



**FLORISSANT CITY COUNCIL AGENDA**  
City Hall  
955 rue St. Francois  
Monday, November 27, 2017  
7:30 PM  
Karen Goodwin, MMC/MRCC



**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL OF MEMBERS**

**III. APPROVAL OF MINUTES**

- Meeting minutes of November 13th, 2017

**IV. HEARING FROM CITIZENS**

(Speaker cards are available at the entrance to the Council Chambers)

**V. COMMUNICATIONS**

**VI. PUBLIC HEARINGS**

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17-11-028 (Ward 6) Application Staff Rpt Plans	Request to authorize a Special Use Permit to Five Aces Bar-B-Que, LLC d/b/a Five Aces Bar-B-Que to allow for the operation of a restaurant located at 1752-1754 N. New Florissant Rd. (Planning and Zoning Commission recommended approval on 11/6/17)	Latasha Ellis
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**VII. OLD BUSINESS**

**A. SECOND READINGS**

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S9318	Ordinance Amending Article XVII "Residential Rental Real Estate." (Postponed to this date on October 23, 2017)	2 <sup>nd</sup> Reading Pagano
9322	Ordinance authorizing an amendment to Ordinance No. 6830 to allow for a restaurant with outdoor dining for the property located at 8180 N. Lindbergh.	2 <sup>nd</sup> Reading Eagan

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9323	Ordinance authorizing a transfer of Special Use Permit No. 8163 from HRLH Inc. d/b/a Viet Thai to Ou Leng LLC d/b/a Thai Kitchen for the operation of a sit-down, carry-out restaurant located at 8458 N. Lindbergh.	2 <sup>nd</sup> Reading Eagan
9324 Annual Plan	Ordinance approving the Community Development Block Grant (CDBG) FY2018 Annual Action Plan for the City of Florissant, Missouri and authorizing and directing the Mayor to submit such plan to the United States Department of Housing and Urban Development.	2 <sup>nd</sup> Reading Council as a whole
S9325 Budget Document	Ordinance adopting the budget for the City of Florissant for the fiscal year commencing on December 1, 2017 and ending on November 30, 2018 and providing for its effective date.	2 <sup>nd</sup> Reading Pagano
9326	Ordinance authorizing a one-time retirement incentive opportunity for City of Florissant Full-time employees who qualify.	2 <sup>nd</sup> Reading Council as a whole
S9328	Ordinance amending Section 125.065.A “Job Classification and Grade Level” by adding and deleting certain job classifications.	2 <sup>nd</sup> Reading Pagano
9329	Ordinance amending Ordinance No. #8182 which established compensation plan for part-time employees of the City of Florissant and which contains an effective date clause.	2 <sup>nd</sup> Reading Council as a whole
9330	Ordinance amending ordinance no. 8182 establishing a length of service plan for part-time employees by adding the position of “Economic Development Coordinator.”	2 <sup>nd</sup> Reading Pagano

**VIII. NEW BUSINESS**

**A. BOARD APPOINTMENTS**

**B. REQUESTS**

(Ward 5) Application	Request for Patrick Kelly for a permit to keep 2 hens located at 1215 Patrice Lane.	Patrick Kelly
(Ward 1) Application	Request for Joseph & Susan Geerling for a permit to keep 4 hens located at 1575 Harkee.	Joseph Geerling

**C. BILLS FOR FIRST READING**

E9332	Ordinance to repeal selected sections of ordinance number 8318 and all ordinances in conflict therewith pertaining to wage range and job classification for full time uniformed employees and containing an effective date clause.	Pagano
E9333 memo	Ordinance authorizing an appropriation of \$13,000 to account no. 4110 "Municipal Court Salaries" to cover salaries though the balance of the fiscal year.	Pagano
9334	Ordinance to authorize a Special Use Permit to Five Aces Bar-B-Que, LLC d/b/a Five Aces Bar-B-Que to allow for the operation of a restaurant located at 1752-1754 N. New Florissant Rd.	Henke
E9335 Memo	Ordinance to authorize the City of Florissant to accept ownership of real estate property located at 3115 Parker Road gifted to the city through a general warranty deed.	Pagano
E9336 Memo	Ordinance to amend Title II, Item Nos. 24 and 27 Chapter 245 "Parks & Recreation" Article 1, Section 245.180 of the Florissant City Code, "Fees for Use," to adjust fees for summer camp and identification cards.	Pagano
E9337 Memo	Ordinance transferring the sum of \$13,900 from Acct. No. 0350 "Professional Services" to Acct. No. 0329 "Building Maintenance" for the purpose of covering the cost of the Council Chambers speaker system.	Pagano
E9338 Memo	Ordinance authorizing the Mayor to enter into a lease agreement with Yamaha Motor Finance Corporation, U.S.A for the lease of golf cars supplied by TNT Golf Car & Motorsports.	Pagano

**IX. COUNCIL ANNOUNCEMENTS**

**X. MESSAGE FROM THE MAYOR**

**XI. ADJOURNMENT**

**THIS AGENDA WAS POSTED AT THE FLORISSANT CITY HALL NOVEMBER 22, 2017 AT 12:00 PM ON THE BULLETIN BOARD OUTSIDE THE COUNCIL CHAMBERS. ANY ONE WISHING TO ATTEND THE COUNCIL MEETING WHO HAS SPECIAL NEEDS SHOULD CONTACT THE CITY CLERK'S OFFICE AT 839-7630 OR TDD 839-5142 BY NOON ON MONDAY, NOVEMBER 27, 2017.**

# CITY OF FLORISSANT



## COUNCIL MINUTES

November 13, 2017

The Florissant City Council met in regular session at Florissant City Hall, 955 rue St. Francois on Monday, November 13, 2017 at 7:30 p.m. with Council President Pagano presiding. The Chair asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

On Roll Call the following Councilmembers were present: Eagan, Caputa, Schildroth, Henke, Pagano, Parson, Siam, Lee and Jones. Also present was Mayor Thomas P. Schneider, City Attorney John Hessel and City Clerk Karen Goodwin. A quorum being present the Chair stated that the Council Meeting was in session for the transaction of business.

Councilman Lee moved to approve the Executive and Meeting Minutes of October 23, 2017 and Work Session Minutes of October 14, 17, 24, 2017 and November 2, 2017, seconded by Jones. Motion carried.

The Chair stated the next item on the agenda was Hearing from Citizens.

- John Engelmeyer, 1281 Graham Rd., asked for details regarding Bill No. 9319 which involved modifications to the Building Code.

Councilwoman Pagano moved to amend the Agenda in order to hear from the Plan Reviewer, seconded by Eagan. Motion carried. Mr. Tossey informed the Council of overall changes proposed in the Building Department fee schedule and the possible income generated as a result. Councilman Lee requested a comparison of the current fees to the proposed fees. Discussion was had regarding Florissant's fees in comparison to other municipalities.

The next item on the Agenda was Communications of which there were none.

The next item on the Agenda was Public Hearings.

The City Clerk reported that Public Hearing #17-11-026 to be held this night on a request to issue an amendment to B-5 Ordinance No. 6830 to allow for a restaurant with outdoor dining for the



32 property located at 8180 N. Lindbergh had been advertised in substantially the same form as appears in  
33 the foregoing publication and by posting the property. The Chair declared the Public Hearing to be  
34 open and invited those who wished to be heard to come forward.

35 Ms. Helen Lee, architect, stated that they would like to transform the Del Taco into a Crazy  
36 Bowls and Wraps. They are updating many of their older buildings with a more modern, fresh and  
37 simple feel. She displayed pictures of the updated buildings which they have completed. They are  
38 keeping the envelope of the building and converting the inside.

39 Ms. Lee stated that they would like to clad the outside of the building with cement fiber board  
40 and, with what brick remains, they would like to stain it a warm gray color. They have added touches of  
41 wood to warm up the look of the building. She displayed the various products to be used. They  
42 planned on keeping the drive-thru service.

43 Mr. Keith Kitsis, owner, stated that the hours of operation would be Mon-Sat, 10:30 am – 9:00  
44 pm and Sunday 11am to 8 pm. No alcohol will be served. He agreed to locate a trash can at the front  
45 door in order to keep trash in the shopping center to a minimum. The outdoor seating platform will be  
46 the height of a sidewalk. They hoped to be ready in approximately 90 days, depending on the weather.

47 The Chair asked if there were any citizens who would like to speak on said public hearing.  
48 Kevin O'Donnell, 512 Rancho Lane, asked about the setback of the pole sign. Ms. Lee stated that they  
49 are proposing a post sign that sits 35' back from the street. Being no other citizens who wished to  
50 speak, Councilman Eagan moved to close P.H. #17-11-026 seconded by Caputa. Motion carried.

51 Councilwoman Pagano moved to accept Substitute Bill No. 9318 Ordinance amending Article  
52 XVII "Residential Rental Real Estate", seconded by Henke. Motion carried. Councilwoman Pagano  
53 moved that Substitute Bill No. 9318 be postponed to 11/27/2017, seconded by Eagan. Motion carried.

54 Councilman Eagan moved to accept Substitute Bill No. 9319 An Ordinance providing for the  
55 repeal of Chapters 500, 505 and 510 of the Code of Ordinances of the City of Florissant, Missouri, as  
56 amended, relating to the Building Code and enacting in lieu thereof a new Chapter 505 and a new  
57 Chapter 510 on the same subject with certain modifications as hereinafter set forth, seconded by  
58 Henke. Motion carried. Councilman Lee moved that Substitute Bill No. 9319 be read for a second  
59 time, seconded by Eagan. Motion carried and Substitute Bill No. 9319 was read for a second time.  
60 Councilman Eagan moved that Substitute Bill No. 9319 be read for a third time, seconded by Jones.  
61 Motion carried and Substitute Bill No. 9319 was read for a third and final time and placed upon its  
62 passage. Before the final vote all interested persons were given an opportunity to be heard.

63 John Engelmeyer, 1281 Graham Rd., reiterated that he still does not know what changes were  
64 made to the bill and how they would affect the common homeowner. He was concerned about the cost  
65 to elderly residents. Mr. Tossey and Mr. Lum responded to Mr. Engelmeyer's questions regarding  
66 residential water heaters and venting requirements in bathrooms.

67 On roll call the Council voted: Eagan yes, Caputa yes, Schildroth yes, Henke yes, Pagano yes,  
68 Parson yes, Siam yes, Lee yes and Jones yes. Whereupon the Chair declared Substitute Bill No. 9319  
69 to have passed and said Bill became Ordinance No. 8357.

70 Councilman Schildroth moved that Bill No. 9320 An Ordinance authorizing an appropriation of  
71 \$225,000 from the Sewer Lateral Fund to Acct. No. 0850 "Professional Services" to allow for  
72 reimbursement to the Metropolitan Sewer District (MSD) for the installation of backflow prevention  
73 valves be read for a second time, seconded by Henke. Motion carried and Bill No. 9320 was read for a  
74 second time. Councilman Siam moved that Bill No. 9320 be read for a third time, seconded by Jones.  
75 Motion carried and Bill No. 9320 was read for a third and final time and placed upon its passage.

76 Before the final vote all interested persons were given an opportunity to be heard. John  
77 Engelmeyer, 1281 Graham Rd., asked for an explanation of the bill. The Mayor explained that this bill  
78 helped provide relief to residents affected by the 2015 and 2016 flooding. Mr. Hessel stated that this  
79 was a joint program between MSD and the City which benefited the public and is an appropriate use of  
80 funds. Councilman Caputa asked who was responsible for the contractors used. Mr. Hessel stated that  
81 MSD was responsible for hiring the contractors and the liabilities associated with it. He added that he  
82 had advised the city not to assume those responsibilities and liabilities. Councilman Jones stated that  
83 he was upset about backdoor deals that occurred at City Hall regarding this issue.

84 On roll call the Council voted: Eagan yes, Caputa yes, Schildroth yes, Henke yes, Pagano yes,  
85 Parson yes, Siam yes, Lee yes and Jones yes. Whereupon the Chair declared Bill No. 9320 to have  
86 passed and said Bill became Ordinance No. 8358.

87 Councilman Jones moved that Bill No. 9321 An Ordinance amending Schedule XIII, Table  
88 XIIIA "Parking Prohibited at all times on Certain Streets" by adding portions of Florisota Drive be read  
89 for a second time, seconded by Eagan. Motion carried and Bill No. 9321 was read for a second time.  
90 Councilman Jones moved that Bill No. 9321 be read for a third time, seconded by Caputa. Motion  
91 carried and Bill No. 9321 was read for a third and final time and placed upon its passage. Before the  
92 final vote all interested persons were given an opportunity to be heard. On roll call the Council voted:  
93 Eagan yes, Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Lee yes and

94 Jones yes. Whereupon the Chair declared Bill No. 9321 to have passed and said Bill became Ordinance  
95 No. 8359.

96 The next item on the Agenda was Board Appointments of which there were none.

97 Councilman Eagan moved to approve the Transfer of Special Use Permit No. 8163 from HRLH,  
98 Inc. d/b/a Viet Thai to Ou Leng LLC d/b/a Thai Kitchen for the operation of a sit-down, carry-out  
99 restaurant located at 8458 N. Lindbergh, seconded by Caputa. Motion carried.

100 Councilman Jones moved to approve the request for George Awwad for a permit to keep  
101 chickens located at 825 Daniel Boone Drive, seconded by Pagano. Motion carried.

102 Councilman Jones moved to approve the request for Alison Brockham-Ruiz for a permit to keep  
103 2 hens located at 807 Loekes Dr., seconded by Caputa. Motion carried.

104 Councilwoman Pagano introduced Bill No. 9322 An Ordinance amending Ord. No. 6830 to  
105 allow for a restaurant with outdoor dining for the property located at 8180 N. Lindbergh was read for  
106 the first time by title only.

107 Councilman Jones introduced Bill No. 9323 An Ordinance authorizing a transfer of Special  
108 Use Permit No. 8163 from HRLH, Inc. d/b/a Viet Thai to Ou Leng LLC d/b/a Thai Kitchen for the  
109 operation of a sit-down, carry-out restaurant located at 8458 N. Lindbergh was read for the first time  
110 by title only.

111 Councilman Jones introduced Bill No. 9324 An Ordinance approving the Community  
112 Development Block Grant (CDBG) FY2018 Annual Action Plan for the City of Florissant, Missouri  
113 and authorizing and directing the Mayor to submit such plan to the United States Department of  
114 Housing and Urban Development was read for the first time by title only.

115 Councilman Jones introduced Bill No. 9325 An Ordinance adopting the budget for the City of  
116 Florissant for the fiscal year commencing on December 1, 2017 and ending on November 30, 2018  
117 and providing for its effective date was read for the first time. Councilman Eagan moved that Bill  
118 No. 9325 be read for a second time for the purpose of discussion, seconded by Pagano. Motion  
119 carried. Councilman Lee thanked the Council for their hard work putting together the budget and  
120 ensured the residents that Proposition P Funds were used only for police department expenses.  
121 Councilman Lee moved to postpone Bill No. 9325 to 11/27/2017, seconded by Caputa. Motion  
122 carried.

123

124

125 Councilman Jones introduced Bill No. 9326 An Ordinance authorizing a one-time retirement  
126 incentive opportunity for City of Florissant full-time employees who qualify was read for the first time  
127 by title only.

128 Councilwoman Pagano introduced Bill No. 9327 An Ordinance authorizing a transfer of  
129 \$15,000 from Acct. No. 01-5-06-28020 “Golf Course Merchandise-Concessions” to Acct. No. 01-5-  
130 06-26000 “Golf Course Utilities” to cover golf course utility costs through the end of the fiscal year  
131 and said Bill was read for the first time. Councilman Lee moved that Bill No. 9327 be read for a  
132 second time, seconded by Schildroth. Motion carried and Bill No. 9327 was read for a second time.  
133 Councilman Lee moved that Bill No. 9327 be read for a third time, seconded by Siam. On roll call  
134 the Council voted: Eagan yes, Caputa yes, Schildroth yes, Henke yes, Pagano yes, Schmidt yes, Siam  
135 yes, Lee yes and Jones yes. Having received the unanimous vote of all members present Bill No.  
136 9327 was read for the third and final time and placed upon its passage.

137 Before the final vote all other interested persons were given an opportunity to be heard. Kevin  
138 O’Donnell, 512 Rancho Lane, questioned why these funds were not planned for in the current budget  
139 and needed an additional appropriation. Councilman Lee stated that this not a new appropriation,  
140 simply an adjustment among the golf accounts.

141 Being no other persons who wished to be heard, on roll call the Council voted: Eagan yes,  
142 Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Lee yes and Jones yes.  
143 Whereupon the Chair declared Bill No. 9327 to have passed and said Bill became Ordinance No. 8360.

144 Councilman Jones introduced Bill No. 9328 An Ordinance amending Section 125.065.A “Job  
145 Classification and Grade Level” by adding and deleting certain job classifications was read for the first  
146 time by title only.

147 Councilman Jones introduced Bill No. 9329 An Ordinance amending Ord. No. 8182 which  
148 established compensation plan for part-time employees of the City of Florissant and which contains an  
149 effective date clause was read for the first time by title only.

150 Councilman Jones introduced Bill No. 9330 An Ordinance amending Ord. No. 8182  
151 establishing a length of service plan for part-time employees by adding the position of “Economic  
152 Development Coordinator” was read for the first time by title only.

153 Councilwoman Pagano introduced Bill No. 9331 An Ordinance authorizing an appropriation of  
154 \$15,000 from the General Revenue Fund to Acct. No. 493001 “Vehicle” to cover operating expenses  
155 through the remainder of the fiscal year and said Bill was read for the first time. Councilman

156 Schildroth moved that Bill No. 9331 be read for a second time, seconded by Eagan. Motion carried  
157 and Bill No. 9331 was read for a second time. Councilman Schildroth moved that Bill No. 9331 be  
158 read for a third time, seconded by Eagan. On roll call the Council voted: Eagan yes, Caputa yes,  
159 Schildroth yes, Henke yes, Pagano yes, Schmidt yes, Siam yes, Lee yes and Jones yes. Having  
160 received the unanimous vote of all members present Bill No. 9331 was read for the third and final time  
161 and placed upon its passage.

162 Before the final vote all other interested persons were given an opportunity to be heard. Being  
163 no persons who wished to be heard, on roll call the Council voted: Eagan yes, Caputa yes, Schildroth  
164 yes, Henke yes, Pagano yes, Schmidt yes, Siam yes, Lee yes and Jones yes. Whereupon the Chair  
165 declared Bill No. 9331 to have passed and said Bill became Ordinance No. 8361.

166 Council President Pagano moved to cancel the second meeting in December, seconded by  
167 Caputa. Motion carried.

168 The next item on the Agenda was Council Announcements.

169 Councilman Lee read from the police logs and noted that many thefts were a result of unlocked  
170 vehicles and open garages. He encouraged residents to use common sense in securing their property.

171 Councilman Parson stated that there would be a Ward meeting for Wards 8 & 9 at the Eagan  
172 Center on November 14<sup>th</sup> at 7 pm. and he encouraged all residents to attend. He also thanked  
173 Commons Lane Elementary School for inviting the Mayor and Council to attend their “High Five  
174 Fridays.” He agreed with Councilman Lee regarding residents securing their property in order to  
175 reduce crime.

176 Councilman Henke thanked the VFW Post for hosting the outstanding Veterans Day Parade.

177 Councilman Schildroth stated that the Washington Street Project is now complete and he  
178 thanked St. Louis County for their work and contractors. The Graham Road project is nearing  
179 completion and encouraged resident to continue to exercise patience. He echoed Mr. Henke’s remark  
180 and thanked the VFW post for sponsoring a wonderful Veterans Day Parade.

181 Councilman Caputa reminded residents to keep their firearms secured. He thanked all veterans  
182 for their service and wished Happy Birthday to the Marine Corps. He asked residents to join their local  
183 Neighborhood Watch Program-it works!

184 Councilman Eagan also thanked all the veterans for their service, including those Councilmen  
185 who served.

186 Councilman Jones encouraged everyone to donate and volunteer for TEAM. He noted that  
187 construction on Shackelford is approximately half completed. Speed cameras have been installed for  
188 the safety of the workers and residents.

189 Councilman Lee addressed the issue about a recent postcard that Mayor Schneider sent out to  
190 the residents of Ward 1 encouraging them to run for Councilperson of Ward 1. The postcard was paid  
191 for by “Friends of Mayor Schneider” which is the Mayor’s reelection campaign fund. Councilman Lee  
192 stated that he and his fellow Council members do much more work to earn their salary than attend two  
193 Council Meetings a month. Also, the postcard requested that anyone interested in this elected position  
194 should send their resumes to the Mayor’s home email address. The Mayor had given Mr. Lee \$50 to  
195 share with the Council for an “attitude adjustment.” Councilman Lee returned the \$50.

196 The next item on the Agenda was Mayor Announcements.

197 The Mayor announced that he would donate the \$50 to T.E.A.M. He enjoyed the recent “High  
198 Five Friday” visit to Combs Elementary School. He stated that the ice rink was up and running and  
199 will be open until March. He congratulated Sgt. Mark Pounders and Sean Robertson, Theatre Manager  
200 for being awarded North County Inc.’s “30 Over 30” award. Florissant will host the CYC All City  
201 Council Championship games for girls. The grand opening for Raising Canes will be 11/14.  
202 Christmas with Santa in Old Town will be held on December 2 from 2-4 and the tree lighting at 5:15.  
203 Project Liftoff will be held afterwards. Winter Break Camp is scheduled for children around the  
204 holidays and urged parents to call the civic centers for more information.

205 The Council President announced that the next regular City Council Meeting was scheduled for  
206 Monday, November 27, 2017 at 7:30 pm.

207 Councilman Eagan moved to adjourn the meeting, seconded by Jones. Motion carried. The  
208 meeting was adjourned at 9:07 p.m.

209

210

211

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Karen Goodwin, City Clerk

212 The following Bills were signed by the Mayor:

213 SBill No. 9319 Ord. 8357

214 Bill No. 9320 Ord. 8358

215 Bill No. 9321 Ord. 8359

216 Bill No. 9327 Ord. 8360

217 Bill No. 9331 Ord. 8361

218

# **CITY OF FLORISSANT**

## **Public Hearing**



**In accordance with 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, MO. in the Council Chambers, 955 Rue St. Francois, on Monday, November 27, 2017 at 7:30 P.M. on the following proposition:**

**To authorize a Special Use Permit to Five Aces Bar-B-Que, LLC d/b/a Five Aces Bar-B-Que to allow for the operation of a restaurant in a B-3 Zoning District for the property located at 1752-1754 N. Florissant Road (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.**

**CITY OF FLORISSANT, Karen Goodwin, MMC City Clerk**

1 INTRODUCED BY COUNCILMAN PAGANO  
2 OCTOBER 9, 2017

3  
4 BILL NO. 9318

ORDINANCE NO.

5  
6 **AN ORDINANCE AMENDING ARTICLE XVII “RESIDENTIAL  
7 RENTAL REAL ESTATE”**

8  
9 **WHEREAS**, the City Council adopted licensing provisions relating to the rental of  
10 residential real estate; and

11  
12 **WHEREAS**, the City Council believes it to be in the best interests of the City to amend  
13 the provisions of Article XVII, Residential Rental Real Estate.

14  
15 **NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
16 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

17  
18 Section 1: Article XVII: Residential Rental Real Estate is hereby deleted in its entirety  
19 and the following inserted in lieu thereof:

20  
21 **Section 605.453 Purpose.**

- 22  
23 A. The goal of the City of Florissant Residential Rental Housing Program is to create a  
24 crime-free housing program and increase the quality of life of residents by partnering the  
25 City with owners, landlords and managing agents to decrease the incidents of public  
26 safety/nuisance/code violations and criminal activity in rental properties.  
27 B. This program will collect current and accurate information identifying existing rental  
28 properties, owners, landlords, and managing agents in the City of Florissant. This  
29 information shall be used by the Police Department and the Department of Public Works  
30 to perform their respective duties.  
31 C. It is not the intent of this Article and it shall not be construed or enforced in any manner  
32 which would affect the tenancy of a tenant whose only involvement in an incident has  
33 been as the victim of a crime.  
34

35 **Section 605.454 Definitions.**

36  
37 For the purpose of this Article, the following terms, phrases and words shall have the  
38 meanings given herein and shall apply in the interpretation and enforcement of this Chapter  
39 unless otherwise specifically stated:

40 **DWELLING**

41 Any building or portion thereof which is designed or used for dwelling purposes.

42 **DWELLING UNIT**

43 A building or portion thereof which is designed or used for residential dwelling by a  
44 single-family unit; (i.e., a single family house is one (1) dwelling unit, a duplex  
45 constitutes two (2) dwelling units, a four-family constitutes four (4) dwelling units, a  
46 multi-dwelling constitutes multiple dwelling units).



1 DWELLING, DUPLEX

2 A detached building designed for or occupied by two (2) families living independently of  
3 each other.

4 DWELLING, MULTIPLE

5 A building or portion thereof used or designed as a residence for three (3) or more  
6 families living independently of each other and doing their own cooking in said building,  
7 including apartments, apartment hotels and group houses.

8 DWELLING, ONE-FAMILY

9 A detached building designed for or occupied exclusively by one (1) family.

10 OWNER

11 The owner of record of residential rental property, whether an individual(s), trust,  
12 partnership or corporation.

13 PUBLIC NUISANCE

14 Shall, include, but not be limited to, lewd and lascivious behavior, loud music and/or  
15 noises (Section 210.595), failure to maintain property (Section 213.030, Ch. 510), graffiti  
16 (Section 210.351), garbage/rubbish/litter (Sections 220.010, 213.020), tall weeds and  
17 grass (Section 213.030), property having physical conditions that threaten a person's  
18 health/safety/welfare (Section 510.020), having a dangerous building and/or conditions  
19 that threaten the physical health of a person (Sections 213.010 and 515.070), rodent and  
20 insect infestation (Section 213.030), having derelict vehicles and/or equipment (Section  
21 213.030), having flammable and/or hazardous materials which may endanger public  
22 safety (Section 213.030), unlicensed or inoperable vehicle(s) not contained within an  
23 enclosed area (Section 395.020 and 395.030), and obstructing surface storm water  
24 drainage (Section 535.040).

25 RESIDENTIAL RENTAL PROPERTY

26 Dwellings, duplex dwellings, multiple dwellings and one-family dwellings occupied by  
27 or offered for rent, lease or occupancy to any person(s), who otherwise qualify for an  
28 occupancy permit, who are not the owners of record of said property.

30 **Section 605.455 Residential Rental License/Exemption.**

- 32 A. *License Required.* A license is required for each residential rental property located within  
33 the City, and no person shall permit occupancy of or offer for rent/lease, without a  
34 residential rental license issued pursuant to this Article, any residential rental property  
35 within the City of Florissant to any person(s), as principal occupant(s), who are not the  
36 record owner(s) of the property or approved as exempt occupants under provisions of this  
37 Article.
- 38 B. *Exemption.* No residential rental license shall be required for non-owner occupancy of  
39 residential property where the principal occupant(s) of the residential property are  
40 beneficial owner(s) of the property or are related to the owner of the residential property  
41 within the second degree of consanguinity. An exemption to the requirement for a  
42 residential rental license for a particular parcel of residential rental property shall be  
43 established by filing with the Director of Public Works, on forms prescribed thereby, a  
44 declaration setting forth the name, street address, telephone number and a copy of  
45 identification of the owner of record of such residential rental property, signed thereby  
46 and the name of the principal occupant of the property and the basis for an exemption.  
47 Such exemption shall remain valid and need not be renewed unless the circumstances of

1 exemption change or cease, but the Director of Public Works may periodically request  
2 verification of continuing qualifications for exemption status.  
3

4 **Section 605.456 License Application/Amendment.**  
5

- 6 A. Application for a license required by Section 605.455 shall be filed annually in the office  
7 of Public Works by the earlier of:  
8 1. January 31 of each calendar year for all residential rental property owned on  
9 January 1 of that year, or  
10 2. For later acquired residential rental property, prior to permitting any occupancy of  
11 or any offering thereof for rent/lease by the owner to the Director of Public  
12 Works, shall set forth the name, street address, telephone number and a copy of  
13 identification of the owner of record of such residential property, signed thereby  
14 and shall list by street address each and every parcel of residential rental property  
15 owned by that owner that is located in the City of Florissant. If the owner of said  
16 residential rental property wishes to designate an agent to be responsible for said  
17 property and to accept notices and process, then the owner of record shall  
18 designate said agent in the application together with the agent's name, street  
19 address and telephone number and the extent of the agent's authority to rent,  
20 manage and make expenditures of said property. The owner, property manager or  
21 authorized representative must reside within fifty (50) miles of the City of  
22 Florissant. A post office box, e-mail address, mailing address, or long distance toll  
23 free (e.g., 800) numbers shall not be deemed sufficient to meet the provisions of  
24 this Article.  
25 B. In the event of any change of circumstances subsequent to the filing of an application that  
26 would result in a change in the information required by the application, the owner shall  
27 promptly file an amendment of such application on forms as specified by the Director of  
28 Public Works.  
29

30 **Section 605.457 Application Requirements and Crime Free Housing.**  
31

- 32 A. All applicants shall have and maintain a crime free housing certificate from the City of  
33 Florissant, as administered by the Florissant Police Department or from another City,  
34 meeting all the criteria of the nationally accepted Crime Free Housing Program. The  
35 Chief of Police may issue such rules and regulations as deemed necessary to administer  
36 the Crime Free Housing Program for the City of Florissant, which shall be given at no  
37 charge.  
38 B. All owners, landlords, or managing agents are encouraged to conduct a US  
39 Comprehensive Background Search on all prospective tenants and occupants age  
40 eighteen (18) and over prior to executing a lease or rental agreement. The search may go  
41 back seven (7) years including all known addresses, and should also check nationally  
42 recognized sex offender registration websites. The owner, landlord or managing agent  
43 may conduct this search, or may have a reputable agency conduct this search at own  
44 expense, and the owner, landlord and managing agent are encouraged to refer to HUD,  
45 Guidance on Application for Fair Housing Act Standards to the use of criminal records  
46 by providers of housing and real estate related transactions or similar materials.

