone system			
		38,000	38,000
Cellular telephone service			
		32,000	34,000
Purchase of IP phones			
		10,000	5,000
Account 3632 - Office Supplies			
Total		17,000	16,000
Miscellaneous Office Supplies and Software			
		2,500	1,500
Software Renewal:			
Anti-Virus Protection		2,400	2,800
Jatheon Email Mail Archiving		2,500	2,500
Baracuda Web Filter		1,200	1,200
Baracuda Spam Filter		1,200	1,200
Malwarebytes		3,200	2,800
E-Gov Website/Citizen Resource Management Support		4,000	4,000
KnowBe4 security training software		0	0
Account 3633 - Materials & Supplies			
Total		11,500	6,500
Equipment Repair			
		7,000	4,500
Yearly Maintenance and Repair for Security Cameras at City Hall and Government Building			
		4,500	2,000
Account 3642 - Dues, Travel & Training			
Total		5,200	2,200
Mileage			
		600	600
Training			
		2,500	1,500
GMIS International conference			
		2,000	0
Dues - GMIS International			
		100	100

Information Technology Department Budget: 2017

	<u>2017</u>	<u>2018</u>
Account 3650 - Professional Services	Total 70,200	78,700
Internet Access	3,500	3,500
Local Area Network- Charter Communications fiber optic connectivity at \$5,250 per month. (Increase for new court location approximately 850/mo)	63,000	69,000
Outside Consultant	2,500	5,000
Backup to Cloud (\$100 per month)	1,200	1,200

Account 0361 - Capital Additions	Total 39,000	41,500
Replace computers, laptops, tablets and monitors in various departments. Approximately 30 devices on 4 year replacement cycle @ 600 each plus monitors as needed		25,000
Replace two network switches purchased in 2008		4,500
Replace two servers on 4 year replacement cycle		12,000

HOUSING RESOURCE CENTER DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
3710-Salaries	29,485	44,450	44,881	40,881
3713-Employees' Benefits	9,798	13,402	11,921	11,921
3721-Uniforms	450	450	450	450
3732-Office Supplies & Maint.	998	1,000	1,000	0
3742-Dues, Travel, Training	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
Total	41,731	60,302	59,252	53,252

PERSONNEL SERVICES

Full-time	21,469	21,900	17,900
Part-time	22,981	22,981	22,981
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	44,450	44,881	40,881

PERSONNEL SCHEDULE

Administrative Assistant*	0.50
Community Development Specialist p/t*	0.36
Volunteer Coordinator p/t	<u>0.48</u>
Total	1.34

Full-time 0.50

Total Personnel 1.34

Full-time Equivalent (Part-time) 0.84

*50% of the wages and benefits for the full-time Administrative Assistant and the part-time Community Development Specialist are paid out of Community Development Block Grant Funds.

Housing Resource Center Department Budget: 2018

2017 2018

Account 3710 - Salaries

Full-time Employees

Administrative Assistant - wage split with Community Development Fund	<u>0.5</u>	<u>0.5</u>
Total full-time employees	0.5	0.5

Part-time Employees

Community Development Specialist: 1 each x 52 weeks x 29 hours per week = 1,508 hours (50% of wage paid plus \$4,000 by Community Development Fund)	0.4	0.4
Volunteer Coordinator: 1 each x 1,000 hours	<u>0.5</u>	<u>0.5</u>
Total part-time employees	0.9	0.9

Account 3721 - Uniforms	Total	450	450
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Clothing allowance for all Full-time and Part-time employees	450	450
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Account 3732 - Office Supplies	Total	1,000	0
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Miscellaneous office supplies	1,000	0
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Account 3742 - Dues, Travel & Training	Total	1,000	0
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Mileage reimbursement	1,000	0
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LEGISLATIVE DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
3810-Salaries	105,612	105,612	105,612	105,612
3813-Legislative Benefits	23,922	23,923	26,035	26,035
3842-Dues, Travel, Training	<u>22,329</u>	<u>31,000</u>	<u>31,000</u>	<u>27,000</u>
Total	151,863	160,535	162,647	158,647

PERSONNEL SERVICES

Full-time	0	0	0
Part-time	105,612	105,612	105,612
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	105,612	105,612	105,612

PERSONNEL SCHEDULE

Councilmember's	<u>9.00</u>	
Total	9.00	Full-time 0.00
		Full-time Equivalent (Part-time) 0.00
Total Personnel	9.00	Elected Officials 9.00

Legislative Department Budget: 2018

2017 2018**Account 3810 - Salaries**

Elected Officials

Council members

9

9

Account 3842 - Dues, Travel & Training

Total

31,000

27,000

Mailings, news letters, printing, business cards, seminars, conferences, meetings,
mileage, city logo jackets and shirts, and other miscellaneous items.

27,000

27,000

Citywide ward picnics

4000

0

SENIOR SERVICES DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
3910-Salaries	90,040	96,321	95,881	95,881
3913-Employees' Benefits	37,470	39,764	41,910	41,910
3921-Uniforms	148	200	200	100
3926-Utilities	4,095	6,600	6,600	6,600
3929-Bldg., Maint. & Supply	5,382	7,500	7,400	6,700
3932-Office Supplies & Maint.	1,362	2,200	2,000	1,600
3942-Dues, Travel & Training	214	500	500	500
3950-Professional Services	8,076	14,900	19,900	19,900
3951-Senior Citizen Lunches	17,127	28,800	36,960	36,960
3954-Publicity	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total	165,414	198,285	212,851	211,651

PERSONNEL SERVICES

Full-time	77,520	79,085	79,085
Part-time	18,801	16,796	16,796
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	96,321	95,881	95,881

PERSONNEL SCHEDULE

Senior Citizen Coordinator	1.00	<u>Dining Center</u>	
Clerk Typist	<u>1.00</u>	Support Staff p/t	0.68
Total	2.00	Custodian p/t	<u>0.25</u>
		Total	0.93
		Full-time	2.00
Total Personnel	2.83	Full-time Equivalent (Part-time)	0.93

Senior Services Department Proposed Budget: 2018

2017 2018

Account 3910 - Salaries			
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Full-time Employees

Senior Citizen Coordinator

1 1

Clerk Typist

1 1

Total full-time employees

2 2

Part-time Employees

Part-Time Senior Office Support 2 x 12.5 hrs/week x 52 weeks

hours 1,300 1,300

Part-Time Senior Office Support: trips, 2 x 10 trips x 6 hours per trip

hours 120 120

Custodian: 1 x 6 hrs/week x 52 weeks

hours 520 312

Total part-time hours

1,940 1,732

Account 3921 - Uniforms	Total	200	100
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Uniform shirts for Dining Center Employees

200 100

Account 3926 - Utilities	Total	6,600	6,600
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Sewer

900 900

Ameren

2,400 2,400

Water

260 260

Laclede Gas

2,500 2,500

Trash

540 540

Account 3929 - Building, Maintenance & Supplies	Total	7,500	6,700
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Pest Control (\$600) & Termite Protections (\$100) at Dining Center

700 700

Microphone/Speaker for Dining Center

500 0

Regular Maintenance - Dining Center

1,500 1,000

Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.

700 500

Catering Supplies - Serving utensils, plates, trays, napkins, etc.

2,300 2,300

Food Purchases for Dining Center - birthday cakes, diabetic desserts, tea, coffee, lemon juice, sugar, creamer, etc.

750 750

Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave.

300 300

Mat and mat cleaning for lobby and kitchen

550 550

Decorations and Entertainment for Dining Center

200 600

Account 3932 - Office Supplies & Maintenance	Total	2,200	1,600
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Office Supplies, film development, and computer supplies

1,400 1,000

North County Gala Expenses

100 100

Paper supplies - New Years Eve brochures, tickets, special paper for events, flyers for parties, dances, etc.

700 500

Senior Services Department Proposed Budget: 2018		2017	2018
Account 3942 - Dues, Travel, Training	Total	500	500
Mileage - in town		500	500
Account 3950 - Professional Services	Total	14,900	19,900
Speakers & Program Expenses		600	800
Trips & Tours		14,000	18,850
Appreciation lunch for volunteer Tax Preparers		250	250
Appreciation donation to Spring & Twig Garden Club for Dining Center Plant			
Maintenance		50	0
Account 3951 - Senior Citizen Lunches	Total	28,800	36,960
Based on 3 days weekly catered by local restaurants @ \$7.00 each. 100 days			
with 30 guests = \$21,000, 57 days with 40 guests = \$15,960		28,800	36,960
Account 3954 - Publicity	Total	1,500	1,500
Senior citizen events and activities to be printed in the City of Florissant			
Parks and Recreation Guide		1,500	1,500

SENIOR CITIZEN PROPOSED 2018 BUDGET
EXPLANATION OF FUNDING OF SENIOR CITIZEN ACTIVITIES

Account 3951 Senior Citizen Lunches: *The majority of funds requested in this account are reimbursed in Revenue Account #3480 as diners pay the full cost of their lunch.* The meals that are not covered include certain cancellations and comped lunches for entertainers, guest speakers and employees at Holiday Parties only.

Account 3929 Building, Maintenance & Supplies: Besides pest control, catering, cleaning supplies and all operational costs of the Dining Center, entertainment and events at the dining center are paid for out of this account.

Senior Citizen Events and Programs: Funding is provided through the cooperation of the City of Florissant budget, the Florissant Senior Citizen Commission Account and the Silver Words Account. Also, to help defray the cost of some of the events, the Senior Office solicits donations and attendance prizes from local businesses. Listed below is a breakdown of which account handles which activities.

- **City of Florissant Account 3950 Professional Services:** This account funds six senior citizen trips, all speaking and special events. *The six Senior Trips are fully reimbursed in Revenue Account 3481 as guests pay for their trip.*
- **Senior Commission Advisory Account:** The Senior Commission Account funds five parties and four dances along with the Mayor's Town Hall Meeting and Resource Fair. The party and dance expenses are reimbursed with the purchase of a ticket for the event. The Senior Coordinator is the Secretary for this Commission and is a signatory on the Senior Commission Account. All of these events are planned and carried out by the Senior Office with the help of the Senior Commission.
- **Silver Words Account:** The Silver Words Club is a club for Widow/Widowers and Single Seniors. The Senior Coordinator attends and conducts all monthly meetings as well as plans all six trips and entertainment events for this club. The trips are fully reimbursed by the ticket price of the trip.

2018 Senior Citizen Trips – Professional Service Account #3950

Expenses for the following trips are paid for out of the Senior Citizen Professional Service Account #3950 and are totally reimbursed in revenue account #3481 as guests pay for their tickets. We calculate 50 guests on each trip.

January: Casino Trip/Buffer	
Ticket Price: \$27.00	BUDGET \$1,350
Buffer: \$20.50 Bus: \$5.50 Staff: \$1.00	
March: Cathedral Concerts – Ambassadors of Harmony/Dinner	
Ticket Price: \$56.00	BUDGET \$2,800
Concert: \$20.00 Bus: \$5.50 Dinner: \$28.50 Staff: \$2.00	
May: Glenn Miller at Lindenwood/ Lunch	
Ticket Price: \$69.00	BUDGET \$3,450
Concert: \$33.00 Bus: \$5.50 Lunch: \$28.50 Staff: \$2.00	
July: Muny Production/ Dinner	
Ticket Price: \$68.00	BUDGET \$3,400
Muny: \$35.00 Bus: \$5.50 Dinner: \$25.50 Staff: \$2.00	
September: Paddlewheel Boat /Lunch	
Ticket Price: \$52.00	BUDGET \$2,600
Paddleboat: \$20.00 Bus: \$5.50 Lunch: \$24.50 Staff: \$2.00	
November: Scott Air Force Base Tour/Lunch	
Ticket Price: \$42.00	BUDGET \$2,100
Tour: \$10.00 Bus: \$5.50 Lunch: \$24.50 Staff: \$2.00	
December: Fox, Sheldon or Peabody/Lunch	
Ticket Price: \$63.00	BUDGET \$3,150
Fox: \$30.00 Bus: \$5.50 Lunch: \$25.50 Staff: \$2.00	
 Trips and Tours Total in Account #3950 Professional Services	 \$18,850

2018 Silver Words Senior Trips – funded by the Silver Words Account #1120190 (held by the City of Florissant) and totally reimbursed in the same acct as guests pay for their tickets.

February:	Peabody “Buddy Holly Story”/Dinner
April:	Bellefontaine Cemetery Tour/Lunch
June:	History Museum 100 th year of the Muny/Lunch
August:	Alton Little Theater/Lunch
October:	Stages/Lunch
December:	Christmas Light Tour/Dinner

ADMINISTRATIVE DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
4010-Salaries	983,070	1,007,904	1,040,966	1,009,321
4013-Employees' Benefits	380,285	409,277	418,753	412,693
4014-Residency Incentive Program	110,950	120,000	78,000	102,000
4015-Unempl. Claim Reserve	21,814	20,000	15,000	13,500
4021-Uniforms	0	0	100	100
4023-Postage & Printing	48,283	60,000	60,000	59,000
4031-Supplies - City Functions	698	5,500	3,500	1,500
4032-Office Supplies & Maint.	39,085	48,100	54,500	44,500
4033-Copy Equip. Rental & Supplies	51,136	47,400	47,400	42,660
4041-Mayor's Expense	9,981	10,000	10,000	7,500
4042-Travel & Training	7,040	10,300	10,800	9,720
4050-Professional Services	443,181	349,720	219,520	313,668
4053-Legal Notices & Advertising	3,767	12,000	8,000	9,000
4054-Service Awards	3,108	12,000	8,000	4,000
4055-Insurance, Fire & Liability	915,999	875,000	342,800	893,300
4056-Organization Dues	23,941	24,150	24,270	24,270
4058-Boards & Commissions	745	2,000	2,000	1,800
4059-Election Expense	<u>10,800</u>	<u>30,000</u>	<u>12,000</u>	<u>12,000</u>
Total	3,053,883	3,043,351	2,355,609	2,960,532

PERSONNEL SERVICES

Full-time	988,647	973,106	941,185
Part-time	15,924	64,527	66,469
Overtime	<u>3,333</u>	<u>3,333</u>	<u>1,667</u>
Total Personnel Services	1,007,904	1,040,966	1,009,321

PERSONNEL SCHEDULE

<u>Office of the Mayor</u>		<u>Office of the City Clerk</u>	
Mayor	1.00	City Clerk/Legislative Assistant	1.00
Executive Assistant to the Mayor	<u>1.00</u>	Deputy City Clerk	1.00
Total	2.00	Receptionist	1.00
<u>Finance Department</u>		Mailroom/Printing Clerk	
Director of Finance	1.00	Duplicating Equipment Operator p/t	0.50
Assistant Director of Finance	1.00	Document Scanning Intern p/t	<u>0.38</u>
Accounting Clerk	4.00	Total	4.88
Cashier	<u>1.00</u>	<u>Economic Development Department</u>	
Total	7.00	Economic Dev. Coordinator	0.00
<u>Human Resources</u>		Economic Dev. Coordinator p/t	0.73
Director of Human Resources	1.00	<u>Community Development Office</u>	
Human Resource Specialist	<u>1.00</u>	Comm. Dev. Coordinator	1.00
Total	2.00		
Total Personnel 17.61		Full-time 15.00	
		Full-time Equivalent (Part-time) 1.61	
		Full-time Elected Official 1.00	

Administration Budget: 2018

2017 2018

Account 4010 - Salaries			
Full-time Employees			
Mayor		1	1
Executive Assistant to the Mayor		1	1
Director of Finance		1	1
Assistant Director of Finance		1	1
Accounting Clerk		4	4
Cashier		1	1
Director of Human Resources		1	1
Human Resource Specialist - additional position		1	1
Economic Development Coordinator		1	0
Community Development Coordinator		1	1
City Clerk/Legislative Assistant		1	1
Deputy City Clerk		1	1
Receptionist		1	1
Mailroom/Printing Clerk		<u>1</u>	<u>1</u>
	Total full-time employees	17	16
Part-time Employees			
Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk	hours	1,040	1,040
Economic Development Coordinator: 1 ea x 52 wks x 29 hrs/wk	hours	0	1,508
Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk plus 200 hours	hours	<u>600</u>	<u>800</u>
	Total part-time hours	1,640	3,348
Overtime: Audit, Month and Year End Reports, Other	dollars	5,000	1,667
Account 4013 - Employees' Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term disability			
Account 4014 - Residency Incentive Program			
	Total	120,000	102,000
Program to reward city employees for choosing to live in the City of Florissant:			
91 employees x \$100 per month x 12 months			
Account 4015 - Unemployment Claim Reserve			
	Total	20,000	13,500
1993 state law requires the city to pay all unemployment claims regardless of fault.			
2014 \$5,046, 2015 \$11,278, 2016 \$21,814, 2017 \$1,170 for 2 quarters			
Account 4021 - Uniforms			
	Total	0	100
City logo shirts for Human Resources department			
		0	100
Account 4023 - Postage & Printing			
	Total	60,000	59,000
Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000	3,000
Supplies for Postage Machine		1,000	1,000
Fees for Bulk Rate Permit #65		24,500	24,500
Forms and supplies, postage supplies, ink cartridges		1,500	1,500
City Calendar postage		0	3,500
Postage		30,000	20,500
Resident Survey		0	5,000