- 1 C. The crime free rental agreement addendum shall be completed and signed by the  
2 owner/landlord/managing agent and the tenants/occupants of age eighteen (18) or older  
3 prior to the issuance of an occupancy permit.  
4

5 **Section 605.458 Fees and Renewals.**  
6

- 7 A. The annual fee for each calendar year or portion thereof for the license required by this  
8 Article shall be fifty dollars (\$50.00) per owner per each residential dwelling unit in the  
9 City of Florissant due and payable at the time of application. License renewals are due by  
10 the end of January of each year. A delinquency fee, calculated at the rate of two dollars  
11 (\$2.00) for each month after January 31 or portion thereof, shall be assessed for late  
12 payment of an application fee but may be waived by the Director of Public Works for  
13 good cause shown.  
14 B. The annual rental license fee shall be waived for persons related to the owner of the  
15 property within the second degree of consanguinity.  
16

17 **Section 605.459 Occupancy Prohibited.**  
18

19 Unless and until the annual application is filed by the owner, together with all necessary  
20 accompanying documents, and all fees due hereunder are paid in full and all outstanding fines  
21 imposed by the Florissant Municipal Court for any housing or Building Code violations by such  
22 owner are paid in full, no residential rental license shall be issued to such owner nor shall any  
23 new occupancy permit be issued for the occupancy of any parcel of residential rental property of  
24 such owner. Failure to obtain and maintain a valid residential rental license shall constitute  
25 grounds for the revocation or cancellation of all outstanding occupancy permits issued for any  
26 parcels of residential rental property of such owner associated with said rental license. No new  
27 occupancy permit shall be required if the occupancy remains the same for any parcel of  
28 residential rental property purchased or obtained.  
29

30 **Section 605.460 Rules.**  
31

32 The Director of Public Works may issue such rules and regulations as deemed necessary to  
33 implement this Article and the policies contained herein.  
34

35 **Section 605.461 Suspension and Revocation.**  
36

- 37 A. The residential rental license applicable to the residential rental property may be  
38 suspended or revoked by the Director of Public Works or designee under the following  
39 conditions:  
40 1. A license may be suspended if the residential rental property is found to be  
41 frequently out of compliance with property maintenance codes and corrections are  
42 not being made to bring the property back into compliance within a reasonable  
43 period of time from the date of notice(s) of non-compliance.  
44 2. A license may be suspended if an owner is found to have made material false  
45 statements on their application or failed to report a change of occupancy on the  
46 property listed on the license in question.  
47 3. A license may be suspended or revoked if within a twelve (12) month period the  
48 owner has been notified of three (3) or more acts of conduct by the tenants or

1 other persons on the property which constitute a disturbance or public nuisance to  
2 neighbors or the neighborhood; destruction of property; or a danger to the public  
3 health, safety or welfare of the surrounding properties.

4 4. A license may be suspended or revoked if any member of the household, guest or  
5 another person under the resident's control commits any of the following criminal  
6 activities, if it is determined that the household member, guest or another person  
7 under the resident's control has committed such activities, regardless of whether  
8 such person has been convicted of any such activity:

- 9 (a) a felony crime under Federal or State laws;
- 10 (b) a Class A misdemeanor under Federal, State or local laws;
- 11 (c) any criminal activity that threatens the health or safety of, or the right to  
12 peaceful enjoyment of the premises by other residents;
- 13 (d) any criminal activity that threatens the health or safety of, or the right to  
14 peaceful enjoyment of their residents or persons residing in the immediate  
15 vicinity of the premises;
- 16 (e) any violent criminal activity at or near the premises;
- 17 (f) any drug-related criminal activity on or near the premises;
- 18 (g) any abuse of drugs or alcohol that threatens health, safety or right to  
19 peaceful enjoyment of other residents on the premises or persons residing  
20 in the vicinity of the premises;
- 21 (h) violation(s) of the offenses set forth in Chapter 210 of the Florissant  
22 Municipal Code; or
- 23 (i) violation(s) of nuisance provisions set forth in Chapter 213 of the  
24 Florissant Municipal Code.

25 5. A license may be revoked if the owner has more than two (2) suspensions of their  
26 license in any twelve (12) month timeframe.

27 6. As a matter of public health and safety, a license may be suspended or revoked in  
28 the event that the landlord, property owner or tenant using water, gas, electric,  
29 sanitary sewer service or solid waste collection service fails to restore these utility  
30 services within fourteen (14) calendar days after receiving notice from the City  
31 that the utility bill is delinquent for two (2) or more months and the utility service  
32 provider is stopping service.

33 B. Once a license has been suspended, the owner may apply for reinstatement provided that  
34 the residential rental property is in full compliance with all applicable codes, and the  
35 suspension has been reasonably resolved, and landlord pays one hundred (\$100.00) for  
36 the re-inspection of the residential rental property that was the subject of the suspension  
37 and for the reinstatement of the residential rental license.

38 C. Once a license has been revoked, the owner may apply for reinstatement provided that  
39 the residential rental property is in full compliance with applicable codes and the  
40 circumstances giving rise to the revocation have been reasonably resolved, a re-  
41 inspection of the residential rental property that was the subject of the revocation is  
42 completed and found to be in compliance, and the owner pays two hundred dollars  
43 (\$200.00) for the re-inspection of the residential rental property that was the subject to  
44 the revocation and for the reinstatement of the residential rental license.

45 D. Any appeal of a suspension or revocation must be made, in writing, to the Director of  
46 Public Works or their designee and received by the Director of Public Works or their  
47 designee within ten (10) working days of notification of suspension or revocation. The  
48 submission of an appeal will stay the suspension or revocation pending the holding of a

1 hearing and the issuance of written findings. The Director of Public Works will hold a  
2 hearing within a reasonable period of time following receipt of the appeal and will issue a  
3 written finding and conclusions within ten (10) days of such hearing.  
4

5 Section 2: This ordinance shall become in full force and effect immediately upon its  
6 passage and approval as provided by law.  
7

8 Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.  
9

10 \_\_\_\_\_  
11 Jackie Pagano  
12 President  
13

14 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.  
15

16 \_\_\_\_\_  
17 Thomas P. Schneider  
18 Mayor  
19

20 ATTEST:  
21

22 \_\_\_\_\_  
23 Karen Goodwin, MMC/MRCC  
24 City Clerk

1 INTRODUCED BY COUNCILMAN PAGANO  
2 OCTOBER 9, 2017

3  
4 SUBSTITUTE BILL NO. 9318

ORDINANCE NO.

5  
6 **AN ORDINANCE AMENDING ARTICLE XVII “RESIDENTIAL  
7 RENTAL REAL ESTATE”**

8  
9 **WHEREAS**, the City Council adopted licensing provisions relating to the rental of  
10 residential real estate; and

11  
12 **WHEREAS**, the City Council believes it to be in the best interests of the City to amend  
13 the provisions of Article XVII, Residential Rental Real Estate.

14  
15 **NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
16 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:**

17  
18 Section 1: Article XVII: Residential Rental Real Estate is hereby deleted in its entirety  
19 and the following inserted in lieu thereof:

20  
21 **Section 605.453 Purpose.**

- 22  
23 A. The goal of the City of Florissant Residential Rental Housing Program is to create a  
24 crime-free housing program and increase the quality of life of residents by partnering the  
25 City with owners, landlords and managing agents to decrease the incidents of public  
26 safety/nuisance/code violations and criminal activity in rental properties.  
27 B. This program will collect current and accurate information identifying existing rental  
28 properties, owners, landlords, and managing agents in the City of Florissant. This  
29 information shall be used by the Police Department and the Department of Public Works  
30 to perform their respective duties.  
31 C. It is not the intent of this Article and it shall not be construed or enforced in any manner  
32 which would affect the tenancy of a tenant whose only involvement in an incident has  
33 been as the victim of a crime.

34  
35 **Section 605.454 Definitions.**

36  
37 For the purpose of this Article, the following terms, phrases and words shall have the  
38 meanings given herein and shall apply in the interpretation and enforcement of this Chapter  
39 unless otherwise specifically stated:

40 **DWELLING**

41 Any building or portion thereof which is designed or used for dwelling purposes.

42 **DWELLING UNIT**

43 A building or portion thereof which is designed or used for residential dwelling by a  
44 single-family unit; (i.e., a single family house is one (1) dwelling unit, a duplex  
45 constitutes two (2) dwelling units, a four-family constitutes four (4) dwelling units, a  
46 multi-dwelling constitutes multiple dwelling units).

1 DWELLING, DUPLEX

2 A detached building designed for or occupied by two (2) families living independently of  
3 each other.

4 DWELLING, MULTIPLE

5 A building or portion thereof used or designed as a residence for three (3) or more  
6 families living independently of each other and doing their own cooking in said building,  
7 including apartments, apartment hotels and group houses.

8 DWELLING, ONE-FAMILY

9 A detached building designed for or occupied exclusively by one (1) family.

10 OWNER

11 The owner of record of residential rental property, whether an individual(s), trust,  
12 partnership or corporation, or owner’s representative.

13 PUBLIC NUISANCE

14 Shall, include, but not be limited to, lewd and lascivious behavior, loud music and/or  
15 noises (Section 210.595), failure to maintain property (Section 213.030, Ch. 510), graffiti  
16 (Section 210.351), garbage/rubbish/litter (Sections 220.010, 213.020), tall weeds and  
17 grass (Section 213.030), property having physical conditions that threaten a person's  
18 health/safety/welfare (Section 510.020), having a dangerous building and/or conditions  
19 that threaten the physical health of a person (Sections 213.010 and 515.070), rodent and  
20 insect infestation (Section 213.030), having derelict vehicles and/or equipment (Section  
21 213.030), having flammable and/or hazardous materials which may endanger public  
22 safety (Section 213.030), unlicensed or inoperable vehicle(s) not contained within an  
23 enclosed area (Section 395.020 and 395.030), and obstructing surface storm water  
24 drainage (Section 535.040).

25 RESIDENTIAL RENTAL PROPERTY

26 Dwellings, duplex dwellings, multiple dwellings and one-family dwellings occupied by  
27 or offered for rent, lease or occupancy to any person(s), who otherwise qualify for an  
28 occupancy permit, who are not the owners of record of said property.

30 **Section 605.455 Residential Rental License/Exemption.**

- 32 A. *License Required.* A license is required for each residential rental property located within  
33 the City, and no person shall permit occupancy of or offer for rent/lease, without a  
34 residential rental license issued pursuant to this Article, any residential rental property  
35 within the City of Florissant to any person(s), as principal occupant(s), who are not the  
36 record owner(s) of the property or approved as exempt occupants under provisions of this  
37 Article.
- 38 B. *Exemption.* No residential rental license shall be required for non-owner occupancy of  
39 residential property where the principal occupant(s) of the residential property are  
40 beneficial owner(s) of the property or are related to the owner of the residential property  
41 within the second degree of consanguinity. An exemption to the requirement for a  
42 residential rental license for a particular parcel of residential rental property shall be  
43 established by filing with the Director of Public Works, on forms prescribed thereby, a  
44 declaration setting forth the name, street address, telephone number and a copy of  
45 identification of the owner of record of such residential rental property, signed thereby  
46 and the name of the principal occupant of the property and the basis for an exemption.  
47 Such exemption shall remain valid and need not be renewed unless the circumstances of

1 exemption change or cease, but the Director of Public Works may periodically request  
2 verification of continuing qualifications for exemption status.  
3

4 **Section 605.456 License Application/Amendment.**  
5

- 6 A. Application for a license required by Section 605.455 shall be filed annually in the office  
7 of Public Works by the earlier of:  
8 1. January 31 of each calendar year for all residential rental property owned on  
9 January 1 of that year, or  
10 2. For later acquired residential rental property, prior to permitting any occupancy of  
11 or any offering thereof for rent/lease by the owner to the Director of Public  
12 Works, shall set forth the name, street address, telephone number and a copy of  
13 identification of the owner of record of such residential property, signed thereby  
14 and shall list by street address each and every parcel of residential rental property  
15 owned by that owner that is located in the City of Florissant. If the owner of said  
16 residential rental property wishes to designate an agent to be responsible for said  
17 property and to accept notices and process, then the owner of record shall  
18 designate said agent in the application together with the agent's name, street  
19 address and telephone number and the extent of the agent's authority to rent,  
20 manage and make expenditures of said property. The owner, property manager or  
21 authorized representative must reside within fifty (50) miles of the City of  
22 Florissant. A post office box, e-mail address, mailing address, or long distance toll  
23 free (e.g., 800) numbers shall not be deemed sufficient to meet the provisions of  
24 this Article.  
25 B. In the event of any change of circumstances subsequent to the filing of an application that  
26 would result in a change in the information required by the application, the owner shall  
27 promptly file an amendment of such application on forms as specified by the Director of  
28 Public Works.  
29

30 **Section 605.457 Application Requirements and Crime Free Housing.**  
31

- 32 A. All applicants shall have and maintain a crime free housing certificate from the City of  
33 Florissant, as administered by the Florissant Police Department or from another City,  
34 meeting all the criteria of the nationally accepted Crime Free Housing Program. The  
35 Chief of Police may issue such rules and regulations as deemed necessary to administer  
36 the Crime Free Housing Program for the City of Florissant, which shall be given at no  
37 charge.  
38 B. All owners, landlords, or managing agents are encouraged to conduct a US  
39 Comprehensive Background Search on all prospective tenants and occupants age  
40 eighteen (18) and over prior to executing a lease or rental agreement. The search may go  
41 back seven (7) years including all known addresses, and should also check nationally  
42 recognized sex offender registration websites. The owner, landlord or managing agent  
43 may conduct this search, or may have a reputable agency conduct this search at own  
44 expense, and the owner, landlord and managing agent are encouraged to refer to HUD,  
45 Guidance on Application for Fair Housing Act Standards to the use of criminal records  
46 by providers of housing and real estate related transactions or similar materials.



- 1 C. The crime free rental agreement addendum shall be completed and signed by the  
2 owner/landlord/managing agent and the tenants/occupants of age eighteen (18) or older  
3 prior to the issuance of an occupancy permit.  
4

5 **Section 605.458 Fees and Renewals.**  
6

- 7 A. The annual fee for each calendar year or portion thereof for the license required by this  
8 Article shall be fifty dollars (\$50.00) per owner per each residential dwelling unit in the  
9 City of Florissant due and payable at the time of application. License renewals are due by  
10 the end of January of each year. A delinquency fee, calculated at the rate of two dollars  
11 (\$2.00) for each month after January 31 or portion thereof, shall be assessed for late  
12 payment of an application fee but may be waived by the Director of Public Works for  
13 good cause shown.  
14 B. The annual rental license fee shall be waived for persons related to the owner of the  
15 property within the second degree of consanguinity.  
16

17 **Section 605.459 Occupancy Prohibited.**  
18

19 Unless and until the annual application is filed by the owner, together with all necessary  
20 accompanying documents, and all fees due hereunder are paid in full and all outstanding fines  
21 imposed by the Florissant Municipal Court for any housing or Building Code violations by such  
22 owner are paid in full, no residential rental license shall be issued to such owner nor shall any  
23 new occupancy permit be issued for the occupancy of any parcel of residential rental property of  
24 such owner. Failure to obtain and maintain a valid residential rental license shall constitute  
25 grounds for the revocation or cancellation of the outstanding occupancy permit issued for the  
26 parcel of residential rental property of such owner associated with said rental license. No new  
27 occupancy permit shall be required if the occupancy remains the same for any parcel of  
28 residential rental property purchased or obtained.  
29

30 **Section 605.460 Rules.**  
31

32 The Director of Public Works may issue such rules and regulations as deemed necessary to  
33 implement this Article and the policies contained herein.  
34

35 **Section 605.461 Suspension and Revocation.**  
36

- 37 A. The residential rental license applicable to the residential rental property may be  
38 suspended or revoked by the Director of Public Works or designee following notice to the  
39 owner under the following conditions:  
40 1. A license may be suspended if the residential rental property has been found to be  
41 frequently out of compliance with property maintenance codes and corrections are  
42 not being made to bring the property back into compliance within a reasonable  
43 period of time from the date of notice(s) of non-compliance.  
44 2. A license may be suspended if an owner is found to have made material false  
45 statements on their application or failed to report a change of occupancy on the  
46 property listed on the license in question.  
47 3. A license may be suspended or revoked if within a twelve (12) month period the  
48 owner has been notified of three (3) or more acts of conduct by the tenants or

1 other persons on the property which constitute a disturbance or public nuisance to  
2 neighbors or the neighborhood; destruction of property; or a danger to the public  
3 health, safety or welfare of the surrounding properties.

4 4. A license may be suspended or revoked if it has been determined that any member  
5 of the household, guest or another person under the resident's control has  
6 committed any of the following criminal activities, regardless of whether such  
7 person has been convicted of any such activity:

- 8 (a) a felony crime under Federal or State laws;
- 9 (b) a Class A misdemeanor under Federal, State or local laws;
- 10 (c) any criminal activity that threatens the health or safety of, or the right to  
11 peaceful enjoyment of the premises by other residents;
- 12 (d) any criminal activity that threatens the health or safety of, or the right to  
13 peaceful enjoyment of their residents or persons residing in the immediate  
14 vicinity of the premises;
- 15 (e) any violent criminal activity at or near the premises;
- 16 (f) any drug-related criminal activity on or near the premises;
- 17 (g) any abuse of drugs or alcohol that threatens health, safety or right to  
18 peaceful enjoyment of other residents on the premises or persons residing  
19 in the vicinity of the premises;
- 20 (h) violation(s) of the offenses set forth in Chapter 210 of the Florissant  
21 Municipal Code; or
- 22 (i) violation(s) of nuisance provisions set forth in Chapter 213 of the  
23 Florissant Municipal Code.

24 5. A license may be revoked if the owner has more than two (2) suspensions of their  
25 license in any twelve (12) month timeframe.

26 6. As a matter of public health and safety, a license may be suspended or revoked in  
27 the event that the landlord, property owner or tenant using water, gas, electric,  
28 sanitary sewer service or solid waste collection service fails to restore these utility  
29 services within fourteen (14) calendar days after receiving notice from the City  
30 that the utility bill has been delinquent for two (2) or more months and the utility  
31 service provider has stopped service.

32 B. Once a license has been suspended, the owner may apply for reinstatement provided that  
33 the residential rental property is in full compliance with all applicable codes, and the  
34 suspension has been reasonably resolved, and landlord pays one hundred (\$100.00) for  
35 the re-inspection of the residential rental property that was the subject of the suspension  
36 and for the reinstatement of the residential rental license.

37 C. Once a license has been revoked, the owner may apply for reinstatement provided that  
38 the residential rental property is in full compliance with applicable codes and the  
39 circumstances giving rise to the revocation have been reasonably resolved, a re-  
40 inspection of the residential rental property that was the subject of the revocation is  
41 completed and found to be in compliance, and the owner pays two hundred dollars  
42 (\$200.00) for the re-inspection of the residential rental property that was the subject to  
43 the revocation and for the reinstatement of the residential rental license.

44 D. Any appeal of a suspension or revocation must be made, in writing, to the Director of  
45 Public Works or their designee and received by the Director of Public Works or their  
46 designee within ten (10) working days of notification of suspension or revocation. The  
47 submission of an appeal will stay the suspension or revocation pending the holding of a  
48 hearing and the issuance of written findings. The Director of Public Works will hold a

1 hearing within a reasonable period of time following receipt of the appeal and will issue a  
2 written finding and conclusions within ten (10) days of such hearing.

3  
4 Section 2: This ordinance shall become in full force and effect immediately upon its  
5 passage and approval as provided by law.

6  
7 Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

8  
9  
10 \_\_\_\_\_  
11 Jackie Pagano  
12 President

13 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

14  
15 \_\_\_\_\_  
16 Thomas P. Schneider  
17 Mayor

18  
19 ATTEST:

20  
21 \_\_\_\_\_  
22 Karen Goodwin, MMC/MRCC  
23 City Clerk

1 INTRODUCED BY COUNCILMAN EAGAN  
2 NOVEMBER 13, 2017

3  
4 BILL NO. 9322

ORDINANCE NO.

5  
6 **REQUEST TO ISSUE AN AMENDMENT TO ORDINANCE NO. 6830 TO**  
7 **ALLOW FOR A RESTAURANT WITH OUTDOOR DINING FOR THE**  
8 **PROPERTY LOCATED AT 8180 N. LINDBERGH.**  
9

10 WHEREAS, the City Council passed and approved B-5 Ordinance No. 6555 which  
11 authorized a proposed development at 3120 N. Hwy 67; and

12 WHEREAS, B-5 ordinance no. 6555 was amended by ordinance no. 6830 to allow for a  
13 Del Taco Restaurant with a drive thru facilities located at 8180 N. Lindbergh; and

14 WHEREAS, Bonzai Express of St. Louis d/b/a Crazy Bowls and Wraps has applied for a  
15 restaurant with outside dining at 8180 N. Lindbergh prompting the amendment to ordinance no.  
16 6830; and

17 WHEREAS, the Planning and Zoning Commission of the City of Florissant has  
18 recommended to the City Council at their meeting of October 16, 2017 that Ordinance No. 6830  
19 be amended to allow for a restaurant with outside dining; and

20 WHEREAS, due and lawful notice of public hearing no. 17-11-026 on said proposed  
21 change was duly published, held and concluded on 13<sup>th</sup> day of November, 2017 by the Council  
22 of the City of Florissant; and

23 WHEREAS, the Council, following said public hearing, and after due and careful  
24 deliberation, has concluded that the amendment of Ordinance No. 6830, as hereinafter set forth,  
25 to be in the best interest of the public health, safety and welfare of the City of Florissant; and

26  
27 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
28 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:  
29

30 Section 1: Ordinance No. 6930 is hereby amended to allow for the a restaurant with outdoor  
31 dining located at 8180 N. Lindbergh with the following stipulations:  
32

33 Section 1, Subsection 2, paragraph (d) shall be changed to read:  
34

35 (d) The floor area of lot 3(B) shall be **2200 square feet**, with a maximum height of 23  
36 feet. The facility shall be stained masonry using PPG Perma-crete masonry stain in dark grey,  
37 with same color over EIFS areas. Signage, canopies, and Hardie siding over front and side  
38 elevations as shown on A3.0A attached with trespas.

39

40 Add the following: Section 1, Subsection 2, paragraph e.

41 (e) Outdoor dining shall be protected with bollards as shown on A1.0, attached.

42

43 Section 2, Subsection 2, paragraph f, (2) shall be changed to read:

44

45 Lot 2 shall have no freestanding sign; lot 3B shall have a freestanding sign as shown on  
46 Warren sign package dated 9/13/17, attached.

47

48 Section 3, Subsection i, paragraphs (5) and (8) shall be changed to read:

49

50 (5) “. . . The trash areas on Lots 2 and 3(B) shall be enclosed with brick and steel gates.  
51 Enclosure on lot 3(B) shall be stained to match building stain.”

52 (8) All exterior building walls for buildings on outlot parcels shall be of unpainted  
53 standard brick, unpainted standard brick veneer, natural building stone or EIFS. Building walls  
54 of outlot 3(B) shall be stained as shown on A3.0A attached with trespass.

55

56 **2. PROJECT COMPLETION.**

57

58 Construction shall start within 60 days of the issuance of building permits and the  
59 project shall be developed in accordance of the approved amendments to the final  
60 development plans within **180 days** of start of construction.

61

62 Section 2: Except as herein amended Ordinance No.6830 shall remain in full force and  
63 effect.

64

65 Section 3: This ordinance shall become in full force and effect immediately upon its  
66 passage and approval.

67

68 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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\_\_\_\_\_  
Jackie Pagano  
President of the Council

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

\_\_\_\_\_  
Karen Goodwin, MMC/MRCC  
City Clerk

1 INTRODUCED BY COUNCILMAN EAGAN  
2 NOVEMBER 13, 2017

3  
4 BILL NO. 9323

ORDINANCE NO.

5  
6 **ORDINANCE AUTHORIZING A TRANSFER OF SPECIAL USE**  
7 **PERMIT NO. 8163 FROM HRLH INC. D/B/A VIET THAI TO OU LENG**  
8 **LLC D/B/A THAI KITCHEN FOR THE OPERATION OF A SIT-DOWN,**  
9 **CARRY-OUT RESTAURANT LOCATED AT 8458 N. LINDBERGH.**

10  
11 WHEREAS, the Florissant Zoning Ordinance authorizes the Council of the City of  
12 Florissant, by Special Use Permit, after public hearing thereon, to permit the location and  
13 operation of a restaurant; and

14 WHEREAS, pursuant to Ordinance No. 8163 to HRLH d/b/a Viet Thai was granted a  
15 Special Use Permit for the location and operation of a restaurant on the property known as 8458  
16 N. Lindbergh; and

17 WHEREAS, an application has been filed by Ou Leng LLC d/b/a Thai Kitchen to  
18 transfer the Special Use Permit authorized by Ordinance No. 8163 to its name; and

19 WHEREAS, the City Council of the City of Florissant determined at its meeting on  
20 November 13, 2017 that the business operated under Ordinance No. 8163 would be operated in  
21 a substantially identical fashion as set out herein; and

22 WHEREAS, Ou Leng LLC has accepted the terms and conditions set out in Ordinance  
23 No. 5819 and further by Ordinance No. 8163.

24  
25 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
26 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

27  
28  
29 Section 1: The Special Use Permit authorized by Ordinance No. 8163 is hereby  
30 transferred from HRLH Inc. d/b/a Viet Thai to Ou Leng, LLC d/b/a Thai Kitchen for the  
31 operation of a restaurant located at 8458 N. Lindbergh.

32 Section 2: The terms and conditions of said Special Permit authorized by Ordinance No.  
33 8163 shall remain in full force and effect.

34 Section 3: The Special Use Permit herein authorized shall terminate if the restaurant  
35 ceases operation for a period of more than ninety (90) days or when the named permittee ceases  
36 to be the owner and operator of the restaurant.

37            Section 4: This ordinance shall become in force and effect immediately upon its passage  
38 and approval.

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41            Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

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\_\_\_\_\_  
Jackie Pagano  
President of the Council  
City of Florissant

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Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

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\_\_\_\_\_  
Thomas P. Schneider  
Mayor, City of Florissant

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ATTEST:

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\_\_\_\_\_  
Karen Goodwin, MMC/MRCC  
City Clerk

1 INTRODUCTION BY COUNCIL AS A WHOLE  
2 NOVEMBER 13<sup>TH</sup>, 2017

4 BILL NO. 9324

ORDINANCE NO.

6 AN ORDINANCE APPROVING THE COMMUNITY DEVELOPMENT  
7 BLOCK GRANT (CDBG) FY2018 ANNUAL ACTION PLAN FOR THE CITY  
8 OF FLORISSANT, MISSOURI AND AUTHORIZING AND DIRECTING THE  
9 MAYOR TO SUBMIT SUCH PLAN TO THE UNITED STATES  
10 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

12 WHEREAS, the Mayor and City Council Members of the City of Florissant, Missouri being  
13 first duly assembled at a regular City Council meeting on the 23<sup>rd</sup> day of October, 2017, and

14 WHEREAS, as a Metropolitan City and an Entitlement Community, and in accordance with  
15 24 CFR 91, the City of Florissant, Missouri is required to prepare an Annual Action Plan for use  
16 of CDBG funds; and

17 WHEREAS, the City of Florissant must submit the CDBG Consolidated and Annual Action  
18 Plan to the United States Department of Housing and Urban Development (HUD) no later than  
19 November 15, 2017; and

20 WHEREAS, the City Council has reviewed the CDBG Consolidated and Annual Action  
21 Plan, a copy of which is marked Exhibit A and is attached hereto and incorporated herein by  
22 reference as if fully set forth.

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
25 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

27 Section 1. The City Council of the City of Florissant, Missouri does hereby approve  
28 the CDBG Consolidated and Annual Action Plan marked Exhibit A, and does hereby authorize  
29 and direct the Mayor of the City of Florissant, Missouri, to execute the CDBG Consolidated and  
30 Annual Action Plan and to submit it to the United States Department of Housing and Urban  
31 Development.

33 PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

36 \_\_\_\_\_  
37 Jackie Pagano  
38 President of the Council  
39 City of Florissant

40 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

43 \_\_\_\_\_  
44 Thomas P. Schneider  
45 Mayor, City of Florissant

46 ATTEST:

47 \_\_\_\_\_  
48 Karen Goodwin, MMC/MRCC  
49 City Clerk



1 INTRODUCED BY COUNCIL AS A WHOLE  
2 NOVEMBER 13, 2017

3  
4 SUBSTITUTE BILL NO. 9325

ORDINANCE NO.

5  
6 **AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF**  
7 **FLORISSANT FOR THE FISCAL YEAR COMMENCING ON**  
8 **DECEMBER 1, 2017 AND ENDING ON NOVEMBER 30, 2018 AND**  
9 **PROVIDING FOR ITS EFFECTIVE DATE.**

10  
11 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
12 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

13  
14 Section 1: The Budget for the City of Florissant commencing on December 1, 2017 and  
15 ending November 30, 2018, a copy of which is attached hereto and by this reference  
16 incorporated herein and made a part hereof, is hereby adopted and approved.

17 Section 2: This ordinance shall become in force and effect as of December 1, 2017.

18  
19 Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

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22 \_\_\_\_\_  
23 Jackie Pagano  
24 President of the Council  
25 City of Florissant  
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28  
29 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

30  
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32 \_\_\_\_\_  
33 Thomas P. Schneider  
34 Mayor, City of Florissant

35 ATTEST:  
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37 \_\_\_\_\_  
38 Karen Goodwin, MMC/MRCC  
39 City Clerk  
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City of Florissant, Missouri  
Adopted Budget  
2018



955 rue St. Francois  
Florissant, Missouri 63031  
314-921-5700  
[www.florissantmo.com](http://www.florissantmo.com)

**01 - GENERAL FUND - REVENUES**

	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
<b><u>TAXES</u></b>				
Cigarette	148,660	145,000	135,000	135,000
Gasoline	1,614,151	1,625,000	1,640,000	1,640,000
Road & Bridge Taxes	536,467	550,000	550,000	550,000
Sales Tax	8,095,500	8,100,000	8,100,000	8,100,000
Utility Tax	<u>5,772,997</u>	<u>5,800,000</u>	<u>5,575,000</u>	<u>5,575,000</u>
Total Taxes	16,167,775	16,220,000	16,000,000	16,000,000
<b><u>LICENSES</u></b>				
Business	825,165	1,100,000	1,150,000	800,000
Liquor & Other Licenses	<u>52,204</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Licenses	877,369	1,150,000	1,200,000	850,000
<b><u>PERMITS</u></b>				
Building	298,610	250,000	265,000	355,668
Minimum Housing	254,276	240,000	250,000	359,353
Signs & Other Permits	<u>42,225</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Permits	595,111	530,000	555,000	755,021
<b><u>RECREATION</u></b>				
Green Fees	213,808	230,000	235,000	235,000
Cart Fees	200,861	190,000	200,000	200,000
Pro Shop Sales	39,880	45,000	50,000	50,000
Concession Sales and Fees	104,394	100,000	120,000	120,000
Other Miscellaneous	<u>10,206</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Golf	569,149	575,000	615,000	615,000

**01 - GENERAL FUND - REVENUES**

	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
<b><u>RECREATION (CONTINUED)</u></b>				
Rentals-Nature Lodge/Gym	25,004	25,000	25,000	25,000
Center Activity	299,923	300,000	280,000	280,000
Rink	64,228	60,000	60,000	60,000
Outdoor Pool Receipts	134,077	130,000	85,000	85,000
Miscellaneous J.J.E.	165,180	160,000	196,000	196,000
Playground Program	83,111	87,300	107,300	127,300
Theater	97,331	160,000	160,000	160,000
Concession Sales	<u>57,738</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>
Total Recreation	<u>926,592</u>	<u>992,300</u>	<u>963,300</u>	<u>983,300</u>
Total Golf & Recreation	1,495,741	1,567,300	1,578,300	1,598,300
 <b><u>MISCELLANEOUS</u></b>				
Interest Income	78,489	60,000	40,000	40,000
Municipal Court	1,321,390	1,400,000	1,100,000	1,100,000
Other Miscellaneous	1,292,541	809,000	2,538,302	2,150,419
Cable TV	723,020	725,000	625,000	625,000
Senior Citizen Luncheon	24,707	25,000	46,000	46,000
Grants & Reimbursement	<u>345,849</u>	<u>346,780</u>	<u>300,000</u>	<u>300,000</u>
Total Miscellaneous	3,785,996	3,365,780	4,649,302	4,261,419
Total Budgeted Revenue	22,921,992	22,833,080	23,982,602	23,464,740
Less Total Budgeted Expenditure			<u>(26,123,385)</u>	<u>(26,121,393)</u>
Equal Revenue Over/(Under) Expenditure			(2,140,783)	(2,656,653)
Plus Estimated Beginning Fund Balance			<u>8,238,064</u>	<u>8,238,064</u>
Equal Estimated Ending Fund Balance			6,097,281	5,581,411

**INFORMATION TECHNOLOGY DEPARTMENT**

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
3610-Salaries	92,178	94,116	138,519	138,519
3613-Employees' Benefits	38,815	42,247	59,331	59,331
3621-Uniforms	300	300	300	300
3624-Telephone	145,742	140,000	76,000	147,000
3632-Office Supplies & Maint.	12,896	17,000	19,500	16,000
3633-Materials & Supplies	10,053	11,500	11,500	6,500
3642-Dues, Travel, Training	4,376	5,200	5,200	2,200
3650-Professional Services	<u>66,147</u>	<u>70,200</u>	<u>78,700</u>	<u>78,700</u>
<b>Total</b>	370,507	380,563	389,050	448,550

**PERSONNEL SERVICES**

Full-time	94,116	138,519	138,519
Part-time	0	0	0
Overtime	0	<u>0</u>	0
Total Personnel Services	94,116	138,519	138,519

**PERSONNEL SCHEDULE**

IT Director	0.50
IT Manager	1.00
IT System Support Technician	<u>1.00</u>
Total	2.50

Full-time 2.50

Total Personnel 2.50

Full-time Equivalent (Part-time) 0.00

Information Technology Department Budget: 2017

2017      2018

Account 3610 - Salaries		
Full-time Employees		
IT Director (wages split with Police Department budget)	0.0	0.5
Information Technology Manager	1.0	1.0
IT System Support Technician	<u>1.0</u>	<u>1.0</u>
Total full-time employees	2.0	2.5

Account 3621 - Uniforms		
Clothing Allowance	300	300

Account 3624 - Telephone		
Total	140,000	147,000
Telephone service for all City facilities including both local and long distance calling and mobile tablet devices (increase for new court location)	60,000	70,000
Lease and maintenance costs for the City's Inter-Tel telephone system	38,000	38,000
Cellular telephone service	32,000	34,000
Purchase of IP phones	10,000	5,000

Account 3632 - Office Supplies		
Total	17,000	16,000
Miscellaneous Office Supplies and Software	2,500	1,500
Software Renewal:		
Anti-Virus Protection	2,400	2,800
Jatheon Email Mail Archiving	2,500	2,500
Baracuda Web Filter	1,200	1,200
Baracuda Spam Filter	1,200	1,200
Malwarebytes	3,200	2,800
E-Gov Website/Citizen Resource Management Support	4,000	4,000
KnowBe4 security training software	0	0

Account 3633 - Materials & Supplies		
Total	11,500	6,500
Equipment Repair	7,000	4,500
Yearly Maintenance and Repair for Security Cameras at City Hall and Government Building	4,500	2,000

Account 3642 - Dues, Travel & Training		
Total	5,200	2,200
Mileage	600	600
Training	2,500	1,500
GMIS International conference	2,000	0
Dues - GMIS International	100	100

Information Technology Department Budget: 2017

	<u>2017</u>	<u>2018</u>
<b>Account 3650 - Professional Services</b>	<b>Total</b>	
Internet Access	70,200	78,700
Local Area Network- Charter Communications fiber optic connectivity at \$5,250 per month. (Increase for new court location approximately 850/mo)	3,500	3,500
Outside Consultant	63,000	69,000
Backup to Cloud (\$100 per month)	2,500	5,000
	1,200	1,200
<b>Account 0361 - Capital Additions</b>	<b>Total</b>	
Replace computers, laptops, tablets and monitors in various departments. Approximately 30 devices on 4 year replacement cycle @ 600 each plus monitors as needed		25,000
Replace two network switches purchased in 2008		4,500
Replace two servers on 4 year replacement cycle		12,000

**HOUSING RESOURCE CENTER DEPARTMENT**

<u>Account</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Proposed 2018</u>	<u>Adopted 2018</u>
3710-Salaries	29,485	44,450	44,881	40,881
3713-Employees' Benefits	9,798	13,402	11,921	11,921
3721-Uniforms	450	450	450	450
3732-Office Supplies & Maint.	998	1,000	1,000	0
3742-Dues, Travel, Training	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
Total	41,731	60,302	59,252	53,252

**PERSONNEL SERVICES**

Full-time		21,469	21,900	17,900
Part-time		22,981	22,981	22,981
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services		44,450	44,881	40,881

**PERSONNEL SCHEDULE**

Administrative Assistant*	0.50
Community Development Specialist p/t*	0.36
Volunteer Coordinator p/t	<u>0.48</u>
Total	1.34

Full-time 0.50

Total Personnel 1.34

Full-time Equivalent (Part-time) 0.84

\*50% of the wages and benefits for the full-time Administrative Assistant and the part-time Community Development Specialist are paid out of Community Development Block Grant Funds.



Housing Resource Center Department Budget: 2018

2017      2018

<b>Account 3710 - Salaries</b>			
Full-time Employees			
Administrative Assistant - wage split with Community Development Fund		<u>0.5</u>	<u>0.5</u>
	Total full-time employees	0.5	0.5
Part-time Employees			
Community Development Specialist: 1 each x 52 weeks x 29 hours per week = 1,508 hours (50% of wage paid plus \$4,000 by Community Development Fund)		0.4	0.4
Volunteer Coordinator: 1 each x 1,000 hours		<u>0.5</u>	<u>0.5</u>
	Total part-time employees	0.9	0.9
<b>Account 3721 - Uniforms</b>			
	Total	450	450
Clothing allowance for all Full-time and Part-time employees		450	450
<b>Account 3732 - Office Supplies</b>			
	Total	1,000	0
Miscellaneous office supplies		1,000	0
<b>Account 3742 - Dues, Travel &amp; Training</b>			
	Total	1,000	0
Mileage reimbursement		1,000	0

City of Florissant Operating Budget  
December 1, 2017 through November 30, 2018

**LEGISLATIVE DEPARTMENT**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
3810-Salaries	105,612	105,612	105,612	105,612
3813-Legislative Benefits	23,922	23,923	26,035	26,035
3842-Dues, Travel, Training	<u>22,329</u>	<u>31,000</u>	<u>31,000</u>	<u>27,000</u>
Total	151,863	160,535	162,647	158,647

**PERSONNEL SERVICES**

Full-time	0	0	0
Part-time	105,612	105,612	105,612
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	105,612	105,612	105,612

**PERSONNEL SCHEDULE**

Councilmember's	<u>9.00</u>	
Total	9.00	Full-time 0.00
		Full-time Equivalent (Part-time) 0.00
Total Personnel	9.00	Elected Officials 9.00

Legislative Department Budget: 2018

2017    2018

Account 3810 - Salaries				
Elected Officials				
Council members	9	9		
Account 3842 - Dues, Travel & Training		Total	31,000	27,000
Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items.		27,000	27,000	
Citywide ward picnics		4000		0

**SENIOR SERVICES DEPARTMENT**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
3910-Salaries	90,040	96,321	95,881	95,881
3913-Employees' Benefits	37,470	39,764	41,910	41,910
3921-Uniforms	148	200	200	100
3926-Utilities	4,095	6,600	6,600	6,600
3929-Bldg., Maint. & Supply	5,382	7,500	7,400	6,700
3932-Office Supplies & Maint.	1,362	2,200	2,000	1,600
3942-Dues, Travel & Training	214	500	500	500
3950-Professional Services	8,076	14,900	19,900	19,900
3951-Senior Citizen Lunches	17,127	28,800	36,960	36,960
3954-Publicity	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>Total</b>	165,414	198,285	212,851	211,651

**PERSONNEL SERVICES**

Full-time	77,520	79,085	79,085
Part-time	18,801	16,796	16,796
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	96,321	95,881	95,881

**PERSONNEL SCHEDULE**

Senior Citizen Coordinator	1.00	<u>Dining Center</u>	
Clerk Typist	<u>1.00</u>	Support Staff p/t	0.68
Total	2.00	Custodian p/t	<u>0.25</u>
		Total	0.93
		Full-time	2.00
Total Personnel	2.83	Full-time Equivalent (Part-time)	0.93

Senior Services Department Proposed Budget: 2018

2017      2018

<b>Account 3910 - Salaries</b>		
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Full-time Employees			
Senior Citizen Coordinator		1	1
Clerk Typist		<u>1</u>	<u>1</u>
	Total full-time employees	2	2
Part-time Employees			
Part-Time Senior Office Support 2 x 12.5 hrs/week x 52 weeks	hours	1,300	1,300
Part-Time Senior Office Support: trips, 2 x 10 trips x 6 hours per trip	hours	120	120
Custodian: 1 x 6 hrs/week x 52 weeks	hours	<u>520</u>	<u>312</u>
	Total part-time hours	1,940	1,732

<b>Account 3921 - Uniforms</b>	<b>Total</b>	<b>200</b>	<b>100</b>
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Uniform shirts for Dining Center Employees		200	100
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<b>Account 3926 - Utilities</b>	<b>Total</b>	<b>6,600</b>	<b>6,600</b>
---------------------------------	--------------	--------------	--------------

Sewer		900	900
Ameren		2,400	2,400
Water		260	260
Laclede Gas		2,500	2,500
Trash		540	540

<b>Account 3929 - Building, Maintenance &amp; Supplies</b>	<b>Total</b>	<b>7,500</b>	<b>6,700</b>
--	--------------	--------------	--------------

Pest Control (\$600) & Termite Protections (\$100) at Dining Center		700	700
Microphone/Speaker for Dining Center		500	0
Regular Maintenance - Dining Center		1,500	1,000
Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.		700	500
Catering Supplies - Serving utensils, plates, trays, napkins, etc.		2,300	2,300
Food Purchases for Dining Center - birthday cakes, diabetic desserts, tea, coffee, lemon juice, sugar, creamer, etc.		750	750
Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave.		300	300
Mat and mat cleaning for lobby and kitchen		550	550
Decorations and Entertainment for Dining Center		200	600

<b>Account 3932 - Office Supplies &amp; Maintenance</b>	<b>Total</b>	<b>2,200</b>	<b>1,600</b>
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Office Supplies, film development, and computer supplies		1,400	1,000
North County Gala Expenses		100	100
Paper supplies - New Years Eve brochures, tickets, special paper for events, flyers for parties, dances, etc.		700	500

Senior Services Department Proposed Budget: 2018

	<u>2017</u>	<u>2018</u>
<b>Account 3942 - Dues, Travel, Training</b>	<b>Total</b>	
Mileage - in town	500	500
<b>Account 3950 - Professional Services</b>	<b>Total</b>	
Speakers & Program Expenses	600	800
Trips & Tours	14,000	18,850
Appreciation lunch for volunteer Tax Preparers	250	250
Appreciation donation to Spring & Twig Garden Club for Dining Center Plant		
Maintenance	50	0
<b>Account 3951 - Senior Citizen Lunches</b>	<b>Total</b>	
Based on 3 days weekly catered by local restaurants @ \$7.00 each. 100 days with 30 guests = \$21,000, 57 days with 40 guests = \$15,960	28,800	36,960
<b>Account 3954 - Publicity</b>	<b>Total</b>	
Senior citizen events and activities to be printed in the City of Florissant Parks and Recreation Guide	1,500	1,500

**SENIOR CITIZEN PROPOSED 2018 BUDGET**  
**EXPLANATION OF FUNDING OF SENIOR CITIZEN ACTIVITIES**

**Account 3951 Senior Citizen Lunches:** *The majority of funds requested in this account are reimbursed in Revenue Account #3480 as diners pay the full cost of their lunch.* The meals that are not covered include certain cancellations and comped lunches for entertainers, guest speakers and employees at Holiday Parties only.

**Account 3929 Building, Maintenance & Supplies:** Besides pest control, catering, cleaning supplies and all operational costs of the Dining Center, entertainment and events at the dining center are paid for out of this account.

**Senior Citizen Events and Programs:** Funding is provided through the cooperation of the City of Florissant budget, the Florissant Senior Citizen Commission Account and the Silver Words Account. Also, to help defray the cost of some of the events, the Senior Office solicits donations and attendance prizes from local businesses. Listed below is a breakdown of which account handles which activities.

- **City of Florissant Account 3950 Professional Services:** This account funds six senior citizen trips, all speaking and special events. *The six Senior Trips are fully reimbursed in Revenue Account 3481 as guests pay for their trip.*
- **Senior Commission Advisory Account:** The Senior Commission Account funds five parties and four dances along with the Mayor's Town Hall Meeting and Resource Fair. The party and dance expenses are reimbursed with the purchase of a ticket for the event. The Senior Coordinator is the Secretary for this Commission and is a signatory on the Senior Commission Account. All of these events are planned and carried out by the Senior Office with the help of the Senior Commission.
- **Silver Words Account:** The Silver Words Club is a club for Widow/Widowers and Single Seniors. The Senior Coordinator attends and conducts all monthly meetings as well as plans all six trips and entertainment events for this club. The trips are fully reimbursed by the ticket price of the trip.

2018 Senior Citizen Trips – Professional Service Account #3950

Expenses for the following trips are paid for out of the Senior Citizen Professional Service Account #3950 and are totally reimbursed in revenue account #3481 as guests pay for their tickets. We calculate 50 guests on each trip.

January: Casino Trip/Buffer	
Ticket Price: \$27.00	BUDGET \$1,350
Buffet: \$20.50 Bus: \$5.50 Staff: \$1.00	
March: Cathedral Concerts – Ambassadors of Harmony/Dinner	
Ticket Price: \$56.00	BUDGET \$2,800
Concert: \$20.00 Bus: \$5.50 Dinner: \$28.50 Staff: \$2.00	
May: Glenn Miller at Lindenwood/ Lunch	
Ticket Price: \$69.00	BUDGET \$3,450
Concert: \$33.00 Bus: \$5.50 Lunch: \$28.50 Staff: \$2.00	
July: Muny Production/ Dinner	
Ticket Price: \$68.00	BUDGET \$3,400
Muny: \$35.00 Bus: \$5.50 Dinner: \$25.50 Staff: \$2.00	
September: Paddlewheel Boat /Lunch	
Ticket Price: \$52.00	BUDGET \$2,600
Paddleboat: \$20.00 Bus: \$5.50 Lunch: \$24.50 Staff: \$2.00	
November: Scott Air Force Base Tour/Lunch	
Ticket Price: \$42.00	BUDGET \$2,100
Tour: \$10.00 Bus: \$5.50 Lunch: \$24.50 Staff: \$2.00	
December: Fox, Sheldon or Peabody/Lunch	
Ticket Price: \$63.00	BUDGET \$3,150
Fox: \$30.00 Bus: \$5.50 Lunch: \$25.50 Staff: \$2.00	
 Trips and Tours Total in Account #3950 Professional Services	 \$18,850

2018 Silver Words Senior Trips – funded by the Silver Words Account #1120190 (held by the City of Florissant) and totally reimbursed in the same acct as guests pay for their tickets.

February:	Peabody “Buddy Holly Story”/Dinner
April:	Bellefontaine Cemetery Tour/Lunch
June:	History Museum 100 <sup>th</sup> year of the Muny/Lunch
August:	Alton Little Theater/Lunch
October:	Stages/Lunch
December:	Christmas Light Tour/Dinner



**ADMINISTRATIVE DEPARTMENT**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4010-Salaries	983,070	1,007,904	1,040,966	1,009,321
4013-Employees' Benefits	380,285	409,277	418,753	412,693
4014-Residency Incentive Program	110,950	120,000	78,000	102,000
4015-Unempl. Claim Reserve	21,814	20,000	15,000	13,500
4021-Uniforms	0	0	100	100
4023-Postage & Printing	48,283	60,000	60,000	59,000
4031-Supplies - City Functions	698	5,500	3,500	1,500
4032-Office Supplies & Maint.	39,085	48,100	54,500	44,500
4033-Copy Equip. Rental & Supplies	51,136	47,400	47,400	42,660
4041-Mayor's Expense	9,981	10,000	10,000	7,500
4042-Travel & Training	7,040	10,300	10,800	9,720
4050-Professional Services	443,181	349,720	219,520	313,668
4053-Legal Notices & Advertising	3,767	12,000	8,000	9,000
4054-Service Awards	3,108	12,000	8,000	4,000
4055-Insurance, Fire & Liability	915,999	875,000	342,800	893,300
4056-Organization Dues	23,941	24,150	24,270	24,270
4058-Boards & Commissions	745	2,000	2,000	1,800
4059-Election Expense	<u>10,800</u>	<u>30,000</u>	<u>12,000</u>	<u>12,000</u>
Total	3,053,883	3,043,351	2,355,609	2,960,532

**PERSONNEL SERVICES**

Full-time	988,647	973,106	941,185
Part-time	15,924	64,527	66,469
Overtime	<u>3,333</u>	<u>3,333</u>	<u>1,667</u>
Total Personnel Services	1,007,904	1,040,966	1,009,321

**PERSONNEL SCHEDULE**

<u>Office of the Mayor</u>		<u>Office of the City Clerk</u>	
Mayor	1.00	City Clerk/Legislative Assistant	1.00
Executive Assistant to the Mayor	<u>1.00</u>	Deputy City Clerk	1.00
Total	2.00	Receptionist	1.00
<u>Finance Department</u>		Mailroom/Printing Clerk	1.00
Director of Finance	1.00	Duplicating Equipment Operator p/t	0.50
Assistant Director of Finance	1.00	Document Scanning Intern p/t	<u>0.38</u>
Accounting Clerk	4.00	Total	4.88
Cashier	<u>1.00</u>	<u>Economic Development Department</u>	
Total	7.00	Economic Dev. Coordinator	0.00
<u>Human Resources</u>		Economic Dev. Coordinator p/t	0.73
Director of Human Resources	1.00	<u>Community Development Office</u>	
Human Resource Specialist	<u>1.00</u>	Comm. Dev. Coordinator	1.00
Total	2.00		
		Full-time	15.00
		Full-time Equivalent (Part-time)	1.61
Total Personnel	17.61	Full-time Elected Official	1.00

## Administration Budget: 2018

2017 2018

**Account 4010 - Salaries**

## Full-time Employees

Mayor		1	1
Executive Assistant to the Mayor		1	1
Director of Finance		1	1
Assistant Director of Finance		1	1
Accounting Clerk		4	4
Cashier		1	1
Director of Human Resources		1	1
Human Resource Specialist - additional position		1	1
Economic Development Coordinator		1	0
Community Development Coordinator		1	1
City Clerk/Legislative Assistant		1	1
Deputy City Clerk		1	1
Receptionist		1	1
Mailroom/Printing Clerk		<u>1</u>	<u>1</u>
	Total full-time employees	17	16

## Part-time Employees

Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk	hours	1,040	1,040
Economic Development Coordinator: 1 ea x 52 wks x 29 hrs/wk	hours	0	1,508
Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk plus 200 hours	hours	<u>600</u>	<u>800</u>
	Total part-time hours	1,640	3,348
Overtime: Audit, Month and Year End Reports, Other	dollars	5,000	1,667

**Account 4013 - Employees' Benefits**

FICA, Pension, Medical, Dental, Life Insurance, Long-term disability

**Account 4014 - Residency Incentive Program**

Total 120,000 102,000

Program to reward city employees for choosing to live in the City of Florissant:

91 employees x \$100 per month x 12 months

**Account 4015 - Unemployment Claim Reserve**

Total 20,000 13,500

1993 state law requires the city to pay all unemployment claims regardless of fault.

2014 \$5,046, 2015 \$11,278, 2016 \$21,814, 2017 \$1,170 for 2 quarters

**Account 4021 - Uniforms**

Total 0 100

City logo shirts for Human Resources department 0 100

**Account 4023 - Postage & Printing**

Total 60,000 59,000

Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000	3,000
Supplies for Postage Machine		1,000	1,000
Fees for Bulk Rate Permit #65		24,500	24,500
Forms and supplies, postage supplies, ink cartridges		1,500	1,500
City Calendar postage		0	3,500
Postage		30,000	20,500
Resident Survey		0	5,000

## Administration Budget: 2018

2017 2018

	Total	2017	2018
<b>Account 4031 - Supplies - City Functions</b>	<b>Total</b>	<b>5,500</b>	<b>1,500</b>
Materials and supplies for various ceremonies and receptions (flag retiring, etc.)		1,500	500
Miscellaneous: frames, safe repair, food, safe deposit box, Sam's Club membership, photos, pins, etc.		4,000	1,000
<b>Account 4032 - Office Supplies &amp; Maintenance</b>	<b>Total</b>	<b>48,100</b>	<b>44,500</b>
Finance (01): misc. office supplies, envelopes, letterhead, envelopes, receipt forms, office chairs, toner		10,100	7,500
Software support for accounting software (includes Business License package)		28,000	29,000
Output Processor module to facilitate document distribution and access		0	0
City Clerk (02): Office supplies (includes microfilm)		6,500	6,000
Software support for aXs document management software		1,000	1,000
Human Resources (03): Office Supplies		1,500	1,000
Economic Development (04): office supplies, demographics package		1,000	0
<b>Account 4033 - Copy Equipment &amp; Supplies</b>	<b>Total</b>	<b>47,400</b>	<b>42,660</b>
Monthly Copier Rental/Maintenance: includes Public Works, Administration, Government Building, Print Room, Housing, and the Park Department.		43,200	38,880
Paper Supplies		4,200	3,780
<b>Account 4041 - Mayor's Expense</b>	<b>Total</b>	<b>10,000</b>	<b>7,500</b>
Discretionary in town expenses, Rotary, auto, travel, and misc.			
<b>Account 4042 - Travel &amp; Training</b>	<b>Total</b>	<b>10,300</b>	<b>9,720</b>
In town expenses and out of town travel for Department Heads and staff			
Director of Finance and Purchasing (11)		3,500	3,150
Director of Human Resources (12)		1,800	2,070
City Clerk (13)		3,500	3,150
Economic Development Director (14)		1,500	1,350
<b>Account 4050 - Professional Services</b>	<b>Total</b>	<b>349,720</b>	<b>313,668</b>
Audit - \$18,600 annual audit, \$5,000 GASB 45 & 75 OPEB (01)		19,400	23,600
City Attorney (01)		216,000	214,000
Annual maintenance fee for the city codebook (01)		2,500	2,500
Miscellaneous professional services (01)		4,000	4,000
Flexible Spending Account - exposure for un-reimbursed medical (01)		3,000	3,000
Flexible spending account fees (01)		8,100	7,700
Historic book restoration - restoring old minute and ordinance books (01)		2,500	2,500
Liquor license record checks - \$11 x 20 (01)		220	220
Legislative consulting services - Missouri legislature (01)		24,000	20,004
Employee service, recognition and cost saving suggestion awards (01)		5,000	0
Public Relations consultant (01)		12,000	0

## Administration Budget: 2018

2017 2018

Account 4050 - Professional Services (con't)		2017	2018
Liens: File and release liens and easements with St. Louis County (01)		500	144
Bank Fees (02)		6,000	5,000
Human Resources: \$2,000 drug & alcohol testing, \$5,000 new employment physicals, drug, psychological and written testing, \$500 hepatitis vaccinations, \$500 employee seminars and training, \$1,500 employee record checks, \$500 health and wellness (05)		14,500	10,000
Advertising (062)		32,000	21,000
<b>Account 4053 - Legal Notices and Advertising</b>		<b>Total</b>	<b>12,000 9,000</b>
City Clerk - public hearing ads (50 ads at \$30 each)		2,500	1,000
Purchasing - bid ads (75 ads at \$20 each)		2,500	1,000
Human Resources - help wanted ads for full and part-time positions. Includes purchase of Applicant Pro, a tool to provide for on-line applications.		7,000	7,000
<b>Account 4054 - Service Awards</b>		<b>Total</b>	<b>12,000 4,000</b>
Boards & Commissions Appreciation Dinner, employee service awards and employee appreciation event			
<b>Account 4055 - Insurance, Fire, &amp; Liability</b>		<b>Total</b>	<b>875,000 893,300</b>
General liability, property, inland marine, crime, liquor, employee benefits, law enforcement, employment practices, public entity management, public entity employment related practices, and automobile		325,000	400,000
Excess liability		31,000	0
Excess earthquake liability		12,500	13,000
Deductible - general liability coverage		50,000	54,500
Workers Compensation Insurance		440,000	400,000
Flood Insurance		3,500	3,800
Accident & Sickness Policy		1,000	1,000
Pollution Liability - fuel storage tanks		4,000	12,000
Public Officials Liability Bond: Mayor, Director of Finance, City Clerk		1,000	1,000
Cyber Liability		7,000	8,000
<b>Account 4056 - Organization Dues</b>		<b>Total</b>	<b>24,150 24,270</b>
<i>General</i>	Sub	<u>21,800</u>	<u>21,800</u>
North County, Inc. (2% automatic increase every year)		8,500	8,500
Florissant Old Town Partners		50	50
Greater North County Chamber of Commerce		350	350
Missouri Municipal League		5,700	5,700
Municipal League of Metro St. Louis		7,200	7,200
National League of Cities (\$4,500)		0	0
<i>Mayor Thomas P. Schneider</i>	Sub	<u>350</u>	<u>350</u>
Metro Mayors of St. Louis		350	350
Engineers Club of St. Louis		0	0

## Administration Budget: 2018

2017      2018

<u>Account 4056 - Organization Dues (con't)</u>			
<u>Randal J. McDaniel: Director of Finance, Purchasing &amp; Risk Mgmt.</u>	Sub	<u>760</u>	<u>885</u>
Government Finance Officers Association of the US & Canada (\$595)		0	0
Association for Financial Professionals		450	450
Missouri Association of Public Employee Retirement Systems (MAPERS)		100	100
Government Finance Officers Association of Missouri (GFOA of Missouri)		100	100
Florissant Valley Kiwanis		110	110
Missouri Notary Public Commission (Expires January 28, 2018)		0	125
<u>Sonya Brooks-White: Director of Personnel</u>	Sub	<u>450</u>	<u>445</u>
International Public Management Association for Human Resources (IPMA-HR)		150	0
IPMA-HR Greater St. Louis Chapter		0	145
Human Resource Management Association		300	300
<u>Karen Goodwin: City Clerk</u>	Sub	<u>490</u>	<u>490</u>
International Institute of Municipal Clerks		300	300
Missouri City Clerks & Finance Officers Association		65	65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter		35	35
National Association of Parliamentarians		90	90
Missouri Notary Public Commission (Expires 2022)		0	0
<u>Bob Russell: Director of Economic Development</u>	Sub	<u>300</u>	<u>300</u>
International Council of Shopping Centers		100	100
Missouri Economic Development Council		200	200
<u>Account 4058 - Boards &amp; Commissions</u>	Total	<u>2,000</u>	<u>1,800</u>
Travel & expenses for boards and commissions, name plates		1,000	800
Subscriptions and publications		500	500
Planning & Zoning in-town training		500	500
<u>Account 4059 - Election Expense</u>	Total	<u>30,000</u>	<u>12,000</u>
City Council odd ward elections scheduled for 2018			12,000

**MUNICIPAL COURT DEPARTMENT**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
4110-Salaries	464,795	492,825	305,678	305,458
4113-Employees' Benefits	128,741	134,957	119,538	119,481
4132-Office Supplies & Maint.	8,274	10,400	8,900	10,300
4142-Dues, Travel, Training	3,602	5,250	4,250	4,250
4150-Professional Service	<u>37,061</u>	<u>61,750</u>	<u>61,500</u>	<u>51,500</u>
Total	642,473	705,182	499,866	490,989

**PERSONNEL SERVICES**

Full-time	257,557	222,900	222,680
Part-time	235,268	82,778	82,778
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	492,825	305,678	305,458

**PERSONNEL SCHEDULE**

Municipal Court

Court Clerk	1.00
Assistant Court Clerk - Court	4.00
Assistant Court Clerk p/t	<u>0.73</u>
Total	5.73

Elected Positions

Judge 1.00

Appointed Positions

Provisional Judge

Public Defender

Full-time 5.00

Full-time Equivalent (Part-time) 0.73

Total Personnel 5.73

Elected Officials 1.00

Municipal Court Budget: 2018

2017 2018

Account 4110 - Salaries		2017	2018
Full-time Employees			
Court Clerk		1	1
Assistant Court Clerk - Municipal Court		4	4
Assistant Court Clerk - Prosecuting Attorney		<u>1</u>	<u>0</u>
	Total full-time employees	6	5
Part-time Employees			
Regular or Call Dockets			
2 dockets per month with 2 Attorneys present	dockets	48	0
Appointed Judge 1 docket per month	dockets	12	12
DWS/DWR Dockets			
1 docket per month with 1 Attorney present	dockets	12	0
Housing Dockets			
1 docket per month with 2 Attorneys present	dockets	24	0
Trial Dockets			
1 dockets per month with 2 Attorneys present	dockets	24	0
Appointed Judge 1 docket every other month	dockets	6	6
Attorney Dockets			
1 docket per month with 2 Attorneys present	dockets	24	0
Failure To Appear Dockets			
1 docket per month with 1 Attorney present	dockets	12	0
Appointed Judge 1 docket every other month	dockets	6	6
Prosecuting Attorney Office Hours: 30 hours/month	hours	204	0
Assistant Prosecuting Attorney Office Hours: 2 hours/month	hours	60	0
Public Defender: 10 hours total as needed	hours	10	10
Reserve Police Officer (Bailiff): 0 x 29 hours x 52 weeks	hours	1,508	0
Assistant Court Clerk: 1 x 29 hours x 52 weeks	hours	1,508	1,508
<b>Account 4132 - Office Supplies</b>		<b>Total</b>	<b>10,400 10,300</b>
Printing supplies		2,000	2,000
Office machine maintenance		300	300
General office supplies		6,000	6,000
File cabinets (4)		2,100	2,000
<b>Account 4142 - Dues, Travel and Training</b>		<b>Total</b>	<b>5,250 4,250</b>
Judges Association dues/conferences/seminar training (in-state)		2,000	2,000
Court Clerk Association dues/conferences/seminar training (in-state). Increase to provide for an Assistant Court Clerk to work towards certification.		1,250	2,250
Prosecutors Association dues/conference/seminar training (in-state) (3)		2,000	0
<b>Account 4150 - Professional Services</b>		<b>Total</b>	<b>61,750 51,500</b>
Maintenance support, communications and network access fees		3,200	3,200
Shared server license, interface, software maintenance		50,000	40,000
Bank fees - \$200 per month x 12 mo.		2,400	2,400
Court ordered tests and expenses		1,250	1,000
Records destruction		900	900
Interpreter for the deaf as needed		1,000	1,000
Mental Health Court fees		3,000	3,000