Administration Budget: 2018

2017 2018

Account 4031 - Supplies - City Functions	Total	5,500	1,500
Materials and supplies for various ceremonies and receptions (flag retiring, etc.)		1,500	500
Miscellaneous: frames, safe repair, food, safe deposit box, Sam's Club membership, photos, pins, etc.		4,000	1,000
Account 4032 - Office Supplies & Maintenance	Total	48,100	44,500
Finance (01): misc. office supplies, envelopes, letterhead, envelopes, receipt forms, office chairs, toner		10,100	7,500
Software support for accounting software (includes Business License package)		28,000	29,000
Output Processor module to facilitate document distribution and access		0	0
City Clerk (02): Office supplies (includes microfilm)		6,500	6,000
Software support for aXs document management software		1,000	1,000
Human Resources (03): Office Supplies		1,500	1,000
Economic Development (04): office supplies, demographics package		1,000	0
Account 4033 - Copy Equipment & Supplies	Total	47,400	42,660
Monthly Copier Rental/Maintenance: includes Public Works, Administration, Government Building, Print Room, Housing, and the Park Department.		43,200	38,880
Paper Supplies		4,200	3,780
Account 4041 - Mayor's Expense	Total	10,000	7,500
Discretionary in town expenses, Rotary, auto, travel, and misc.			
Account 4042 - Travel & Training	Total	10,300	9,720
In town expenses and out of town travel for Department Heads and staff			
Director of Finance and Purchasing (11)		3,500	3,150
Director of Human Resources (12)		1,800	2,070
City Clerk (13)		3,500	3,150
Economic Development Director (14)		1,500	1,350
Account 4050 - Professional Services	Total	349,720	313,668
Audit - \$18,600 annual audit, \$5,000 GASB 45 & 75 OPEB (01)		19,400	23,600
City Attorney (01)		216,000	214,000
Annual maintenance fee for the city codebook (01)		2,500	2,500
Miscellaneous professional services (01)		4,000	4,000
Flexible Spending Account - exposure for un-reimbursed medical (01)		3,000	3,000
Flexible spending account fees (01)		8,100	7,700
Historic book restoration - restoring old minute and ordinance books (01)		2,500	2,500
Liquor license record checks - \$11 x 20 (01)		220	220
Legislative consulting services - Missouri legislature (01)		24,000	20,004
Employee service, recognition and cost saving suggestion awards (01)		5,000	0
Public Relations consultant (01)		12,000	0

Administration Budget: 2018

2017 2018

Account 4050 - Professional Services (con't)			
Liens: File and release liens and easements with St. Louis County (01)		500	144
Bank Fees (02)		6,000	5,000
Human Resources: \$2,000 drug & alcohol testing, \$5,000 new employment physicals, drug, psychological and written testing, \$500 hepatitis vaccinations, \$500 employee seminars and training, \$1,500 employee record checks, \$500 health and wellness (05)		14,500	10,000
Advertising (062)		32,000	21,000
Account 4053 - Legal Notices and Advertising			
	Total	12,000	9,000
City Clerk - public hearing ads (50 ads at \$30 each)		2,500	1,000
Purchasing - bid ads (75 ads at \$20 each)		2,500	1,000
Human Resources - help wanted ads for full and part-time positions. Includes purchase of Applicant Pro, a tool to provide for on-line applications.		7,000	7,000
Account 4054 - Service Awards			
	Total	12,000	4,000
Boards & Commissions Appreciation Dinner, employee service awards and employee appreciation event			
Account 4055 - Insurance, Fire, & Liability			
	Total	875,000	893,300
General liability, property, inland marine, crime, liquor, employee benefits, law enforcement, employment practices, public entity management, public entity employment related practices, and automobile		325,000	400,000
Excess liability		31,000	0
Excess earthquake liability		12,500	13,000
Deductible - general liability coverage		50,000	54,500
Workers Compensation Insurance		440,000	400,000
Flood Insurance		3,500	3,800
Accident & Sickness Policy		1,000	1,000
Pollution Liability - fuel storage tanks		4,000	12,000
Public Officials Liability Bond: Mayor, Director of Finance, City Clerk		1,000	1,000
Cyber Liability		7,000	8,000
Account 4056 - Organization Dues			
	Total	24,150	24,270
<i>General</i>	Sub	21,800	21,800
North County, Inc. (2% automatic increase every year)		8,500	8,500
Florissant Old Town Partners		50	50
Greater North County Chamber of Commerce		350	350
Missouri Municipal League		5,700	5,700
Municipal League of Metro St. Louis		7,200	7,200
National League of Cities (\$4,500)		0	0
<i>Mayor Thomas P. Schneider</i>	Sub	350	350
Metro Mayors of St. Louis		350	350
Engineers Club of St. Louis		0	0

Administration Budget: 2018

2017 2018

Account 4056 - Organization Dues (con't)			
<i>Randal J. McDaniel: Director of Finance, Purchasing & Risk Mgmt.</i>	Sub	760	885
Government Finance Officers Association of the US & Canada (\$595)		0	0
Association for Financial Professionals		450	450
Missouri Association of Public Employee Retirement Systems (MAPERS)		100	100
Government Finance Officers Association of Missouri (GFOA of Missouri)		100	100
Florissant Valley Kiwanis		110	110
Missouri Notary Public Commission (Expires January 28, 2018)		0	125
<i>Sonya Brooks-White: Director of Personnel</i>	Sub	450	445
International Public Management Association for Human Resources (IPMA-HR)		150	0
IPMA-HR Greater St. Louis Chapter		0	145
Human Resource Management Association		300	300
<i>Karen Goodwin: City Clerk</i>	Sub	490	490
International Institute of Municipal Clerks		300	300
Missouri City Clerks & Finance Officers Association		65	65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter		35	35
National Association of Parliamentarians		90	90
Missouri Notary Public Commission (Expires 2022)		0	0
<i>Bob Russell: Director of Economic Development</i>	Sub	300	300
International Council of Shopping Centers		100	100
Missouri Economic Development Council		200	200
Account 4058 - Boards & Commissions			
	Total	2,000	1,800
Travel & expenses for boards and commissions, name plates		1,000	800
Subscriptions and publications		500	500
Planning & Zoning in-town training		500	500
Account 4059 - Election Expense			
	Total	30,000	12,000
City Council odd ward elections scheduled for 2018			12,000

MUNICIPAL COURT DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
4110-Salaries	464,795	492,825	305,678	305,458
4113-Employees' Benefits	128,741	134,957	119,538	119,481
4132-Office Supplies & Maint.	8,274	10,400	8,900	10,300
4142-Dues, Travel, Training	3,602	5,250	4,250	4,250
4150-Professional Service	<u>37,061</u>	<u>61,750</u>	<u>61,500</u>	<u>51,500</u>
Total	642,473	705,182	499,866	490,989

PERSONNEL SERVICES

Full-time	257,557	222,900	222,680
Part-time	235,268	82,778	82,778
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	492,825	305,678	305,458

PERSONNEL SCHEDULE

<u>Municipal Court</u>		<u>Elected Positions</u>	
Court Clerk	1.00	Judge	1.00
Assistant Court Clerk - Court	4.00	<u>Appointed Positions</u>	
Assistant Court Clerk p/t	<u>0.73</u>	Provisional Judge	
Total	5.73	Public Defender	
		Full-time	5.00
		Full-time Equivalent (Part-time)	0.73
Total Personnel	5.73	Elected Officials	1.00

Municipal Court Budget: 2018

2017 2018

Account 4110 - Salaries			2017	2018
Full-time Employees				
Court Clerk			1	1
Assistant Court Clerk - Municipal Court			4	4
Assistant Court Clerk - Prosecuting Attorney			<u>1</u>	<u>0</u>
Total full-time employees			6	5
Part-time Employees				
Regular or Call Dockets				
2 dockets per month with 2 Attorneys present	dockets		48	0
Appointed Judge 1 docket per month	dockets		12	12
DWS/DWR Dockets				
1 docket per month with 1 Attorney present	dockets		12	0
Housing Dockets				
1 docket per month with 2 Attorneys present	dockets		24	0
Trial Dockets				
1 dockets per month with 2 Attorneys present	dockets		24	0
Appointed Judge 1 docket every other month	dockets		6	6
Attorney Dockets				
1 docket per month with 2 Attorneys present	dockets		24	0
Failure To Appear Dockets				
1 docket per month with 1 Attorney present	dockets		12	0
Appointed Judge 1 docket every other month	dockets		6	6
Prosecuting Attorney Office Hours: 30 hours/month	hours		204	0
Assistant Prosecuting Attorney Office Hours: 2 hours/month	hours		60	0
Public Defender: 10 hours total as needed	hours		10	10
Reserve Police Officer (Bailiff): 0 x 29 hours x 52 weeks	hours		1,508	0
Assistant Court Clerk: 1 x 29 hours x 52 weeks	hours		1,508	1,508
Account 4132 - Office Supplies		Total	10,400	10,300
Printing supplies			2,000	2,000
Office machine maintenance			300	300
General office supplies			6,000	6,000
File cabinets (4)			2,100	2,000
Account 4142 - Dues, Travel and Training		Total	5,250	4,250
Judges Association dues/conferences/seminar training (in-state)			2,000	2,000
Court Clerk Association dues/conferences/seminar training (in-state). Increase to provide for an Assistant Court Clerk to work towards certification.			1,250	2,250
Prosecutors Association dues/conference/seminar training (in-state) (3)			2,000	0
Account 4150 - Professional Services		Total	61,750	51,500
Maintenance support, communications and network access fees			3,200	3,200
Shared server license, interface, software maintenance			50,000	40,000
Bank fees - \$200 per month x 12 mo.			2,400	2,400
Court ordered tests and expenses			1,250	1,000
Records destruction			900	900
Interpreter for the deaf as needed			1,000	1,000
Mental Health Court fees			3,000	3,000

PROSECUTING ATTORNEY DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
XX10-Salaries	0	0	176,103	161,003
XX13-Employees' Benefits	0	0	27,048	25,893
XX32-Office Supplies & Maint.	0	0	1,400	1,400
XX42-Dues, Travel, Training	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>
Total	0	0	207,051	190,796

PERSONNEL SERVICES

Full-time	0	41,247	41,247
Part-time	0	134,856	119,756
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	0	176,103	161,003

PERSONNEL SCHEDULE

Municipal Court

Appointed Positions

Assistant Court Clerk - Prosecutor 1.00
 Total 1.00

Prosecuting Attorney
 Assistant Prosecuting Attorney

Full-time 1.00

Total Personnel 1.00

Full-time Equivalent (Part-time) 1.00

Prosecuting Attorneys Budget: 2018

2017 2018

Account xx10 - Salaries

Full-time Employees

Assistant Court Clerk - Prosecuting Attorney

Total full-time employees 0 1

Part-time Employees

Regular or Call Dockets

2 dockets per month with 2 Attorneys present dockets 0 48

DWS/DWR Dockets

1 docket per month with 1 Attorney present dockets 0 12

Housing Dockets

1 docket per month with 2 Attorneys present dockets 0 24

Trial Dockets

1 dockets per month with 2 Attorneys present dockets 0 24

Attorney Dockets

1 docket per month with 2 Attorneys present dockets 0 24

Failure To Appear Dockets

1 docket per month with 1 Attorney present dockets 0 12

Prosecuting Attorney Office Hours: 30 hours/month

hours 0 360

Assistant Prosecuting Attorney Office Hours: 2 hours/month

hours 0 24

Account xx32 - Office Supplies

Total 0 1,400

Printing supplies

0 500

General office supplies

0 500

File cabinets (1)

0 400

Account xx42 - Dues, Travel and Training

Total 0 2,500

Prosecutors Association dues/conference/seminar training (in-state)

0 2,500

HEALTH DEPARTMENT

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4210-Salaries	514,262	552,866	0	544,854
4213-Employees' Benefits	157,939	188,664	0	191,215
4221-Uniforms & Allowance	3,431	3,600	0	1,800
4226-Utilities	7,850	11,000	0	9,000
4227-Gasoline & Oil	32,774	46,000	0	40,000
4229-Building & Equip.	22,322	29,400	0	22,000
4232-Office Supplies & Maint.	4,733	8,000	0	7,000
4233-Materials & Supplies	31,590	35,000	0	36,000
4242-Dues, Travel, Training	430	3,000	0	2,500
4250-Professional Service	<u>10,845</u>	<u>50,000</u>	<u>0</u>	<u>40,000</u>
Total	786,176	927,530	0	894,369

PERSONNEL SERVICES

Full-time	337,183	0	339,874
Part-time	192,350	0	191,980
Overtime	<u>23,333</u>	<u>0</u>	<u>13,000</u>
Total Personnel Services	552,866	0	544,854

PERSONNEL SCHEDULE

<u>Health Department</u>		<u>Transportation</u>	
Class "A" Foreman	1.00	FLERT Bus Driver	2.00
Class "A" Person	1.00	FLERT Bus Drivers p/t	0.85
Class "B" Person	1.00	Senior Citizen Bus Drivers p/t	<u>1.51</u>
Class "C" Person	2.00	Total	4.36
Clerk Typist	2.00		
Kennelman p/t	2.90		
Summer Laborers p/t	<u>2.46</u>		
Total	12.36		
		Full-time	9.00
Total Personnel	16.72	Full-time Equivalent (Part-time)	7.72

Health Department Budget: 2018

2017

2018

Account 4210 - Salaries

Full-time employees

Class "A" Foreman	1	1
Class "A" Person	1	1
Class "B" Person	1	1
Class "C" Person	2	2
Clerk Typist	2	2
FLERT Bus Driver	<u>2</u>	<u>2</u>
Total full-time employees	9	9

Part-time employees

4 ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week	6,032	6,032
1 ea. Part-time Summer Help: 32 weeks @ 40 hrs/week	<u>5,120</u>	<u>5,120</u>
Sub-total Kennelmen and Summer Help hours	11,152	11,152

Flert Bus Drivers

1 ea. Part-time Bus Driver: 52 weeks @ 20 hrs/week	1,040	1,040
Weekend (Sat. & Sun.) 1 ea. @ 2 days @ 7 hrs/day x 52 weeks	<u>728</u>	<u>728</u>
Sub-total Flert Bus Driver Hours	1,768	1,768

Senior Citizen Bus Drivers

Kids Summer Program: 1 man x 6 hrs. x 6 weeks = 36 MH's	66	36
Fish Program: 1 man x 2 hrs. x 7 weeks = 14 MH's	14	14
Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52	832	832
Sunday Church Services: 1 man x 4 hrs x 50 weeks	200	200
Trips: 2 men x 146 trips x 7 hrs.	2,044	2,044
Valley of Flowers: 2 men x 1 days x 7 hrs.	<u>14</u>	<u>14</u>
Sub-total Senior Citizen Bus Driver Hours	3,170	3,140
Total Part-time hours	16,090	16,060

Overtime

Total Amount 23,333 13,000

Court appearances, emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, storm damage events, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, Electronic Recycling Event, Document Shredding Event, EQC Commission, etc.

Account 4213 – Employees' Benefits

FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability

Account 4221 – Uniform & Safety Shoes

Total 3,600 1,800

Clothing allowance for all FT and PT employees ...	2,700	1,350
T-shirts for full-time, part-time and seasonal field employees	900	450

Account 4226 – Utilities

Total 11,000 9,000

Electric, gas, water, sewer, trash collection, phone, cable TV ...

Health Department Budget: 2018

2017 2018

Account 4227 – Health/Buses Gasoline	Total	46,000	40,000
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Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment
Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters
Bus-1, Bus-2, Bus-3, Bus-4, and ADA Van-1
Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.

Account 4229 – Building Maintenance & Supplies	Total	29,400	22,000
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Radio repairs and maintenance for base, mobile and walkie/talkie units
ULV's repairs and maintenance for motors and blowers, as needed
Weed Eaters: parts for repairs
Dog, cat, raccoon and possum traps and cages as needed
Related small equipment repairs (hoses, tubing, tune-up kits, etc.)
Building maint., repairs, supplies and materials including paint, solvents, janitorial supplies
3 each Weed Eaters at \$500/ea.= \$1,500
2 each Handheld Blowers at \$429/ea.= \$858
1 each Commercial 30" Push Mower = \$1,600
1 each Backpack Blower = \$500

Account 4232 – Office Supplies / Printing	8,000	7,000
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Printing, office supplies, forms, typewriter and adding machine, cameras, computers, iPads, printers and copy machine maintenance, operating supplies and maintenance, ink cartridges ...

Account 4233 – Materials & Supplies	Total	35,000	36,000
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Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control
Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel
Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action
Rompum, Ketaset & Meticorton chemical used in animal control
Dog & cat food ... and supplies ... Rodent cakes for baiting residential and commercial properties, creeks and sewers ... Insecticide chemicals for roach's, wasps, bees, spiders, etc.

Account 4242 – Dues/Travel/Training	Total	3,000	2,500
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Flyers, publications and office training manuals
Pesticide license renewals and animal control training certification
Mileage, trip lunches, seminars, etc.

Account 4250 – Professional Services	Total	50,000	40,000
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Rat/rodent control in creeks and resident rodent control by contractor
Veterinarian treatment of injured animals, possible court cases and rabies shots for adoptions
Trash/debris/junk removal, eviction cleanup, tree/brush/vegetation removal, grass/weed cutting on residential/commercial properties as needed ... by the City and/or by Contractor
Educational handouts and promotions for Recycling
Animal Disposal through St. Louis County
Electronic Recycling (spring) and Shredding (spring) Events
Contract for grass cutting....\$20,000

RECREATION DEPARTMENT-THEATER

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
4310-Salaries	140,927	149,047	151,760	151,760
4313-Employees' Benefits	48,001	63,937	65,720	65,720
4321-Uniforms & Allowance	208	250	250	250
4329-Bldg. Maint. & Supplies	5,491	7,700	7,700	7,700
4332-Office Supplies & Maint.	12,114	14,140	12,640	12,640
4342-Dues, Travel, Training	3,800	3,800	3,800	3,800
4350-Professional Services	7,371	6,000	6,000	6,000
4352-Theater Workshop	96,798	182,267	176,995	176,995
4354-Publicity	<u>10,791</u>	<u>14,150</u>	<u>12,850</u>	<u>12,850</u>
Total	325,501	441,291	437,715	437,715

PERSONNEL SERVICES

Full-time	134,404	137,117	137,117
Part-time	14,643	14,643	14,643
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	149,047	151,760	151,760

PERSONNEL SCHEDULE

Theater Manager	1.00
Assistant Theater Manager	1.00
Administrative Assistant	1.00
Clerk Typist p/t	<u>0.73</u>
Total	3.73

Full-time 3.00

Total Personnel 3.73

Full-time Equivalent (Part-time) 0.73

FCC Theatre Budget: 2017

2017 2018

Account 4310 - Salaries			
Full-time Employees			
Theater Manager		1	1
Assistant Theater Manager		1	1
Administrative Assistant		<u>1</u>	<u>1</u>
	Total full-time employees	3	3
Part-time Employees			
Clerk-Typists: 29 hrs/wk x 52 weeks x 2nd year rate	hours	1,508	1,508
	Total part-time hours	1,508	1,508

Account 4321 - Uniforms		Total	250	250
Sport coats, uniform shirts and cleaning as needed			250	250

Account 4329 - Theater Building Maintenance and Supplies		Total	7,700	7,700
General maintenance, repair and supplies for sound system			800	800
Bulbs, gel, light instrument repair and maintenance			3,100	3,100
Miscellaneous repair and hardware items			1,850	1,850
Light board service call contract			850	850
Floor care products			300	300
House and lobby carpet cleaning			800	800

Account 4332 - Office Supplies/Printing		Total	14,140	12,640
Books, subscriptions, and memberships			400	100
Paper and printing			3,000	2,800
Mailing supplies			3,000	3,000
Small office supplies			1,200	1,700
ThunderTix programming fees for twelve months			5,040	5,040
Ticket stock - purchase on a two year cycle			1,500	0

Account 4342 - Travel & Training		Total	3,800	3,800
Showcase of Performing Arts for Young People - Philadelphia, PA			1,300	1,300
Arts Midwest Conference - Indianapolis, Indiana			1,300	1,300
Outside expenses for Missouri Arts Council and MACAA			500	500
Mileage for local business calls and related functions			300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People			400	400

FCC Theatre Budget: 2017

2017 2018

Account 4350 - Professional Services	Total	6,000	6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000

Account 4352 - Theatre Workshop	Total	182,267	176,995
Contemporary outdoor concerts including technical needs (Music Under the Stars: Butch Wax & Hollywood's, Billy Peek, Bob Kuban, etc.)		16,000	15,000
Summer playground "Creative Dramatics Workshop" and Arts Assembly		16,500	13,800
St. Louis Family Theatre Series		85,180	81,610
Valley of Flowers Festival		49,000	49,000
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Family Theatre (Matching funds: grant from the Missouri Arts Council and Regional Arts Commission)		11,637	13,835
Entertainment for the Fall Festival		2,500	2,500
"Poetry Out Loud" regional competition (reimbursable)		1,200	1,000

Account 4354 - Publicity	Total	14,150	12,850
FCC Theatre schedules		4,200	3,150
Special PR, mailing list, box office PR		2,600	3,600
St. Louis Visitors & Convention Comm. and Arts & Education Council		450	450
Discover Florissant display ads around Metro St. Louis		1,500	1,600
Postage for four Theater mailings - Calendar of Events (3) and Valley of Flowers brochure (1) at \$1,350 per mailing		5,400	4,050

Account 096143 - Capital Additions	Total	0	0
Prior year capital additions		0	0

RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
4410-Salaries	1,253,859	1,329,415	1,266,088	1,260,088
4413-Employees' Benefits	256,422	292,219	298,950	297,471
4426-Utilities	<u>273,097</u>	<u>352,800</u>	<u>305,500</u>	<u>305,500</u>
Total	1,783,378	1,974,434	1,870,538	1,863,059

PERSONNEL SERVICES

Full-time		507,331	515,350	515,350
Part-time		810,084	738,738	738,738
Overtime		<u>12,000</u>	<u>12,000</u>	<u>6,000</u>
Total Personnel Services		1,329,415	1,266,088	1,260,088

PERSONNEL SCHEDULE

Superintendent of Recreation	1.00	Recreation Leaders II & III p/t	8.30
Center Director I	2.00	Receptionists p/t	5.94
Recreation Specialist	2.00	Custodians p/t	4.95
Clerk Typist	3.00	Park Rangers p/t	3.21
Custodian I	<u>4.00</u>	Rink Mgrs, Guards, Cashiers p/t	2.93
Total	12.00	JJE Pool Manager, Head Guard p/t	1.88
		JJE Pool Lifeguards p/t	4.13
		Concession Stand Manager p/t	0.96
		Concession Stand Cashiers p/t	1.52
		Instructors	
		ADA Compliance	
		Total	33.82
		Full-time	12.00
Total Personnel	45.82	Full-time Equivalent (Part-time)	33.82

JJE/JFK Building Hours for the General Public

Monday - Friday: 6 a.m. - 9 p.m. Saturday: 8 a.m. - 7 p.m. Sunday: 10 a.m. - 6 p.m.

Summer Hours: Memorial Day weekend to Labor Day

Monday - Friday: 6 a.m. - 8 p.m. Saturday: 8 a.m. - 5 p.m. Sunday: 10 a.m. - 5 p.m.

The Community Centers will be closed to the public in observance of the following holidays:

Christmas Eve	Easter	Labor Day	Independence Day
Christmas Day	Memorial Day	Thanksgiving Day	New Years Day

Account 4410 - Salaries		2017	2018
Full-time Employees			
Superintendent of Recreation		1	1
Center Director I		2	2
Recreation Specialist		2	2
Clerk Typist		3	3
Custodian		4	4
Total full-time employees		12	12
Part-time Employees			
Recreation Leader III	JJE Pool Manager		Park Rangers
Recreation Leader II - Fitness Center	JJE Pool Head Guards		Instructors
Concession Managers and Cashiers	JJE Pool Lifeguards		Rink Managers
Receptionists	Custodians		Rink Guards
ADA Compliance			Rink Cashiers

Overtime: \$6,000

Recreation Leader III (Supervisors)

JJE/JFK: 2,426 hours x 2 facilities = 4,852 hours x 2 nd year rate	hours	5,580	4,852
Theater: 1 x 25 hours/week x 52 weeks plus 1 x 12 hours/week x 52 weeks = 1,924 hours x 2 nd year rate	hours	1,924	1,924

Recreation Leader II

JJE/JFK Fitness Center: 4,514 hours x 2 facilities = 9,028 hours x 2 nd year rate	hours	9,756	9,028
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Receptionists

Customer Service Desk:

JFK: 4,136 hours x 2 nd year rate	hours	4,500	4,136
250 hours (special events/training) x 2 nd year rate	hours	500	250
JJE: 6,291 x 2 nd year rate	hours	6,655	6,291
350 hours (special events/training) x 2 nd year rate	hours	700	350

Civic and Community Centers Budget: 2018

2017 2018

Custodians

JJE/JFK: 2,864 hours x 2 facilities = 5,728 hours x 2 nd year rate	hours	6,456	5,728
1,750 hours (special events / training) x 2 nd year rate	hours	1,750	1,750
Theater: 2,080 hours x 2 nd year rate	hours	2,080	2,080

Park Rangers

JFK (Rentals): 240 hours x Park Ranger Supervisor II 2 nd year rate	hours	240	240
896 hours x Park Ranger x 2 nd year rate	hours	896	896
JJE: Weekdays - 2,259 hours	Weekends - 2,080 hours		
Special Events/Rink - 700 hours	City Hall - 500 hours		
Total - 5,539 hours			
4,529 hours x Park Ranger x 2 nd year rate	hours	4,529	4,529
1,010 hours x Park Ranger Supervisor II 2 nd year rate	hours	1,010	1,010

Ice Rink

Rink Managers: 1,700 hours x 2 nd year rate	hours	1,700	1,700
Rink Guards: 2,600 hours x 2 nd year rate	hours	2,600	2,600
Rink Cashiers: 1,800 hours x 2 nd year rate	hours	1,800	1,800

JJE Pool

JJE Pool Managers: 1,560 hours x 2 nd year rate	hours	1,560	1,560
Head Guards: 2,340 hours x 2 nd year rate	hours	2,340	2,340
JJE Lifeguards: Public Sessions: 3,588 hours x LG 2 nd year rate	hours	3,588	3,588
Classes/Rentals: 5,000 hours x LG 2 nd year rate	hours	5,000	5,000

Concessions (St. Ferdinand Park, Bangert Pool, Koch Aquatic Center)

Managers: St. Ferdinand: 0 hours x 2 nd year rate	hours	500	0
Koch: 0 hours x 2 nd year rate	hours	751	0
Bangert: 751 hours x 2 nd year rate	hours	751	751
Cashiers: St. Ferdinand (includes Koch Cart Attendant):			
0 hours x 2 nd year rate	hours	900	0
KPFAC: 0 hours x 2 nd year rate	hours	1,502	0
Bangert: 751 hours x 2 nd year rate	hours	751	751

Total part-time hours 70,319 63,154

Instructors: 80,000 80,000

ADA Compliance: 1,500 1,500

Account 4426 - Utilities	Total	352,800	305,500
Centers		347,300	300,000
Nature Lodge		5,500	5,500

RECREATION DEPARTMENT - PLAYGROUND

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
4510-Salaries	124,454	141,153	141,153	141,153
4513-F.I.C.A.	<u>9,521</u>	<u>10,798</u>	<u>10,798</u>	<u>10,798</u>
Total	133,975	151,951	151,951	151,951

PERSONNEL SERVICES

Full-time	0	0	0
Part-time	141,153	141,153	141,153
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	141,153	141,153	141,153

PERSONNEL SCHEDULE

Directors p/t	0.47
Assistant Directors p/t	0.64
Playground Recreation Leaders p/t	<u>6.48</u>
Total	7.59

Full-time 0.00

Total Personnel 7.59

Full-time Equivalent (Part-time) 7.59

Summer Playground Budget: 2018

2017 2018

Program Dates: June 4 - July 13, 2018

Program dates subject to change based on local school district schedules

The summer playground program is a six week program. There is no camp on July 4th.

Account 4510 - Part-time Seasonal

Directors

320 hours + 9 orientation hours = 329 hours

329 hours x 3 Directors = 987 hours x 2 nd year rate	hours	987	987
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Assistant Directors

264 hours + 9 orientation hours = 273 hours

273 hours x 4 Assistant Directors = 1,092 hours x 2 nd year rate	hours	1,092	1,092
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Playground Recreation Leaders

187.5 hours + 15 orientation hours & training hours = 202.5 hours

202.5 hours x 48 Playground Recreation Leaders =

9,720 hours x 2 nd year rate	hours	9,720	9,720
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202.5 hours x 13 Playground Recreation Leaders =

2,632 hours x 1 st year rate	hours	2,632	2,632
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Special Needs Recreation Leaders

187.5 hours + 15 orientation hours & training hours = 202.5 hours

202.5 hours x 2 Special Needs Recreation Leaders =

405 hours x 2 nd year rate	hours	405	405
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“BEFORE AND AFTER CARE” PROGRAM

Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks

Assistant Directors

120 hours x 2 Assistant Directors = 240 hours x 2 nd year rate	hours	240	240
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Playground Recreation Leaders

120 hours x 6 Playground Recreation Leaders =

720 hours x 2 nd year rate	hours	720	720
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Total part-time hours	15,796	15,796
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The Summer Playground Program is held 9am - 3pm each weekday for a six week period. There is a nine hour orientation session for the entire staff before the program begins.

RECREATION DEPARTMENT - BANGERT POOL

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
4610-Salaries	136,550	149,092	170,446	170,446
4613-F.I.C.A.	9,701	11,406	13,039	13,039
4626-Utilities	<u>33,337</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
Total	179,588	195,498	218,485	218,485

PERSONNEL SERVICES

Full-time	0	0	0
Part-time	149,092	170,446	170,446
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	149,092	170,446	170,446

PERSONNEL SCHEDULE

Pool Manager p/t	0.44		
Head Guard p/t	0.37		
Lifeguards p/t	5.86		
Cashiers p/t	<u>0.74</u>		
Total	7.41		Full-time 0.00
Total Personnel	7.41		Full-time Equivalent (Part-time) 7.41

RECREATION DEPARTMENT - KOCH AQUATIC CENTER

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
5610-Salaries	167,993	173,664	0	0
5613-F.I.C.A.	12,851	13,285	0	0
5626-Utilities	<u>54,599</u>	<u>65,000</u>	<u>0</u>	<u>0</u>
Total	235,443	251,949	0	0

PERSONNEL SERVICES

Full-time	0	0	0
Part-time	173,664	0	0
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	173,664	0	0

PERSONNEL SCHEDULE

Pool Manager p/t	0.00		
Head Guard p/t	0.00		
Lifeguards p/t	0.00		
Cashiers p/t	<u>0.00</u>		
Total	0.00		Full-time 0.00
Total Personnel	0.00		Full-time Equivalent (Part-time) 0.00

Bangert Pool Budget: 2018

2017 2018

Pool Season: May 26 - August 5, 2018 (72 days of operation)

Weekends Only: August 6 - September 3, 2018 (9 days of operation)

Hours of operation: Daily 12:30 - 7:30pm Holidays 12:30 - 5:00pm

Total Days of Operation in 2018: 81 (2017: 81 Days of Operation)

Account 4610 - Salaries: Part-time Seasonal

Pool Manager

9.5 hours x 81 days = 770 hours x 2nd year rate hours 770 770

Head Guard

9.5 hours x 81 days = 770 hours x 2nd year rate hours 770 770

Lifeguards

9.5 hours x 81 days = 770 hours x 14 Lifeguards = 10,780 hours

10,780 hours x Lifeguard 2nd year rate hours 8,470 10,780

Cashiers (Admission)

9.5 hours x 81 days = 770 hours x 2 Cashiers = 1,540

1,540 hours x 2nd year rate hours 1,540 1,540

Swim Team

4 hours x 35 days = 140 hours

140 hours x Pool Manager 2nd year rate hours 140 140

4 hours x 35 days = 140 hours x 4 Lifeguards = 560 hours

560 hours x Lifeguard 2nd year rate hours 560 560

Swim Team Coaches Salaries: 9,000 10,000

Swim Lessons (youth)

2 hours x 16 days = 32 hours x 16 Lifeguards = 512 hours

512 hours x Lifeguard 2nd year rate hours 768 512

Swim Lessons (adult)

1 hour x 16 days = 16 hours x 0 Lifeguards =

0 hours x 2nd year rate (program discontinued) hours 32 0

Playground Swim

2 hours x 12 days = 24 hours x 14 Lifeguards = 336 hours

336 hours x Lifeguard 2nd year rate hours 264 336

Total part-time hours 13,314 15,408

Pre-season training, prep-work and post-season winterizing: 5,000 5,000

Special events, programs and rentals: 2,500 2,500

Account 4626 - Utilities

Total 35,000 35,000

Koch Park Family Aquatic Center Budget: 2018

2017 2018

Pool Season: Pool will not be opened during 2018 (0 days of operation)

Total Scheduled Days of Operation in 2018: 0 (2017: 65 Days of Operation)

Account 5610 - Salaries: Part-time Seasonal

Pool Manager

0 hours x 45 days = 0 hours x 2nd year rate

0 hours x 20 days = 0 hours x 2nd year rate

0 hours x 2 nd year rate	hours	573	0
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Head Guard

0 hours x 45 days = 0 hours

0 hours x 20 days = 0 hours

0 hours x 2 Head Guards = 0 hours x 2 nd year rate	hours	1,146	0
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Lifeguards

0 hours x 45 days = 0 hours

0 hours x 20 days = 0 hours

0 hours x 22 Lifeguards = 0 hours x 2 nd year rate	hours	12,606	0
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Cashiers (Admissions)

0 hours x 45 days = 0 hours

0 hours x 20 days = 0 hours

0 hours x 3 Cashiers = 0 hours x 2 nd year rate	hours	1,719	0
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Playground Swim

0 hours x 12 days = 0 hours x 0 Lifeguards = 0 hours

0 hours x Lifeguard 2 nd year rate	hours	528	0
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Total part-time hours		16,572	0
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Pre-season training, prep-work and post-season winterizing:		7,500	0
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Special events, programs and rentals:		2,500	0
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Account 5626 - Utilities	Total	65,000	0
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RECREATION DEPARTMENT - PARKS

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
4710-Salaries	343,137	253,558	267,090	250,738
4713-Employees' Benefits	80,264	77,148	83,328	79,148
4726-Utilities	68,927	114,200	119,000	119,000
4750-Professional Services	<u>28,656</u>	<u>52,000</u>	<u>44,000</u>	<u>44,000</u>
Total	520,984	496,906	513,418	492,886

PERSONNEL SERVICES

Full-time	174,740	192,603	177,251
Part-time	76,818	72,487	72,487
Overtime	<u>2,000</u>	<u>2,000</u>	<u>1,000</u>
Total Personnel Services	253,558	267,090	250,738

PERSONNEL SCHEDULE

<u>Office of the Director</u>		<u>Park Rangers</u>	
Director of Parks & Recreation	1.00	Senior Park Ranger	1.00
Administrative Assistant	<u>1.00</u>	Park Rangers p/t	<u>2.62</u>
Total	2.00	Total	3.62
		<u>Part-time and Seasonal Staff</u>	
		Umpires and Referees - contract	<u>0.00</u>
		Total	0.00
		Full-time	3.00
Total Personnel	5.42	Full-time Equivalent (Part-time)	2.62

Parks Budget: 2018

	<u>2017</u>	<u>2018</u>
Account 4710 - Salaries		

Full-time Employees

Director of Parks and Recreation	1	1
Administrative Assistant	1	1
Senior Park Ranger	<u>1</u>	<u>1</u>
Total full-time employees	3	3

Overtime: \$1,000

Part-time Employees

Park Rangers:

All Parks: 35 hours x 52 weeks = 1,820 hours

1,820 hours x 2nd year rate	hours	1,820	1,820
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All Parks: 45.5 hours x 20 weeks (peak season) = 910 hours

910 hours x 2nd year rate	hours	910	910
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St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks

x 2 Ranger = 2,002 hours x 2nd year rate	hours	2,002	2,002
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Nature Lodge: Weekday hours discontinued	hours	416	0
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Special Activities and Rentals: 310 hours x 2nd year rate	hours	310	310
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Total part-time hours	5,458	5,042
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Field Supervisors and Referees:	dollars	20,000	20,000
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Account 4726 - Utilities	Total	114,200	119,000
Parks		114,200	119,000

Account 4750 - Professional Services	Total	52,000	44,000
Umpires contracted through the ASA or USA Softball		40,000	32,000
Charge card fees		12,000	12,000