**PROSECUTING ATTORNEY DEPARTMENT**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
XX10-Salaries	0	0	176,103	161,003
XX13-Employees' Benefits	0	0	27,048	25,893
XX32-Office Supplies & Maint.	0	0	1,400	1,400
XX42-Dues, Travel, Training	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>
Total	0	0	207,051	190,796

**PERSONNEL SERVICES**

Full-time	0	41,247	41,247
Part-time	0	134,856	119,756
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	0	176,103	161,003

**PERSONNEL SCHEDULE**

Municipal Court

Assistant Court Clerk - Prosecutor 1.00  
 Total 1.00

Appointed Positions

Prosecuting Attorney  
 Assistant Prosecuting Attorney

Full-time 1.00

Total Personnel 1.00

Full-time Equivalent (Part-time) 1.00



Prosecuting Attorneys Budget: 2018

2017 2018

Account xx10 - Salaries			
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Full-time Employees

Assistant Court Clerk - Prosecuting Attorney		0	1
Total full-time employees		0	1

Part-time Employees

Regular or Call Dockets

2 dockets per month with 2 Attorneys present	dockets	0	48
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DWS/DWR Dockets

1 docket per month with 1 Attorney present	dockets	0	12
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Housing Dockets

1 docket per month with 2 Attorneys present	dockets	0	24
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Trial Dockets

1 dockets per month with 2 Attorneys present	dockets	0	24
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Attorney Dockets

1 docket per month with 2 Attorneys present	dockets	0	24
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Failure To Appear Dockets

1 docket per month with 1 Attorney present	dockets	0	12
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Prosecuting Attorney Office Hours: 30 hours/month	hours	0	360
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Assistant Prosecuting Attorney Office Hours: 2 hours/month	hours	0	24
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Account xx32 - Office Supplies	Total	0	1,400
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Printing supplies		0	500
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General office supplies		0	500
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File cabinets (1)		0	400
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Account xx42 - Dues, Travel and Training	Total	0	2,500
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Prosecutors Association dues/conference/seminar training (in-state)		0	2,500
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City of Florissant Operating Budget  
December 1, 2017 through November 30, 2018

**HEALTH DEPARTMENT**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4210-Salaries	514,262	552,866	0	544,854
4213-Employees' Benefits	157,939	188,664	0	191,215
4221-Uniforms & Allowance	3,431	3,600	0	1,800
4226-Utilities	7,850	11,000	0	9,000
4227-Gasoline & Oil	32,774	46,000	0	40,000
4229-Building & Equip.	22,322	29,400	0	22,000
4232-Office Supplies & Maint.	4,733	8,000	0	7,000
4233-Materials & Supplies	31,590	35,000	0	36,000
4242-Dues, Travel, Training	430	3,000	0	2,500
4250-Professional Service	<u>10,845</u>	<u>50,000</u>	<u>0</u>	<u>40,000</u>
<b>Total</b>	786,176	927,530	0	894,369

**PERSONNEL SERVICES**

Full-time	337,183	0	339,874
Part-time	192,350	0	191,980
Overtime	<u>23,333</u>	<u>0</u>	<u>13,000</u>
Total Personnel Services	552,866	0	544,854

**PERSONNEL SCHEDULE**

Health Department

Transportation

Class "A" Foreman	1.00	FLERT Bus Driver	2.00
Class "A" Person	1.00	FLERT Bus Drivers p/t	0.85
Class "B" Person	1.00	Senior Citizen Bus Drivers p/t	<u>1.51</u>
Class "C" Person	2.00	Total	4.36
Clerk Typist	2.00		
Kennelman p/t	2.90		
Summer Laborers p/t	<u>2.46</u>		
Total	12.36		

Total Personnel 16.72	Full-time 9.00
	Full-time Equivalent (Part-time) 7.72

Health Department Budget: 2018

2017 2018

Account 4210 - Salaries		2017	2018
<b>Full-time employees</b>			
Class "A" Foreman		1	1
Class "A" Person		1	1
Class "B" Person		1	1
Class "C" Person		2	2
Clerk Typist		2	2
FLERT Bus Driver		<u>2</u>	<u>2</u>
	Total full-time employees	9	9
<b>Part-time employees</b>			
4 ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week		6,032	6,032
1 ea. Part-time Summer Help: 32 weeks @ 40 hrs/week		<u>5,120</u>	<u>5,120</u>
	Sub-total Kennelmen and Summer Help hours	11,152	11,152
<b>Flert Bus Drivers</b>			
1 ea. Part-time Bus Driver: 52 weeks @ 20 hrs/week		1,040	1,040
Weekend (Sat. & Sun.) 1 ea. @ 2 days @ 7 hrs/day x 52 weeks		<u>728</u>	<u>728</u>
	Sub-total Flert Bus Driver Hours	1,768	1,768
<b>Senior Citizen Bus Drivers</b>			
Kids Summer Program: 1 man x 6 hrs. x 6 weeks = 36 MH's		66	36
Fish Program: 1 man x 2 hrs. x 7 weeks = 14 MH's		14	14
Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52		832	832
Sunday Church Services: 1 man x 4 hrs x 50 weeks		200	200
Trips: 2 men x 146 trips x 7 hrs.		2,044	2,044
Valley of Flowers: 2 men x 1 days x 7 hrs.		<u>14</u>	<u>14</u>
	Sub-total Senior Citizen Bus Driver Hours	3,170	3,140
	Total Part-time hours	16,090	16,060
Overtime	Total Amount	23,333	13,000
Court appearances, emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, storm damage events, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, Electronic Recycling Event, Document Shredding Event, EQC Commission, etc.			
<b>Account 4213 – Employees' Benefits</b>			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			
<b>Account 4221 – Uniform &amp; Safety Shoes</b>		Total	3,600 1,800
Clothing allowance for all FT and PT employees ...			2,700 1,350
T-shirts for full-time, part-time and seasonal field employees			900 450
<b>Account 4226 – Utilities</b>		Total	11,000 9,000
Electric, gas, water, sewer, trash collection, phone, cable TV ...			

Health Department Budget: 2018

2017 2018

Account 4227 – Health/Buses Gasoline	Total	46,000	40,000
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Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment  
 Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters  
 Bus-1, Bus-2, Bus-3, Bus-4, and ADA Van-1  
 Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.

Account 4229 – Building Maintenance & Supplies	Total	29,400	22,000
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Radio repairs and maintenance for base, mobile and walkie/talkie units  
 ULV's repairs and maintenance for motors and blowers, as needed  
 Weed Eaters: parts for repairs  
 Dog, cat, raccoon and possum traps and cages as needed  
 Related small equipment repairs (hoses, tubing, tune-up kits, etc.)  
 Building maint., repairs, supplies and materials including paint, solvents, janitorial supplies  
 3 each Weed Eaters at \$500/ea.= \$1,500  
 2 each Handheld Blowers at \$429/ea.= \$858  
 1 each Commercial 30" Push Mower = \$1,600  
 1 each Backpack Blower = \$500

Account 4232 – Office Supplies / Printing	8,000	7,000
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Printing, office supplies, forms, typewriter and adding machine, cameras, computers, iPads, printers and copy machine maintenance, operating supplies and maintenance, ink cartridges ...

Account 4233 – Materials & Supplies	Total	35,000	36,000
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Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control  
 Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel  
 Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action  
 Rompum, Ketaset & Meticorton chemical used in animal control  
 Dog & cat food ... and supplies ... Rodent cakes for baiting residential and commercial properties, creeks and sewers ... Insecticide chemicals for roach's, wasps, bees, spiders, etc.

Account 4242 – Dues/Travel/Training	Total	3,000	2,500
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Flyers, publications and office training manuals  
 Pesticide license renewals and animal control training certification  
 Mileage, trip lunches, seminars, etc.

Account 4250 – Professional Services	Total	50,000	40,000
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Rat/rodent control in creeks and resident rodent control by contractor  
 Veterinarian treatment of injured animals, possible court cases and rabies shots for adoptions  
 Trash/debris/junk removal, eviction cleanup, tree/brush/vegetation removal, grass/weed cutting on residential/commercial properties as needed ... by the City and/or by Contractor  
 Educational handouts and promotions for Recycling  
 Animal Disposal through St. Louis County  
 Electronic Recycling (spring) and Shredding (spring) Events  
 Contract for grass cutting....\$20,000

**RECREATION DEPARTMENT-THEATER**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4310-Salaries	140,927	149,047	151,760	151,760
4313-Employees' Benefits	48,001	63,937	65,720	65,720
4321-Uniforms & Allowance	208	250	250	250
4329-Bldg. Maint. & Supplies	5,491	7,700	7,700	7,700
4332-Office Supplies & Maint.	12,114	14,140	12,640	12,640
4342-Dues, Travel, Training	3,800	3,800	3,800	3,800
4350-Professional Services	7,371	6,000	6,000	6,000
4352-Theater Workshop	96,798	182,267	176,995	176,995
4354-Publicity	<u>10,791</u>	<u>14,150</u>	<u>12,850</u>	<u>12,850</u>
Total	325,501	441,291	437,715	437,715

**PERSONNEL SERVICES**

Full-time	134,404	137,117	137,117
Part-time	14,643	14,643	14,643
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	149,047	151,760	151,760

**PERSONNEL SCHEDULE**

Theater Manager	1.00
Assistant Theater Manager	1.00
Administrative Assistant	1.00
Clerk Typist p/t	<u>0.73</u>
Total	3.73

Full-time 3.00

Total Personnel 3.73

Full-time Equivalent (Part-time) 0.73

FCC Theatre Budget: 2017

2017 2018

Account 4310 - Salaries		2017	2018
Full-time Employees			
Theater Manager		1	1
Assistant Theater Manager		1	1
Administrative Assistant		1	1
	Total full-time employees	3	3
Part-time Employees			
Clerk-Typists: 29 hrs/wk x 52 weeks x 2nd year rate	hours	1,508	1,508
	Total part-time hours	1,508	1,508

Account 4321 - Uniforms		Total	250	250
Sport coats, uniform shirts and cleaning as needed			250	250

Account 4329 - Theater Building Maintenance and Supplies		Total	7,700	7,700
General maintenance, repair and supplies for sound system			800	800
Bulbs, gel, light instrument repair and maintenance			3,100	3,100
Miscellaneous repair and hardware items			1,850	1,850
Light board service call contract			850	850
Floor care products			300	300
House and lobby carpet cleaning			800	800

Account 4332 - Office Supplies/Printing		Total	14,140	12,640
Books, subscriptions, and memberships			400	100
Paper and printing			3,000	2,800
Mailing supplies			3,000	3,000
Small office supplies			1,200	1,700
ThunderTix programming fees for twelve months			5,040	5,040
Ticket stock - purchase on a two year cycle			1,500	0

Account 4342 - Travel & Training		Total	3,800	3,800
Showcase of Performing Arts for Young People - Philadelphia, PA			1,300	1,300
Arts Midwest Conference - Indianapolis, Indiana			1,300	1,300
Outside expenses for Missouri Arts Council and MACAA			500	500
Mileage for local business calls and related functions			300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People			400	400

FCC Theatre Budget: 2017

2017 2018

Account 4350 - Professional Services	Total	6,000	6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000

Account 4352 - Theatre Workshop	Total	182,267	176,995
Contemporary outdoor concerts including technical needs (Music Under the Stars: Butch Wax & Hollywood's, Billy Peek, Bob Kuban, etc.)		16,000	15,000
Summer playground "Creative Dramatics Workshop" and Arts Assembly		16,500	13,800
St. Louis Family Theatre Series		85,180	81,610
Valley of Flowers Festival		49,000	49,000
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Family Theatre (Matching funds: grant from the Missouri Arts Council and Regional Arts Commission)		11,637	13,835
Entertainment for the Fall Festival		2,500	2,500
"Poetry Out Loud" regional competition (reimbursable)		1,200	1,000

Account 4354 - Publicity	Total	14,150	12,850
FCC Theatre schedules		4,200	3,150
Special PR, mailing list, box office PR		2,600	3,600
St. Louis Visitors & Convention Comm. and Arts & Education Council		450	450
Discover Florissant display ads around Metro St. Louis		1,500	1,600
Postage for four Theater mailings - Calendar of Events (3) and Valley of Flowers brochure (1) at \$1,350 per mailing		5,400	4,050

Account 096143 - Capital Additions	Total	0	0
Prior year capital additions		0	0

**RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
4410-Salaries	1,253,859	1,329,415	1,266,088	1,260,088
4413-Employees' Benefits	256,422	292,219	298,950	297,471
4426-Utilities	<u>273,097</u>	<u>352,800</u>	<u>305,500</u>	<u>305,500</u>
Total	1,783,378	1,974,434	1,870,538	1,863,059

**PERSONNEL SERVICES**

Full-time	507,331	515,350	515,350
Part-time	810,084	738,738	738,738
Overtime	<u>12,000</u>	<u>12,000</u>	<u>6,000</u>
Total Personnel Services	1,329,415	1,266,088	1,260,088

**PERSONNEL SCHEDULE**

Superintendent of Recreation	1.00	Recreation Leaders II & III p/t	8.30
Center Director I	2.00	Receptionists p/t	5.94
Recreation Specialist	2.00	Custodians p/t	4.95
Clerk Typist	3.00	Park Rangers p/t	3.21
Custodian I	<u>4.00</u>	Rink Mgrs, Guards, Cashiers p/t	2.93
Total	12.00	JJE Pool Manager, Head Guard p/t	1.88
		JJE Pool Lifeguards p/t	4.13
		Concession Stand Manager p/t	0.96
		Concession Stand Cashiers p/t	1.52
		Instructors	
		ADA Compliance	
		Total	33.82
		Full-time	12.00
Total Personnel	45.82	Full-time Equivalent (Part-time)	33.82



JJE/JFK Building Hours for the General Public

Monday - Friday: 6 a.m. - 9 p.m. Saturday: 8 a.m. - 7 p.m. Sunday: 10 a.m. - 6 p.m.

Summer Hours: Memorial Day weekend to Labor Day

Monday - Friday: 6 a.m. - 8 p.m. Saturday: 8 a.m. - 5 p.m. Sunday: 10 a.m. - 5 p.m.

The Community Centers will be closed to the public in observance of the following holidays:

Christmas Eve	Easter	Labor Day	Independence Day
Christmas Day	Memorial Day	Thanksgiving Day	New Years Day

Account 4410 - Salaries	2017	2018
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Full-time Employees

Superintendent of Recreation	1	1
Center Director I	2	2
Recreation Specialist	2	2
Clerk Typist	3	3
Custodian	4	4
Total full-time employees	12	12

Part-time Employees

Recreation Leader III	JJE Pool Manager	Park Rangers
Recreation Leader II - Fitness Center	JJE Pool Head Guards	Instructors
Concession Managers and Cashiers	JJE Pool Lifeguards	Rink Managers
Receptionists	Custodians	Rink Guards
ADA Compliance		Rink Cashiers

Overtime: \$6,000

Recreation Leader III (Supervisors)

JJE/JFK: 2,426 hours x 2 facilities = 4,852 hours x 2 <sup>nd</sup> year rate	hours	5,580	4,852
Theater: 1 x 25 hours/week x 52 weeks plus 1 x 12 hours/week x 52 weeks = 1,924 hours x 2 <sup>nd</sup> year rate	hours	1,924	1,924

Recreation Leader II

JJE/JFK Fitness Center: 4,514 hours x 2 facilities = 9,028 hours x 2 <sup>nd</sup> year rate	hours	9,756	9,028
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Receptionists

Customer Service Desk:

JFK: 4,136 hours x 2 <sup>nd</sup> year rate	hours	4,500	4,136
250 hours (special events/training) x 2 <sup>nd</sup> year rate	hours	500	250
JJE: 6,291 x 2 <sup>nd</sup> year rate	hours	6,655	6,291
350 hours (special events/training) x 2 <sup>nd</sup> year rate	hours	700	350

Civic and Community Centers Budget: 2018

2017    2018

Custodians

JJE/JFK: 2,864 hours x 2 facilities = 5,728 hours x 2 <sup>nd</sup> year rate	hours	6,456	5,728
1,750 hours (special events / training) x 2 <sup>nd</sup> year rate	hours	1,750	1,750
Theater: 2,080 hours x 2 <sup>nd</sup> year rate	hours	2,080	2,080

Park Rangers

JFK (Rentals): 240 hours x Park Ranger Supervisor II 2 <sup>nd</sup> year rate	hours	240	240
896 hours x Park Ranger x 2 <sup>nd</sup> year rate	hours	896	896
JJE: Weekdays - 2,259 hours                      Weekends - 2,080 hours			
Special Events/Rink - 700 hours              City Hall - 500 hours			
Total - 5,539 hours			
4,529 hours x Park Ranger x 2 <sup>nd</sup> year rate	hours	4,529	4,529
1,010 hours x Park Ranger Supervisor II 2 <sup>nd</sup> year rate	hours	1,010	1,010

Ice Rink

Rink Managers: 1,700 hours x 2 <sup>nd</sup> year rate	hours	1,700	1,700
Rink Guards: 2,600 hours x 2 <sup>nd</sup> year rate	hours	2,600	2,600
Rink Cashiers: 1,800 hours x 2 <sup>nd</sup> year rate	hours	1,800	1,800

JJE Pool

JJE Pool Managers: 1,560 hours x 2 <sup>nd</sup> year rate	hours	1,560	1,560
Head Guards: 2,340 hours x 2 <sup>nd</sup> year rate	hours	2,340	2,340
JJE Lifeguards: Public Sessions: 3,588 hours x LG 2 <sup>nd</sup> year rate	hours	3,588	3,588
Classes/Rentals: 5,000 hours x LG 2 <sup>nd</sup> year rate	hours	5,000	5,000

Concessions (St. Ferdinand Park, Bangert Pool, Koch Aquatic Center)

Managers: St. Ferdinand: 0 hours x 2 <sup>nd</sup> year rate	hours	500	0
Koch: 0 hours x 2 <sup>nd</sup> year rate	hours	751	0
Bangert: 751 hours x 2 <sup>nd</sup> year rate	hours	751	751
Cashiers: St. Ferdinand (includes Koch Cart Attendant):			
0 hours x 2 <sup>nd</sup> year rate	hours	900	0
KPFAC: 0 hours x 2 <sup>nd</sup> year rate	hours	1,502	0
Bangert: 751 hours x 2 <sup>nd</sup> year rate	hours	751	751

Total part-time hours    70,319    63,154

Instructors:	80,000	80,000
ADA Compliance:	1,500	1,500

Account 4426 - Utilities	Total	352,800	305,500
Centers		347,300	300,000
Nature Lodge		5,500	5,500

**RECREATION DEPARTMENT - PLAYGROUND**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4510-Salaries	124,454	141,153	141,153	141,153
4513-F.I.C.A.	<u>9,521</u>	<u>10,798</u>	<u>10,798</u>	<u>10,798</u>
<b>Total</b>	133,975	151,951	151,951	151,951

**PERSONNEL SERVICES**

Full-time	0	0	0
Part-time	141,153	141,153	141,153
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	141,153	141,153	141,153

**PERSONNEL SCHEDULE**

Directors p/t	0.47
Assistant Directors p/t	0.64
Playground Recreation Leaders p/t	<u>6.48</u>
Total	7.59

Full-time 0.00

Total Personnel 7.59

Full-time Equivalent (Part-time) 7.59

## Summer Playground Budget: 2018

2017    2018

Program Dates: June 4 - July 13, 2018

Program dates subject to change based on local school district schedules

The summer playground program is a six week program. There is no camp on July 4th.

Account 4510 - Part-time Seasonal
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**Directors**

320 hours + 9 orientation hours = 329 hours

329 hours x 3 Directors = 987 hours x 2 <sup>nd</sup> year rate	hours	987	987
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**Assistant Directors**

264 hours + 9 orientation hours = 273 hours

273 hours x 4 Assistant Directors = 1,092 hours x 2 <sup>nd</sup> year rate	hours	1,092	1,092
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**Playground Recreation Leaders**

187.5 hours + 15 orientation hours & training hours = 202.5 hours

202.5 hours x 48 Playground Recreation Leaders =

9,720 hours x 2 <sup>nd</sup> year rate	hours	9,720	9,720
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202.5 hours x 13 Playground Recreation Leaders =

2,632 hours x 1 <sup>st</sup> year rate	hours	2,632	2,632
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**Special Needs Recreation Leaders**

187.5 hours + 15 orientation hours & training hours = 202.5 hours

202.5 hours x 2 Special Needs Recreation Leaders =

405 hours x 2 <sup>nd</sup> year rate	hours	405	405
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**“BEFORE AND AFTER CARE” PROGRAM**

Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks

**Assistant Directors**

120 hours x 2 Assistant Directors = 240 hours x 2 <sup>nd</sup> year rate	hours	240	240
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**Playground Recreation Leaders**

120 hours x 6 Playground Recreation Leaders =

720 hours x 2 <sup>nd</sup> year rate	hours	720	720
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Total part-time hours		15,796	15,796
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The Summer Playground Program is held 9am - 3pm each weekday for a six week period. There is a nine hour orientation session for the entire staff before the program begins.

**RECREATION DEPARTMENT - BANGERT POOL**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4610-Salaries	136,550	149,092	170,446	170,446
4613-F.I.C.A.	9,701	11,406	13,039	13,039
4626-Utilities	<u>33,337</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
<b>Total</b>	179,588	195,498	218,485	218,485

**PERSONNEL SERVICES**

Full-time	0	0	0
Part-time	149,092	170,446	170,446
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	149,092	170,446	170,446

**PERSONNEL SCHEDULE**

Pool Manager p/t	0.44		
Head Guard p/t	0.37		
Lifeguards p/t	5.86		
Cashiers p/t	<u>0.74</u>		
Total	7.41		Full-time 0.00
Total Personnel	7.41		Full-time Equivalent (Part-time) 7.41

**RECREATION DEPARTMENT - KOCH AQUATIC CENTER**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
5610-Salaries	167,993	173,664	0	0
5613-F.I.C.A.	12,851	13,285	0	0
5626-Utilities	<u>54,599</u>	<u>65,000</u>	<u>0</u>	<u>0</u>
<b>Total</b>	235,443	251,949	0	0

**PERSONNEL SERVICES**

Full-time	0	0	0
Part-time	173,664	0	0
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	173,664	0	0

**PERSONNEL SCHEDULE**

Pool Manager p/t	0.00		
Head Guard p/t	0.00		
Lifeguards p/t	0.00		
Cashiers p/t	<u>0.00</u>		
Total	0.00		Full-time 0.00
Total Personnel	0.00		Full-time Equivalent (Part-time) 0.00

## Bangert Pool Budget: 2018

2017    2018

Pool Season: May 26 - August 5, 2018 (72 days of operation)

Weekends Only: August 6 - September 3, 2018 (9 days of operation)

Hours of operation: Daily 12:30 - 7:30pm    Holidays 12:30 - 5:00pm

Total Days of Operation in 2018: 81 (2017: 81 Days of Operation)

Account 4610 - Salaries: Part-time Seasonal
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Pool Manager

9.5 hours x 81 days = 770 hours x 2 <sup>nd</sup> year rate	hours	770	770
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Head Guard

9.5 hours x 81 days = 770 hours x 2 <sup>nd</sup> year rate	hours	770	770
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Lifeguards

9.5 hours x 81 days = 770 hours x 14 Lifeguards = 10,780 hours			
10,780 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	8,470	10,780

Cashiers (Admission)

9.5 hours x 81 days = 770 hours x 2 Cashiers = 1,540			
1,540 hours x 2 <sup>nd</sup> year rate	hours	1,540	1,540

Swim Team

4 hours x 35 days = 140 hours			
140 hours x Pool Manager 2 <sup>nd</sup> year rate	hours	140	140

4 hours x 35 days = 140 hours x 4 Lifeguards = 560 hours			
560 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	560	560

Swim Team Coaches Salaries:		9,000	10,000
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Swim Lessons (youth)

2 hours x 16 days = 32 hours x 16 Lifeguards = 512 hours			
512 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	768	512

Swim Lessons (adult)

1 hour x 16 days = 16 hours x 0 Lifeguards =			
0 hours x 2 <sup>nd</sup> year rate (program discontinued)	hours	32	0

Playground Swim

2 hours x 12 days = 24 hours x 14 Lifeguards = 336 hours			
336 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	264	336

Total part-time hours		13,314	15,408
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Pre-season training, prep-work and post-season winterizing:		5,000	5,000
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Special events, programs and rentals:		2,500	2,500
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Account 4626 - Utilities	Total	35,000	35,000
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Koch Park Family Aquatic Center Budget: 2018

2017    2018

Pool Season: Pool will not be opened during 2018 (0 days of operation)

Total Scheduled Days of Operation in 2018: 0 (2017: 65 Days of Operation)

Account 5610 - Salaries: Part-time Seasonal
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Pool Manager

0 hours x 45 days = 0 hours x 2<sup>nd</sup> year rate

0 hours x 20 days = 0 hours x 2<sup>nd</sup> year rate

0 hours x 2<sup>nd</sup> year rate hours    573    0

Head Guard

0 hours x 45 days = 0 hours

0 hours x 20 days = 0 hours

0 hours x 2 Head Guards = 0 hours x 2<sup>nd</sup> year rate hours    1,146    0

Lifeguards

0 hours x 45 days = 0 hours

0 hours x 20 days = 0 hours

0 hours x 22 Lifeguards = 0 hours x 2<sup>nd</sup> year rate hours    12,606    0

Cashiers (Admissions)

0 hours x 45 days = 0 hours

0 hours x 20 days = 0 hours

0 hours x 3 Cashiers = 0 hours x 2<sup>nd</sup> year rate hours    1,719    0

Playground Swim

0 hours x 12 days = 0 hours x 0 Lifeguards = 0 hours

0 hours x Lifeguard 2<sup>nd</sup> year rate hours    528    0

Total part-time hours    16,572    0

Pre-season training, prep-work and post-season winterizing: 7,500    0

Special events, programs and rentals: 2,500    0

Account 5626 - Utilities	Total    65,000    0
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**RECREATION DEPARTMENT - PARKS**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
4710-Salaries	343,137	253,558	267,090	250,738
4713-Employees' Benefits	80,264	77,148	83,328	79,148
4726-Utilities	68,927	114,200	119,000	119,000
4750-Professional Services	<u>28,656</u>	<u>52,000</u>	<u>44,000</u>	<u>44,000</u>
Total	520,984	496,906	513,418	492,886

**PERSONNEL SERVICES**

Full-time	174,740	192,603	177,251
Part-time	76,818	72,487	72,487
Overtime	<u>2,000</u>	<u>2,000</u>	<u>1,000</u>
Total Personnel Services	253,558	267,090	250,738

**PERSONNEL SCHEDULE**

<u>Office of the Director</u>		<u>Park Rangers</u>	
Director of Parks & Recreation	1.00	Senior Park Ranger	1.00
Administrative Assistant	<u>1.00</u>	Park Rangers p/t	<u>2.62</u>
Total	2.00	Total	3.62
		<u>Part-time and Seasonal Staff</u>	
		Umpires and Referees - contract	<u>0.00</u>
		Total	0.00
		Full-time	3.00
Total Personnel	5.42	Full-time Equivalent (Part-time)	2.62



Parks Budget: 2018

	<u>2017</u>	<u>2018</u>
<b>Account 4710 - Salaries</b>		
<u>Full-time Employees</u>		
Director of Parks and Recreation	1	1
Administrative Assistant	1	1
Senior Park Ranger	<u>1</u>	<u>1</u>
Total full-time employees	3	3
Overtime: \$1,000		
<u>Part-time Employees</u>		
Park Rangers:		
All Parks: 35 hours x 52 weeks = 1,820 hours		
1,820 hours x 2nd year rate	hours 1,820	1,820
All Parks: 45.5 hours x 20 weeks (peak season) = 910 hours		
910 hours x 2nd year rate	hours 910	910
St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks x 2 Ranger = 2,002 hours x 2nd year rate	hours 2,002	2,002
Nature Lodge: Weekday hours discontinued	hours 416	0
Special Activities and Rentals: 310 hours x 2nd year rate	hours 310	310
Total part-time hours	5,458	5,042
Field Supervisors and Referees:	dollars 20,000	20,000
<b>Account 4726 - Utilities</b>		
	Total	114,200 119,000
Parks		114,200 119,000
<b>Account 4750 - Professional Services</b>		
	Total	52,000 44,000
Umpires contracted through the ASA or USA Softball		40,000 32,000
Charge card fees		12,000 12,000

**RECREATION DEPARTMENT - GOLF COURSE**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
0610-Salaries	311,297	302,746	307,092	304,790
0613-Employees' Benefits	72,739	91,314	93,745	93,155
0621-Uniforms & Allowance	814	1,000	1,000	1,000
0623-Postage & Printing	1,441	1,696	1,696	1,696
0626-Utilities	60,739	67,200	67,200	77,200
0627-Gasoline	8,295	20,000	20,000	15,000
0628-Merchandise	53,033	110,750	110,750	100,750
0629-Bldg., Maint., & Supplies	84,163	105,000	105,000	110,000
0630-Equipment Repairs	27,903	25,000	30,000	30,000
0632-Office Supplies & Maint.	3,261	3,500	3,500	3,500
0642-Dues, Travel, Training	3,423	4,080	4,080	4,080
0650-Professional Services	97,735	98,550	100,750	100,750
0654-Publicity	<u>11,224</u>	<u>7,000</u>	<u>8,000</u>	<u>8,000</u>
Total	736,067	837,836	852,813	849,921

**PERSONNEL SERVICES**

Full-time	162,995	164,295	161,993
Part-time	139,751	142,797	142,797
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	302,746	307,092	304,790

**PERSONNEL SCHEDULE**

<u>Course Operations</u>		<u>Course Maintenance</u>	
Golf Clubhouse Manager	1.00	Golf Course Superintendent	1.00
Asst. Golf Clubhouse Manager	1.00	Golf Course Mechanic	0.00
Pro Shop Staff p/t	1.14	Golf Course Laborer	1.00
Cart Attendants p/t	1.17	Laborer p/t	0.73
Food & Beverage Staff p/t	<u>1.42</u>	Groundskeeper I p/t	<u>2.25</u>
Total	5.73	Total	4.98

Total Personnel 10.71	Full-time 3.00
	Full-time Equivalent (Part-time) 6.71

Golf Course Budget: 2018

2017      2018

Revenue	575,000	615,000
Account 12010 - Green Fees	230,000	235,000
Account 12210 - Cart Fees	190,000	200,000
Account 12500 - Pro Shop Sales	45,000	50,000
Account 12600 - Concession Sales and Fees	100,000	120,000
Account 12910 - Other Miscellaneous	10,000	10,000

Expenditures

Account 0610 - Salaries
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Full-time Employees

Golf Clubhouse Manager (reclassified from Grade 4 to Grade 5)	1	1
Assistant Golf Clubhouse Manager	1	1
Golf Course Superintendent	1	1
Golf Course Mechanic	1	0
Golf Course Laborer	<u>0</u>	<u>1</u>
Total full-time employees	4	4

Part-time Employees

Total hours      13,948      13,948

Pro Shop Manager: 1 emp. x 29 hours x 52 weeks	hours	1,508	1,508
Pro Shop Staff: 1 emp. x 30 hours x 29 weeks	hours	870	870
Cart Attendants: 6 emp. x 15 hours x 27 weeks	hours	2,430	2,430
Groundskeeper I: 6 emp. x 30 hours x 26 weeks	hours	4,680	4,680
Laborer: 1 emp. x 29 hours x 52 weeks	hours	1,508	1,508
Food & Beverage Manager: 1 emp. x 28 hours x 34 weeks	hours	952	952
Food & Beverage: 4 emp. x 20 hours x 25 weeks	hours	2,000	2,000

Account 0613 - Employee Benefits
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F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 0621 - Uniforms and Allowances
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Total      1,000      1,000

Full-time and part-time employees      1,000      1,000

Account 0623 - Postage & Printing
-----------------------------------

Total      1,696      1,696

Postage      96      96  
 Printing scorecards, signage, miscellaneous items      1,600      1,600

Golf Course Budget: 2018

2017 2018

Account 0626 - Utilities	Total	67,200	77,200
Electric		12,000	12,000
Gas/Propane		2,500	2,500
Water		45,000	55,000
Sewer		1,000	1,000
Cable TV		3,500	3,500
Trash		1,200	1,200
Alarm		2,000	2,000

Account 0627 - Gas and Oil	Total	20,000	15,000
Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment.		20,000	15,000

Account 0628 - Merchandise	Total	110,750	100,750
Pro Shop merchandise for resale: includes balls, tees, shirts, hats, gloves, etc. (01)		30,750	30,750
Concession supplies: includes beer, liquor, food, snacks, soda, etc. (02)		80,000	70,000

Account 0629 - Building Maintenance and Supplies	Total	105,000	110,000
<u>00 Building Maintenance/Building Supplies</u>	Sub	<u>30,000</u>	<u>30,000</u>
Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes replacement banquet tables as needed.			
<u>01 Building Maintenance/Course Supplies</u>	Sub	<u>75,000</u>	<u>80,000</u>
Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system. Includes soil testing and small equipment repairs and maintenance.			