RECREATION DEPARTMENT - GOLF COURSE

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
0610-Salaries	311,297	302,746	307,092	304,790
0613-Employees' Benefits	72,739	91,314	93,745	93,155
0621-Uniforms & Allowance	814	1,000	1,000	1,000
0623-Postage & Printing	1,441	1,696	1,696	1,696
0626-Utilities	60,739	67,200	67,200	77,200
0627-Gasoline	8,295	20,000	20,000	15,000
0628-Merchandise	53,033	110,750	110,750	100,750
0629-Bldg., Maint., & Supplies	84,163	105,000	105,000	110,000
0630-Equipment Repairs	27,903	25,000	30,000	30,000
0632-Office Supplies & Maint.	3,261	3,500	3,500	3,500
0642-Dues, Travel, Training	3,423	4,080	4,080	4,080
0650-Professional Services	97,735	98,550	100,750	100,750
0654-Publicity	<u>11,224</u>	<u>7,000</u>	<u>8,000</u>	<u>8,000</u>
Total	736,067	837,836	852,813	849,921

PERSONNEL SERVICES

Full-time	162,995	164,295	161,993
Part-time	139,751	142,797	142,797
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	302,746	307,092	304,790

PERSONNEL SCHEDULE

<u>Course Operations</u>		<u>Course Maintenance</u>	
Golf Clubhouse Manager	1.00	Golf Course Superintendent	1.00
Asst. Golf Clubhouse Manager	1.00	Golf Course Mechanic	0.00
Pro Shop Staff p/t	1.14	Golf Course Laborer	1.00
Cart Attendants p/t	1.17	Laborer p/t	0.73
Food & Beverage Staff p/t	<u>1.42</u>	Groundskeeper I p/t	<u>2.25</u>
Total	5.73	Total	4.98

Total Personnel 10.71	Full-time 3.00
	Full-time Equivalent (Part-time) 6.71

Golf Course Budget: 2018

2017 2018

Revenue	575,000	615,000
Account 12010 - Green Fees	230,000	235,000
Account 12210 - Cart Fees	190,000	200,000
Account 12500 - Pro Shop Sales	45,000	50,000
Account 12600 - Concession Sales and Fees	100,000	120,000
Account 12910 - Other Miscellaneous	10,000	10,000

Expenditures

Account 0610 - Salaries

Full-time Employees

Golf Clubhouse Manager (reclassified from Grade 4 to Grade 5)	1	1
Assistant Golf Clubhouse Manager	1	1
Golf Course Superintendent	1	1
Golf Course Mechanic	1	0
Golf Course Laborer	0	1
Total full-time employees	4	4

Part-time Employees

Total hours 13,948 13,948

Pro Shop Manager: 1 emp. x 29 hours x 52 weeks	hours	1,508	1,508
Pro Shop Staff: 1 emp. x 30 hours x 29 weeks	hours	870	870
Cart Attendants: 6 emp. x 15 hours x 27 weeks	hours	2,430	2,430
Groundskeeper I: 6 emp. x 30 hours x 26 weeks	hours	4,680	4,680
Laborer: 1 emp. x 29 hours x 52 weeks	hours	1,508	1,508
Food & Beverage Manager: 1 emp. x 28 hours x 34 weeks	hours	952	952
Food & Beverage: 4 emp. x 20 hours x 25 weeks	hours	2,000	2,000

Account 0613 - Employee Benefits

F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 0621 - Uniforms and Allowances	Total	1,000	1,000
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Full-time and part-time employees	1,000	1,000
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Account 0623 - Postage & Printing	Total	1,696	1,696
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Postage	96	96
Printing scorecards, signage, miscellaneous items	1,600	1,600

Golf Course Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0626 - Utilities	Total	67,200	77,200
Electric		12,000	12,000
Gas/Propane		2,500	2,500
Water		45,000	55,000
Sewer		1,000	1,000
Cable TV		3,500	3,500
Trash		1,200	1,200
Alarm		2,000	2,000
Account 0627 - Gas and Oil	Total	20,000	15,000
Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment.		20,000	15,000
Account 0628 - Merchandise	Total	110,750	100,750
Pro Shop merchandise for resale: includes balls, tees, shirts, hats, gloves, etc. (01)		30,750	30,750
Concession supplies: includes beer, liquor, food, snacks, soda, etc. (02)		80,000	70,000
Account 0629 - Building Maintenance and Supplies	Total	105,000	110,000
<u>00 Building Maintenance/Building Supplies</u>	Sub	<u>30,000</u>	<u>30,000</u>
Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes replacement banquet tables as needed.			
<u>01 Building Maintenance/Course Supplies</u>	Sub	<u>75,000</u>	<u>80,000</u>
Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system. Includes soil testing and small equipment repairs and maintenance.			
Account 0630 - Equipment Repairs	Total	25,000	30,000
Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc.		25,000	30,000
Account 0632 - Office Supplies and Printing	Total	3,500	3,500
Pens, paper and various office supplies.		3,500	3,500

Golf Course Budget: 2018

		<u>2017</u>	<u>2018</u>
<u>Account 0642 - Dues, Travel and Training</u>	<u>Total</u>	<u>4,080</u>	<u>4,080</u>
GCSA dues - Golf Course Superintendent		375	375
MVGCSA dues		365	365
Course Supt.: PGA Show in San Antonio, Texas		1,500	1,500
Greater North County Chamber of Commerce		250	250
Northwest Chamber of Commerce		240	240
Certification expenses		200	200
Mileage for in-town travel		500	500
VGM Club - purchasing cooperative membership		500	500
Metropolitan Amateur Golf Association		150	150
<u>Account 0650 - Professional Services</u>	<u>Total</u>	<u>98,550</u>	<u>100,750</u>
<u>01 Miscellaneous</u>	<u>Sub</u>	<u>6,950</u>	<u>6,950</u>
Handicap Fees		1,000	1,000
Electric repair as needed		1,800	1,800
Tree removal		2,500	2,500
Hepatitis "A" Vaccinations		150	150
Operating Permits		1,500	1,500
<u>02 Bank Fees</u>	<u>Sub</u>	<u>6,800</u>	<u>6,800</u>
Bank and charge card fees		6,800	6,800
<u>06 Cart Lease and Rentals</u>	<u>Sub</u>	<u>84,800</u>	<u>87,000</u>
Cart Lease: 70,000 for the cart lease and 12,000 for property tax		79,800	82,000
Cart Rentals		5,000	5,000
<u>Account 0654 - Publicity</u>	<u>Total</u>	<u>7,000</u>	<u>8,000</u>
Advertising in newspaper, magazine, radio, and other media.		7,000	8,000
<u>Account 0961 - Capital Additions (Park Improvement Fund)</u>	<u>Total</u>	<u>12,500</u>	<u>65,000</u>
<u>Golf Course Equipment</u>	<u>Sub</u>	<u>7,500</u>	<u>60,000</u>
New articulated tractor			29,000
PrecisionCut Trim and Surrounds Mower			31,000
<u>Golf Course Improvements</u>	<u>Sub</u>	<u>5,000</u>	<u>5,000</u>
Various tee, bunker, fairway renovations		5,000	5,000

PUBLIC WORKS DEPARTMENT

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4810-Salaries	2,373,018	2,524,137	2,659,027	2,409,143
4813-Employee's Benefits	927,576	1,013,090	1,085,520	1,012,796
4821-Uniforms & Allowance	9,442	9,900	10,900	8,900
4826-Utilities	90,905	101,000	101,000	96,000
4827-Gasoline	32,791	81,000	126,000	70,000
4832-Office Supplies & Maint.	20,437	22,500	26,250	24,000
4839-Ice/Snow Removal	119,296	0	117,750	112,000
4842-Dues, Travel, Training	24,963	36,735	31,006	27,000
4850-Professional Service	65,407	82,000	241,000	241,000
4851-Street Lighting	465,568	0	0	0
4875-Gasoline Control Account	<u>1,507</u>	<u>25,000</u>	<u>25,000</u>	<u>20,000</u>
Total	4,130,910	3,895,362	4,423,453	4,020,839

PERSONNEL SERVICES

Full-time	2,252,644	2,318,050	2,230,528
Part-time	174,826	241,977	129,115
Overtime	<u>96,667</u>	<u>99,000</u>	<u>49,500</u>
Total Personnel Services	2,524,137	2,659,027	2,409,143

PUBLIC WORKS DEPARTMENT

PERSONNEL SCHEDULE

Office of the Director

Director of Public Works	1.00	<u>Engineering Division</u>	
Executive Assistant	<u>1.00</u>	City Engineer	1.00
Total	2.00	Civil Engineer I	0.00

Street Division

Street Superintendent	1.00	Engineering Intern p/t	0.00
Permit/Inspection Clerk	1.00	Custodian	2.00
Class "A" Foreman	1.00	Custodian p/t	0.73
Class "A" Person	2.00	Chief Engineer	1.00
Class "B" Person	2.00	Building Maintenance	<u>2.00</u>
Class "C" Person	3.00	Total	6.73

Building Division

Street Sweeper	1.00	Building Commissioner	1.00
Equipment Maintenance Supv.	1.00	Plan Reviewer	1.00
Equipment Maint. Mechanic	2.00	Multi-Building Inspector	7.00
Laborer p/t	0.73	Inspector/Code Enforcement	1.00
Summer Laborers p/t	<u>0.00</u>	Code Enforcement p/t	1.45
Total	14.73	Lead Permit/Inspection Clerk	1.00

Sewer Lateral

Permit/Inspection Clerk	1.00	Permit/Inspection Clerk	8.00
Class "A" Person	1.00	Permit/Inspection Clerk p/t	0.73
Class "B" Person	1.00	Building/Housing Inspector p/t	<u>0.73</u>
Class "C" Person	<u>1.00</u>	Total	21.91
Total	4.00		

Full-time 45.00

Total Personnel 49.37

Full-time Equivalent (Part-time) 4.37

Public Works: Building/Engineering/Street Budget 2018

2017 2018

Account 4810 - Salaries

Full-time employees

Director of Public Works	1	1
Executive Assistant	1	1
City Engineer	1	1
Building Commissioner	1	1
Plan Reviewer	1	1
Multi-Building Inspector	7	7
Code Enforcement Inspector	1	1
Lead Permit Inspection Clerk ... new position	0	1
Permit Inspection Clerk ... eliminate one position	11	10
Street Superintendent	1	1
Class "A" Foreman	1	1
Class "A" Person	3	3
Class "B" Person	3	3
Street Sweeper	1	1
Class "C" Person ... eliminate one position	5	4
Equipment Maintenance Supervisor	1	1
Equipment Maintenance Mechanic	2	2
Chief Engineer	1	1
Building Maintenance	2	2
Custodian I	<u>2</u>	<u>2</u>
Total full-time employees	46	45

Part-time employees - Public Works

Bldg./Housing Inspector: 1 ea @ 52 weeks @ 29 hrs/week	3,016	1,508
Code Enforcement: 2 ea @ 52 weeks @ 29 hrs/week	3,016	3,016
Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week	3,016	1,508
Laborer: 1 ea. @ 52 weeks @ 29 hrs/week	0	1,508
Summer Laborer: 0 ea. @ 15 weeks @ 40 hrs/week	2,400	0
Engineering Summer Intern: 0 ea. @ 15 weeks @ 40 hours	0	0
Custodian: 1 ea. @ 52 weeks @ 29 hrs/week	<u>1,508</u>	<u>1,508</u>
Total Public Works Part-time hours	12,956	9,048
Total Part-time hours	12,956	9,048

2017 2018

Total Overtime Amount	96,667	49,500
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FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability

Total	9,900	8,900
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Clothing allowance for all Full-time and Part-time employees	9,300	8,400
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T-Shirts for full-time, part-time and seasonal field employees and City logo shirts for City Engineer, Building Commissioner, Plan Reviewer and Director	600	500
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Total	101,000	96,000
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Electric, natural gas, water, sewer, phone, trash collection, cable TV, etc.

Includes City Hall, Government Building, Sign Shop and City Garage

Total	81,000	70,000
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Major/Minor Construction Equipment, trucks, buses, vehicles and tools in Public Works and Transportation Departments ... Fuel, oil, lubrication, and hydraulic fluids costs are forecasted to remain high ... includes inspector vehicles added to fleet ...

Fuel pump and tank repairs and maintenance

Total	22,500	24,000
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Supplies for City Hall, garage and transportation operations

Photos, film and developing

Printing, copy paper, printer ink cartridges, drafting supplies, supply closet

Printing of new residential "Welcome" packages

Printing of educational flyers for permits, residential and commercial guides

Code books/code update subscription services/NFPA

Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, iPads, etc.)

Public Works: Building/Engineering/Street Budget 2018

2017 2018

Account 4832 – Printing & Office Supplies (con't)

Miscellaneous batteries, computer supplies, software, publications, etc.
 St. Louis County property records, maps and reports ...
 Inspection sheets, permits, door tags
 Minimum housing letters/envelopes, etc.
 Computer software and software updates

<u>Account 4839 – Ice/Snow Removal</u>	Total	0	112,000
Salt: 1,454 Tons @ \$70.00/Ton = \$101,800		0	101,800
Calcium Chloride: 12,000 Gals. @ \$0.85/Gal. = \$10,200		0	10,200

<u>Account 4842 – Dues/Travel/Training</u>	Total	36,735	27,000
<u>Dues</u>	Sub	<u>3,895</u>	<u>3,766</u>
Director: Missouri Society of Prof. Engineers (\$212), Engineers Club (\$180), APWA Local & International (\$169) ...		561	561
City Engineer: Engineers Club (\$180), APWA Local & International (\$169)		439	349
Building Commissioner: ICC (\$240), MABOI (\$40), SLACE (\$35), AIA (\$551)		866	866
Building Inspectors: MABOI (10 @ \$40), ICC (10 @ \$35), SLACE (10 @ \$35)		1,100	1,100
Plan Reviewer: MABOI (\$40), IAEI (\$120), SLACE (\$35), ICC (\$35)		230	230
Street Superintendent: APWA Local & International (\$169), ISSA (\$130)		299	260
Chief Engineer: Asbestos Certification Renewal, Stationary Engineer's License Fee		400	400
<u>Travel</u>	Sub	<u>20,000</u>	<u>10,994</u>
Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others ... less Inspector vehicles ...		20,000	15,000

Public Works: Building/Engineering/Street Budget 2018

2017 2018

Account 4842 – Dues/Travel/Training (con't)			
Training	Sub	12,840	12,240
Director: Area Conferences and Seminars ...		400	400
APWA Conference and Equipment Show...		1,800	1,800
City Engineer: GIS, APWA and Area Seminars ...		800	800
Civil Engineer I: Local Seminars and Area Conferences ...		500	0
Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference ...		1,300	1,300
Plan Reviewer: Area Code Conferences and Seminars, MABOI Fall Conference ...		1,300	1,300
Chief Engineer & Staff: Area Seminars, Conferences and Asbestos Classes/Certifications		900	800
Street Superintendent: Area Seminars		400	400
Street Personnel/Mechanics: Area Conferences		800	800
Building Inspectors: MABOI Fall Conference (3 @ \$680)		2,040	2,040
Area Code Seminars (3 @ \$400)		1,200	1,200
P/T Inspectors: Area Seminars		400	400
Exec. Asst. & Clerical Staff: Personal development classes		400	400
Computer & iPad Classes/Training		600	600

Account 4850 – Professional Services	Total	82,000	241,000
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Public Works Database rebuild and reconfiguration - cost estimated at \$220,000

Materials Testing

Traffic Consultation

Miscellaneous Public Works projects - design services

Testing of fire sprinkler systems and backflow preventers

Weather Service for Winter Storms \$3,200

Pedestrian Traffic Signal Maintenance and Repair by St. Louis County

Account 4875 – Gasoline Control Account	Total	25,000	20,000
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POLICE DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
4910-Salaries	6,870,509	7,234,090	8,353,592	8,220,928
4913-Employee's Benefits	2,546,170	2,751,082	3,161,145	3,134,979
4914-Residency Incentive Program	0	0	31,200	0
4921-Uniforms & Allowance	84,676	95,980	92,500	90,000
4924-Telephone	0	0	76,000	0
4926-Utilities	46,241	62,500	73,500	62,500
4927-Gasoline	121,021	256,500	256,500	256,500
4929-Bldg., Maint., & Supplies	52,725	72,000	140,000	72,000
4930-Equip. Repair-Vehicle	47,338	66,800	61,800	61,800
4932-Office Supplies & Maint.	39,288	42,000	48,750	42,000
4933-Copy Equip. Rental & Supply	10,194	22,000	22,000	22,000
4934-Communication Service	281,010	306,000	326,000	326,000
4935-Armory Supplies & Guns	26,966	28,700	32,100	32,100
4942-Dues, Travel, Training	57,806	87,300	92,300	87,300
4950-Professional Service	0	0	171,000	0
4955-Insurance	0	0	550,500	0
4961-Capital Additions	83,397	85,000	0	0
4975-Gasoline Control Account	<u>3,968</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	10,271,309	11,174,952	13,553,887	12,473,107

PERSONNEL SERVICES

Full-time	6,422,692	7,272,250	7,261,914
Part-time	248,699	483,854	377,107
Overtime	309,000	334,000	309,000
Holiday Pay	<u>253,699</u>	<u>263,488</u>	<u>272,907</u>
Total Personnel Services	7,234,090	8,353,592	8,220,928

POLICE DEPARTMENT

PERSONNEL SCHEDULE

Office of the Chief

Chief of Police	1.00
Administrative Assistant	<u>1.00</u>
Total	2.00

Bureau of Support Services

Major	1.00
Sergeant	1.00
Police Officer	3.00
IT Director	0.50
IT Manager	1.00
Dispatcher	9.00
Dispatcher p/t	2.90
Administrative Assistant	1.00
Clerk Typist	3.00
Custodian	0.00
Class "C" Person	1.00
Custodian p/t	<u>0.73</u>
Total	24.13

Bureau of Field Operations

Captain	1.00
Lieutenant	5.00
Sergeant	6.00
Police Officer	58.00
Reserve Officer p/t	2.90
Clerk Typist	<u>1.00</u>
Total	73.90

Bureau of Investigations

Captain	1.00
Sergeant	2.00
Police Officer	10.00
Transportation Correction Officers and Corrections Officers	<u>6.00</u>
Total	19.00

Total Personnel	119.03	Full-time	112.50
		Full-time Equivalent (Part-time)	6.53

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 491001: SALARIES

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 6,676,391	\$ 7,534,821	Full-time Salaries (including holidays)
\$ 309,000	\$ 309,000	Overtime
\$ 248,699	\$ 377,107	Part-time Salaries
\$ 7,234,090	\$ 8,220,928	TOTAL

FULL-TIME EMPLOYEES

<u>2017</u>	<u>2018</u>	
1.0	1.0	Chief of Police
1.0	1.0	Major
2.0	2.0	Captains
5.0	5.0	Lieutenants
9.0	9.0	Sergeants
71.0	71.0	Police Officers
0.0	0.0	Police Officer Grant Positions (Unfilled)/Academy Recruit
0.0	0.5	Information Technology Director (wage split with IT Dept.)
1.0	0.0	Information Technology Administrator
0.0	1.0	Information Technology Manager (new position)
1.0	2.0	Administrative Assistant (one additional position)
5.0	4.0	Clerks Typists (one less position)
1.0	0.0	Custodian (position eliminated)
0.0	1.0	Class "C" (new position)
6.0	6.0	Corrections/Transport Officers
<u>9.0</u>	<u>9.0</u>	Dispatchers
112.0	112.5	TOTAL FULL-TIME EMPLOYEES

Information Technology Director: New position to oversee all information technology operations for the city. Wages will be split between the Police Department and the Information Technology Department.

Administrative Assistant: Proposed change to eliminate one Clerk Typist position and add one additional Administrative Assistant position.

Custodian: Proposed change to eliminate the Custodian position and add one Class "C" position to handle the job duties currently being handled by the Custodian .

Florissant Police Department
Fiscal Year 2018 Budget

PART-TIME EMPLOYEES

Reserve Officers: The City has hired part-time Police Officer/Rangers to patrol the city parks. These part-time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace.

Part-time Dispatchers: Allows for better scheduling and helps save overtime paid to full-time dispatchers. These hours help to reduce the amount of paid overtime needed to cover vacations, illnesses, training, and other uncovered shifts in the schedule. The budget reflects the total number of hours requested without limiting the number of actual part-time dispatchers needed in order to maximize the utility of the part-time dispatchers.

<u>2017</u>	<u>2018</u>	
-	-	Dispatchers: 116 hours/week x 52 weeks = 6,032 hours
1	1	Custodian: 1 x 29 hours/week x 52 weeks = 1,508 hours
4	6	Reserve Officers (Police Park Rangers and Bailiffs): 6 x 29 hours/week x 52 weeks = 9,048 hours
4,524	6,032	Dispatcher hours
1,508	1,508	Custodian hours
<u>6,032</u>	<u>9,048</u>	Reserve Officer hours
12,064	16,588	TOTAL PART-TIME HOURS

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 491002: OVERTIME

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 230,000	\$ 230,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
\$ 20,000	\$ 20,000	FBI Reimbursed Overtime
\$ 39,000	\$ 39,000	Grant Reimbursed Overtime
<u>\$ -</u>	<u>-</u>	Mid-Year Appropriation
\$ 309,000	\$ 309,000	TOTAL

Overtime funding for 2018 reflects the following items.

General Overtime: This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. We will continue to utilize compensatory time in lieu of overtime where possible.

DEA Reimbursed Overtime: The Department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

FBI Reimbursed Overtime: The Department was able to place one Detective in this violent crime task force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the FBI. This item is adjusted based on the salary of the officers assigned

Grant Reimbursed Overtime: The Department has received traffic grant awards for overtime projects for 2018.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4921: UNIFORMS

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 17,200	\$ 18,500	Uniform Cleaning & Repair
\$ 49,000	\$ 51,000	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 4,000	\$ 4,500	Badge Replacement and Repair
		Ballistic vests awarded through a Local Law
<u>\$ 9,780</u>	<u>\$ -</u>	Enforcement Block Grant
\$ 95,980	\$ 90,000	TOTAL

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing. An increase of \$1,300 for 2018 is requested.

Uniform Purchase & Replacement: This covers the cost of replacing uniforms and body armor. A United States Department of Justice BVP 50/50 match grant was awarded in 2017 but no funds have been awarded to the Department for 2018. New grants have been applied for. However, it is unknown as to whether the department will receive those. A \$ 2,000 increase for 2018 is requested.

Detective Clothing Allowance: No increase is requested for 2018.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges. Requested increase of \$500 for 2018

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4926: UTILITIES

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 42,000	\$ 42,000	Electricity
\$ 11,000	\$ 11,000	Natural Gas
\$ 5,000	\$ 5,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
\$ 62,500	\$ 62,500	TOTAL

Utilities: This account reflects the various utilities used by the police department.

ACCOUNT 4927: GASOLINE

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ 256,500	\$ 256,500	Total

Gasoline: The cost of regular unleaded gasoline fluctuates wildly. The average cost is currently around \$2.10 for 2017. At this time it is anticipated that current funding is sufficient.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4929: BUILDING and JAIL MAINTENANCE

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 1,500	\$ 1,500	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 21,500	\$ 21,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 500	Pest Control
\$ 37,500	\$ 37,500	Building Repairs (HVAC/ Electrical/Plumbing)
<u>\$ 2,500</u>	<u>\$ 2,500</u>	Furniture and Fixtures
\$ 72,000	\$ 72,000	Total

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. No increase for 2018.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. No increase for 2018.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. No increase for 2018.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building. No increase for 2018.

Pest Control: This item covers the cost of our monthly pest control service and will be unchanged for 2018.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 33 year old police building. There is constant maintenance, painting, replacing of flooring, ceiling tiles and a number of light fixtures throughout the building. No increase for 2018.

Furniture and Fixtures: This item covers the cost of miscellaneous furniture and fixtures of a minor nature that require replacing as needed. No increase for 2018.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 4,800	\$ 4,800	Vehicle Washes
\$ 45,000	\$ 45,000	Vehicle Repair
\$ 800	\$ 800	First Aid Supplies
\$ 600	\$ 600	Fire Extinguisher Service
\$ 2,000	\$ 2,000	Flares
\$ 600	\$ 600	Inspections & Licenses
\$ 8,000	\$ 8,000	Miscellaneous Vehicle Parts
<u>\$ 61,800</u>	<u>\$ 61,800</u>	TOTAL

Vehicle Washes: This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur.

Vehicle Repair: This line covers the cost to repair vehicles resulting from crashes, including repairs to windshields and other repairs not normally made by the City garage. Due to changes to accounting procedures, more funds have been appropriated into this line item in FY 2017 to cover vehicle accidents. No increase is requested for 2018.

First Aid Supplies: This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers. No increase for 2018.

Fire Extinguisher Service: This item covers the recharging or replacement of fire extinguishers carried in the police vehicles. No increase for 2018.

Flares: This covers the cost of flares used for controlling traffic at crashes and road closures. No increase for 2018.

Inspections & Licenses: This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles. No increase for 2018.

Miscellaneous Vehicle Parts: The item covers the cost of replacing graphics on cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle. No Increase for 2018.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 9,000	\$ 9,000	Computer/Server/Soft ware/Printer Parts and Repairs
\$ 1,500	\$ 1,500	Crime Prevention Supplies
\$ 10,000	\$ 10,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 15,000	\$ 15,000	Office Supplies
\$ 1,000	\$ 1,000	Intoxilyzer Repair and Supplies
<u>\$ 1,000</u>	<u>\$ 1,000</u>	Printing Services
\$ 42,000	\$ 42,000	TOTAL

Citations and Mobile Printer Paper: This reflects the cost of having citation and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers. No increase for 2018.

Computer/Printer Parts and Repairs: This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines. No Increase for 2018.

Crime Prevention Supplies: This line funds the cost of public relations, educational materials and promotional items for the department. No increase for 2018.

Evidence Supplies: This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. No increase for 2018.

Microfilm Reader Maintenance Agreement: This is an annual maintenance and service agreement for the Record Room microfilm reader. No increase for 2018.

Office Supplies: There have been increases in supply costs. We carefully monitor consumption. No increase for 2018.

Intoxilyzer Repair and Supplies: This includes the costs of maintenance and equipment for the alcohol breath testing instrument. No increase for 2018.

Printing Services: This includes the costs for printing flyers and brochures that cannot be printed in-house. No increase for 2018.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 8,000	\$ 8,000	Copier Lease/Supplies
\$ 11,500	\$ 11,500	Printer Management Lease Toner and Supplies
\$ 2,500	\$ 2,500	Paper and Toner
\$ 22,000	\$ 22,000	TOTAL

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department. No Increase for 2018.

Printer Management Lease: This item covers the continued Maintenance/Repair/Toner of all printers located with in the department. No increase for 2018.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department. No increase for 2018.

ACCOUNT 4934: COMMUNICATIONS SERVICES

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 7,500	\$ 7,500	CCTV Maintenance Agreement
\$ 14,000	\$ 14,000	Radio Repair & Maintenance
\$ 2,000	\$ 2,000	Existing Federal Requirements 2 factor authentication
\$ 125,000	\$ 125,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 20,000	Wireless Data Service for Patrol Vehicles.
\$ 24,000	\$ 30,000	REJIS Professional Services
\$ -	\$ 40,000	ITI CAD Computer Aided Dispatch/Mobil/GPS System
\$ 48,000	\$ 20,000	Global RMS and Computer Services
\$ 2,000	\$ 2,000	Audiolog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ 7,000	\$ 9,000	Speed Warning Systems Data Package
\$ 1,000	\$ 1,000	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 4,000	\$ 4,000	Investigative Databases
\$ 7,500	\$ 7,500	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 2,000	\$ 2,000	Walkie-Talkie Battery Replacement
\$ 1,000	\$ 1,000	CellBrite Investigation Maintenance Agreement
\$ 2,200	\$ 2,200	Illegal Sign Project support software and auto dialer
\$ 4,000	\$ 4,000	PlanIT Scheduling Software Maintenance Agreement
\$ 5,100	\$ 5,100	Power DMS Systems Maintenance Agreement
\$ 7,500	\$ 7,500	RCCEG Forensic Computer Analysis
\$ 306,000	\$ 326,000	TOTAL

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Closed Circuit TV Maintenance Agreement: This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building. No increase for 2018.

Radio Repair and Maintenance: This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. The department has a service agreement. No increase for 2018.

REJIS Subscription and Network Services: This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mug shot system. Continue REJIS Professional Services an increase of \$6,000 is requested for 2018.

ITI Computer Aided Dispatch System: The Department switched from Global CAD to ITI CAD due to the Global system no longer being supported or updated.

Global RMS and Computer Services: This covers the maintenance and support of the Global Software for our records management, maintenance and system support on our Dell server.

Audiolog Communications Recorder Maintenance and Support: This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center.

Live Scan Maintenance and Support: This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files. No increase for 2018.

Speed Warning Systems: The department has six speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. An increase of \$2,000 is requested for 2018.

Dictation System Maintenance and Support: This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in 2018.

Investigative Databases: The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions. No increase for 2018.

Evidence-On-Q Software Maintenance Agreement: This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system. No increase for 2018.

Oceans Systems Software and Maintenance and Support: This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when utilizing video taped at crime scenes.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. No increase for 2018.

CellBrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading. No increase for 2018.

Illegal Sign Project Support: This is the computer software and dialing support needed for the illegal sign removal project. No increase for 2018.

PlanIT Scheduling Program: Software and maintenance agreement, No Increase for 2018.

Power DMS: CALEA Document and Training Management Program maintenance and support agreement, No Increase for 2018.

RCCEEG: Regional Computer Crimes Education and Enforcement Group: Used for the forensic analysis of computers for criminal investigations. No increase for 2018.

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

2017	2018	LINE ITEM
\$ 12,000	\$ 12,000	Ammunition, Targets & Firearms Repairs
\$ 5,000	\$ 5,000	Less Lethal Munitions
\$ 1,000	\$ 1,000	Range Maintenance
\$ 10,100	\$ 13,500	Taser Replacement Program
\$ 600	\$ 600	Replacement of shot gun
\$ 28,700	\$ 32,100	TOTAL

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. No increase for 2018.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions. No increase for 2018.

Range Maintenance: This covers the annual cost to replace the backstop in the range trailer at Koch Park as well as any small parts necessary to maintain the trailer. No increase for 2018.

Tasers: Numerous departments tasers were running out of warranty and useful-life. The Department switched to a more cost effective taser program which allowed the buy back of our old tasers, replacement of current tasers and extends the repair warranty. An increase of \$3,400 is requested for 2018 .

Shotgun: The department has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$600. The shot gun taken out of service will be retained and used for training.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 16,000	\$ 16,000	St. Louis County & Municipal Academy
\$ 2,000	\$ 2,000	Police Canine Training
\$ 15,000	\$ 15,000	Training Seminars/Travel Expenses
\$ 7,500	\$ 7,500	Command Level Management Training
\$ 6,000	\$ 6,000	Organizational Memberships
\$ 1,000	\$ 1,000	Special/Liquor Investigations
\$ 8,000	\$ 8,000	Training Materials and Computer Based Training
\$ 2,000	\$ 2,000	Chief's Expense Account
\$ 1,000	\$ 1,000	Miscellaneous Petty Cash
\$ 3,000	\$ 3,000	Canine Expenses
\$ 1,400	\$ 1,400	Major Case Squad Training
\$ 1,500	\$ 1,500	Random Drug Testing
\$ 1,600	\$ 1,600	Lab Testing for DWI and Forensic investigative cases
\$ 500	\$ 500	Valley of Flowers Festival Expense
\$ 1,000	\$ 1,000	Explorer Post
\$ 2,000	\$ 2,000	Polygraph Certification Conference
\$ 2,000	\$ 2,000	CALEA Conference
\$ 2,000	\$ 2,000	IACP Conference
\$ 4,800	\$ 4,800	Accreditation Fees
\$ 500	\$ 500	Citizens Emergency Response Team, CERT
\$ 2,000	\$ 2,000	Police Fitness Trainer Recertification/Training
\$ 500	\$ 500	SRO program supplies
<u>\$ 6,000</u>	<u>\$ 6,000</u>	Community Outreach
\$ 87,300	\$ 87,300	TOTAL

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs. No increase for 2018.

Police Canine Training: This covers the cost of in-service training for our four canine teams. No increase for 2018.

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel. No Increase for 2018.

Command Level Management Training Academy: For a Commander to attend one of the following management training institutions: FBI National Academy, Southern Police Institute or Missouri Police Chiefs Association Command College (MOPCA).

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community. No increase for 2018.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)
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Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds. No increase for 2018.

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training. No increase for 2018.

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position. No Increase for 2018.

Canine Expenses: The department has four canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the four animals. No increase for 2018.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis. No increase for 2018.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw. No increase for 2018.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations. No increase for 2018.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival. No increase for 2018.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference. No increase for 2018.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year. No increase for 2018.

CALEA & IACP Conference: These conferences provide valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community. Increase of \$200 for CALEA for 2018.

Accreditation Fees: The department received it's Sixth consecutive three year accreditation by CALEA in 2016. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees. Increase of \$700 for 2018.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT). No increase for 2018.

Training for Polygraph Examiner: This training is to certify a member of the department as a certified Polygraph Examiner. No funds are needed in this years budget.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers. No increase for 2018.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Community Outreach: This item will be used for community outreach programs that will foster positive law enforcement relationships with the youth and general public. No increase for 2018.

ACCOUNT xx61: CAPITAL ADDITIONS (Police Fund)

<u>2017</u>	<u>2018</u>	<u>LINE ITEM</u>
\$ -	\$ 250,000	Purchase in car video system for police patrol vehicles
\$ -	\$ 79,000	Police Officer Protective Equipment
\$ -	\$ 40,000	License Plate Reader System
\$ -	\$ 125,000	Firearm Training Shooting Simulator
\$ -	\$ 50,000	Replacement Records Management System
\$ -	\$ 45,000	Replacement of mobile car computers/printers/devices and related equipment.
\$ -	\$ 16,000	Replacement of desktop computers and related items
\$ -	\$ 10,000	Replace and upgrade security cameras and equipment
\$ -	\$ 20,000	Networking Infrastructure Upgrade
\$ -	\$ 5,000	Replace Servers and related equipment.
\$ -	\$ 21,000	Four mobile speed monitoring units
\$ -	\$ 20,000	One additional Police motorcycle
\$ -	\$ 5,000	Computer Systems Backup/Related security software
\$ -	\$ 686,000	TOTAL

In Car Video System for Police Patrol Vehicles: The Department would like to purchase in car video system for Police Patrol vehicles and related servers, equipment and services.

Police Officer Protective Equipment: Need to replace worn out equipment. Provide each Officer a helmet, gas mask, filters, and equipment bag. Additional equipment to equip 50 Officers includes shield, baton, protective leg guards, and related items.

License Plate Reader System: Purchase a license plate reader system to enhance the ability to locate and identify stolen vehicles and vehicles used in the commission of crimes.

Firearms Training Shooting Simulator: The Department would like to purchase a firearms training shooting simulator which would be use to continually train officers of the department. This can also be used as a public relations tool to inform the public on how officer may react in these situations. This simulator would be used in the citizen law enforcement academy.

Replacement Records Management System: The Department needs to replace its Records Management System as the current vendor is stopping the support for the system and it is starting to fail.

Replacement Mobile Car Computers: The annual replacement of mobile car computers, printers, electronic devices, and related equipment.

Florissant Police Department
Fiscal Year 2018 Budget

Replacement of Desk Top Computers: The department utilizes 65 desk top personal computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year.

Video Security Cameras: Currently the police station has numerous video cameras that need to be replaced or upgraded along with related equipment on an annual basis.