Account 0630 - Equipment Repairs	Total	25,000	30,000
Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc.		25,000	30,000

Account 0632 - Office Supplies and Printing	Total	3,500	3,500
Pens, paper and various office supplies.		3,500	3,500

Golf Course Budget: 2018

2017      2018

<b>Account 0642 - Dues, Travel and Training</b>	<b>Total</b>	<b>4,080</b>	<b>4,080</b>
GCSA dues - Golf Course Superintendent		375	375
MVGCSA dues		365	365
Course Supt.: PGA Show in San Antonio, Texas		1,500	1,500
Greater North County Chamber of Commerce		250	250
Northwest Chamber of Commerce		240	240
Certification expenses		200	200
Mileage for in-town travel		500	500
VGM Club - purchasing cooperative membership		500	500
Metropolitan Amateur Golf Association		150	150
<b>Account 0650 - Professional Services</b>	<b>Total</b>	<b>98,550</b>	<b>100,750</b>
<u>01 Miscellaneous</u>	Sub	<u>6,950</u>	<u>6,950</u>
Handicap Fees		1,000	1,000
Electric repair as needed		1,800	1,800
Tree removal		2,500	2,500
Hepatitis "A" Vaccinations		150	150
Operating Permits		1,500	1,500
 <u>02 Bank Fees</u>	Sub	 <u>6,800</u>	 <u>6,800</u>
Bank and charge card fees		6,800	6,800
 <u>06 Cart Lease and Rentals</u>	Sub	 <u>84,800</u>	 <u>87,000</u>
Cart Lease: 70,000 for the cart lease and 12,000 for property tax		79,800	82,000
Cart Rentals		5,000	5,000
<b>Account 0654 - Publicity</b>	<b>Total</b>	<b>7,000</b>	<b>8,000</b>
Advertising in newspaper, magazine, radio, and other media.		7,000	8,000
<b>Account 0961 - Capital Additions (Park Improvement Fund)</b>	<b>Total</b>	<b>12,500</b>	<b>65,000</b>
<u>Golf Course Equipment</u>	Sub	<u>7,500</u>	<u>60,000</u>
New articulated tractor			29,000
PrecisionCut Trim and Surrounds Mower			31,000
 <u>Golf Course Improvements</u>	Sub	 <u>5,000</u>	 <u>5,000</u>
Various tee, bunker, fairway renovations		5,000	5,000

**PUBLIC WORKS DEPARTMENT**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4810-Salaries	2,373,018	2,524,137	2,659,027	2,409,143
4813-Employee's Benefits	927,576	1,013,090	1,085,520	1,012,796
4821-Uniforms & Allowance	9,442	9,900	10,900	8,900
4826-Utilities	90,905	101,000	101,000	96,000
4827-Gasoline	32,791	81,000	126,000	70,000
4832-Office Supplies & Maint.	20,437	22,500	26,250	24,000
4839-Ice/Snow Removal	119,296	0	117,750	112,000
4842-Dues, Travel, Training	24,963	36,735	31,006	27,000
4850-Professional Service	65,407	82,000	241,000	241,000
4851-Street Lighting	465,568	0	0	0
4875-Gasoline Control Account	<u>1,507</u>	<u>25,000</u>	<u>25,000</u>	<u>20,000</u>
Total	4,130,910	3,895,362	4,423,453	4,020,839

**PERSONNEL SERVICES**

Full-time	2,252,644	2,318,050	2,230,528
Part-time	174,826	241,977	129,115
Overtime	<u>96,667</u>	<u>99,000</u>	<u>49,500</u>
Total Personnel Services	2,524,137	2,659,027	2,409,143

**PUBLIC WORKS DEPARTMENT**

**PERSONNEL SCHEDULE**

Office of the Director

Director of Public Works	1.00	
Executive Assistant	<u>1.00</u>	
Total	2.00	

<u>Engineering Division</u>	
City Engineer	1.00
Civil Engineer I	0.00
Engineering Intern p/t	0.00
Custodian	2.00
Custodian p/t	0.73
Chief Engineer	1.00
Building Maintenance	<u>2.00</u>
Total	6.73

Street Division

Street Superintendent	1.00	
Permit/Inspection Clerk	1.00	
Class "A" Foreman	1.00	
Class "A" Person	2.00	
Class "B" Person	2.00	
Class "C" Person	3.00	
Street Sweeper	1.00	
Equipment Maintenance Supv.	1.00	
Equipment Maint. Mechanic	2.00	
Laborer p/t	0.73	
Summer Laborers p/t	<u>0.00</u>	
Total	14.73	

<u>Building Division</u>	
Building Commissioner	1.00
Plan Reviewer	1.00
Multi-Building Inspector	7.00
Inspector/Code Enforcement	1.00
Code Enforcement p/t	1.45
Lead Permit/Inspection Clerk	1.00
Permit/Inspection Clerk	8.00
Permit/Inspection Clerk p/t	0.73
Building/Housing Inspector p/t	<u>0.73</u>
Total	21.91

Sewer Lateral

Permit/Inspection Clerk	1.00	
Class "A" Person	1.00	
Class "B" Person	1.00	
Class "C" Person	<u>1.00</u>	
Total	4.00	

	Full-time 45.00
Total Personnel 49.37	Full-time Equivalent (Part-time) 4.37

## Public Works: Building/Engineering/Street Budget 2018

2017 2018

## Account 4810 - Salaries

	2017	2018
<b>Full-time employees</b>		
Director of Public Works	1	1
Executive Assistant	1	1
City Engineer	1	1
Building Commissioner	1	1
Plan Reviewer	1	1
Multi-Building Inspector	7	7
Code Enforcement Inspector	1	1
Lead Permit Inspection Clerk ... new position	0	1
Permit Inspection Clerk ... eliminate one position	11	10
Street Superintendent	1	1
Class "A" Foreman	1	1
Class "A" Person	3	3
Class "B" Person	3	3
Street Sweeper	1	1
Class "C" Person ... eliminate one position	5	4
Equipment Maintenance Supervisor	1	1
Equipment Maintenance Mechanic	2	2
Chief Engineer	1	1
Building Maintenance	2	2
Custodian I	<u>2</u>	<u>2</u>
Total full-time employees	46	45
<b>Part-time employees - Public Works</b>		
Bldg./Housing Inspector: 1 ea @ 52 weeks @ 29 hrs/week	3,016	1,508
Code Enforcement: 2 ea @ 52 weeks @ 29 hrs/week	3,016	3,016
Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week	3,016	1,508
Laborer: 1 ea. @ 52 weeks @ 29 hrs/week	0	1,508
Summer Laborer: 0 ea. @ 15 weeks @ 40 hrs/week	2,400	0
Engineering Summer Intern: 0 ea. @ 15 weeks @ 40 hours	0	0
Custodian: 1 ea. @ 52 weeks @ 29 hrs/week	<u>1,508</u>	<u>1,508</u>
Total Public Works Part-time hours	12,956	9,048
Total Part-time hours	12,956	9,048



## Overtime

Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.

Building Division: inspections, Boards and Commission meetings, public hearings, additional scheduling and data entry duties by clerical staff; Police and Fire call outs, night & weekend inspections, office work in general, and emergencies.

Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, special events/festivals, HVAC emergency call outs, electric power outages and managing construction projects.

Transportation Division: special events.

Total Overtime Amount 96,667 49,500

Account 4813 – Employees’ Benefits			
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FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability

Account 4821 – Uniforms & Safety Shoes	Total	9,900	8,900
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Clothing allowance for all Full-time and Part-time employees 9,300 8,400

T-Shirts for full-time, part-time and seasonal field employees and City logo shirts for City Engineer, Building Commissioner, Plan Reviewer and Director 600 500

Account 4826 – Utilities	Total	101,000	96,000
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Electric, natural gas, water, sewer, phone, trash collection, cable TV, etc.

Includes City Hall, Government Building, Sign Shop and City Garage

Account 4827 – Gasoline	Total	81,000	70,000
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Major/Minor Construction Equipment, trucks, buses, vehicles and tools in Public Works and Transportation Departments ... Fuel, oil, lubrication, and hydraulic fluids costs are forecasted to remain high ... includes inspector vehicles added to fleet ...

Fuel pump and tank repairs and maintenance

Account 4832 – Printing & Office Supplies	Total	22,500	24,000
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Supplies for City Hall, garage and transportation operations

Photos, film and developing

Printing, copy paper, printer ink cartridges, drafting supplies, supply closet

Printing of new residential “Welcome” packages

Printing of educational flyers for permits, residential and commercial guides

Code books/code update subscription services/NFPA

Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, iPads, etc.)

Public Works: Building/Engineering/Street Budget 2018

2017    2018

<b>Account 4832 – Printing &amp; Office Supplies (con't)</b>		
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Miscellaneous batteries, computer supplies, software, publications, etc.  
 St. Louis County property records, maps and reports ...  
 Inspection sheets, permits, door tags  
 Minimum housing letters/envelopes, etc.  
 Computer software and software updates

<b>Account 4839 – Ice/Snow Removal</b>	<b>Total</b>	<b>0</b>	<b>112,000</b>
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Salt: 1,454 Tons @ \$70.00/Ton = \$101,800	0	101,800
Calcium Chloride: 12,000 Gals. @ \$0.85/Gal. = \$10,200	0	10,200

<b>Account 4842 – Dues/Travel/Training</b>	<b>Total</b>	<b>36,735</b>	<b>27,000</b>
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<u>Dues</u>	<u>Sub</u>	<u>3,895</u>	<u>3,766</u>
Director: Missouri Society of Prof. Engineers (\$212), Engineers Club (\$180), APWA Local & International (\$169) ...	561	561	
City Engineer: Engineers Club (\$180), APWA Local & International (\$169)	439	349	
Building Commissioner: ICC (\$240), MABOI (\$40), SLACE (\$35), AIA (\$551)	866	866	
Building Inspectors: MABOI (10 @ \$40), ICC (10 @ \$35), SLACE (10 @ \$35)	1,100	1,100	
Plan Reviewer: MABOI (\$40), IA EI (\$120), SLACE (\$35), ICC (\$35)	230	230	
Street Superintendent: APWA Local & International (\$169), ISSA (\$130)	299	260	
Chief Engineer: Asbestos Certification Renewal, Stationary Engineer's License Fee	400	400	
 <u>Travel</u>	 <u>Sub</u>	 <u>20,000</u>	 <u>10,994</u>
Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others ... less Inspector vehicles ...	20,000	15,000	

## Public Works: Building/Engineering/Street Budget 2018

2017 2018

Account 4842 – Dues/Travel/Training (con't)			
<u>Training</u>	Sub	<u>12,840</u>	<u>12,240</u>
Director: Area Conferences and Seminars ...		400	400
APWA Conference and Equipment Show...		1,800	1,800
City Engineer: GIS, APWA and Area Seminars ...		800	800
Civil Engineer I: Local Seminars and Area Conferences ...		500	0
Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference ...		1,300	1,300
Plan Reviewer: Area Code Conferences and Seminars, MABOI Fall Conference ...		1,300	1,300
Chief Engineer & Staff: Area Seminars, Conferences and Asbestos Classes/Certifications		900	800
Street Superintendent: Area Seminars		400	400
Street Personnel/Mechanics: Area Conferences		800	800
Building Inspectors: MABOI Fall Conference (3 @ \$680)		2,040	2,040
Area Code Seminars (3 @ \$400)		1,200	1,200
P/T Inspectors: Area Seminars		400	400
Exec. Asst. & Clerical Staff: Personal development classes		400	400
Computer & iPad Classes/Training		600	600

Account 4850 – Professional Services			
	Total	82,000	241,000

Public Works Database rebuild and reconfiguration - cost estimated at \$220,000

Materials Testing

Traffic Consultation

Miscellaneous Public Works projects - design services

Testing of fire sprinkler systems and backflow preventers

Weather Service for Winter Storms \$3,200

Pedestrian Traffic Signal Maintenance and Repair by St. Louis County

Account 4875 – Gasoline Control Account			
	Total	25,000	20,000

**POLICE DEPARTMENT**

<u>Account</u>	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
4910-Salaries	6,870,509	7,234,090	8,353,592	8,220,928
4913-Employee's Benefits	2,546,170	2,751,082	3,161,145	3,134,979
4914-Residency Incentive Program	0	0	31,200	0
4921-Uniforms & Allowance	84,676	95,980	92,500	90,000
4924-Telephone	0	0	76,000	0
4926-Utilities	46,241	62,500	73,500	62,500
4927-Gasoline	121,021	256,500	256,500	256,500
4929-Bldg., Maint., & Supplies	52,725	72,000	140,000	72,000
4930-Equip. Repair-Vehicle	47,338	66,800	61,800	61,800
4932-Office Supplies & Maint.	39,288	42,000	48,750	42,000
4933-Copy Equip. Rental & Supply	10,194	22,000	22,000	22,000
4934-Communication Service	281,010	306,000	326,000	326,000
4935-Armory Supplies & Guns	26,966	28,700	32,100	32,100
4942-Dues, Travel, Training	57,806	87,300	92,300	87,300
4950-Professional Service	0	0	171,000	0
4955-Insurance	0	0	550,500	0
4961-Capital Additions	83,397	85,000	0	0
4975-Gasoline Control Account	<u>3,968</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	10,271,309	11,174,952	13,553,887	12,473,107

**PERSONNEL SERVICES**

Full-time	6,422,692	7,272,250	7,261,914
Part-time	248,699	483,854	377,107
Overtime	309,000	334,000	309,000
Holiday Pay	<u>253,699</u>	<u>263,488</u>	<u>272,907</u>
Total Personnel Services	7,234,090	8,353,592	8,220,928

**POLICE DEPARTMENT**

**PERSONNEL SCHEDULE**

<u>Office of the Chief</u>		<u>Bureau of Field Operations</u>	
Chief of Police	1.00	Captain	1.00
Administrative Assistant	<u>1.00</u>	Lieutenant	5.00
	Total 2.00	Sergeant	6.00
<u>Bureau of Support Services</u>		Police Officer	58.00
Major	1.00	Reserve Officer p/t	2.90
Sergeant	1.00	Clerk Typist	<u>1.00</u>
Police Officer	3.00		Total 73.90
IT Director	0.50	<u>Bureau of Investigations</u>	
IT Manager	1.00	Captain	1.00
Dispatcher	9.00	Sergeant	2.00
Dispatcher p/t	2.90	Police Officer	10.00
Administrative Assistant	1.00	Transportation Correction Officers	
Clerk Typist	3.00	and Corrections Officers	<u>6.00</u>
Custodian	0.00		Total 19.00
Class "C" Person	1.00		
Custodian p/t	<u>0.73</u>		
	Total 24.13		

Full-time 112.50

Total Personnel 119.03                      Full-time Equivalent (Part-time) 6.53

Florissant Police Department  
Fiscal Year 2018 Budget

<b>ACCOUNT 491001: SALARIES</b>
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 6,676,391	\$ 7,534,821	Full-time Salaries (including holidays)
\$ 309,000	\$ 309,000	Overtime
\$ 248,699	\$ 377,107	Part-time Salaries
<u>\$ 7,234,090</u>	<u>\$ 8,220,928</u>	TOTAL

<b>FULL-TIME EMPLOYEES</b>
----------------------------

<u>2017</u>	<u>2018</u>	
1.0	1.0	Chief of Police
1.0	1.0	Major
2.0	2.0	Captains
5.0	5.0	Lieutenants
9.0	9.0	Sergeants
71.0	71.0	Police Officers
0.0	0.0	Police Officer Grant Positions (Unfilled)/Academy Recruit
0.0	0.5	Information Technology Director (wage split with IT Dept.)
1.0	0.0	Information Technology Administrator
0.0	1.0	Information Technology Manager (new position)
1.0	2.0	Administrative Assistant (one additional position)
5.0	4.0	Clerks Typists (one less position)
1.0	0.0	Custodian (position eliminated)
0.0	1.0	Class "C" (new position)
6.0	6.0	Corrections/Transport Officers
<u>9.0</u>	<u>9.0</u>	Dispatchers
112.0	112.5	TOTAL FULL-TIME EMPLOYEES

Information Technology Director: New position to oversee all information technology operations for the city. Wages will be split between the Police Department and the Information Technology Department.

Administrative Assistant: Proposed change to eliminate one Clerk Typist position and add one additional Administrative Assistant position.

Custodian: Proposed change to eliminate the Custodian position and add one Class "C" position to handle the job duties currently being handled by the Custodian .

Florissant Police Department  
Fiscal Year 2018 Budget

<b>PART-TIME EMPLOYEES</b>
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Reserve Officers: The City has hired part-time Police Officer/Rangers to patrol the city parks. These part-time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace.

Part-time Dispatchers: Allows for better scheduling and helps save overtime paid to full-time dispatchers. These hours help to reduce the amount of paid overtime needed to cover vacations, illnesses, training, and other uncovered shifts in the schedule. The budget reflects the total number of hours requested without limiting the number of actual part-time dispatchers needed in order to maximize the utility of the part-time dispatchers.

<u>2017</u>	<u>2018</u>	
-	-	Dispatchers: 116 hours/week x 52 weeks = 6,032 hours
1	1	Custodian: 1 x 29 hours/week x 52 weeks = 1,508 hours
4	6	Reserve Officers (Police Park Rangers and Bailiffs): 6 x 29 hours/week x 52 weeks = 9,048 hours
4,524	6,032	Dispatcher hours
1,508	1,508	Custodian hours
<u>6,032</u>	<u>9,048</u>	Reserve Officer hours
12,064	16,588	<b>TOTAL PART-TIME HOURS</b>

Florissant Police Department  
Fiscal Year 2018 Budget

ACCOUNT 491002: OVERTIME
--------------------------

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 230,000	\$ 230,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
\$ 20,000	\$ 20,000	FBI Reimbursed Overtime
\$ 39,000	\$ 39,000	Grant Reimbursed Overtime
\$ -	-	Mid-Year Appropriation
\$ 309,000	\$ 309,000	TOTAL

Overtime funding for 2018 reflects the following items.

**General Overtime:** This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. We will continue to utilize compensatory time in lieu of overtime where possible.

**DEA Reimbursed Overtime:** The Department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

**FBI Reimbursed Overtime:** The Department was able to place one Detective in this violent crime task force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the FBI. This item is adjusted based on the salary of the officers assigned

**Grant Reimbursed Overtime:** The Department has received traffic grant awards for overtime projects for 2018.



Florissant Police Department  
Fiscal Year 2018 Budget

ACCOUNT 4921: UNIFORMS
------------------------

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 17,200	\$ 18,500	Uniform Cleaning & Repair
\$ 49,000	\$ 51,000	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 4,000	\$ 4,500	Badge Replacement and Repair
		Ballistic vests awarded through a Local Law
<u>\$ 9,780</u>	<u>\$ -</u>	Enforcement Block Grant
\$ 95,980	\$ 90,000	TOTAL

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing. An increase of \$1,300 for 2018 is requested.

Uniform Purchase & Replacement: This covers the cost of replacing uniforms and body armor. A United States Department of Justice BVP 50/50 match grant was awarded in 2017 but no funds have been awarded to the Department for 2018. New grants have been applied for. However, it is unknown as to whether the department will receive those. A \$ 2,000 increase for 2018 is requested.

Detective Clothing Allowance: No increase is requested for 2018.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges. Requested increase of \$500 for 2018

Florissant Police Department  
Fiscal Year 2018 Budget

ACCOUNT 4926: UTILITIES
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 42,000	\$ 42,000	Electricity
\$ 11,000	\$ 11,000	Natural Gas
\$ 5,000	\$ 5,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
\$ 62,500	\$ 62,500	TOTAL

Utilities: This account reflects the various utilities used by the police department.

ACCOUNT 4927: GASOLINE
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ 256,500	\$ 256,500	Total

Gasoline: The cost of regular unleaded gasoline fluctuates wildly. The average cost is currently around \$2.10 for 2017. At this time it is anticipated that current funding is sufficient.

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ACCOUNT 4929: BUILDING and JAIL MAINTENANCE
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 1,500	\$ 1,500	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 21,500	\$ 21,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 500	Pest Control
\$ 37,500	\$ 37,500	Building Repairs (HVAC/ Electrical/Plumbing)
\$ 2,500	\$ 2,500	Furniture and Fixtures
\$ 72,000	\$ 72,000	Total

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. No increase for 2018.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. No increase for 2018.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. No increase for 2018.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building. No increase for 2018.

Pest Control: This item covers the cost of our monthly pest control service and will be unchanged for 2018.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 33 year old police building. There is constant maintenance, painting, replacing of flooring, ceiling tiles and a number of light fixtures throughout the building. No increase for 2018.

Furniture and Fixtures: This item covers the cost of miscellaneous furniture and fixtures of a minor nature that require replacing as needed. No increase for 2018.

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<b>ACCOUNT 4930: VEHICLE MAINTENANCE &amp; REPAIRS</b>
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 4,800	\$ 4,800	Vehicle Washes
\$ 45,000	\$ 45,000	Vehicle Repair
\$ 800	\$ 800	First Aid Supplies
\$ 600	\$ 600	Fire Extinguisher Service
\$ 2,000	\$ 2,000	Flares
\$ 600	\$ 600	Inspections & Licenses
<u>\$ 8,000</u>	<u>\$ 8,000</u>	Miscellaneous Vehicle Parts
\$ 61,800	\$ 61,800	TOTAL

**Vehicle Washes:** This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur.

**Vehicle Repair:** This line covers the cost to repair vehicles resulting from crashes, including repairs to windshields and other repairs not normally made by the City garage. Due to changes to accounting procedures, more funds have been appropriated into this line item in FY 2017 to cover vehicle accidents. No increase is requested for 2018.

**First Aid Supplies:** This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers. No increase for 2018.

**Fire Extinguisher Service:** This item covers the recharging or replacement of fire extinguishers carried in the police vehicles. No increase for 2018.

**Flares:** This covers the cost of flares used for controlling traffic at crashes and road closures. No increase for 2018.

**Inspections & Licenses:** This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles. No increase for 2018.

**Miscellaneous Vehicle Parts:** The item covers the cost of replacing graphics on cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle. No Increase for 2018.

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<b>ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES</b>
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 9,000	\$ 9,000	Computer/Server/Soft ware/Printer Parts and Repairs
\$ 1,500	\$ 1,500	Crime Prevention Supplies
\$ 10,000	\$ 10,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 15,000	\$ 15,000	Office Supplies
\$ 1,000	\$ 1,000	Intoxilyzer Repair and Supplies
\$ 1,000	\$ 1,000	Printing Services
\$ 42,000	\$ 42,000	TOTAL

**Citations and Mobile Printer Paper:** This reflects the cost of having citation and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers. No increase for 2018.

**Computer/Printer Parts and Repairs:** This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines. No Increase for 2018.

**Crime Prevention Supplies:** This line funds the cost of public relations, educational materials and promotional items for the department. No increase for 2018.

**Evidence Supplies:** This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. No increase for 2018.

**Microfilm Reader Maintenance Agreement:** This is an annual maintenance and service agreement for the Record Room microfilm reader. No increase for 2018.

**Office Supplies:** There have been increases in supply costs. We carefully monitor consumption. No increase for 2018.

**Intoxilyzer Repair and Supplies:** This includes the costs of maintenance and equipment for the alcohol breath testing instrument. No increase for 2018.

**Printing Services:** This includes the costs for printing flyers and brochures that cannot be printed in-house. No increase for 2018.

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ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES
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<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 8,000	\$ 8,000	Copier Lease/Supplies
\$ 11,500	\$ 11,500	Printer Management Lease Toner and Supplies
\$ 2,500	\$ 2,500	Paper and Toner
\$ 22,000	\$ 22,000	TOTAL

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department. No Increase for 2018.

Printer Management Lease: This item covers the continued Maintenance/Repair/Toner of all printers located with in the department. No increase for 2018.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department. No increase for 2018.

ACCOUNT 4934: COMMUNICATIONS SERVICES
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2017	2018	LINE ITEM
\$ 7,500	\$ 7,500	CCTV Maintenance Agreement
\$ 14,000	\$ 14,000	Radio Repair & Maintenance
\$ 2,000	\$ 2,000	Existing Federal Requirements 2 factor authentication
\$ 125,000	\$ 125,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 20,000	Wireless Data Service for Patrol Vehicles.
\$ 24,000	\$ 30,000	REJIS Professional Services
\$ -	\$ 40,000	ITI CAD Computer Aided Dispatch/Mobil/GPS System
\$ 48,000	\$ 20,000	Global RMS and Computer Services
\$ 2,000	\$ 2,000	Audiolog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ 7,000	\$ 9,000	Speed Warning Systems Data Package
\$ 1,000	\$ 1,000	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 4,000	\$ 4,000	Investigative Databases
\$ 7,500	\$ 7,500	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 2,000	\$ 2,000	Walkie-Talkie Battery Replacement
\$ 1,000	\$ 1,000	CellBrite Investigation Maintenance Agreement
\$ 2,200	\$ 2,200	Illegal Sign Project support software and auto dialer
\$ 4,000	\$ 4,000	PlanIT Scheduling Software Maintenance Agreement
\$ 5,100	\$ 5,100	Power DMS Systems Maintenance Agreement
\$ 7,500	\$ 7,500	RCCEG Forensic Computer Analysis
\$ 306,000	\$ 326,000	TOTAL

**ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)**

**Closed Circuit TV Maintenance Agreement:** This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building. No increase for 2018.

**Radio Repair and Maintenance:** This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. The department has a service agreement. No increase for 2018.

**REJIS Subscription and Network Services:** This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mug shot system. Continue REJIS Professional Services an increase of \$6,000 is requested for 2018.

**ITI Computer Aided Dispatch System:** The Department switched from Global CAD to ITI CAD due to the Global system no longer being supported or updated.

**Global RMS and Computer Services:** This covers the maintenance and support of the Global Software for our records management, maintenance and system support on our Dell server.

**Audiolog Communications Recorder Maintenance and Support:** This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center.

**Live Scan Maintenance and Support:** This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files. No increase for 2018.

**Speed Warning Systems:** The department has six speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. An increase of \$2,000 is requested for 2018.

**Dictation System Maintenance and Support:** This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in 2018.

**Investigative Databases:** The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions. No increase for 2018.

**Evidence-On-Q Software Maintenance Agreement:** This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system. No increase for 2018.

**Oceans Systems Software and Maintenance and Support:** This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when utilizing video taped at crime scenes.

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ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. No increase for 2018.

CellBrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading. No increase for 2018.

Illegal Sign Project Support: This is the computer software and dialing support needed for the illegal sign removal project. No increase for 2018.

PlanIT Scheduling Program: Software and maintenance agreement, No Increase for 2018.

Power DMS: CALEA Document and Training Management Program maintenance and support agreement, No Increase for 2018.

RCCEEG: Regional Computer Crimes Education and Enforcement Group: Used for the forensic analysis of computers for criminal investigations. No increase for 2018.

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

2017	2018	LINE ITEM
\$ 12,000	\$ 12,000	Ammunition, Targets & Firearms Repairs
\$ 5,000	\$ 5,000	Less Lethal Munitions
\$ 1,000	\$ 1,000	Range Maintenance
\$ 10,100	\$ 13,500	Taser Replacement Program
\$ 600	\$ 600	Replacement of shot gun
\$ 28,700	\$ 32,100	TOTAL

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. No increase for 2018.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions. No increase for 2018.

Range Maintenance: This covers the annual cost to replace the backstop in the range trailer at Koch Park as well as any small parts necessary to maintain the trailer. No increase for 2018.

Tasers: Numerous departments tasers were running out of warranty and useful-life. The Department switched to a more cost effective taser program which allowed the buy back of our old tasers, replacement of current tasers and extends the repair warranty. An increase of \$3,400 is requested for 2018 .

Shotgun: The department has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$600. The shot gun taken out of service will be retained and used for training.



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ACCOUNT 4942: DUES, TRAVEL, & TRAINING
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	<u>2017</u>	<u>2018</u>	LINE ITEM
\$	16,000	\$ 16,000	St. Louis County & Municipal Academy
\$	2,000	\$ 2,000	Police Canine Training
\$	15,000	\$ 15,000	Training Seminars/Travel Expenses
\$	7,500	\$ 7,500	Command Level Management Training
\$	6,000	\$ 6,000	Organizational Memberships
\$	1,000	\$ 1,000	Special/Liquor Investigations
\$	8,000	\$ 8,000	Training Materials and Computer Based Training
\$	2,000	\$ 2,000	Chief's Expense Account
\$	1,000	\$ 1,000	Miscellaneous Petty Cash
\$	3,000	\$ 3,000	Canine Expenses
\$	1,400	\$ 1,400	Major Case Squad Training
\$	1,500	\$ 1,500	Random Drug Testing
\$	1,600	\$ 1,600	Lab Testing for DWI and Forensic investigative cases
\$	500	\$ 500	Valley of Flowers Festival Expense
\$	1,000	\$ 1,000	Explorer Post
\$	2,000	\$ 2,000	Polygraph Certification Conference
\$	2,000	\$ 2,000	CALEA Conference
\$	2,000	\$ 2,000	IACP Conference
\$	4,800	\$ 4,800	Accreditation Fees
\$	500	\$ 500	Citizens Emergency Response Team, CERT
\$	2,000	\$ 2,000	Police Fitness Trainer Recertification/Training
\$	500	\$ 500	SRO program supplies
\$	<u>6,000</u>	<u>\$ 6,000</u>	Community Outreach
\$	87,300	\$ 87,300	TOTAL

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs. No increase for 2018.

Police Canine Training: This covers the cost of in-service training for our four canine teams. No increase for 2018.

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel. No Increase for 2018.

Command Level Management Training Academy: For a Commander to attend one of the following management training institutions: FBI National Academy, Southern Police Institute or Missouri Police Chiefs Association Command College (MOPCA).

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community. No increase for 2018.

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ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds. No increase for 2018.

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training. No increase for 2018.

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position. No Increase for 2018.

Canine Expenses: The department has four canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the four animals. No increase for 2018.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis. No increase for 2018.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw. No increase for 2018.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations. No increase for 2018.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival. No increase for 2018.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference. No increase for 2018.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year. No increase for 2018.

CALEA & IACP Conference: These conferences provide valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community. Increase of \$200 for CALEA for 2018.

Accreditation Fees: The department received it's Sixth consecutive three year accreditation by CALEA in 2016. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees. Increase of \$700 for 2018.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT). No increase for 2018.

Training for Polygraph Examiner: This training is to certify a member of the department as a certified Polygraph Examiner. No funds are needed in this years budget.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers. No increase for 2018.

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**ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)**

Community Outreach: This item will be used for community outreach programs that will foster positive law enforcement relationships with the youth and general public. No increase for 2018.

**ACCOUNT xx61: CAPITAL ADDITIONS (Police Fund)**

	<u>2017</u>	<u>2018</u>	LINE ITEM
\$	-	\$ 250,000	Purchase in car video system for police patrol vehicles
\$	-	\$ 79,000	Police Officer Protective Equipment
\$	-	\$ 40,000	License Plate Reader System
\$	-	\$ 125,000	Firearm Training Shooting Simulator
\$	-	\$ 50,000	Replacement Records Management System
\$	-	\$ 45,000	Replacement of mobile car computers/printers/devices and related equipment.
\$	-	\$ 16,000	Replacement of desktop computers and related items
\$	-	\$ 10,000	Replace and upgrade security cameras and equipment
\$	-	\$ 20,000	Networking Infrastructure Upgrade
\$	-	\$ 5,000	Replace Servers and related equipment.
\$	-	\$ 21,000	Four mobile speed monitoring units
\$	-	\$ 20,000	One additional Police motorcycle
\$	-	\$ 5,000	Computer Systems Backup/Related security software
\$	-	\$ 686,000	TOTAL

**In Car Video System for Police Patrol Vehicles:** The Department would like to purchase in car video system for Police Patrol vehicles and related servers, equipment and services.

**Police Officer Protective Equipment:** Need to replace worn out equipment. Provide each Officer a helmet, gas mask, filters, and equipment bag. Additional equipment to equip 50 Officers includes shield, baton, protective leg guards, and related items.

**License Plate Reader System:** Purchase a license plate reader system to enhance the ability to locate and identify stolen vehicles and vehicles used in the commission of crimes.

**Firearms Training Shooting Simulator:** The Department would like to purchase a firearms training shooting simulator which would be use to continually train officers of the department. This can also be used as a public relations tool to inform the public on how officer may react in these situations. This simulator would be used in the citizen law enforcement academy.

**Replacement Records Management System:** The Department needs to replace its Records Management System as the current vendor is stopping the support for the system and it is starting to fail.

**Replacement Mobile Car Computers:** The annual replacement of mobile car computers, printers, electronic devices, and related equipment.

Florissant Police Department  
Fiscal Year 2018 Budget

Replacement of Desk Top Computers: The department utilizes 65 desk top personal computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year.

Video Security Cameras: Currently the police station has numerous video cameras that need to be replaced or upgraded along with related equipment on an annual basis.

Networking Infrastructure Upgrade: Continuing the network cabling and switching project which was started in 2017. Continue to upgraded and replace in order for computers, phones and other related equipment to function properly.

Replace Servers/laptops and related equipment: The department utilizes several servers that need to periodically upgraded or replaced.

Four mobile speed monitoring units: Used to monitor and control traffic on city streets.

One additional Police motorcycle:

Computer Systems Backup/Related Security Software: Hardware and Software maintenance for various backup systems.

Florissant Police Department  
Fiscal Year 2018 Budget

ACCOUNT xx61: CAPITAL ADDITIONS (Police Fund - Vehicles)
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VEHICLES:

<u>2017</u>	<u>2018</u>	
\$ -	\$ 177,000	Purchase of six new vehicles and related equipment at \$29,500 each
\$ -	\$ 70,000	Purchase of two new Chevrolet Tahoe Police Vehicles and related equipment at 35,000 each
\$ -	\$ -	Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments
<u>\$ -</u>	<u>\$ 14,800</u>	Radio/Emergency equipment installation at \$1,850 each for eight new vehicles.
\$ 300,000	\$ 261,800	Net Cost of New Vehicles

Vehicle Replacement: The department has a fleet of 45 automobiles ranging in age from 2010 to 2017. In 2018 we need to replace eight Police vehicles.

Radio/Emergency Equipment: I am requesting \$14,800 to cover the cost of installation of the radios and emergency equipment.

Trade-in Value: The eight vehicles taken out of service will not be disposed of unless they are deemed to be in extremely poor condition. The vehicles will be transferred to other city departments in an effort to maximize the city's investment in these vehicles.

ACCOUNT 0361: CAPITAL ADDITIONS (Capital Improvement Fund)
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MISCELLANEOUS CAPITAL ITEMS:

<u>2017</u>	<u>2018</u>	
\$ -	\$ 16,000	Upgrade 2 Existing Bathrooms in building
<u>\$ -</u>	<u>\$ 15,000</u>	Office reconfigure and work station update
\$ 105,000	\$ 31,000	Total Miscellaneous Items

Restroom Upgrade: The Department needs to upgrade its 2 main bathrooms located in main hallway.

Police Building Offices: Several offices need to be reconfigured and the work stations updated.

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Fiscal Year 2018 Budget

ACCOUNT 4975: GASOLINE CONTROL ACCOUNT

<u>2017</u>	<u>2018</u>	LINE ITEM
\$ 65,000	\$ 65,000	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	TOTAL

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927. No increase for 2018.

**MEDIA DEPARTMENT**

<u>Account</u>	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
7010-Salaries	117,142	120,837	124,375	121,042
7013-Employees' Benefits	42,335	44,942	46,024	45,202
7030-Equipment Repair	413	3,000	8,000	3,000
7032-Office Supplies & Maint.	59	2,000	2,000	2,000
7033-Materials & Supplies	847	2,500	2,500	2,500
7042-Dues, Travel, Training	549	3,000	3,000	2,000
7050-Professional Service	<u>27,694</u>	<u>28,900</u>	<u>28,900</u>	<u>28,900</u>
Total	189,039	205,179	214,799	204,644

**PERSONNEL SERVICES**

Full-time	93,469	95,340	95,340
Part-time	24,035	24,035	24,035
Overtime	<u>3,333</u>	<u>5,000</u>	<u>1,667</u>
Total Personnel Services	120,837	124,375	121,042

**PERSONNEL SCHEDULE**

Media/TV Station Manager	1.00
Video Specialist	1.00
Contract Employees	
Total	2.00

	Full-time 2.00
Total Personnel 2.00	Full-time Equivalent (Part-time) 0.00

Media Department Budget Request: 2018

2017 2018

<b>Account 7010 - Salaries</b>			
Full-time Employees			
Media/TV Station Manager		1	1
Video Specialist		1	1
	Total full-time employees	2	2
Contract employees		24,035	24,035
Council Meetings	Total	6,960	6,960
Director - \$75 @ 24 productions		1,800	1,800
Assistant Director - \$50 @ 24 productions		1,200	1,200
2 Camera Persons - \$45 @ 24 productions		2,160	2,160
Host - \$75 @ 24 productions		1,800	1,800
Valley of Flowers	Total	1,075	1,075
3 Videographers - @ \$125 each		200	200
Director - @ \$200		150	150
Asst. Director @ \$150		375	375
Audio Engineer @ \$150		150	150
2 Production/Office Assistants @ \$100		200	200
Additional Contract Help As Needed	Total	16,000	16,000
Location Videographer		5,000	5,000
Contract Editor		5,000	5,000
Contract Producer - special programs		6,000	6,000
<b>Account 7010 - Salaries - overtime</b>		3,333	1,667
<b>Account 7030 - Equipment Repair</b>		Total	3,000 3,000
<b>Account 7032 - Office Supplies and Maintenance</b>		Total	2,000 2,000
<b>Account 7033 - Materials and Supplies</b>		Total	2,500 2,500
<b>Account 7042 - Dues, Travel and Training</b>		Total	3,000 2,000
<b>Account 7050 - Professional Services</b>		Total	28,900 28,900
Mailing costs for "Florissant Focus" - \$1,750 x 5 issues		7,500	8,750
Postage for 5 issues of the "Florissant Focus" x \$4,000 per issue		21,250	20,000
Electronic Bulletin Board Music		150	150
<b>Account 0361 - Capital Additions</b>		Total	0 0
Prior year capital additions		0	0



**03 - CAPITAL IMPROVEMENT FUND**

	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
<b><u>REVENUE</u></b>				
Capital Improvement Sales Tax	3,527,963	3,450,000	3,500,000	3,500,000
Interest	758	0	0	0
Grants & Reimbursements	<u>83,740</u>	<u>514,614</u>	<u>123,828</u>	<u>123,828</u>
Total Budgeted Revenue	3,612,461	3,964,614	3,623,828	3,623,828
			<u>(3,812,485)</u>	<u>(3,446,185)</u>
				Equal Revenue Over/(Under) Expenditure
			(188,657)	177,643
			<u>313,757</u>	<u>313,757</u>
				Equal Estimated Ending Fund Balance
			125,100	491,400
<b><u>EXPENDITURES</u></b>				
0320-Debt Payment	322,763	581,770	399,000	399,000
0329-Building Maint. & Supplies	58,021	61,000	58,500	58,500
0330-Equip. Repairs - Vehicles	129,938	130,000	125,000	125,000
0333-Materials & Supplies	94,606	110,000	100,000	100,000
0334-Street Markings	11,481	9,000	12,500	12,500
0339-Ice/Snow Removal	0	149,130	0	0
0350-Professional Service	490,770	922,418	390,485	390,485
0351-Street Lighting	0	555,000	500,000	500,000
0352-Street Contracts	1,606,009	1,650,000	1,500,000	1,500,000
0353-Bridge Repair & Maint.	2,234	60,000	50,000	50,000
0354-Sidewalk Repairs	149,960	150,000	150,000	150,000
0361-Capital Additions	<u>739,950</u>	<u>974,702</u>	<u>527,000</u>	<u>160,700</u>
Total	3,605,732	5,353,020	3,812,485	3,446,185

**03 - CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS**

	Proposed <u>2018</u>	Adopted <u>2018</u>
<b>Information Technology</b>		
Replace computers, laptops, monitors, tablets, printers and related software	25,000	25,000
Replace two network switches	8,000	4,500
Replace two servers	<u>12,000</u>	<u>12,000</u>
<b>Information Technology Total</b>	45,000	41,500
 <b>Administrative</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Administrative Total</b>	0	0
 <b>Court</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Court Total</b>	0	0
 <b>Media</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Media Total</b>	0	0
 <b>Health</b>		
One 48" walk behind mower with velkie	0	6,200
One zero turn 54" mower	<u>0</u>	9,000
<b>Health Total</b>	0	15,200
 <b>Public Works</b>		
<b>Streets</b>		
No items requested	0	0
<b>Streets Sub-Total</b>	0	0
 <b>Building</b>		
Furnishings for Public Works office remodeling	60,000	60,000
20 iPads to replace existing iPads for Inspectors	<u>13,000</u>	<u>13,000</u>
<b>Building Sub-Total</b>	73,000	73,000

**03 - CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS**

	Proposed <u>2018</u>	Adopted <u>2018</u>
<b>Public Works (con't)</b>		
<b>Engineering</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Engineering Sub-Total</b>	0	0
<b>Engineering Sub-Total</b>	<u>0</u>	<u>0</u>
<b>Transportation</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Transportation Sub-Total</b>	<u>0</u>	<u>0</u>
<b>Public Works Total</b>	73,000	73,000
<b>Police</b>		
<b>Vehicles</b>		
Six Police vehicles with related equipment at \$29,500 each	177,000	0
Two new Tahoe police vehicles and related equipment as \$35,000 each	70,000	0
Radio/Emergency equipment installation on eight new vehicles	<u>14,800</u>	<u>0</u>
<b>Police Vehicle Sub-Total</b>	261,800	0
<b>Miscellaneous Items</b>		
Upgrade two existing bathrooms in building	16,000	16,000
Office reconfiguration and work station update	15,000	15,000
Replace mobile computers/printers and related equipment	45,000	0
Replace desktop computers and related equipment	16,000	0
Replace and upgrade security cameras and equipment	10,000	0
Networking infrastructure upgrade	20,000	0
Replace servers and related equipment	5,000	0
Computer system backup and related security software	5,000	0
One 48" walk behind mower with velkie	6,200	0
One zero turn 54" mower	<u>9,000</u>	0
<b>Police Miscellaneous Sub-Total</b>	<u>147,200</u>	<u>31,000</u>
<b>Police Total</b>	409,000	31,000
<b>Grand Total</b>	<b>527,000</b>	<b>160,700</b>

Capital Improvement Fund Budget: 2018

2017 2018

Account 0320 - Debt Payment	Total	581,770	399,000
2011 Certificates of Participation: Principle, interest and misc. fees			44,000
2016 Special Obligation Bonds: Principle, interest and misc. fees			355,000

Account 0329 – Building Maintenance & Supplies	Total	61,000	58,500
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Janitorial Supplies for City Hall, Government Building and City Garage ...  
 HVAC maintenance and repairs at City Hall, Government Building and City  
 Garage buildings: includes air-handler filters, belts, dryers, Freon,  
 compressors, motors, bearings, replace emergency light batteries, roof  
 Overhead door maintenance and repairs at City Garage, as needed  
 Garage hoist maintenance and repairs, fuel pump maintenance and repairs,  
 waste disposal, as needed yearly ...  
 Carpet cleaning and new entryway mats; elevator maintenance contract ...  
 Miscellaneous building maintenance materials: lumber, nails, paint, glass,  
 sealants, electrical and plumbing supplies, Christmas / Seasonal Decorations  
 1 each Vacuum Cleaner at \$1,100

Account 0330 – Equipment Repairs – Vehicles	Total	130,000	125,000
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Includes maintenance of major equipment and trucks for the Street Department, minor  
 pieces of equipment for the Street Department, Police Department cars, motorcycles,  
 and equipment, Health Department, Park Department, and Golf Course vehicles and  
 equipment ... also old police vehicles that are now PW Inspector vehicles ...  
 Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.  
 Tire repairs, purchase, service; dealer parts & service; small engine parts & service;  
 heavy equipment parts, service & supplies; street sweeper parts & supplies;  
 transmission parts, service & supplies; radio, radiator and A/C service ...  
 Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass,  
 parts, service and supplies, lubricants and fluids, towing, etc. ...  
 Major equipment and vehicle repairs, accident repairs ...  
 Emission testing per Department of Natural Resources Clean air Regulations  
 Diagnostic equipment and software system updates ...

Capital Improvement Fund Budget: 2018

2017 2018

Account 0333 – Materials & Supplies	Total	110,000	100,000
Concrete pavement replacement: ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc. ...		70,000	70,000
Mudjacking: Portland Cement and Aggregate Lime ...		3,000	3,000
Asphalt pavement replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products and supplies ...		16,000	15,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock ...		5,000	2,500
Replacement chain saws, vibrators, minor tools and equipment ...		3,000	2,000
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, rain gear, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, concrete form materials, pins, tie-rods, etc.; equipment and tool rental ...		13,000	7,500

Account 0334 – Street Markings	Total	9,000	12,500
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- Channel posts, street name posts, die cutters for numbers
- Sign faces - reflective material, sign blanks – aluminum, sign brackets
- Street marking paint, reflective marking beads
- Construction/traffic control signs
- Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)
- Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois, Civic Centers and other locations ...
- Adopt-A-Street Program: signs, vests, misc. supplies ...

Account 0339 – Ice/Snow Removal	Total	149,130	0
Salt		136,380	0
Calcium Chloride		12,750	0

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0350 – Professional Services	Total	922,418	390,485
Audit		2,050	2,100
Bank Fees		600	600
REJIS Commission GANet Subscription & Service		4,000	4,500
GIS (Geographic Information System) Web-Based Mapping Project ...		60,000	40,000
General Engineering and Design Services		20,000	10,000
RFP's for Redevelopment Projects		5,000	0
Annexation Projects (Research, Maps, Copying Costs, Application Fees)		5,000	0
Old Town and N. Hwy 67 Enhancement Maintenance / Mowing ...		60,000	65,000
I-270 Mowing		25,000	25,000
East-West Gateway Grant Applications		10,000	10,000
Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections)		25,000	25,000
Emergency Asbestos Removal by Contractor (all City buildings)		15,000	10,000
Plaques for "Walk Through History"		3,000	2,500
Consulting services: PW special projects, security system inspections, etc.		4,000	4,500
Cleanup, repair and/or demolition of derelict/dangerous residential/commercial properties, including graffiti removal, trash/debris/junk removal, grass/weed cutting, tree/brush/vegetation removal, various landscaping/building repairs/work as needed ... by the City and/by Contractor (i.e. Annual Handyman Services contractor, Annual Tree Services contractor, etc.) ...		35,000	35,000
St. Anthony Lane bridge replacement		463,925	0
Records & Document Destruction		500	1,500
North Lafayette Street Reconstruction - Phase I ROW acquisition		81,575	0
North Lafayette Street Reconstruction - Phase II ROW acquisition		81,575	0
Pedestrian Signal Replacement on Derhake at Robinwood Elementary School ... this is an 80% grant reimbursement project ... Construction in 2018 budget year... (\$91,828 grant/\$22,957 city)		16,193	114,785
Bike & Pedestrian Master Plan ... a joint project with Trailnet		5,000	0
St. Ferdinand & N. Hwy 67 Improvements to St. Ferdinand Park: Engineering, Planning, & Environmental Study (an E-W Gateway 80% reimbursement grant project) ...(\$32,000 grant/\$8,000 city)		0	40,000

Capital Improvement Fund Budget: 2018

	<u>2017</u>	<u>2018</u>
<b>Account 0351 – Street Lighting</b>	<b>Total</b>	
	555,000	500,000
Average annual street light charge ...	480,000	470,000
New and Replacement Streetlights in areas as needed	20,000	15,000
Clean and Paint 75ea. Decorative Street Lights on N. Hwy 67	18,000	0
Clean and Paint 70ea. Decorative Street Lights on rue St. Francois	17,000	0
Decorative Streetlight Repair/Replacement in all areas as needed	20,000	15,000
<b>Account 0352 – Street Contracts</b>	<b>Total</b>	
	1,650,000	1,500,000
Slurry Seal Maintenance Work	850,000	950,000
Concrete Pavement Replacement Work	500,000	450,000
Major Street Repairs and Asphalt Overlay	300,000	100,000
<b>Account 0353 – Bridge Repair &amp; Maintenance</b>	<b>Total</b>	
	60,000	50,000
Miscellaneous Bridge Repairs by Contractor	50,000	45,000
Bridge Repairs/Maintenance by City	10,000	5,000
<b>Account 0354 – Sidewalk Replacement</b>	<b>Total</b>	
	150,000	150,000
Sidewalk Program by Contractor	145,000	145,000
Tree Removals	5,000	5,000

Capital Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 0361 – Capital Additions	Total	974,702	160,700
Account 036136 – Capital Additions/Information Technology	Total	39,000	41,500
Replace computers, laptops, monitors, tablets, printers and related software in various departments			25,000
Replace two network switches			4,500
Replace two servers			12,000
Account 036140 – Capital Additions/Administration	Total	0	0
Account 036141 – Capital Additions/Court	Total	0	0
Account 036170 – Capital Additions/Media	Total	0	0
Account 036142 – Capital Additions/Health Department	Total	77,800	15,200
1 each 48" Walk Behind Mower w/velkie			6,200
1 each Zero Turn 54" Mower, John Deere or equal			9,000
Account 036148 – Capital Additions/Public Works	Total	335,800	73,000
<u>Streets</u>		<u>S/T</u>	<u>0</u>
<u>Engineering</u>		<u>S/T</u>	<u>0</u>
<u>Building</u>		<u>S/T</u>	<u>73,000</u>
Furnishings for PW office remodeling			60,000
20 each iPads to replace existing iPads for inspectors at \$650/each = \$13,000			13,000
<u>Transportation</u>		<u>S/T</u>	<u>0</u>
Account 036149 – Capital Additions/Police	Total	522,102	31,000
<u>Miscellaneous</u>		<u>S/T</u>	<u>31,000</u>
Upgrade 2 Existing Bathrooms in building			16,000
Office reconfigure and work station update			15,000



**09 - PARK IMPROVEMENT FUND**

	<u>Actual</u> <u>2016</u>	<u>Budget</u> <u>2017</u>	<u>Proposed</u> <u>2018</u>	<u>Adopted</u> <u>2018</u>
<b><u>REVENUE</u></b>				
Park Improvement Sales Tax	3,518,032	3,500,000	3,500,000	3,500,000
Interest	506	0	0	0
Miscellaneous Revenue	<u>425,567</u>	<u>531,400</u>	<u>526,000</u>	<u>526,000</u>
Total Budgeted Revenue	3,944,105	4,031,400	4,026,000	4,026,000
			<u>(4,274,161)</u>	<u>(4,491,386)</u>
			(248,161)	(465,386)
			<u>795,817</u>	<u>795,817</u>
			547,656	330,431

<b><u>EXPENDITURES</u></b>				
0910-Salaries	867,841	1,002,614	1,000,994	984,328
0913-Employee Benefits	363,507	386,006	403,817	399,708
0914-Residency Incentive Program	14,500	15,600	15,600	15,600
0920-Debt Payment	573,999	1,013,310	882,000	882,000
0921-Uniforms & Allowances	18,581	19,125	15,975	15,975
0927-Gas & Oil	40,119	64,000	64,000	64,000
0928-Merchandise	47,264	54,750	31,750	31,750
0929-Bldg., Maint., & Supplies	135,432	156,850	134,600	134,600
0930-Maintenance/Supplies	132,098	112,850	78,125	78,125
0931-Recreation Supplies	32,680	44,600	43,000	43,000
0932-Office Supplies & Maint.	31,322	40,800	40,800	40,800
0933-Materials & Supplies	125,404	148,750	123,300	123,300
0942-Dues, Travel, Training	10,360	13,660	19,160	19,160
0950-Professional Services	183,394	240,240	247,240	247,240
0951-Pavement Repairs	10,000	20,000	20,000	20,000
0954-Publicity	10,165	16,300	16,300	16,300
0956-Insurance	0	60,000	50,000	50,000
0961-Capital Additions	<u>428,013</u>	<u>1,213,600</u>	<u>1,087,500</u>	<u>1,325,500</u>
Total	3,024,679	4,623,055	4,274,161	4,491,386

**PERSONNEL SERVICES**

Full-time		839,155	837,535	837,535
Part-time		130,126	130,126	130,126
Overtime		<u>33,333</u>	<u>33,333</u>	<u>16,667</u>
Total Personnel Services		1,002,614	1,000,994	984,328

**PERSONNEL SCHEDULE**

<u>Park Maintenance - full-time</u>		<u>Part-time and Seasonal Staff</u>	
Park Superintendent	1.00	Park Maint. p/t	1.45
Class "A" Foreman	1.00	Park Maint. - Summer Laborers p/t	4.10
Forester I	1.00	Total	5.55
Class "A" Person	5.00		
Class "B" Person	4.00		
Class "C" Person	<u>5.00</u>		
Total	17.00		
Total Personnel	22.55		Full-time 17.00 Full-time Equivalent (Part-time) 5.55

**09 - PARK IMPROVEMENT FUND CAPITAL ADDITIONS**

	Proposed <u>2018</u>	Adopted <u>2018</u>
<b>Theater</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Theater Total</b>	0	0
 <b>Golf Course</b>		
<b>Golf Course Equipment</b>		
Articulated tractor	29,000	29,000
PrecisionCut Trim and Surrounds Mower	<u>31,000</u>	<u>31,000</u>
<b>Total Golf Course Equipment</b>	60,000	60,000
<b>Golf Course Improvements</b>		
Various tee, bunker and fairway renovations	<u>5,000</u>	<u>5,000</u>
<b>Total Golf Course Improvements</b>	5,000	5,000
<b>Total Golf Course Equipment and Improvements</b>	65,000	65,000
 <b>James J. Eagan Center</b>		
Replace "easy access" step unit system in swimming pool	6,000	6,000
Replace 1972 ceramic flooring in two upper level restrooms	12,000	12,000
Convert 1972 pool water inlets to standard controllable inlets	10,000	10,000
Installation of additional surveillance camera	3,500	3,500
Purchase and installation of storage rack system and video surveillance server workstation	<u>18,000</u>	<u>18,000</u>
<b>James J. Eagan Center Total</b>	49,500	49,500
 <b>John F. Kennedy Center</b>		
Replace commercial garbage disposal in catering kitchen	3,500	3,500
Replace tile floor in two meeting rooms	18,000	18,000
Installation of an outdoor, double-sided electronic message sign	30,000	30,000
Installation of additional surveillance camera	<u>3,500</u>	<u>3,500</u>
<b>John F. Kennedy Center Total</b>	55,000	55,000

**09 - PARK IMPROVEMENT FUND CAPITAL ADDITIONS**

	Proposed <u>2018</u>	Adopted <u>2018</u>
<b>Bangert Pool</b>		
New lifeguard stand	4,500	4,500
Sandblast and paint pool floor and walls	36,000	36,000
Pressure wash and paint SCS play structure/water feature	<u>6,500</u>	<u>6,500</u>
<b>Bangert Pool Total</b>	<b>47,000</b>	<b>47,000</b>
<b>Koch Park Aquatic Center</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Koch Park Aquatic Center Total</b>	<b>0</b>	<b>0</b>
<b>Parks Equipment</b>		
Replace dump/salt truck with accessories and radio installation	102,000	102,000
Replace 1980 Massey Ferguson tractor with new tractor	20,000	20,000
Replace 1995 Woods rotary cutter with new pull-behind rotary cutter	7,000	7,000
Replace 2 mowers with two 72" zero-turn mowers	25,000	25,000
Bucket for skid steer	2,000	2,000
Replace 1994 John Deere backhoe with new compact excavator	42,000	0
Replace 2011 Smithco infield groomer with new Field Pro	<u>20,000</u>	<u>0</u>
<b>Parks Equipment Total</b>	<b>218,000</b>	<b>156,000</b>
<b>Parks Improvements</b>		
Replace damaged roof and fascia on Pavilion #1 at St. Ferdinand Park	25,000	25,000
Replace Pavilion #5 in St. Ferdinand Park	80,000	80,000
Dredge and clean St. Ferdinand Park Lake	0	300,000
St. Louis County Municipal Park Grant to construct Phase 2 of the Manion Park Master Plan (reimbursement up to \$520,000)	548,000	548,000
<b>Parks Improvements Total</b>	<b>653,000</b>	<b>953,000</b>
<b>Parks Equipment and Improvements Total</b>	<b>871,000</b>	<b>1,109,000</b>
<b>Grand Total</b>	<b>1,087,500</b>	<b>1,325,500</b>



Park Improvement Fund Budget: 2018

2017 2018

Account 0921 - Uniforms and Allowances (con't)		2017	2018
<u>46 Bangert Pool</u>	Sub	<u>2,000</u>	<u>2,350</u>
Staff T-Shirts		700	850
Swimsuits		1,300	1,500
<u>56 Koch Pool</u>	Sub	<u>3,500</u>	<u>0</u>
Staff T-Shirts		900	0
Swimsuits		2,600	0
<u>47 Parks</u>	Sub	<u>8,700</u>	<u>8,700</u>
Full-time Park Uniforms (17 employees @ \$300)		5,100	5,100
Staff T-Shirts (seasonal staff)		1,650	1,650
Ranger Uniforms		1,950	1,950
<b>Account 0927 - Gas and Oil</b>		<b>Total</b>	<b>64,000 64,000</b>
<u>44 Centers</u> - Propane for Zamboni and gasoline/diesel for various equipment		3,000	3,000
<u>47 Parks</u>		61,000	61,000
<b>Account 0928 - Merchandise</b>		<b>Total</b>	<b>54,750 31,750</b>
<u>40 Skate Shop</u> - Resale of skate and pro shop items	Sub	<u>500</u>	<u>500</u>
<u>44 Centers</u>	Sub	<u>19,250</u>	<u>19,250</u>
Resale items for Customer Service Desk		500	500
Beer for facility functions and concessions		500	500
Beverages for Rink concessions and vending machines		17,000	17,000
Special city sponsored or theatrical events		500	500
Miscellaneous supplies		750	750
<u>47 Parks</u>	Sub	<u>35,000</u>	<u>12,000</u>
St. Ferdinand Park and Koch Park Cart operations		3,000	0
Bangert Park and Pool		7,000	12,000
Koch Park and Pool		25,000	0
<b>Account 0929 - Building Maintenance and Supplies</b>		<b>Total</b>	<b>156,850 134,600</b>
Water treatment and cooling-tower treatment		10,000	10,000
Backflow preventer inspection and repair for JJE and JFK		1,200	1,200
Elevator inspection, service and maintenance		2,500	2,500
Electrical and plumbing maintenance and supplies		4,500	4,500
Miscellaneous building maintenance and hardware		5,000	5,000
Pool and spa chemicals and supplies		5,000	5,000
HVAC maintenance		5,000	5,000
Fire extinguisher equipment, replacement & maintenance		2,000	2,000
Dowtherm, paint, custodial supplies, pest control		8,300	8,300
Spectator shielding and dasher board equipment for Rink		2,000	2,000
Wind tarps for Rink		2,000	2,000

Park Improvement Fund Budget: 2018

2017 2018

Account 0929 - Building Maintenance and Supplies (con't)		
Repair, replacement and service on windows and window accessories	5,000	5,000
Zamboni supplies and blade sharpening/replacement	2,000	2,000
Water softener materials	1,000	1,000
Replacement tables and chairs for JJE and JFK	10,000	10,000
Hydro-flushing of sanitary lines at JJE and JFK	2,500	2,500
Replacement of broken and damaged pool filter elements and covers	2,000	2,000
Fitness Center equipment, maintenance and supplies	10,000	10,000
Gymnasium equipment, repairs and supplies	1,600	1,600
Roof repair and maintenance	7,500	7,500
Repair, troubleshoot and service fire alarm system	4,000	4,000
Security video system maintenance, materials and supplies	2,500	2,500
Nature Lodge maintenance, repairs and supplies	4,000	4,000
Asbestos abatement	25,000	15,000
Water slide, slide tower, and bridge maintenance and repairs - JJE Pool	0	20,000
Various fitness equipment, furniture, maintenance items, etc.	32,250	0