Networking Infrastructure Upgrade: Continuing the network cabling and switching project which was started in 2017. Continue to upgraded and replace in order for computers, phones and other related equipment to function properly.

Replace Servers/laptops and related equipment: The department utilizes several servers that need to periodically upgraded or replaced.

Four mobile speed monitoring units: Used to monitor and control traffic on city streets.

One additional Police motorcycle:

Computer Systems Backup/Related Security Software: Hardware and Software maintenance for various backup systems.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT xx61: CAPITAL ADDITIONS (Police Fund - Vehicles)
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VEHICLES:

<u>2017</u>	<u>2018</u>	
\$ -	\$ 177,000	Purchase of six new vehicles and related equipment at \$29,500 each
\$ -	\$ 70,000	Purchase of two new Chevrolet Tahoe Police Vehicles and related equipment at 35,000 each
\$ -	\$ -	Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments
<u>\$ -</u>	<u>\$ 14,800</u>	Radio/Emergency equipment installation at \$1,850 each for eight new vehicles.
\$ 300,000	\$ 261,800	Net Cost of New Vehicles

Vehicle Replacement: The department has a fleet of 45 automobiles ranging in age from 2010 to 2017. In 2018 we need to replace eight Police vehicles.

Radio/Emergency Equipment: I am requesting \$14,800 to cover the cost of installation of the radios and emergency equipment.

Trade-in Value: The eight vehicles taken out of service will not be disposed of unless they are deemed to be in extremely poor condition. The vehicles will be transferred to other city departments in an effort to maximize the city's investment in these vehicles.

ACCOUNT 0361: CAPITAL ADDITIONS (Capital Improvement Fund)
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MISCELLANEOUS CAPITAL ITEMS:

<u>2017</u>	<u>2018</u>	
\$ -	\$ 16,000	Upgrade 2 Existing Bathrooms in building
<u>\$ -</u>	<u>\$ 15,000</u>	Office reconfigure and work station update
\$ 105,000	\$ 31,000	Total Miscellaneous Items

Restroom Upgrade: The Department needs to upgrade its 2 main bathrooms located in main hallway.

Police Building Offices: Several offices need to be reconfigured and the work stations updated.

Florissant Police Department
Fiscal Year 2018 Budget

ACCOUNT 4975: GASOLINE CONTROL ACCOUNT
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 65,000	\$ 65,000	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	TOTAL

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927. No increase for 2018.

MEDIA DEPARTMENT

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
7010-Salaries	117,142	120,837	124,375	121,042
7013-Employees' Benefits	42,335	44,942	46,024	45,202
7030-Equipment Repair	413	3,000	8,000	3,000
7032-Office Supplies & Maint.	59	2,000	2,000	2,000
7033-Materials & Supplies	847	2,500	2,500	2,500
7042-Dues, Travel, Training	549	3,000	3,000	2,000
7050-Professional Service	<u>27,694</u>	<u>28,900</u>	<u>28,900</u>	<u>28,900</u>
Total	189,039	205,179	214,799	204,644

PERSONNEL SERVICES

Full-time	93,469	95,340	95,340
Part-time	24,035	24,035	24,035
Overtime	<u>3,333</u>	<u>5,000</u>	<u>1,667</u>
Total Personnel Services	120,837	124,375	121,042

PERSONNEL SCHEDULE

Media/TV Station Manager	1.00
Video Specialist	1.00
Contract Employees	
Total	2.00

Total Personnel	2.00	Full-time	2.00
		Full-time Equivalent (Part-time)	0.00

Media Department Budget Request: 2018

2017 2018

Account 7010 - Salaries			
Full-time Employees			
Media/TV Station Manager		1	1
Video Specialist		<u>1</u>	<u>1</u>
Total full-time employees		2	2
Contract employees			
		24,035	24,035
Council Meetings	Total	6,960	6,960
Director - \$75 @ 24 productions		1,800	1,800
Assistant Director - \$50 @ 24 productions		1,200	1,200
2 Camera Persons - \$45 @ 24 productions		2,160	2,160
Host - \$75 @ 24 productions		1,800	1,800
Valley of Flowers	Total	1,075	1,075
3 Videographers - @ \$125 each		200	200
Director - @ \$200		150	150
Asst. Director @ \$150		375	375
Audio Engineer @ \$150		150	150
2 Production/Office Assistants @ \$100		200	200
Additional Contract Help As Needed	Total	16,000	16,000
Location Videographer		5,000	5,000
Contract Editor		5,000	5,000
Contract Producer - special programs		6,000	6,000
Account 7010 - Salaries - overtime			
		3,333	1,667
Account 7030 - Equipment Repair			
	Total	3,000	3,000
Account 7032 - Office Supplies and Maintenance			
	Total	2,000	2,000
Account 7033 - Materials and Supplies			
	Total	2,500	2,500
Account 7042 - Dues, Travel and Training			
	Total	3,000	2,000
Account 7050 - Professional Services			
	Total	28,900	28,900
Mailing costs for "Florissant Focus" - \$1,750 x 5 issues		7,500	8,750
Postage for 5 issues of the "Florissant Focus" x \$4,000 per issue		21,250	20,000
Electronic Bulletin Board Music		150	150
Account 0361 - Capital Additions			
	Total	0	0
Prior year capital additions		0	0

03 - CAPITAL IMPROVEMENT FUND

	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
<u>REVENUE</u>				
Capital Improvement Sales Tax	3,527,963	3,450,000	3,500,000	3,500,000
Interest	758	0	0	0
Grants & Reimbursements	<u>83,740</u>	<u>514,614</u>	<u>123,828</u>	<u>123,828</u>
Total Budgeted Revenue	3,612,461	3,964,614	3,623,828	3,623,828
Less Total Budgeted Expenditure			<u>(3,812,485)</u>	<u>(3,446,185)</u>
Equal Revenue Over/(Under) Expenditure			(188,657)	177,643
Plus Estimated Beginning Fund Balance			<u>313,757</u>	<u>313,757</u>
Equal Estimated Ending Fund Balance			125,100	491,400
<u>EXPENDITURES</u>				
0320-Debt Payment	322,763	581,770	399,000	399,000
0329-Building Maint. & Supplies	58,021	61,000	58,500	58,500
0330-Equip. Repairs - Vehicles	129,938	130,000	125,000	125,000
0333-Materials & Supplies	94,606	110,000	100,000	100,000
0334-Street Markings	11,481	9,000	12,500	12,500
0339-Ice/Snow Removal	0	149,130	0	0
0350-Professional Service	490,770	922,418	390,485	390,485
0351-Street Lighting	0	555,000	500,000	500,000
0352-Street Contracts	1,606,009	1,650,000	1,500,000	1,500,000
0353-Bridge Repair & Maint.	2,234	60,000	50,000	50,000
0354-Sidewalk Repairs	149,960	150,000	150,000	150,000
0361-Capital Additions	<u>739,950</u>	<u>974,702</u>	<u>527,000</u>	<u>160,700</u>
Total	3,605,732	5,353,020	3,812,485	3,446,185

03 - CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2018</u>	Adopted <u>2018</u>
Information Technology		
Replace computers, laptops, monitors, tablets, printers and related software	25,000	25,000
Replace two network switches	8,000	4,500
Replace two servers	<u>12,000</u>	<u>12,000</u>
Information Technology Total	45,000	41,500
Administrative		
No items requested	<u>0</u>	<u>0</u>
Administrative Total	0	0
Court		
No items requested	<u>0</u>	<u>0</u>
Court Total	0	0
Media		
No items requested	<u>0</u>	<u>0</u>
Media Total	0	0
Health		
One 48" walk behind mower with velkie	0	6,200
One zero turn 54" mower	<u>0</u>	9,000
Health Total	0	15,200
Public Works		
Streets		
No items requested	0	0
Streets Sub-Total	0	0
Building		
Furnishings for Public Works office remodeling	60,000	60,000
20 iPads to replace existing iPads for Inspectors	<u>13,000</u>	<u>13,000</u>
Building Sub-Total	73,000	73,000

03 - CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2018</u>	Adopted <u>2018</u>
Public Works (con't)		
Engineering		
No items requested	<u>0</u>	<u>0</u>
Engineering Sub-Total	0	0
Engineering Sub-Total	<u>0</u>	<u>0</u>
Transportation		
No items requested	<u>0</u>	<u>0</u>
Transportation Sub-Total	<u>0</u>	<u>0</u>
Public Works Total	73,000	73,000
Police		
Vehicles		
Six Police vehicles with related equipment at \$29,500 each	177,000	0
Two new Tahoe police vehicles and related equipment as \$35,000 each	70,000	0
Radio/Emergency equipment installation on eight new vehicles	<u>14,800</u>	<u>0</u>
Police Vehicle Sub-Total	261,800	0
Miscellaneous Items		
Upgrade two existing bathrooms in building	16,000	16,000
Office reconfiguration and work station update	15,000	15,000
Replace mobile computers/printers and related equipment	45,000	0
Replace desktop computers and related equipment	16,000	0
Replace and upgrade security cameras and equipment	10,000	0
Networking infrastructure upgrade	20,000	0
Replace servers and related equipment	5,000	0
Computer system backup and related security software	5,000	0
One 48" walk behind mower with velkie	6,200	0
One zero turn 54" mower	<u>9,000</u>	0
Police Miscellaneous Sub-Total	<u>147,200</u>	<u>31,000</u>
Police Total	409,000	31,000
Grand Total	527,000	160,700

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0320 - Debt Payment	Total	581,770	399,000
2011 Certificates of Participation: Principle, interest and misc. fees			44,000
2016 Special Obligation Bonds: Principle, interest and misc. fees			355,000

Account 0329 – Building Maintenance & Supplies	Total	61,000	58,500
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Janitorial Supplies for City Hall, Government Building and City Garage ...
 HVAC maintenance and repairs at City Hall, Government Building and City
 Garage buildings: includes air-handler filters, belts, dryers, Freon,
 compressors, motors, bearings, replace emergency light batteries, roof
 Overhead door maintenance and repairs at City Garage, as needed
 Garage hoist maintenance and repairs, fuel pump maintenance and repairs,
 waste disposal, as needed yearly ...
 Carpet cleaning and new entryway mats; elevator maintenance contract ...
 Miscellaneous building maintenance materials: lumber, nails, paint, glass,
 sealants, electrical and plumbing supplies, Christmas / Seasonal Decorations
 1 each Vacuum Cleaner at \$1,100

Account 0330 – Equipment Repairs – Vehicles	Total	130,000	125,000
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Includes maintenance of major equipment and trucks for the Street Department, minor
 pieces of equipment for the Street Department, Police Department cars, motorcycles,
 and equipment, Health Department, Park Department, and Golf Course vehicles and
 equipment ... also old police vehicles that are now PW Inspector vehicles ...
 Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.
 Tire repairs, purchase, service; dealer parts & service; small engine parts & service;
 heavy equipment parts, service & supplies; street sweeper parts & supplies;
 transmission parts, service & supplies; radio, radiator and A/C service ...
 Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass,
 parts, service and supplies, lubricants and fluids, towing, etc. ...
 Major equipment and vehicle repairs, accident repairs ...
 Emission testing per Department of Natural Resources Clean air Regulations
 Diagnostic equipment and software system updates ...

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0333 – Materials & Supplies	Total	110,000	100,000
Concrete pavement replacement: ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc. ...		70,000	70,000
Mudjacking: Portland Cement and Aggregate Lime ...		3,000	3,000
Asphalt pavement replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products and supplies ...		16,000	15,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock ...		5,000	2,500
Replacement chain saws, vibrators, minor tools and equipment ...		3,000	2,000
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, rain gear, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, concrete form materials, pins, tie-rods, etc.; equipment and tool rental ...		13,000	7,500

Account 0334 – Street Markings	Total	9,000	12,500
Channel posts, street name posts, die cutters for numbers			
Sign faces - reflective material, sign blanks – aluminum, sign brackets			
Street marking paint, reflective marking beads			
Construction/traffic control signs			
Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)			
Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois, Civic Centers and other locations ...			
Adopt-A-Street Program: signs, vests, misc. supplies ...			

Account 0339 – Ice/Snow Removal	Total	149,130	0
Salt		136,380	0
Calcium Chloride		12,750	0

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0350 – Professional Services	Total	922,418	390,485
Audit		2,050	2,100
Bank Fees		600	600
REJIS Commission GANet Subscription & Service		4,000	4,500
GIS (Geographic Information System) Web-Based Mapping Project ...		60,000	40,000
General Engineering and Design Services		20,000	10,000
RFP's for Redevelopment Projects		5,000	0
Annexation Projects (Research, Maps, Copying Costs, Application Fees)		5,000	0
Old Town and N. Hwy 67 Enhancement Maintenance / Mowing ...		60,000	65,000
I-270 Mowing		25,000	25,000
East-West Gateway Grant Applications		10,000	10,000
Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections)		25,000	25,000
Emergency Asbestos Removal by Contractor (all City buildings)		15,000	10,000
Plaques for "Walk Through History"		3,000	2,500
Consulting services: PW special projects, security system inspections, etc.		4,000	4,500
Cleanup, repair and/or demolition of derelict/dangerous residential/commercial properties, including graffiti removal, trash/debris/junk removal, grass/weed cutting, tree/brush/vegetation removal, various landscaping/building repairs/work as needed ... by the City and/by Contractor (i.e. Annual Handyman Services contractor, Annual Tree Services contractor, etc.) ...		35,000	35,000
St. Anthony Lane bridge replacement		463,925	0
Records & Document Destruction		500	1,500
North Lafayette Street Reconstruction - Phase I ROW acquisition		81,575	0
North Lafayette Street Reconstruction - Phase II ROW acquisition		81,575	0
Pedestrian Signal Replacement on Derhake at Robinwood Elementary School ... this is an 80% grant reimbursement project ... Construction in 2018 budget year... (\$91,828 grant/\$22,957 city)		16,193	114,785
Bike & Pedestrian Master Plan ... a joint project with Trailnet		5,000	0
St. Ferdinand & N. Hwy 67 Improvements to St. Ferdinand Park: Engineering, Planning, & Environmental Study (an E-W Gateway 80% reimbursement grant project) ...(\$32,000 grant/\$8,000 city)		0	40,000

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0351 – Street Lighting	Total	555,000	500,000
Average annual street light charge ...		480,000	470,000
New and Replacement Streetlights in areas as needed		20,000	15,000
Clean and Paint 75ea. Decorative Street Lights on N. Hwy 67		18,000	0
Clean and Paint 70ea. Decorative Street Lights on rue St. Francois		17,000	0
Decorative Streetlight Repair/Replacement in all areas as needed		20,000	15,000
Account 0352 – Street Contracts	Total	1,650,000	1,500,000
Slurry Seal Maintenance Work		850,000	950,000
Concrete Pavement Replacement Work		500,000	450,000
Major Street Repairs and Asphalt Overlay		300,000	100,000
Account 0353 – Bridge Repair & Maintenance	Total	60,000	50,000
Miscellaneous Bridge Repairs by Contractor		50,000	45,000
Bridge Repairs/Maintenance by City		10,000	5,000
Account 0354 – Sidewalk Replacement	Total	150,000	150,000
Sidewalk Program by Contractor		145,000	145,000
Tree Removals		5,000	5,000

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0361 – Capital Additions	Total	974,702	160,700
Account 036136 – Capital Additions/Information Technology	Total	39,000	41,500
Replace computers, laptops, monitors, tablets, printers and related software in various departments			25,000
Replace two network switches			4,500
Replace two servers			12,000
Account 036140 – Capital Additions/Administration	Total	0	0
Account 036141 – Capital Additions/Court	Total	0	0
Account 036170 – Capital Additions/Media	Total	0	0
Account 036142 – Capital Additions/Health Department	Total	77,800	15,200
1 each 48" Walk Behind Mower w/velkie			6,200
1 each Zero Turn 54" Mower, John Deere or equal			9,000
Account 036148 – Capital Additions/Public Works	Total	335,800	73,000
<u>Streets</u>		<u>S/T</u>	<u>0</u>
<u>Engineering</u>		<u>S/T</u>	<u>0</u>
<u>Building</u>		<u>S/T</u>	<u>73,000</u>
Furnishings for PW office remodeling			60,000
20 each iPads to replace existing iPads for inspectors at \$650/each = \$13,000			13,000
<u>Transportation</u>		<u>S/T</u>	<u>0</u>
Account 036149 – Capital Additions/Police	Total	522,102	31,000
<u>Miscellaneous</u>		<u>S/T</u>	<u>31,000</u>
Upgrade 2 Existing Bathrooms in building			16,000
Office reconfigure and work station update			15,000

09 - PARK IMPROVEMENT FUND

	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
<u>REVENUE</u>				
Park Improvement Sales Tax	3,518,032	3,500,000	3,500,000	3,500,000
Interest	506	0	0	0
Miscellaneous Revenue	<u>425,567</u>	<u>531,400</u>	<u>526,000</u>	<u>526,000</u>
Total Budgeted Revenue	3,944,105	4,031,400	4,026,000	4,026,000
Less Total Budgeted Expenditure			<u>(4,274,161)</u>	<u>(4,491,386)</u>
Equal Revenue Over/(Under) Expenditure			(248,161)	(465,386)
Plus Estimated Beginning Fund Balance			<u>795,817</u>	<u>795,817</u>
Equal Estimated Ending Fund Balance			547,656	330,431

<u>EXPENDITURES</u>				
0910-Salaries	867,841	1,002,614	1,000,994	984,328
0913-Employee Benefits	363,507	386,006	403,817	399,708
0914-Residency Incentive Program	14,500	15,600	15,600	15,600
0920-Debt Payment	573,999	1,013,310	882,000	882,000
0921-Uniforms & Allowances	18,581	19,125	15,975	15,975
0927-Gas & Oil	40,119	64,000	64,000	64,000
0928-Merchandise	47,264	54,750	31,750	31,750
0929-Bldg., Maint., & Supplies	135,432	156,850	134,600	134,600
0930-Maintenance/Supplies	132,098	112,850	78,125	78,125
0931-Recreation Supplies	32,680	44,600	43,000	43,000
0932-Office Supplies & Maint.	31,322	40,800	40,800	40,800
0933-Materials & Supplies	125,404	148,750	123,300	123,300
0942-Dues, Travel, Training	10,360	13,660	19,160	19,160
0950-Professional Services	183,394	240,240	247,240	247,240
0951-Pavement Repairs	10,000	20,000	20,000	20,000
0954-Publicity	10,165	16,300	16,300	16,300
0956-Insurance	0	60,000	50,000	50,000
0961-Capital Additions	<u>428,013</u>	<u>1,213,600</u>	<u>1,087,500</u>	<u>1,325,500</u>
Total	3,024,679	4,623,055	4,274,161	4,491,386