Account 0930 - Maintenance and Supplies	Total	112,850	78,125
<u>46 Bangert Pool</u>	Sub	<u>24,925</u>	<u>28,725</u>
Miscellaneous hardware, paint, caulk		1,600	1,600
Plumbing maintenance materials & supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Electrical maintenance and supplies		1,250	1,250
Janitorial supplies, locker maintenance, pest control		1,325	1,325
First-aid supplies		400	400
Pool equipment and supplies, test kits, deep water bracelets		1,900	1,900
Rescue and staff training supplies		600	600
Office supplies		100	100
Pool deck lounges		2,400	2,400
Pump and chemical feeding system maintenance		1,400	1,400
Swim Team supplies		500	0
U.V. system maintenance and supplies		2,500	2,500
Supplies and maintenance for filtration and chlorination systems		4,000	4,000
Convert chlorinating system from calcium to sodium hypochlorite		0	3,000
Replace broken section of water slide		0	1,300
Refurbish grate around entire gutter system		0	5,000
Replace/repair 3 meter diving board system		5,000	0
<u>56 Koch Pool</u>	Sub	<u>38,525</u>	<u>0</u>
Miscellaneous hardware, paint, caulk		2,000	0
Plumbing maintenance and supplies		1,200	0
Hydro flushing of sanitary lines		750	0
Backflow preventer inspection and repair		1,000	0
Electrical maintenance and supplies		500	0

## Park Improvement Fund Budget: 2018

2017 2018

<u>Account 0930 - Maintenance and Supplies (con't)</u>			
Miscellaneous janitorial supplies		1,950	0
First-aid supplies		400	0
Locker maintenance		200	0
Pool test kits		500	0
Pest control		125	0
Pool equipment and supplies		1,200	0
Rescue and staff training supplies		900	0
Office supplies		100	0
Deep water bracelets		1,000	0
Pool deck lounges		2,400	0
Pump and chemical feeding system maintenance		1,400	0
Otter Slide maintenance		500	0
Water feature maintenance		1,000	0
Lily Pad Area maintenance and supplies		3,400	0
Lazy River tube replacement		1,000	0
Supplies and maintenance for filtration and chlorination systems		5,000	0
Replace broken filter baskets		2,500	0
Replace sight-obstructing, high maintenance vegetation with landscaping rock		2,000	0
Various replacement parts and repair work, water wheelchair		7,500	0
<u>47 Parks</u>	Sub	<u>49,400</u>	<u>49,400</u>
Equipment repair and various maintenance services, parts and supplies		35,000	35,000
Backflow preventer inspection and repair in parks and on Greenway Trail		1,400	1,400
Maintenance and repairs on 2001 Showmobile		10,000	10,000
Maintenance on water features at St. Ferdinand Lake		2,000	2,000
Fire extinguisher equipment, replacement & maintenance		1,000	1,000
<u>Account 0931 - Recreation Supplies</u>			
	Total	44,600	43,000
<u>44 Centers</u>	Sub	<u>34,100</u>	<u>32,500</u>
Splish-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Halloween Event		1,000	1,000
Party on the Ice Event		1,000	1,000
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous supplies for classes, programs, activities and special events		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
Swim Team supplies		0	500
Replace damaged and unusable rental ice skates		5,000	5,000
Replace damaged/torn gymnastic tumbling mats		2,100	0
<u>45 Summer Playground</u>	Sub	<u>10,500</u>	<u>10,500</u>

Park Improvement Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
<b>Account 0932 - Office Supplies and Printing</b>			
	Total	40,800	40,800
<u>44 Centers</u>	Sub	<u>10,800</u>	<u>10,800</u>
Printing and office supplies		2,200	2,200
RecPro software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600
 <u>47 Parks</u>	 Sub	 <u>30,000</u>	 <u>30,000</u>
Printing and office supplies		7,000	7,000
Photo ID supplies		18,000	18,000
Video server surveillance software service		5000	5,000
<b>Account 0933 - Materials and Supplies</b>			
	Total	148,750	123,300
<u>46 Bangert Pool</u>	Sub	<u>23,500</u>	<u>17,300</u>
Sodium Hypochlorite		3,000	10,000
Co2		4,000	4,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochlorite		14,000	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Chlorine (for Splash Pad)		150	150
 <u>47 Parks</u>	 Sub	 <u>104,100</u>	 <u>106,000</u>
Dirt for athletic fields		6,500	10,000
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment		30,000	30,000
Playground and landscaping mulch		10,000	10,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		2,000	4,000
Top caps for outfield fencing		1,500	1,500
Building and construction materials		12,000	12,000
Maintenance supplies and materials for park facilities		5,000	5,000
Sand for athletic fields and volleyball pits		4,000	4,000
Landscaping supplies		4,000	4,000
Chemical and cleaning supplies		4,500	4,500
Metal products		3,000	3,000
Calcium Chloride		3,000	3,000
Fish for stocking St. Ferdinand lake		4,000	4,000
Trash cans and lids		500	500
Picnic table and park bench parts and materials		500	500
Park restroom supplies		1,000	1,000
Memorial trees		2,000	2,000
Miscellaneous materials, supplies and small tools		3,000	3,000
Purchase beer coolers at St. Ferdinand and Koch		3,600	0



## Park Improvement Fund Budget: 2018

2017 2018

<u>Account 0933 - Materials and Supplies (con't)</u>			
<u>56 Koch Pool</u>	Sub	<u>21,150</u>	<u>0</u>
Sodium Hypochlorite		12,000	0
Co2		5,000	0
Muriatic Acid		250	0
Cyanuric Acid		600	0
Calcium Hypochlorite		800	0
Algaecide		500	0
Filter Aids		500	0
Sodium Bicarbonate		500	0
Other chemicals and supplies as needed		1,000	0
<hr/>			
<u>Account 0942 - Dues, Travel and Training</u>			
	Total	13,660	19,160
<u>44 Centers</u>	Sub	<u>7,500</u>	<u>7,500</u>
Auto allowance		3,500	3,500
Aquatic Facility Operator and Certified Pool/Spa Operator certification fees and additional aquatic professional courses		1,200	1,200
Municipal Swim League membership dues		800	800
Miscellaneous dues, training, and re-certifications		2,000	2,000
 <u>45 Summer Playground</u>	Sub	<u>960</u>	<u>5,460</u>
Auto allowance			960
Bus service to transport Koch Summer Playground children to swimming pool			4,500
 <u>47 Parks</u>	Sub	<u>5,200</u>	<u>6,200</u>
Missouri Park and Recreation Assn. membership dues and convention fee		3,500	4,500
Certified Park and Recreation Professional (CPRP) certification fees		900	900
Pesticide applicator's license		100	100
Metro Park and Recreation Directors and Board meetings/seminars		700	700
<hr/>			
<u>Account 0950 - Professional Services</u>			
	Total	240,240	247,240
<u>01 Miscellaneous</u>	Sub	<u>14,050</u>	<u>24,050</u>
Tree Planting		7,500	7,500
Audit		2,050	2,050
Inclusion Coordinator		4,500	4,500
Consulting and design services for future aquatic facility		0	10,000
 <u>02 Bank Fees</u>	Sub	<u>10,000</u>	<u>10,000</u>
 <u>44 Centers</u>	Sub	<u>19,290</u>	<u>18,690</u>
Liquor licenses - all facilities		3,500	3,500
Operating Permits - Bangert, Koch, JJE		800	600
Ice Machine Rental - Bangert		2,150	750
Hepatitis "A" Vaccinations (for employees)		1,700	1,700
JJE Pool Operational Safety Audit		1,200	1,200

Park Improvement Fund Budget: 2018

2017 2018

Account 0950 - Professional Services (con't)		2017	2018
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation		1,500	1,500
Ellis & Associates annual retainer fee (aquatic safety provider)		0	1,000
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200
<u>46 Bangert Pool</u>	Sub	<u>2,400</u>	<u>2,400</u>
Operational Safety Audit		900	900
Professional fees for pool operation		1,500	1,500
<u>56 Koch Pool</u>	Sub	<u>2,400</u>	<u>0</u>
Operational Safety Audit		900	0
Professional fees for pool operation		1,500	0
<u>47 Parks</u>	Sub	<u>192,100</u>	<u>192,100</u>
Grinding service and mulch/chip removal from Koch Park		20,000	20,000
Tree trimming and tree removal		75,000	75,000
Ash tree service due to Emerald Ash Borer blight		25,000	25,000
Tree trimming at the golf course		2,500	2,500
Electric repair and lighting for pavilions and ball fields		15,000	15,000
Fireworks and related items		28,000	28,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks		1,000	1,000
Service and Product Maintenance Agreement on surveillance cameras		8,000	8,000
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
St. Louis County Municipal Park Planning Grant: Reimbursed at 80% for the first \$8,000 (\$6,400 grant).		8,000	8,000
<b>Account 0951 - Parking Lot, Driveway and Walkway Repairs</b>		<b>Total</b>	<b>20,000 20,000</b>
Miscellaneous repair work on dangerous/hazardous concrete and asphalt areas.			
Removal of trip hazards and uneven/cracking sections of walkways, pool decking, etc.			20,000 20,000
<b>Account 0954 - Publicity</b>		<b>Total</b>	<b>16,300 16,300</b>
Parks and Recreation Department guides/brochures			13,000 13,000
Miscellaneous advertising media, tri-folds, posters, fliers, etc.			3,300 3,300
<b>Account 0955 - Insurance</b>		<b>Total</b>	<b>60,000 50,000</b>
Workers Compensation Insurance			60,000 50,000

Park Improvement Fund Budget: 2018

		2017	2018
<b>Account 0961 - Capital Additions</b>	<b>Total</b>	<b>1,213,600</b>	<b>1,325,500</b>
<u>Florissant Civic Center Theater</u>	Sub	<u>0</u>	<u>0</u>
<u>44 James J. Eagan Center</u>	Sub	<u>77,200</u>	<u>49,500</u>
Replace "easy access" step unit system in swimming pool			6,000
Replace 1972 ceramic flooring in two upper level restrooms			12,000
Convert 1972 pool water inlets to standard controllable inlets			10,000
Installation of additional surveillance camera			3,500
Purchase and installation of high density mass storage rack system and video surveillance server workstation (to be compliant with Secretary of State's records retention schedule for local governments. (Page 14, GS 088 - Security Camera Video Recordings in Public Facilities			18,000
<u>44 John F. Kennedy Center</u>	Sub	<u>5,000</u>	<u>55,000</u>
Replace commercial garbage disposal in catering kitchen			3,500
Replace tile flooring in meeting room			18,000
Installation of an outdoor, double-sided, electronic message sign			30,000
Installation of additional surveillance camera			3,500
<u>46 Bangert Pool</u>	Sub	<u>0</u>	<u>47,000</u>
New lifeguard stand			4,500
Sandblast and paint pool floor and walls			36,000
Pressure wash and paint SCS play structure/water feature			6,500
<u>56 Koch Park Aquatic Center</u>	Sub	<u>24,000</u>	<u>0</u>
<u>06 Golf Course Equipment</u>	Sub	<u>7,500</u>	<u>60,000</u>
New articulated tractor			29,000
PrecisionCut Trim and Surrounds Mower			31,000
<u>06 Golf Course Improvements</u>	Sub	<u>5,000</u>	<u>5,000</u>
Various tee, bunker and fairway renovations			5,000
<u>47 Parks Equipment</u>	Sub	<u>152,600</u>	<u>156,000</u>
Replace 2004 dump/salt truck			102,000
Replace 1980 Massey Ferguson tractor with new tractor			20,000
Replace 1995 Woods rotary cutter with new pull-behind rotary cutter			7,000
Replace two mowers with two 72" zero-turn mowers			25,000
Bucket for skid steer			2,000
<u>47 Park Improvements</u>	Sub	<u>942,300</u>	<u>953,000</u>
Replace damaged roof and fascia on Pavilion #1 at St. Ferdinand Park			25,000
Replace Pavilion #5 in St. Ferdinand Park			80,000
Clean and dredge St. Ferdinand Park Lake			300,000
Park Master Plan. Project will include a new ADA restroom, new sewer line and electric service, walking trails, landscaping, erosion control, and other park amenities. Project funds are reimbursed by the Park Grant Commission up to \$520,000. Net expense \$28,000.			548,000

City of Florissant Operating Budget  
December 1, 2017 through November 30, 2018

**08 - STREET FUND**

	Actual <u>2016</u>	Budget <u>2017</u>	Proposed <u>2018</u>	Adopted <u>2018</u>
<b><u>REVENUE</u></b>				
Revenue	746,927	1,500,000	1,550,000	1,550,000
Interest	0	0	0	<u>0</u>
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>1,861,608</u>	<u>1,861,608</u>
Total Budgeted Revenue	746,927	1,500,000	3,411,608	3,411,608
			<u>(4,027,010)</u>	<u>(4,027,010)</u>
			(615,402)	(615,402)
			<u>941,003</u>	<u>941,003</u>
			325,601	325,601

**EXPENDITURES**

0852-Street Contracts	<u>0</u>	<u>1,700,000</u>	<u>4,027,010</u>	<u>4,027,010</u>
Total	0	1,700,000	4,027,010	4,027,010

Street Fund Budget: 2018

2017      2018

Account 0852 - Street Contracts	0	4,027,010
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Street replacement, repairs and maintenance ... to include major repairs, new curb and gutters, asphalt overlays, new PCC pavement replacement to maintain curb heights, etc. ...

1,700,000

North Lafayette Street Reconstruction - Phase I ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$892,792 grant/\$223,198 city)

0 1,115,990

North Lafayette Street Reconstruction - Phase II ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$968,816 grant/\$242,204 city)

0 1,211,020

City of Florissant Operating Budget  
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<b>04 - SEWER LATERAL FUND</b>	Actual	Budget	Proposed	Adopted
<b><u>REVENUE</u></b>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue	509,661	500,000	510,000	510,000
Interest	5,808	5,000	4,000	<u>4,000</u>
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	0
Total Budgeted Revenue	515,469	505,000	514,000	514,000
Less Total Budgeted Expenditure			<u>(666,100)</u>	<u>(633,300)</u>
Equal Revenue Over/(Under) Expenditure			(152,100)	(119,300)
Plus Estimated Beginning Fund Balance			<u>1,458,923</u>	<u>1,458,923</u>
Equal Estimated Ending Fund Balance			1,306,823	1,339,623

**EXPENDITURES**

8021-Uniforms	900	900	900	900
8027-Gasoline	6,484	15,000	14,000	14,000
8030-Equipment Repair	21,789	14,000	23,000	23,000
8032-Office Supplies & Maint.	1,909	2,500	2,500	2,500
8033-Materials and Supplies	27,798	38,000	37,000	37,000
8042-Dues, Travel & Training	1,371	2,000	1,800	1,800
8050-Professional Service	547,694	574,050	480,100	480,100
8055-Insurance, Fire & Liability	18,015	25,000	25,000	25,000
8061-Capital Additions	<u>19,900</u>	<u>0</u>	<u>81,800</u>	<u>49,000</u>
Total	645,860	671,450	666,100	633,300

**04 - SEWER LATERAL FUND CAPITAL ADDITIONS**

One 3/4 ton Pickup Truck with radio, bedliner and hazard lights	32,800	0
One mini-excavator	<u>49,000</u>	<u>49,000</u>
Total	81,800	49,000

Sewer Lateral Fund Budget: 2018

2017 2018

<b>Account 8021 - Uniforms</b>	<b>Total</b>	<b>900</b>	<b>900</b>
Clothing allowance for all Full-time and Part-time employees			
		900	900
<b>Account 8027 - Gasoline</b>	<b>Total</b>	<b>15,000</b>	<b>14,000</b>
Gasoline cross charges for SLIP equipment			
		15,000	14,000
<b>Account 8030 - Equipment Repair</b>	<b>Total</b>	<b>14,000</b>	<b>23,000</b>
Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing,			
<b>Account 8032 - Printing &amp; Office Supplies</b>	<b>Total</b>	<b>2,500</b>	<b>2,500</b>
Miscellaneous office supplies (paper, printer cartridges, printing, etc.)			
		2,000	2,000
Misc. replacement of office equipment/furniture/cameras/video tapes ...			
		500	500
<b>Account 8033 - Materials &amp; Supplies</b>	<b>Total</b>	<b>38,000</b>	<b>37,000</b>
Concrete pavement and sidewalk replacement			
		10,000	10,000
Asphalt pavement replacement			
		10,000	10,000
Various small tools & supplies ...			
		1,000	1,000
Miscellaneous – top soil, grass seed, sod, lumber, sand, rock, small tools, forms, etc.			
		17,000	16,000
<b>Account 8042 - Dues, Travel, Training</b>	<b>Total</b>	<b>1,831</b>	<b>1,800</b>
City Engineer: Dues: Association of State Flood Plain Managers (ASFPM) - \$110, American Society of Civil Engineers - \$225			
		335	335
Travel – Mileage for use of personal vehicle			
		1,496	1,465
<b>Account 8050 - Professional Services</b>	<b>Total</b>	<b>574,050</b>	<b>480,100</b>
Audit			
		2,050	2,100
Bank Fees			
		1,000	1,000
Sewer Lateral Repairs by Contractor			
		100,000	110,000
Video inspection fee reimbursement			
		32,000	30,000
Tree Removal			
		10,000	10,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)			
		5,000	5,000
Administrative Cross Charge			
		424,000	322,000

Sewer Lateral Fund Budget: 2018

		<u>2017</u>	<u>2018</u>
Account 8055 - Insurance	Total	25,000	25,000
General Liability, Workers Compensation, Property, etc.		25,000	25,000
Account 8061 - Capital Additions/Improvements	Total	0	49,000
1 each Mini-Excavator for rear yard repairs (addition)			49,000



City of Florissant Operating Budget  
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**10 - PROPERTY REVITALIZATION**

**REVENUE**

Actual  
2016

Budget  
2017

Proposed  
2018

Adopted  
2018

Revenue	500	0	0	0
Interest	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	500	0	0	0
			<u>(30,000)</u>	<u>(30,000)</u>
			<u>(30,000)</u>	<u>(30,000)</u>
			<u>41,007</u>	<u>41,007</u>
			11,007	11,007

**EXPENDITURES**

1050-Professional Service	<u>2,684</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Total	2,684	30,000	30,000	30,000

Property Revitalization Fund Budget: 2016

	<u>2015</u>	<u>2016</u>
Account 1050 - Professional Services	30,000	30,000
02 - Property Acquisition Program	Total 30,000	30,000

The Property Acquisition Program allows the City to accept assignment of certain properties within the City limits that are delinquent in real estate property taxes and have been offered for sale by the St. Louis County Collector of Revenue at least three times and the property was not sold. The City will stabilize the properties and seek to find buyers that will bring the properties up to code compliance and occupancy standards. This program is intended to foster greater community stability and strengthen the tax base of the City by preserving and improving single-family home values. Any proceeds from the sale of properties will be returned to this fund.

<b>14 - COURT BUILDING FUND</b>	Actual	Budget	Proposed	Adopted
<b><u>REVENUE</u></b>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue	83,891	132,000	132,000	<u>132,000</u>
Interest	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	83,891	132,000	132,000	132,000
			<u>(132,000)</u>	<u>(132,000)</u>
			0	0
			<u>0</u>	<u>0</u>
			0	0
 <b><u>EXPENDITURES</u></b>				
1420-Debt Service	<u>69,825</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
Total	69,825	132,000	132,000	132,000

Court Building Fund: 2018

		<u>2017</u>	<u>2018</u>
Account 1420 - Debt Service	Total	132,000	132,000

Debt service payments utilizing the available balance from the imposition of a court cost authorized by HB 1231 and approved by Governor Nixon on July 9, 2014. HB 1231 amended RSMo 488.2245 and authorized the imposition of a court cost for each municipal ordinance violation case filed before the Municipal Division Judge or Associate Circuit Judge of the City of Florissant Municipal Court. Proceeds can be used for land assemblage and purchase, construction, maintenance, and upkeep of a municipal courthouse.

\$1,170,000 was advanced from the General Fund to purchase the property at 4575 Washington Street for use as a municipal court building as authorized by Ord. #8119 adopted on February 23, 2015.

<b>XX - POLICE FUND</b>	Actual	Budget	Proposed	Adopted
<b><u>REVENUE</u></b>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue (Proposition P sales tax)	0	0	2,600,000	2,600,000
Interest	0	0	0	0
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	0	0	2,600,000	2,600,000
Less Total Budgeted Expenditure			<u>(2,182,302)</u>	<u>(2,198,219)</u>
Equal Revenue Over/(Under) Expenditure			417,698	401,781
Plus Estimated Beginning Fund Balance			<u>0</u>	<u>0</u>
Equal Estimated Ending Fund Balance			417,698	401,781
<b><u>EXPENDITURES</u></b>				
xx50-Professional Service	0	0	1,638,302	1,250,419
xx61-Capital Additions	<u>0</u>	<u>0</u>	<u>544,000</u>	<u>947,800</u>
Total	0	0	2,182,302	2,198,219
<b>XX - POLICE FUND CAPITAL ADDITIONS</b>				
Police Officer Protective Equipment			79,000	79,000
License plate reader system			40,000	40,000
In-car video system for police patrol vehicles			250,000	250,000
Firearm Training Shooting Simulator			125,000	125,000
Replacement Records Management System			50,000	50,000
Replacement of mobile car computers/printers/devices and related equipment.			0	45,000
Replacement of desktop computers and related items			0	16,000
Replace and upgrade security cameras and equipment			0	10,000
Networking Infrastructure Upgrade			0	20,000
Replace Servers and related equipment.			0	5,000
Computer Systems Backup/Related security software			0	5,000
Four mobile speed monitoring units			0	21,000
One additional Police motorcycle			0	20,000
Purchase of six new vehicles and related equipment at 29,500 each			0	177,000
Purchase of two new Chevrolet Tahoe Police Vehicles and related equipment at 35,000 each			0	70,000
Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments			0	0
Radio/Emergency equipment installation at 1,850 each for eight new vehicles.			<u>0</u>	<u>14,800</u>
Total			544,000	947,800

Police Fund Budget: 2018

2017      2018

Account xx50 – Professional Services	Total	0	1,250,419
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Administrative Cross Charge for the following:

Wages:

Incremental wage and benefit increase for all full-time uniformed employees.

Accounts for the difference between pay rates under Ord. #8059 adopted July 14, 2014 and Ord. #8318 adopted May 9, 2017 and as amended in November, 2017. 1,118,436

Half of the wage and benefit cost for the new Information Technology Director 56,140

One additional Reserve Police Officer (part-time) 44,707

Additional Dispatcher hours (part-time) 31,136

Account xx61 – Capital Additions	Total	0	947,800
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Police Officer Protective Equipment 79,000

License Plate Reader System 40,000

In-car video system for police patrol vehicles 250,000

Firearm Training Shooting Simulator 125,000

Replacement Records Management System 50,000

Replacement of mobile car computers/printers/devices and related equipment 45,000

Replacement of desktop computers and related items 16,000

Replace and upgrade security cameras and equipment 10,000

Networking Infrastructure Upgrade 20,000

Replace Servers and related equipment 5,000

Computer Systems Backup/Related security software 5,000

Four mobile speed monitoring units 21,000

One additional Police motorcycle 20,000

Purchase of six new vehicles and related equipment at \$29,500 each 177,000

Purchase of two new Chevrolet Tahoe Police Vehicles and related equipment at 35,000 each 70,000

Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments 0

Radio/Emergency equipment installation at \$1,850 each for eight new vehicles 14,800

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<b>XX - PROPERTY MAINT. FUND</b>	Actual	Budget	Proposed	Adopted
<u>REVENUE</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>
Revenue	0	0	0	365,000
Interest	0	0	0	0
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	0	0	0	365,000
Less Total Budgeted Expenditure			<u>0</u>	<u>(365,000)</u>
Equal Revenue Over/(Under) Expenditure			0	0
Plus Estimated Beginning Fund Balance			<u>0</u>	<u>0</u>
Equal Estimated Ending Fund Balance			0	0
<b><u>EXPENDITURES</u></b>				
8032-Office Supplies & Maint.		0	0	15,000
8050-Professional Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>350,000</u>
Total	0	0	0	365,000

Property Maintenance Fund Budget: 2018

2017    2018

Account xx32 - Office Supplies	Total	0	15,000
Office supplies, postage and printing			10,000
Crime Free training expense			5,000
Account xx50 – Professional Services	Total	0	350,000

Administrative Cross Charge for the following:

Wage and benefits expense for the following positions:

Police Officers - 2

Multi-Building Inspector - 1

Permit Inspection Clerk - 1

Permit Inspection Clerk part-time - 1 at 29 hours per week for 52 weeks



<b>GENERAL FUND REVENUE</b>								
	2019		2020		2021		2022	
Income	23,074,300		23,420,414		23,771,720		24,128,296	
Reserve	1,803,842		1,808,119		1,813,601		1,820,332	
<b>Total</b>	<b>24,878,142</b>		<b>25,228,533</b>		<b>25,585,321</b>		<b>25,948,628</b>	

<b>GENERAL FUND EXPENDITURES</b>												
	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Legislative	0	0	160,760	0	0	160,760	0	0	160,760	0	0	160,760
Administration	17	0	3,061,302	17	0	3,087,653	17	0	3,114,458	17	0	3,141,727
Municipal Court	6	0	657,140	6	0	667,633	6	0	678,323	6	0	689,214
Health	9	0	925,199	9	0	938,804	9	0	952,658	9	0	966,767
Senior Services	2	0	200,671	2	0	203,100	2	0	205,572	2	0	208,089
Recreation	22	0	4,130,960	22	0	4,185,332	22	0	4,240,713	22	0	4,297,123
Public Works	46	0	3,908,143	46	0	3,969,364	46	0	4,031,701	46	0	4,095,176
Police	112	0	11,173,637	112	0	11,348,808	112	0	11,527,187	112	0	11,708,833
Media	2	0	215,891	2	0	219,004	2	0	222,175	2	0	225,403
Information Tech.	2	0	383,112	2	0	385,703	2	0	388,337	2	0	391,015
Housing Center	<u>1</u>	<u>0</u>	<u>61,327</u>	<u>1</u>	<u>0</u>	<u>62,372</u>	<u>1</u>	<u>0</u>	<u>63,436</u>	<u>1</u>	<u>0</u>	<u>64,520</u>
<b>Total</b>	<b>219</b>	<b>0</b>	<b>24,878,142</b>	<b>219</b>	<b>0</b>	<b>25,228,533</b>	<b>219</b>	<b>0</b>	<b>25,585,321</b>	<b>219</b>	<b>0</b>	<b>25,948,628</b>

<b>CAPITAL IMPROVEMENT FUND</b>												
	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income	3,250,000			3,250,000			3,250,000			3,250,000		
Cap Imp. Exp.	0	450,000	4,841,842	0	450,000	4,846,684	0	450,000	4,846,684	0	450,000	4,846,684

<b>PARK IMPROVEMENT FUND</b>												
	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income	3,400,000			3,400,000			3,400,000			3,400,000		
Park Imp. Exp.	17	400,000	4,064,049	17	400,000	4,091,409	17	400,000	4,119,228	17	400,000	4,147,513

<b>STREET FUND</b>												
	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income	1,500,000			1,500,000			1,500,000			1,500,000		
Street Contracts	0	0	1,500,000	0	0	1,500,000	0	0	1,500,000	0	0	1,500,000

<b>SEWER LATERAL FUND</b>												
	2019			2020			2021			2022		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income	500,000			500,000			500,000			500,000		
Sewer Lateral Exp.	0	0	679,453	0	0	686,248	0	0	693,110	0	0	700,041

1 INTRODUCED BY COUNCIL AS A WHOLE  
2 NOVEMBER 13, 2017

3  
4 BILL NO. 9326

ORDINANCE NO.

5  
6 **AN ORDINANCE AUTHORIZING A ONE-TIME RETIREMENT**  
7 **INCENTIVE OPPORTUNITY FOR EMPLOYEES WHO QUALIFY.**  
8

9 Whereas the City of Florissant recognizes the work by our dedicated employees; and

10 Whereas the City of Florissant wants to provide upward mobility for employees; and

11 Whereas the City of Florissant wants to be fiscally responsible and reduce the number of  
12 full-time positions as well as current salaries; and

13 Whereas the success of this program will require reduction in total full time workforce.

14  
15 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
16 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:  
17

18 Section 1. As of December 1, 2017 any full time employee whose age plus years of  
19 service equal 85 or more points, or who is age 55 or older with at least 15 years of service with  
20 the city, who elects retirement must apply for retirement no later than February 1, 2018 with a  
21 retirement date no later than May 31, 2018 and shall be entitled to a payment equal to 50% of  
22 accrued sick time, with a maximum of 200 hours and shall elect one of the following options:  
23

24 Option 1 : Shall be entitled to receive payment equal to 50% of their current salary as of  
25 11/30/2017, with a minimum of \$25,000, payable in a lump sum or deposited tax  
26 deferred into a 457 or similar plan, or  
27

28 Option 2: Three years of paid Health Insurance premiums for the employee.  
29

30 Section 2. A reduction in the overall work force will be facilitated according to the  
31 following guidelines:  
32

- 33 1. Positions vacated by retirement must remain open for a period of not less than  
34 4 months unless the City Council waives this requirement for a particular  
35 position by Resolution.  
36 2. Positions deemed essential by the Mayor may require someone to be assigned  
37 temporarily to assume those duties and those assigned will receive a  
38 temporary salary increase of 10% of current salary while performing such  
39 duties.  
40 3. Positions deemed essential by the Mayor may be posted for hiring or  
41 promotion effective at the end of the 4 month period.  
42 4. If the position is filled through promotion, a vacated essential position arising  
43 from the promotion must remain open for a period of not less than 4 months,  
44 or be eliminated.

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5. All non-essential positions vacated by retirement will be eliminated

Section 2: This ordinance shall become in force and effect as of December 1, 2017.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jackie Pagano  
President of the Council  
City of Florissant

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

\_\_\_\_\_  
Karen Goodwin, MMC/MRCC  
City Clerk

1 INTRODUCED BY COUNCIL AS A WHOLE  
2 NOVEMBER 13, 2017

3  
4 SUBSTITUTE BILL NO. 9328 ORDINANCE NO.

5  
6 **AN ORDINANCE AMENDING SECTION 125.065.A “JOB**  
7 **CLASSIFICATION AND GRADE LEVEL” BY ADDING AND**  
8 **DELETING CERTAIN JOB CLASSIFICATIONS.**

9  
10 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
11 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

12  
13 Section 1: That Chapter 125.065 “Wage Increase and Schedule,” subsection A “Job  
14 Classification And Grade Level,” is hereby amended by deleting the following job classification  
15 as so indicated:  
16

<u>Job Classification</u>	<u>Grade Level</u>
IT Systems Administrator - Police	9
Golf Clubhouse Manager	4

17  
18 Section 2: That Chapter 125.065 “Wage Increase and Schedule,” subsection A “Job  
19 Classification And Grade Level,” is hereby amended by adding the following job classifications  
20 as so indicated:  
21

<u>Job Classification</u>	<u>Grade Level</u>
Golf Laborer	2
Lead Permit Inspection Clerk	4
Golf Clubhouse Manager	5
IT Director	12

22  
23 Section 3: This ordinance shall become in force and effect upon its passage and approval  
24 as provided by law.