PERSONNEL SERVICES

Full-time	839,155	837,535	837,535
Part-time	130,126	130,126	130,126
Overtime	<u>33,333</u>	<u>33,333</u>	<u>16,667</u>
Total Personnel Services	1,002,614	1,000,994	984,328

PERSONNEL SCHEDULE

<u>Park Maintenance - full-time</u>		<u>Part-time and Seasonal Staff</u>	
Park Superintendent	1.00	Park Maint. p/t	1.45
Class "A" Foreman	1.00	Park Maint. - Summer Laborers p/t	4.10
Forester I	1.00	Total	5.55
Class "A" Person	5.00		
Class "B" Person	4.00		
Class "C" Person	<u>5.00</u>		
Total	17.00		
Total Personnel	22.55	Full-time	17.00
		Full-time Equivalent (Part-time)	5.55

09 - PARK IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2018</u>	Adopted <u>2018</u>
Theater		
No items requested	<u>0</u>	<u>0</u>
Theater Total	0	0
Golf Course		
Golf Course Equipment		
Articulated tractor	29,000	29,000
PrecisionCut Trim and Surrounds Mower	<u>31,000</u>	<u>31,000</u>
Total Golf Course Equipment	60,000	60,000
Golf Course Improvements		
Various tee, bunker and fairway renovations	<u>5,000</u>	<u>5,000</u>
Total Golf Course Improvements	5,000	5,000
Total Golf Course Equipment and Improvements	65,000	65,000
James J. Eagan Center		
Replace "easy access" step unit system in swimming pool	6,000	6,000
Replace 1972 ceramic flooring in two upper level restrooms	12,000	12,000
Convert 1972 pool water inlets to standard controllable inlets	10,000	10,000
Installation of additional surveillance camera	3,500	3,500
Purchase and installation of storage rack system and video surveillance server workstation	<u>18,000</u>	<u>18,000</u>
James J. Eagan Center Total	49,500	49,500
John F. Kennedy Center		
Replace commercial garbage disposal in catering kitchen	3,500	3,500
Replace tile floor in two meeting rooms	18,000	18,000
Installation of an outdoor, double-sided electronic message sign	30,000	30,000
Installation of additional surveillance camera	<u>3,500</u>	<u>3,500</u>
John F. Kennedy Center Total	55,000	55,000

09 - PARK IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2018</u>	Adopted <u>2018</u>
Bangert Pool		
New lifeguard stand	4,500	4,500
Sandblast and paint pool floor and walls	36,000	36,000
Pressure wash and paint SCS play structure/water feature	<u>6,500</u>	<u>6,500</u>
Bangert Pool Total	47,000	47,000
Koch Park Aquatic Center		
No items requested	<u>0</u>	<u>0</u>
Koch Park Aquatic Center Total	0	0
Parks Equipment		
Replace dump/salt truck with accessories and radio installation	102,000	102,000
Replace 1980 Massey Ferguson tractor with new tractor	20,000	20,000
Replace 1995 Woods rotary cutter with new pull-behind rotary cutter	7,000	7,000
Replace 2 mowers with two 72" zero-turn mowers	25,000	25,000
Bucket for skid steer	2,000	2,000
Replace 1994 John Deere backhoe with new compact excavator	42,000	0
Replace 2011 Smithco infield groomer with new Field Pro	<u>20,000</u>	<u>0</u>
Parks Equipment Total	218,000	156,000
Parks Improvements		
Replace damaged roof and fascia on Pavilion #1 at St. Ferdinand Park	25,000	25,000
Replace Pavilion #5 in St. Ferdinand Park	80,000	80,000
Dredge and clean St. Ferdinand Park Lake	0	300,000
St. Louis County Municipal Park Grant to construct Phase 2 of the Manion Park Master Plan (reimbursement up to \$520,000)	548,000	548,000
Parks Improvements Total	653,000	953,000
Parks Equipment and Improvements Total	871,000	1,109,000
Grand Total	1,087,500	1,325,500

Park Improvement Fund Budget: 2018

2017

2018

Account 0910 - Salaries

Full-time employees

Park Superintendent	1	1
Class "A" Foreman	1	1
Forester I	1	1
Class "A" Person	5	5
Class "B" Person	4	4
Class "C" Person	<u>5</u>	<u>5</u>
Total full-time employees	17	17

Part-time Employees

Park Maintenance (Part-time):

29 hours x 52 weeks = 1,508 hours x 2 Laborers = 3,016 hours

3,016 hours x 2nd year rate hours 3016 3,016

Park Maintenance (Seasonal):

40 hours x 15 weeks = 600 hours x 11 Laborers = 6,600 hours

6,600 hours x 2nd year rate hours 6,600 6,600

32 hours x 30 weeks = 960 hours x 2 Laborers = 1,920 hours

1,920 hours x 2nd year rate hours 1,920 1,920

Total part-time hours 11,536 11,536

Overtime dollars 33,333 16,667

Account 0913 - Employee Benefits

F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 0914 - Residency Incentive Program

Total 15,600 15,600

Thirteen employees at \$100 per month

Account 0920 - Debt Payment

Total 1,013,310 882,000

2011 Certificates of Participation: Principle, interest and misc. fees 543,000

2016 Special Obligation Bonds: Principle, interest and misc. fees 339,000

Account 0921 - Uniforms and Allowances

Total 19,125 15,975

44 Centers Sub 3,950 3,950

Full-time Custodial Uniforms (4 employees @ \$300) 1,200 1,200

Staff T-Shirts/Polo Shirts 2,000 2,000

JJE Lifeguard T-Shirts and Swimsuits 750 750

45 Summer Playground Sub 975 975

Staff T-Shirts 975 975

Park Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0921 - Uniforms and Allowances (con't)			
<u>46 Bangert Pool</u>	Sub	<u>2,000</u>	<u>2,350</u>
Staff T-Shirts		700	850
Swimsuits		1,300	1,500
 <u>56 Koch Pool</u>	 Sub	 <u>3,500</u>	 <u>0</u>
Staff T-Shirts		900	0
Swimsuits		2,600	0
 <u>47 Parks</u>	 Sub	 <u>8,700</u>	 <u>8,700</u>
Full-time Park Uniforms (17 employees @ \$300)		5,100	5,100
Staff T-Shirts (seasonal staff)		1,650	1,650
Ranger Uniforms		1,950	1,950
Account 0927 - Gas and Oil			
	Total	<u>64,000</u>	<u>64,000</u>
<u>44 Centers</u> - Propane for Zamboni and gasoline/diesel for various equipment		3,000	3,000
<u>47 Parks</u>		61,000	61,000
Account 0928 - Merchandise			
	Total	<u>54,750</u>	<u>31,750</u>
<u>40 Skate Shop</u> - Resale of skate and pro shop items	Sub	<u>500</u>	<u>500</u>
 <u>44 Centers</u>	 Sub	 <u>19,250</u>	 <u>19,250</u>
Resale items for Customer Service Desk		500	500
Beer for facility functions and concessions		500	500
Beverages for Rink concessions and vending machines		17,000	17,000
Special city sponsored or theatrical events		500	500
Miscellaneous supplies		750	750
 <u>47 Parks</u>	 Sub	 <u>35,000</u>	 <u>12,000</u>
St. Ferdinand Park and Koch Park Cart operations		3,000	0
Bangert Park and Pool		7,000	12,000
Koch Park and Pool		25,000	0
Account 0929 - Building Maintenance and Supplies			
	Total	<u>156,850</u>	<u>134,600</u>
Water treatment and cooling-tower treatment		10,000	10,000
Backflow preventer inspection and repair for JJE and JFK		1,200	1,200
Elevator inspection, service and maintenance		2,500	2,500
Electrical and plumbing maintenance and supplies		4,500	4,500
Miscellaneous building maintenance and hardware		5,000	5,000
Pool and spa chemicals and supplies		5,000	5,000
HVAC maintenance		5,000	5,000
Fire extinguisher equipment, replacement & maintenance		2,000	2,000
Dowtherm, paint, custodial supplies, pest control		8,300	8,300
Spectator shielding and dasher board equipment for Rink		2,000	2,000
Wind tarps for Rink		2,000	2,000

Park Improvement Fund Budget: 2018

	2017	2018
Account 0929 - Building Maintenance and Supplies (con't)		
Repair, replacement and service on windows and window accessories	5,000	5,000
Zamboni supplies and blade sharpening/replacement	2,000	2,000
Water softener materials	1,000	1,000
Replacement tables and chairs for JJE and JFK	10,000	10,000
Hydro-flushing of sanitary lines at JJE and JFK	2,500	2,500
Replacement of broken and damaged pool filter elements and covers	2,000	2,000
Fitness Center equipment, maintenance and supplies	10,000	10,000
Gymnasium equipment, repairs and supplies	1,600	1,600
Roof repair and maintenance	7,500	7,500
Repair, troubleshoot and service fire alarm system	4,000	4,000
Security video system maintenance, materials and supplies	2,500	2,500
Nature Lodge maintenance, repairs and supplies	4,000	4,000
Asbestos abatement	25,000	15,000
Water slide, slide tower, and bridge maintenance and repairs - JJE Pool	0	20,000
Various fitness equipment, furniture, maintenance items, etc.	32,250	0
Account 0930 - Maintenance and Supplies		
Total	112,850	78,125
<u>46 Bangert Pool</u>	<u>Sub</u>	<u>24,925</u>
Miscellaneous hardware, paint, caulk	1,600	1,600
Plumbing maintenance materials & supplies	1,200	1,200
Hydro flushing of sanitary lines	750	750
Electrical maintenance and supplies	1,250	1,250
Janitorial supplies, locker maintenance, pest control	1,325	1,325
First-aid supplies	400	400
Pool equipment and supplies, test kits, deep water bracelets	1,900	1,900
Rescue and staff training supplies	600	600
Office supplies	100	100
Pool deck lounges	2,400	2,400
Pump and chemical feeding system maintenance	1,400	1,400
Swim Team supplies	500	0
U.V. system maintenance and supplies	2,500	2,500
Supplies and maintenance for filtration and chlorination systems	4,000	4,000
Convert chlorinating system from calcium to sodium hypochlorite	0	3,000
Replace broken section of water slide	0	1,300
Refurbish grate around entire gutter system	0	5,000
Replace/repair 3 meter diving board system	5,000	0
<u>56 Koch Pool</u>	<u>Sub</u>	<u>38,525</u>
Miscellaneous hardware, paint, caulk	2,000	0
Plumbing maintenance and supplies	1,200	0
Hydro flushing of sanitary lines	750	0
Backflow preventer inspection and repair	1,000	0
Electrical maintenance and supplies	500	0

Park Improvement Fund Budget: 2018

2017 2018

Account 0930 - Maintenance and Supplies (con't)			
Miscellaneous janitorial supplies		1,950	0
First-aid supplies		400	0
Locker maintenance		200	0
Pool test kits		500	0
Pest control		125	0
Pool equipment and supplies		1,200	0
Rescue and staff training supplies		900	0
Office supplies		100	0
Deep water bracelets		1,000	0
Pool deck lounges		2,400	0
Pump and chemical feeding system maintenance		1,400	0
Otter Slide maintenance		500	0
Water feature maintenance		1,000	0
Lily Pad Area maintenance and supplies		3,400	0
Lazy River tube replacement		1,000	0
Supplies and maintenance for filtration and chlorination systems		5,000	0
Replace broken filter baskets		2,500	0
Replace sight-obstructing, high maintenance vegetation with landscaping rock		2,000	0
Various replacement parts and repair work, water wheelchair		7,500	0
<u>47 Parks</u>	Sub	<u>49,400</u>	<u>49,400</u>
Equipment repair and various maintenance services, parts and supplies		35,000	35,000
Backflow preventer inspection and repair in parks and on Greenway Trail		1,400	1,400
Maintenance and repairs on 2001 Showmobile		10,000	10,000
Maintenance on water features at St. Ferdinand Lake		2,000	2,000
Fire extinguisher equipment, replacement & maintenance		1,000	1,000
<u>Account 0931 - Recreation Supplies</u>		Total	<u>44,600</u> <u>43,000</u>
<u>44 Centers</u>	Sub	<u>34,100</u>	<u>32,500</u>
Splash-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Halloween Event		1,000	1,000
Party on the Ice Event		1,000	1,000
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous supplies for classes, programs, activities and special events		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
Swim Team supplies		0	500
Replace damaged and unusable rental ice skates		5,000	5,000
Replace damaged/torn gymnastic tumbling mats		2,100	0
<u>45 Summer Playground</u>	Sub	<u>10,500</u>	<u>10,500</u>

Park Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0932 - Office Supplies and Printing	Total	40,800	40,800
<u>44 Centers</u>	Sub	<u>10,800</u>	<u>10,800</u>
Printing and office supplies		2,200	2,200
RecPro software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600
 <u>47 Parks</u>	 Sub	 <u>30,000</u>	 <u>30,000</u>
Printing and office supplies		7,000	7,000
Photo ID supplies		18,000	18,000
Video server surveillance software service		5000	5,000
 Account 0933 - Materials and Supplies	Total	148,750	123,300
<u>46 Bangert Pool</u>	Sub	<u>23,500</u>	<u>17,300</u>
Sodium Hypochlorite		3,000	10,000
Co2		4,000	4,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochlorite		14,000	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Chlorine (for Splash Pad)		150	150
 <u>47 Parks</u>	 Sub	 <u>104,100</u>	 <u>106,000</u>
Dirt for athletic fields		6,500	10,000
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment		30,000	30,000
Playground and landscaping mulch		10,000	10,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		2,000	4,000
Top caps for outfield fencing		1,500	1,500
Building and construction materials		12,000	12,000
Maintenance supplies and materials for park facilities		5,000	5,000
Sand for athletic fields and volleyball pits		4,000	4,000
Landscaping supplies		4,000	4,000
Chemical and cleaning supplies		4,500	4,500
Metal products		3,000	3,000
Calcium Chloride		3,000	3,000
Fish for stocking St. Ferdinand lake		4,000	4,000
Trash cans and lids		500	500
Picnic table and park bench parts and materials		500	500
Park restroom supplies		1,000	1,000
Memorial trees		2,000	2,000
Miscellaneous materials, supplies and small tools		3,000	3,000
Purchase beer coolers at St. Ferdinand and Koch		3,600	0

Park Improvement Fund Budget: 2018

2017 2018

Account 0933 - Materials and Supplies (con't)				
<u>56 Koch Pool</u>	Sub	21,150	0	
Sodium Hypochlorite		12,000	0	
Co2		5,000	0	
Muriatic Acid		250	0	
Cyanuric Acid		600	0	
Calcium Hypochlorite		800	0	
Algaecide		500	0	
Filter Aids		500	0	
Sodium Bicarbonate		500	0	
Other chemicals and supplies as needed		1,000	0	
Account 0942 - Dues, Travel and Training		Total	13,660	19,160
<u>44 Centers</u>	Sub	7,500	7,500	
Auto allowance		3,500	3,500	
Aquatic Facility Operator and Certified Pool/Spa Operator certification fees and additional aquatic professional courses		1,200	1,200	
Municipal Swim League membership dues		800	800	
Miscellaneous dues, training, and re-certifications		2,000	2,000	
<u>45 Summer Playground</u>	Sub	960	5,460	
Auto allowance			960	
Bus service to transport Koch Summer Playground children to swimming pool			4,500	
<u>47 Parks</u>	Sub	5,200	6,200	
Missouri Park and Recreation Assn. membership dues and convention fee		3,500	4,500	
Certified Park and Recreation Professional (CPRP) certification fees		900	900	
Pesticide applicator's license		100	100	
Metro Park and Recreation Directors and Board meetings/seminars		700	700	
Account 0950 - Professional Services		Total	240,240	247,240
<u>01 Miscellaneous</u>	Sub	14,050	24,050	
Tree Planting		7,500	7,500	
Audit		2,050	2,050	
Inclusion Coordinator		4,500	4,500	
Consulting and design services for future aquatic facility		0	10,000	
<u>02 Bank Fees</u>	Sub	10,000	10,000	
<u>44 Centers</u>	Sub	19,290	18,690	
Liquor licenses - all facilities		3,500	3,500	
Operating Permits - Bangert, Koch, JJE		800	600	
Ice Machine Rental - Bangert		2,150	750	
Hepatitis "A" Vaccinations (for employees)		1,700	1,700	
JJE Pool Operational Safety Audit		1,200	1,200	

Park Improvement Fund Budget: 2018

		2017	2018
Account 0950 - Professional Services (con't)			
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation		1,500	1,500
Ellis & Associates annual retainer fee (aquatic safety provider)		0	1,000
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200
<u>46 Bangert Pool</u>	Sub	<u>2,400</u>	<u>2,400</u>
Operational Safety Audit		900	900
Professional fees for pool operation		1,500	1,500
<u>56 Koch Pool</u>	Sub	<u>2,400</u>	<u>0</u>
Operational Safety Audit		900	0
Professional fees for pool operation		1,500	0
<u>47 Parks</u>	Sub	<u>192,100</u>	<u>192,100</u>
Grinding service and mulch/chip removal from Koch Park		20,000	20,000
Tree trimming and tree removal		75,000	75,000
Ash tree service due to Emerald Ash Borer blight		25,000	25,000
Tree trimming at the golf course		2,500	2,500
Electric repair and lighting for pavilions and ball fields		15,000	15,000
Fireworks and related items		28,000	28,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks		1,000	1,000
Service and Product Maintenance Agreement on surveillance cameras		8,000	8,000
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
St. Louis County Municipal Park Planning Grant: Reimbursed at 80% for the first \$8,000 (\$6,400 grant).		8,000	8,000
Account 0951 - Parking Lot, Driveway and Walkway Repairs			
	Total	20,000	20,000
Miscellaneous repair work on dangerous/hazardous concrete and asphalt areas.			
Removal of trip hazards and uneven/cracking sections of walkways, pool decking, etc.		20,000	20,000
Account 0954 - Publicity			
	Total	16,300	16,300
Parks and Recreation Department guides/brochures		13,000	13,000
Miscellaneous advertising media, tri-folds, posters, fliers, etc.		3,300	3,300
Account 0955 - Insurance			
	Total	60,000	50,000
Workers Compensation Insurance		60,000	50,000

Park Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0961 - Capital Additions	Total	1,213,600	1,325,500
<u>Florissant Civic Center Theater</u>	Sub	<u>0</u>	<u>0</u>
<u>44 James J. Eagan Center</u>	Sub	<u>77,200</u>	<u>49,500</u>
Replace "easy access" step unit system in swimming pool			6,000
Replace 1972 ceramic flooring in two upper level restrooms			12,000
Convert 1972 pool water inlets to standard controllable inlets			10,000
Installation of additional surveillance camera			3,500
Purchase and installation of high density mass storage rack system and video surveillance server workstation (to be compliant with Secretary of State's records retention schedule for local governments. (Page 14, GS 088 - Security Camera Video Recordings in Public Facilities			18,000
<u>44 John F. Kennedy Center</u>	Sub	<u>5,000</u>	<u>55,000</u>
Replace commercial garbage disposal in catering kitchen			3,500
Replace tile flooring in meeting room			18,000
Installation of an outdoor, double-sided, electronic message sign			30,000
Installation of additional surveillance camera			3,500
<u>46 Bangert Pool</u>	Sub	<u>0</u>	<u>47,000</u>
New lifeguard stand			4,500
Sandblast and paint pool floor and walls			36,000
Pressure wash and paint SCS play structure/water feature			6,500
<u>56 Koch Park Aquatic Center</u>	Sub	<u>24,000</u>	<u>0</u>
<u>06 Golf Course Equipment</u>	Sub	<u>7,500</u>	<u>60,000</u>
New articulated tractor			29,000
PrecisionCut Trim and Surrounds Mower			31,000
<u>06 Golf Course Improvements</u>	Sub	<u>5,000</u>	<u>5,000</u>
Various tee, bunker and fairway renovations			5,000
<u>47 Parks Equipment</u>	Sub	<u>152,600</u>	<u>156,000</u>
Replace 2004 dump/salt truck			102,000
Replace 1980 Massey Ferguson tractor with new tractor			20,000
Replace 1995 Woods rotary cutter with new pull-behind rotary cutter			7,000
Replace two mowers with two 72" zero-turn mowers			25,000
Bucket for skid steer			2,000
<u>47 Park Improvements</u>	Sub	<u>942,300</u>	<u>953,000</u>
Replace damaged roof and fascia on Pavilion #1 at St. Ferdinand Park			25,000
Replace Pavilion #5 in St. Ferdinand Park			80,000
Clean and dredge St. Ferdinand Park Lake			300,000
Park Master Plan. Project will include a new ADA restroom, new sewer line and electric service, walking trails, landscaping, erosion control, and other park amenities. Project funds are reimbursed by the Park Grant Commission up to \$520,000. Net expense \$28,000.			548,000

City of Florissant Operating Budget
December 1, 2017 through November 30, 2018

08 - STREET FUND

Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
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REVENUE

Revenue	746,927	1,500,000	1,550,000	1,550,000
Interest	0	0	0	<u>0</u>
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>1,861,608</u>	<u>1,861,608</u>
Total Budgeted Revenue	746,927	1,500,000	3,411,608	3,411,608
Less Total Budgeted Expenditure			<u>(4,027,010)</u>	<u>(4,027,010)</u>
Equal Revenue Over/(Under) Expenditure			(615,402)	(615,402)
Plus Estimated Beginning Fund Balance			<u>941,003</u>	<u>941,003</u>
Equal Estimated Ending Fund Balance			325,601	325,601

EXPENDITURES

0852-Street Contracts	<u>0</u>	<u>1,700,000</u>	<u>4,027,010</u>	<u>4,027,010</u>
Total	0	1,700,000	4,027,010	4,027,010

Street Fund Budget: 2018		<u>2017</u>	<u>2018</u>
Account 0852 - Street Contracts		0	4,027,010
Street replacement, repairs and maintenance ... to include major repairs, new curb and gutters, asphalt overlays, new PCC pavement replacement to maintain curb heights, etc. ...			1,700,000
North Lafayette Street Reconstruction - Phase I ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$892,792 grant/\$223,198 city)		0	1,115,990
North Lafayette Street Reconstruction - Phase II ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$968,816 grant/\$242,204 city)		0	1,211,020

04 - SEWER LATERAL FUND
REVENUE

	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
Revenue	509,661	500,000	510,000	510,000
Interest	5,808	5,000	4,000	<u>4,000</u>
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	0
Total Budgeted Revenue	515,469	505,000	514,000	514,000
Less Total Budgeted Expenditure			<u>(666,100)</u>	<u>(633,300)</u>
Equal Revenue Over/(Under) Expenditure			(152,100)	(119,300)
Plus Estimated Beginning Fund Balance			<u>1,458,923</u>	<u>1,458,923</u>
Equal Estimated Ending Fund Balance			1,306,823	1,339,623

EXPENDITURES

8021-Uniforms	900	900	900	900
8027-Gasoline	6,484	15,000	14,000	14,000
8030-Equipment Repair	21,789	14,000	23,000	23,000
8032-Office Supplies & Maint.	1,909	2,500	2,500	2,500
8033-Materials and Supplies	27,798	38,000	37,000	37,000
8042-Dues, Travel & Training	1,371	2,000	1,800	1,800
8050-Professional Service	547,694	574,050	480,100	480,100
8055-Insurance, Fire & Liability	18,015	25,000	25,000	25,000
8061-Capital Additions	<u>19,900</u>	<u>0</u>	<u>81,800</u>	<u>49,000</u>
Total	645,860	671,450	666,100	633,300

04 - SEWER LATERAL FUND CAPITAL ADDITIONS

One 3/4 ton Pickup Truck with radio, bedliner and hazard lights	32,800	0
One mini-excavator	<u>49,000</u>	<u>49,000</u>
Total	81,800	49,000

Sewer Lateral Fund Budget: 2018

	<u>2017</u>	<u>2018</u>
Account 8021 - Uniforms	Total	
Clothing allowance for all Full-time and Part-time employees	900	900
Account 8027 - Gasoline	Total	
Gasoline cross charges for SLIP equipment	15,000	14,000
Account 8030 - Equipment Repair	Total	
Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing,		
Account 8032 - Printing & Office Supplies	Total	
Miscellaneous office supplies (paper, printer cartridges, printing, etc.)	2,500	2,500
Misc. replacement of office equipment/furniture/cameras/video tapes ...	500	500
Account 8033 - Materials & Supplies	Total	
Concrete pavement and sidewalk replacement	38,000	37,000
Asphalt pavement replacement	10,000	10,000
Various small tools & supplies ...	1,000	1,000
Miscellaneous – top soil, grass seed, sod, lumber, sand, rock, small tools, forms, etc.	17,000	16,000
Account 8042 - Dues, Travel, Training	Total	
City Engineer: Dues: Association of State Flood Plain Managers (ASFPM) - \$110, American Society of Civil Engineers - \$225	1,831	1,800
Travel – Mileage for use of personal vehicle	335	335
	1,496	1,465
Account 8050 - Professional Services	Total	
Audit	574,050	480,100
Bank Fees	2,050	2,100
Sewer Lateral Repairs by Contractor	1,000	1,000
Video inspection fee reimbursement	100,000	110,000
Tree Removal	32,000	30,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)	10,000	10,000
Administrative Cross Charge	5,000	5,000
	424,000	322,000

Sewer Lateral Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 8055 - Insurance	Total	25,000	25,000
General Liability, Workers Compensation, Property, etc.		25,000	25,000
Account 8061 - Capital Additions/Improvements	Total	0	49,000
1 each Mini-Excavator for rear yard repairs (addition)			49,000

10 - PROPERTY REVITALIZATION
REVENUE

	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
Revenue	500	0	0	0
Interest	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	500	0	0	0
Less Total Budgeted Expenditure			<u>(30,000)</u>	<u>(30,000)</u>
Equal Revenue Over/(Under) Expenditure			(30,000)	(30,000)
Plus Estimated Beginning Fund Balance			<u>41,007</u>	<u>41,007</u>
Equal Estimated Ending Fund Balance			11,007	11,007

EXPENDITURES

1050-Professional Service	<u>2,684</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Total	2,684	30,000	30,000	30,000

Property Revitalization Fund Budget: 2016

	<u>2015</u>	<u>2016</u>
Account 1050 - Professional Services	30,000	30,000
02 - Property Acquisition Program	Total 30,000	30,000

The Property Acquisition Program allows the City to accept assignment of certain properties within the City limits that are delinquent in real estate property taxes and have been offered for sale by the St. Louis County Collector of Revenue at least three times and the property was not sold. The City will stabilize the properties and seek to find buyers that will bring the properties up to code compliance and occupancy standards. This program is intended to foster greater community stability and strengthen the tax base of the City by preserving and improving single-family home values. Any proceeds from the sale of properties will be returned to this fund.

14 - COURT BUILDING FUND		Actual	Budget	Proposed	Adopted
<u>REVENUE</u>		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue		83,891	132,000	132,000	<u>132,000</u>
Interest		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue		83,891	132,000	132,000	132,000
	Less Total Budgeted Expenditure			<u>(132,000)</u>	<u>(132,000)</u>
	Equal Revenue Over/(Under) Expenditure			0	0
	Plus Estimated Beginning Fund Balance			<u>0</u>	<u>0</u>
	Equal Estimated Ending Fund Balance			0	0
 <u>EXPENDITURES</u>					
1420-Debt Service		<u>69,825</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
Total		69,825	132,000	132,000	132,000

Court Building Fund: 2018

		<u>2017</u>	<u>2018</u>
Account 1420 - Debt Service	Total	132,000	132,000

Debt service payments utilizing the available balance from the imposition of a court cost authorized by HB 1231 and approved by Governor Nixon on July 9, 2014. HB 1231 amended RSMo 488.2245 and authorized the imposition of a court cost for each municipal ordinance violation case filed before the Municipal Division Judge or Associate Circuit Judge of the City of Florissant Municipal Court. Proceeds can be used for land assemblage and purchase, construction, maintenance, and upkeep of a municipal courthouse.

\$1,170,000 was advanced from the General Fund to purchase the property at 4575 Washington Street for use as a municipal court building as authorized by Ord. #8119 adopted on February 23, 2015.

XX - POLICE FUND	Actual	Budget	Proposed	Adopted
<u>REVENUE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue (Proposition P sales tax)	0	0	2,600,000	2,600,000
Interest	0	0	0	0
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	0	0	2,600,000	2,600,000
Less Total Budgeted Expenditure			<u>(2,182,302)</u>	<u>(2,198,219)</u>
Equal Revenue Over/(Under) Expenditure			417,698	401,781
Plus Estimated Beginning Fund Balance			<u>0</u>	<u>0</u>
Equal Estimated Ending Fund Balance			417,698	401,781
 <u>EXPENDITURES</u>				
xx50-Professional Service	0	0	1,638,302	1,250,419
xx61-Capital Additions	<u>0</u>	<u>0</u>	<u>544,000</u>	<u>947,800</u>
Total	0	0	2,182,302	2,198,219
 XX - POLICE FUND CAPITAL ADDITIONS				
Police Officer Protective Equipment			79,000	79,000
License plate reader system			40,000	40,000
In-car video system for police patrol vehicles			250,000	250,000
Firearm Training Shooting Simulator			125,000	125,000
Replacement Records Management System			50,000	50,000
Replacement of mobile car computers/printers/devices and related equipment.			0	45,000
Replacement of desktop computers and related items			0	16,000
Replace and upgrade security cameras and equipment			0	10,000
Networking Infrastructure Upgrade			0	20,000
Replace Servers and related equipment.			0	5,000
Computer Systems Backup/Related security software			0	5,000
Four mobile speed monitoring units			0	21,000
One additional Police motorcycle			0	20,000
Purchase of six new vehicles and related equipment at 29,500 each			0	177,000
Purchase of two new Chevrolet Tahoe Police Vehicles and related equipment at 35,000 each			0	70,000
Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments			0	0
Radio/Emergency equipment installation at 1,850 each for eight new vehicles.			<u>0</u>	<u>14,800</u>
Total			544,000	947,800

Police Fund Budget: 2018

2017 2018

Account xx50 – Professional Services	Total	0	1,250,419
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Administrative Cross Charge for the following:

Wages:

Incremental wage and benefit increase for all full-time uniformed employees.

Accounts for the difference between pay rates under Ord. #8059 adopted July 14,

2014 and Ord. #8318 adopted May 9, 2017 and as amended in November, 2017.

1,118,436

Half of the wage and benefit cost for the new Information Technology Director

56,140

One additional Reserve Police Officer (part-time)

44,707

Additional Dispatcher hours (part-time)

31,136

Account xx61 – Capital Additions	Total	0	947,800
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Police Officer Protective Equipment 79,000

License Plate Reader System 40,000

In-car video system for police patrol vehicles 250,000

Firearm Training Shooting Simulator 125,000

Replacement Records Management System 50,000

Replacement of mobile car computers/printers/devices and related equipment 45,000

Replacement of desktop computers and related items 16,000

Replace and upgrade security cameras and equipment 10,000

Networking Infrastructure Upgrade 20,000

Replace Servers and related equipment 5,000

Computer Systems Backup/Related security software 5,000

Four mobile speed monitoring units 21,000

One additional Police motorcycle 20,000

Purchase of six new vehicles and related equipment at \$29,500 each 177,000

Purchase of two new Chevrolet Tahoe Police Vehicles and related equipment at 35,000 each 70,000

Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments 0

Radio/Emergency equipment installation at \$1,850 each for eight new vehicles 14,800

City of Florissant Operating Budget
December 1, 2017 through November 30, 2018

XX - PROPERTY MAINT. FUND	Actual	Budget	Proposed	Adopted
<u>REVENUE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue	0	0	0	365,000
Interest	0	0	0	0
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	0	0	0	365,000
Less Total Budgeted Expenditure			<u>0</u>	<u>(365,000)</u>
Equal Revenue Over/(Under) Expenditure			0	0
Plus Estimated Beginning Fund Balance			<u>0</u>	<u>0</u>
Equal Estimated Ending Fund Balance			0	0
 <u>EXPENDITURES</u>				
8032-Office Supplies & Maint.		0	0	15,000
8050-Professional Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>350,000</u>
Total	0	0	0	365,000

Property Maintenance Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account xx32 - Office Supplies	Total	0	15,000
Office supplies, postage and printing			10,000
Crime Free training expense			5,000

Account xx50 – Professional Services	Total	0	350,000
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Administrative Cross Charge for the following:

Wage and benefits expense for the following positions:

Police Officers - 2

Multi-Building Inspector - 1

Permit Inspection Clerk - 1

Permit Inspection Clerk part-time - 1 at 29 hours per week for 52 weeks

GENERAL FUND REVENUE

	2019			2020			2021			2022		
Income			23,074,300			23,420,414			23,771,720			24,128,296
Reserve			1,803,842			1,808,119			1,813,601			1,820,332
Total			24,878,142			25,228,533			25,585,321			25,948,628

GENERAL FUND EXPENDITURES

	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Legislative	0	0	160,760	0	0	160,760	0	0	160,760	0	0	160,760
Administration	17	0	3,061,302	17	0	3,087,653	17	0	3,114,458	17	0	3,141,727
Municipal Court	6	0	657,140	6	0	667,633	6	0	678,323	6	0	689,214
Health	9	0	925,199	9	0	938,804	9	0	952,658	9	0	966,767
Senior Services	2	0	200,671	2	0	203,100	2	0	205,572	2	0	208,089
Recreation	22	0	4,130,960	22	0	4,185,332	22	0	4,240,713	22	0	4,297,123
Public Works	46	0	3,908,143	46	0	3,969,364	46	0	4,031,701	46	0	4,095,176
Police	112	0	11,173,637	112	0	11,348,808	112	0	11,527,187	112	0	11,708,833
Media	2	0	215,891	2	0	219,004	2	0	222,175	2	0	225,403
Information Tech.	2	0	383,112	2	0	385,703	2	0	388,337	2	0	391,015
Housing Center	<u>1</u>	<u>0</u>	<u>61,327</u>	<u>1</u>	<u>0</u>	<u>62,372</u>	<u>1</u>	<u>0</u>	<u>63,436</u>	<u>1</u>	<u>0</u>	<u>64,520</u>
Total	219	0	24,878,142	219	0	25,228,533	219	0	25,585,321	219	0	25,948,628

CAPITAL IMPROVEMENT FUND

	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			3,250,000			3,250,000			3,250,000			3,250,000
Cap Imp. Exp.	0	450,000	4,841,842	0	450,000	4,846,684	0	450,000	4,846,684	0	450,000	4,846,684

PARK IMPROVEMENT FUND

	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			3,400,000			3,400,000			3,400,000			3,400,000
Park Imp. Exp.	17	400,000	4,064,049	17	400,000	4,091,409	17	400,000	4,119,228	17	400,000	4,147,513

STREET FUND

	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			1,500,000			1,500,000			1,500,000			1,500,000
Street Contracts	0	0	1,500,000	0	0	1,500,000	0	0	1,500,000	0	0	1,500,000

SEWER LATERAL FUND

	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			500,000			500,000			500,000			500,000
Sewer Lateral Exp.	0	0	679,453	0	0	686,248	0	0	693,110	0	0	700,041