25 Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

26  
27  
28 \_\_\_\_\_  
29 Jackie Pagano  
30 President of the Council  
31 City of Florissant

32 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

33  
34 \_\_\_\_\_  
35 Thomas P. Schneider  
36 Mayor, City of Florissant

37 ATTEST:  
38 \_\_\_\_\_  
39 Karen Goodwin, MMC/MRCC  
City Clerk

1 INTRODUCED BY COUNCIL AS A WHOLE  
2 NOVEMBER 13, 2017

3  
4 BILL NO. 9329

ORDINANCE NO.

5  
6 **AN ORDINANCE AMENDING ORDINANCE NO. #8182 WHICH**  
7 **ESTABLISHED A COMPENSATION PLAN FOR PART-TIME EMPLOYEES**  
8 **OF THE CITY OF FLORISSANT AND WHICH CONTAINS AN EFFECTIVE**  
9 **DATE CLAUSE.**

10  
11  
12 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
13 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:  
14

15 Section 1: Ordinance #8182 is hereby amended.

16  
17 Section 2: The hourly rate for the following job classification is hereby adjusted per the  
18 following:

	Current	Revised
	<u>"START" Rate</u>	<u>"START" Rate</u>
19 Dispatcher	\$16.75	\$18.09

20  
21  
22 Section 3: The hourly rate for the following job classification is hereby adjusted per the  
23 following:

	Current	Revised
	<u>"AFTER 12</u>	<u>"AFTER 12</u>
	<u>MONTHS" Rate</u>	<u>MONTHS" Rate</u>
24 Dispatcher	\$17.76	\$19.18

25  
26  
27  
28 Section 4: The rate not to exceed for the Reserve Police Officer/Park Police/Bailiff job  
29 classification is hereby amended from \$25.50 per hour to \$27.54 per hour.  
30

31 Section 5: This ordinance shall become effective December 1, 2017.

32  
33 Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

34  
35 \_\_\_\_\_  
36 Jackie Pagano, President of the Council  
37 City of Florissant  
38

39 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

40  
41 \_\_\_\_\_  
42 Thomas P. Schneider, Mayor  
43 City of Florissant

44 ATTEST:

45 \_\_\_\_\_  
46 Karen Goodwin, MMC/MRCC  
47 City Clerk

1 INTRODUCED BY COUNCILWOMAN PAGANO  
2 NOVEMBER 13, 2017

3  
4 BILL NO. 9330

ORDINANCE NO.

5  
6 **AN ORDINANCE AMENDING ORDINANCE NO. 8182**  
7 **ESTABLISHING A LENGTH OF SERVICE PLAN FOR PART-TIME**  
8 **EMPLOYEES BY ADDING THE POSITION OF “ECONOMIC**  
9 **DEVELOPMENT COORDINATOR.”**

10  
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST.  
12 LOUIS COUNTY, MISSOURI, AS FOLLOWS:  
13

14 Section 1: Ordinance no. 8182 is hereby amended by adding the position of  
15 “Economic Development Coordinator” with an hourly rate not to exceed \$32.23 per hour.

16 Section 2: This ordinance shall become in force and effect immediately upon its  
17 passage and approval.

18  
19 Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

20  
21  
22 \_\_\_\_\_  
23 Jackie Pagano  
24 President of the Council  
25 City of Florissant  
26

27 Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

28  
29  
30 \_\_\_\_\_  
31 Thomas P. Schneider  
32 Mayor, City of Florissant  
33

34 ATTEST:

35  
36 \_\_\_\_\_  
37 Karen Goodwin, MMC/MRCC  
38 City Clerk  
39



CITY OF FLORISSANT – Health Department

Application for Keeping domestic animals, fowl or bees

Applicant Name: Patrick Kelly Address: 1205 St. Patrice Lane

Home Phone: Cell Phone: 417-695-0715

Designate number & type of animal(s) to be kept: 2 hens

Designate where animal(s), fowl or bees will be kept: Backyard, approximately 45' from back of lot and 25' from side of lot.

Facilities/shelter to be provided: See Attached

Size of applicant's property: ~7800 sq. ft.

Are the animals being requested on the application going to be bred or used for a home business in any way? No

What other animals are being kept on the premises? No.

Has the applicant spoken with adjoining property owners concerning this application? YES NO

The following documentation is required and has been attached to this application:

Plot plan/drawings showing property and location of animal housing, pen or cage.

Veterinarian statement of Health risks and vaccination requirements.

I HAVE READ & DO HEREBY UNDERSTAND THE ORDINANCES PRINTED ON THE REVERSE SIDE OF THIS FORM PERTAINING TO THIS APPLICATION AND PERMIT.

Applicant Signature: Patrick Kelly Date: 11-15-17

Health Department Action & Recommendation:

Approved

Handwritten notes: 11/17/17 cc to CC Mary Hessel

Health Superintendent: Gregory Koerte Date: 11-16-17

Director of Public Works: Lou Jacobs Date: 11-16-17



# CITY OF FLORISSANT HEALTH DEPARTMENT

## Animal Permit Application – Neighbor Approval Form

Florissant City Code 205.360 requires any property owner proposing to keep domestic animals, fowl or bees other than the usual children’s pets to obtain a permit. As part of this process, applicants must advise immediate neighbors of their intentions and receive approval from any adjoining property owners. If neighbor is a renter then approval must be obtained from both the renter AND property owner.

APPLICANT NAME: Patrick + Lauren Kelly

SITE ADDRESS: 1215 St. Patrice Lane

TYPE OF ANIMAL BEING APPLIED FOR: Chickens

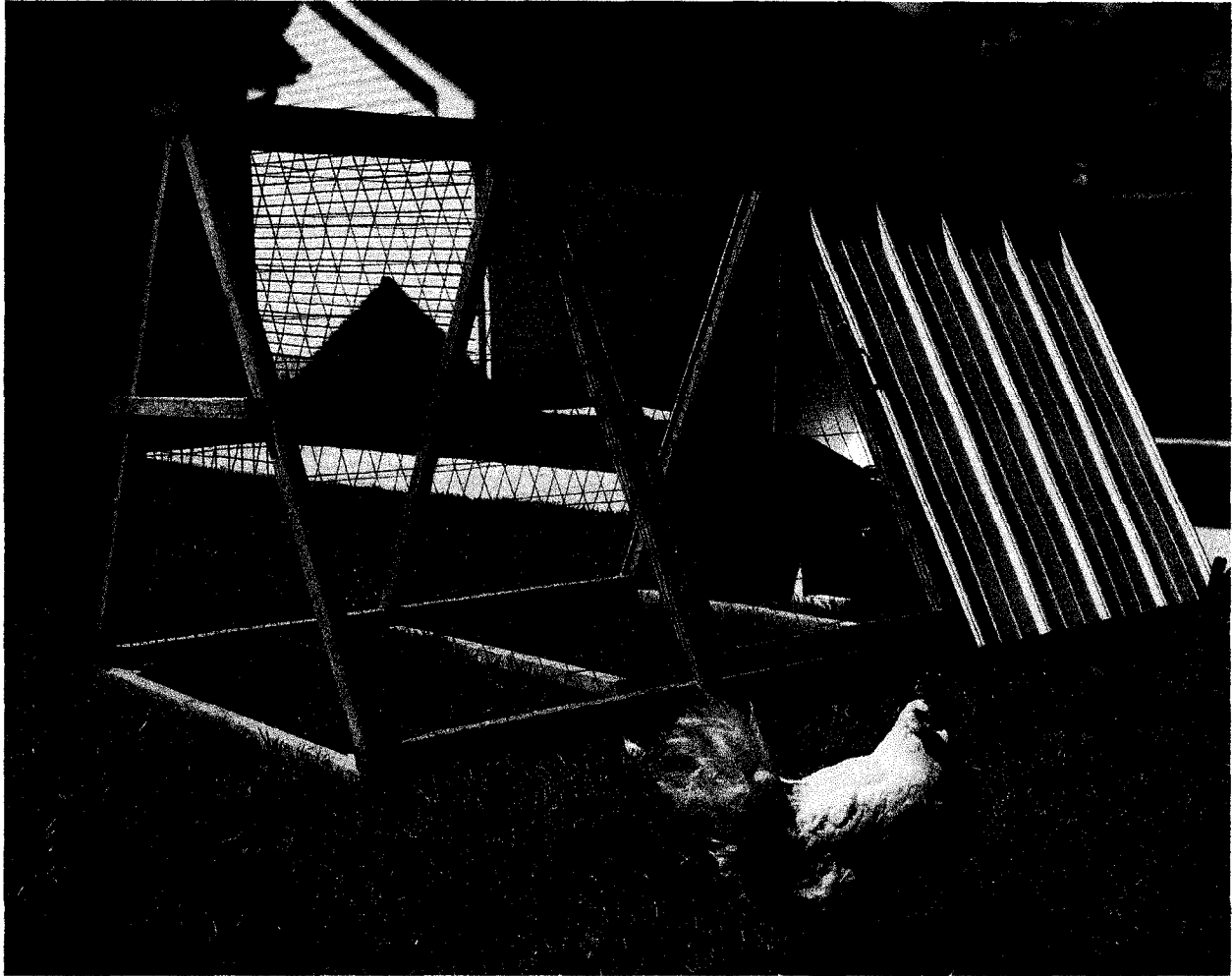
\*\*\*\*\*

I/we, being the abutting property owner(s), have no objections to the above named property owner keeping the animal(s) described above in accordance with Florissant City Code.

Abutting Property Owner Name & Signature	Address	Phone	Date
TERRY BANHOLZER Terry Banholzer	1205 ST. PATRICE LN	314-596-1088	3/11/17
Pam Brown Pamela Brown	1225 ST. Patrice	314 7033414	3-14-17

**Anyone with questions or concerns may call the Florissant Health Department at 314-839-7655 Monday - Friday**





Coop is 4' x 6' and about 3 ¾' high.

*Anchors on all 4 corners*

**Materials:**

- Welded wire
- Wood
- Steel roofing
- Corrugated plastic (divider between coop and run)

**Included features**

- Roosting bars
- Nesting box
- Adequate ventilation
- Locking door to run
- Locking door to coop
- Wood is stained and sealed
- Hanging feeder/waterer

Designed to deter raccoons, foxes, hawks, opossum, owls  
(the most common predators of chickens around here)



**CITY OF FLORISSANT – Health Department**  
**Application for Keeping domestic animals, fowl or bees**

Applicant Name: Joseph + Susan Geerling Address: 1575 Harkee

Home Phone: (314) 831-6395 Cell Phone: (314) 422-8999

Designate number & type of animal(s) to be kept: 4 hens

Designate where animal(s), fowl or bees will be kept: in the backyard, ~~next to~~ behind the garage, next to the walkway (see attached)

Facilities/shelter to be provided: See Attached

Size of applicant's property: 1/4 ACRE

Are the animals being requested on the application going to be bred or used for a home business in any way?  
NS

What other animals are being kept on the premises? None

Has the applicant spoken with adjoining property owners concerning this application?  YES  NO

The following documentation is required and has been attached to this application:  
 Plot plan/drawings showing property and location of animal housing, pen or cage.  
 Veterinarian statement of Health risks and vaccination requirements

**I HAVE READ & DO HEREBY UNDERSTAND THE ORDINANCES PRINTED ON THE REVERSE SIDE OF THIS FORM PERTAINING TO THIS APPLICATION AND PERMIT.**

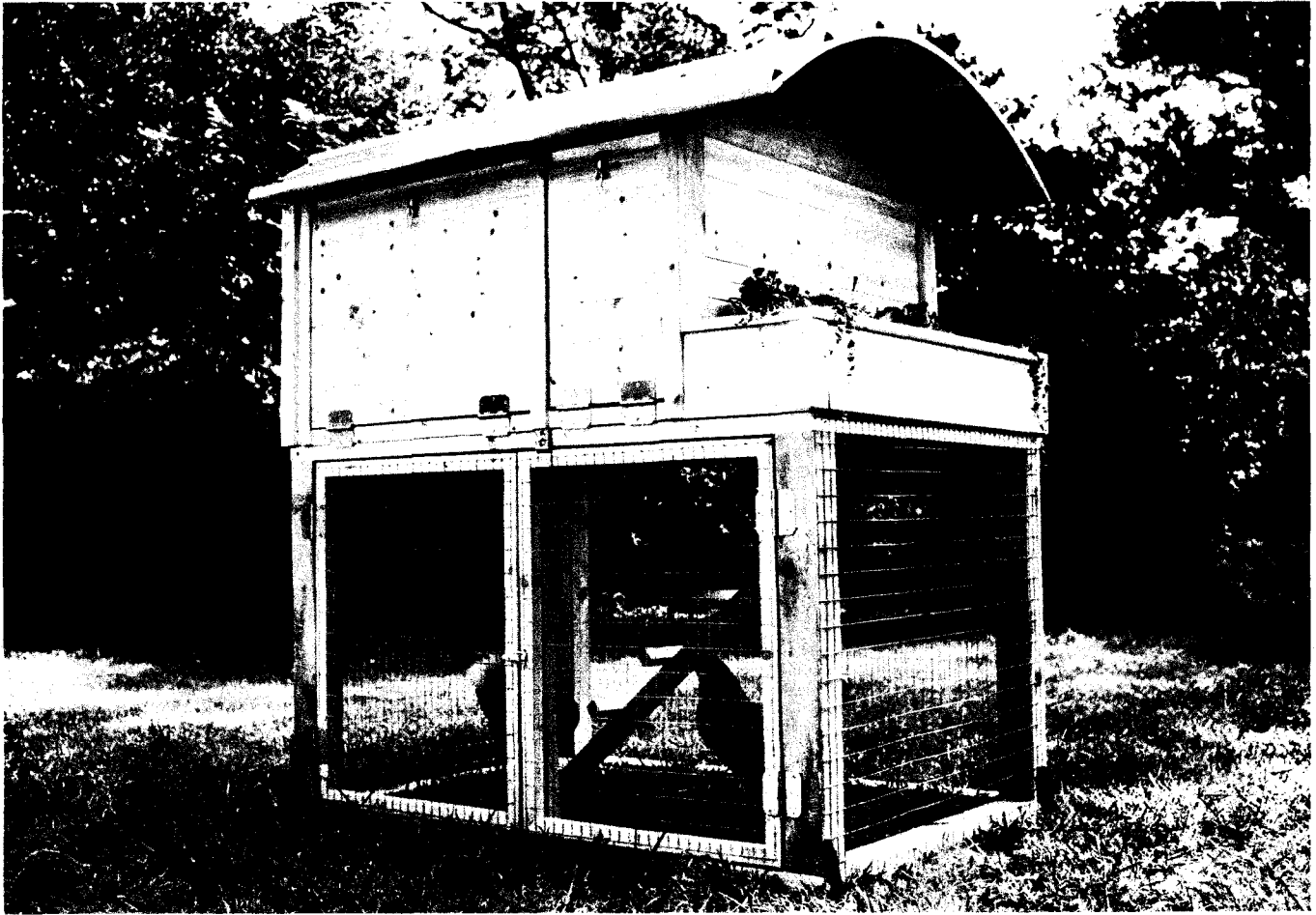
Applicant Signature: Joe P Geerling Date: 11/9/17

Health Department Action & Recommendation:  
Approved

11/17/17  
City of Florissant  
Mayor + Council

Health Superintendent: Amy A Koester Date: 11/16/17

Director of Public Works: Paul Jacobs Date: 11-16-17



**Anchors on all 4 corners**

Coop is 3.5' x 5' and 6' high.

**Materials:**

- Welded wire
- Cedar
- Steel roofing

**Included features**

- Roosting bars
- Nesting box
- Adequate ventilation
- Locking doors to run
- Locking doors to coop
- 1" x 2" wire to keep out pests and predators

*Coop locally built and installed by The Easy Chicken ([theeasychicken.com](http://theeasychicken.com))*

1 INTRODUCED BY COUNCIL AS A WHOLE  
2 NOVEMBER 27, 2017

3

4 BILL NO. 9332

ORDINANCE NO.

5

6 **AN ORDINANCE TO REPEAL SELECTED SECTIONS OF ORDINANCE**  
7 **NUMBER 8318 AND ALL ORDINANCES IN CONFLICT THEREWITH**  
8 **PERTAINING TO WAGE RANGE AND JOB CLASSIFICATION FOR**  
9 **FULL TIME UNIFORMED EMPLOYEES AND CONTAINING AN**  
10 **EFFECTIVE DATE CLAUSE.**

11

12 WHEREAS, the Florissant City Council feels it is prudent and necessary to make  
13 adjustments to the existing pay plan for uniformed employees.

14

15 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS  
16 COUNTY, MISSOURI, AS FOLLOWS:

17

18 **Section 1:** Section 4 of Ordinance No. 8318 of the City of Florissant containing the  
19 wage grade and step schedule for each job classification for full-time uniformed personnel  
20 positions within the service of the City of Florissant is hereby replaced with the following wage  
21 grade and step schedule.

22

Uniformed Personnel Pay Schedule - Effective December 1, 2017											
Step	1	2	3	4	5	6	7	8	9	10	11
Position											
Corrections Officer	33,633.60	34,652.80	35,692.80	36,774.40	37,876.80	39,020.80	40,185.60	41,392.00	42,640.00	43,929.60	
Corrections Transport Officer	40,684.80	41,912.00	43,180.80	44,470.40	45,801.60	47,174.40	48,588.80	50,044.80	51,542.40	53,102.40	
Dispatcher	40,684.80	41,912.00	43,180.80	44,470.40	45,801.60	47,174.40	48,588.80	50,044.80	51,542.40	53,102.40	
Student Police Officer	50,252.80	51,771.20	53,331.20	54,932.80							
Probationary Police Officer	50,252.80	51,771.20	53,331.20	54,932.80							
Police Officer	56,014.40	57,699.20	59,446.40	61,235.20	63,086.40	64,979.20	66,934.40	68,952.00	71,032.00	73,174.40	75,379.20
Sergeant	76,897.60	79,206.40	81,598.40	84,052.80	86,590.40						
Lieutenant	92,664.00	95,451.20	98,321.60								
Captain	100,297.60	103,313.60	106,412.80								
Major	108,555.20	111,820.80	115,190.40								
Chief	120,952.00	124,592.00	128,336.00								

23

24

25

26

27

28 **Section 2:** Section 6 of Ordinance #8318 containing parameters for compensation of  
29 exempt employees is hereby replaced with the following:

30           A.       Except as herein otherwise provided, the compensation for unclassified  
 31 employees as identified in Article X, Section 10.1(1) of the Florissant City Charter, plus  
 32 the addition of the Major, Captain and Lieutenant positions, shall constitute the total  
 33 annual compensation for the services provided and no additional compensation by way of  
 34 overtime pay or holiday pay shall be paid any person occupying one of said positions.  
 35 The normal work week for full-time unclassified employees plus the Major, Captain and  
 36 Lieutenant positions shall be forty (40) hours per week.

37  
 38           **Section 3:** Section 7.F. of Ordinance #8318 addressing pay for holidays is hereby  
 39 replaced with the following:

40           F.       Whenever a holiday, as listed in Section 125.295 of the Florissant City  
 41 Code, occurs during any pay period, each employee serving in the job classification of  
 42 Sergeant, Police Officer, Student Police Officer, Probationary Police Officer, Dispatcher,  
 43 Corrections Transport Officer, or Corrections Officer shall receive, in addition to the  
 44 regular pay for the pay period, a sum equal to eight (8) hours regular pay or holiday pay.

45  
 46           **Section 4:** This ordinance shall become effective as of December 1, 2017.

47  
 48           Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

49  
 50 \_\_\_\_\_  
 51 Jackie Pagano  
 52 President of the Council  
 53 City of Florissant

54  
 55           Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

56  
 57 \_\_\_\_\_  
 58 Thomas P. Schneider  
 59 Mayor, City of Florissant

60 ATTEST:

61 \_\_\_\_\_  
 62  
 63 Karen Goodwin, MMC/MRCC  
 64 City Clerk

1 INTRODUCED BY COUNCILWOMAN PAGANO  
2 NOVEMBER 27, 2017

3  
4 BILL NO. 9333

ORDINANCE NO.

5  
6 **ORDINANCE AUTHORIZING AN APPROPRIATION OF \$13,000 TO**  
7 **ACCOUNT NO. 4110 "MUNICIPAL COURT SALARIES" TO COVER**  
8 **SALARIES THOUGH THE BALANCE OF THE FISCAL YEAR.**

9  
10 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS  
11 COUNTY, MISSOURI, AS FOLLOWS:

12  
13 Section 1: There is hereby authorized an appropriation of \$13,000 to account no. 4110  
14 "Municipal Court Salaries" to cover salaries though the balance of the fiscal year.

15 Section 2: This ordinance shall become in force and effect immediately upon its passage  
16 and approval.

17  
18 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

19  
20  
21 \_\_\_\_\_  
22 Jackie Pagano  
23 President of the Council  
24 City of Florissant

25  
26 Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

27  
28  
29 \_\_\_\_\_  
30 Thomas P. Schneider  
31 Mayor, City of Florissant

32  
33 ATTEST:

34  
35 \_\_\_\_\_  
36 Karen Goodwin, MMC/MRCC  
37 City Clerk

38

1 INTRODUCED BY COUNCILMAN HENKE  
2 NOVEMBER 27, 2017

3  
4  
5 BILL NO. 9334

ORDINANCE NO.

6  
7 **ORDINANCE TO AUTHORIZE A SPECIAL USE PERMIT TO FIVE ACES**  
8 **BAR-B-QUE, LLC D/B/A FIVE ACES BAR-B-QUE TO ALLOW FOR THE**  
9 **OPERATION OF A RESTAURANT LOCATED AT 1752-1754 N. NEW**  
10 **FLORISSANT RD.**

11  
12 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of  
13 Florissant, by Special Use Permit, after public hearing thereon, to permit the location of a restaurant; and

14 WHEREAS, an application has been filed by Five Aces Bar-B-Que for the property located at  
15 1752-1754 N. New Florissant Rd for the location and operation of a restaurant; and

16 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their meeting of  
17 November 6<sup>th</sup>, 2017 has recommended that the said Special Use Permit be granted; and

18 WHEREAS, due notice of a public hearing no. 17-11-028 said application to be held on the 27<sup>th</sup>  
19 day of November, 2017 at 7:30 P.M. by the Council of the City of Florissant was duly published, held  
20 and concluded; and

21 WHEREAS, the Council, following said public hearing, and after due and careful consideration,  
22 has concluded that the granting of the Special Use Permit as hereinafter provided would be in the best  
23 interest of the City of Florissant.

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
25 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

26  
27 Section I: A Special Use Permit is hereby granted to Five Aces Bar-B-Que, LLC d/b/a Five Aces  
28 Bar-B-Que to allow for the operation of a restaurant located at 1752-1754 N. New Florissant Rd for the  
29 location and operation of a restaurant with carry-out service and the following additional requirements:

- 30  
31 1) Relocate smoker behind the south building.  
32 2) Provide roof cover protection and screening of new smoker, as approved by the Building  
33 Commissioner.  
34 3) Smoker enclosure colors to be complimentary in color to the existing structure, as approved by  
35 the Building Commissioner.  
36

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**2. PROJECT COMPLETION.**

Construction shall start within 30 days of the issuance of building permits and the structure shall be completed in accordance with the plans within 180 days of start of construction.

Section 2: When the named permittee discontinues the operation of said business, the Special Use Permit herein granted shall no longer be in force and effect.

Section 3: This ordinance shall become in force and effect immediately upon its passage and approval.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jackie Pagano  
President of the Council  
City of Florissant

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

\_\_\_\_\_  
Karen Goodwin, MMC/MRCC  
City Clerk



1 INTRODUCED BY COUNCILWOMAN PAGANO  
2 NOVEMBER 27, 2017

3  
4 BILL NO. 9335

ORDINANCE NO.

5  
6 **AN ORDINANCE AUTHORIZING THE CITY OF FLORISSANT TO**  
7 **ACCEPT OWNERSHIP OF REAL ESTATE PROPERTY LOCATED AT**  
8 **3115 PARKER ROAD GIFTED TO THE CITY.**  
9

10  
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS  
12 COUNTY, MISSOURI, AS FOLLOWS:  
13

14 Section 1: The City of Florissant is hereby authorized and directed to accept ownership  
15 of real estate property located at 3115 Parker Road locator #08H510721 gifted to the City of  
16 Florissant by Sophia B. Lafayette through a general warranty deed.

17 Section 2: This ordinance shall become in force and effect immediately upon its passage  
18 and approval.

19  
20 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.  
21  
22

23 \_\_\_\_\_  
24 Jackie Pagano  
25 President of the Council  
26 City of Florissant  
27

28 Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.  
29  
30

31 \_\_\_\_\_  
32 Thomas P. Schneider  
33 Mayor, City of Florissant  
34

35 ATTEST:  
36

37 \_\_\_\_\_  
38 Karen Goodwin, MMC/MRCC  
39 City Clerk  
40

1 INTRODUCED BY COUNCIL WOMAN PAGANO  
2 NOVEMBER 27, 2017

3  
4 BILL NO. 9336

ORDINANCE NO.

5  
6 **AN ORDINANCE TO AMEND TITLE II, ITEMS NOS. 24 AND 27**  
7 **CHAPTER 245 “PARKS & RECREATON” ARTICLE 1, SECTION**  
8 **245.180 OF THE FLORISSANT CITY CODE, “FEES FOR USE,” TO**  
9 **ADJUST FEES FOR SUMMER CAMP AND ID CARDS.**

10  
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS  
12 COUNTY, MISSOURI, AS FOLLOWS:

13  
14 Section 1: Title II, Nos. 24 and 27, Chapter 245 “Parks and Recreation,  
15 Article 1, Section 245.180, “Fees for use”, are hereby amended by changing the  
16 following fees:

17  
18 Amending Item 24:

	Resident	Non-Resident
<u>Current</u>		
Summer Playground (6-wk prog)		
One child	\$120.00	\$275.00
Each succeeding child	\$ 80.00	\$275.00

Recommended Change

Summer Playground (6-wk prog)		
One child	\$175.00	\$350.00
Each succeeding child	\$125.00	\$275.00

Amending Item 27:

Current

Photo Replacement card	\$5.00	\$5.00
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Recommended change

Photo ID Card		
Youth (4-17 yrs of age)	\$2.00	\$2.00
Adult (18-59 yrs of age)	\$3.00	\$3.00
Senior ( 60+ yrs of age)	\$2.00	\$2.00
Photo ID Replacement (all ages)	\$5.00	\$5.00

19           Section 2: Except as herein amended Section 245.180 shall remain in full force and  
20 effect.

21           Section 3: This ordinance shall become in full force and effect immediately upon its  
22 passage and approval.

23           .

24  
25 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

26  
27  
28  
29 \_\_\_\_\_  
30 Jackie Pagano  
31 President of the Council  
32 City of Florissant

33 Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

34  
35 \_\_\_\_\_  
36 Thomas P. Schneider  
37 Mayor, City of Florissant

38 ATTEST:  
39 \_\_\_\_\_  
40 Karen Goodwin, MMC/MRCC  
41 City Clerk

INTRODUCED BY COUNCILWOMAN PAGANO  
NOVEMBER 27, 2017

BILL NO. 9337

ORDINANCE NO.

**AN ORDINANCE TRANSFERRING THE SUM OF \$13,900 FROM ACCOUNT NO. 0350 "PROFESSIONAL SERVICES" TO ACCOUNT NO. 0329 "BUILDING MAINTENANCE" FOR THE PURPOSE OF COVERING THE COST OF THE COUNCIL CHAMBERS SPEAKER SYSTEM.**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: There is hereby authorized a transfer of \$13,900 from account number 0350 "Professional Services" to account number 0329 "Building Maintenance" for the purpose of covering the cost of the council chambers speaker system.

Section 3: This ordinance shall become in force and effect immediately upon its passage and approval.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

Jackie Pagano  
President of the Council  
City of Florissant

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

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Karen Goodwin, CMC  
City Clerk

1 INTRODUCED BY COUNCILWOMAN PAGANO  
2 NOVEMBER 27, 2017

3  
4 BILL NO. 9338

ORDINANCE NO.

5  
6  
7 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN**  
8 **AGREEMENT WITH YAMAHA MOTOR FINANCE CORPORATION, U.S.A.**  
9 **FOR THE LEASE OF GOLF CARS SUPPLIED BY TNT & MOTORSPORTS.**

10  
11  
12 WHEREAS, the City issued a Request for Proposal to enter into a new lease of  
13 golf cars; and

14  
15 WHEREAS, TNT Golf Car & Motorsports submitted the lowest bid; and

16  
17 WHEREAS, the City believes it is in the best interest of the City to accept the  
18 proposal of TNT Golf Cars & Motorsports as the lowest, responsible bidder to supply golf  
19 cars to the city; and

20  
21 WHEREAS, the City of Florissant proposed to enter into a lease agreement with  
22 Yamaha Motor Finance Corporation, U.S.A (“Lessor”) for golf cars upon such terms and  
23 conditions as deemed necessary; and

24  
25 WHEREAS, the City of Florissant believes it to be in the best interest of the City  
26 of Florissant to enter such Lease and financing arrangement and herein authorizes the  
27 Mayor to execute such documents in substantial conformity with the documents attached  
28 hereto; and

29  
30  
31 NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FLORISSANT,  
32 ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

33  
34 Section 1. The Mayor of the City of Florissant is herein authorized, directed and  
35 empowered to execute a Lease Agreement between the City and Yamaha MotorFinance  
36 Corporation, U.S.A. in substantial conformity with the documents attached hereto.

37  
38 Section 2. This Ordinance shall become in full force and effect on its passage and  
39 approval as provided by law.

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42 ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

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Jackie Pagano  
President of the Council  
City of Florissant

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

---

Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

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Karen Goodwin, MMC/MRCC  
City Clerk

INTRODUCED BY COUNCILMAN SCHNEIDER  
JULY 23, 2001

BILL NO. 7448 (AS AMENDED)

ORDINANCE NO. 6555

AN ORDINANCE AMENDING APPENDIX B OF THE FLORISSANT CITY CODE, THE ZONING ORDINANCE, AS AMENDED, BY ADDING THERETO THE FOLLOWING DESCRIBED PROPERTY GENERALLY KNOWN AND NUMBERED AS 8120, 8140, 8200 AND 8240 N. LINDBERGH BLVD. AS A B-5 PLANNED COMMERCIAL DISTRICT DEVELOPMENT, UNDER THE ORDINANCES OF THE CITY OF FLORISSANT.

WHEREAS, Appendix B of the Florissant City Code, known as the Zoning Ordinance of the City Code of the City of Florissant, as set out in Ordinance No. 1625, as amended, provides for the establishment of a B-5 Planned Commercial District; and

WHEREAS, an application has been filed by SM Properties Florissant, L.L.C. for rezoning and development as a B-5 Planned Commercial District, of a tract of land hereinafter described, which is zoned M-2 Industrial District and B-3 Extensive Commercial District; and

WHEREAS, the Planning and Zoning Commission of the City of Florissant has recommended that such rezoning and the B-5 Planned Commercial District be approved by the Florissant City Council subject to certain conditions; and

WHEREAS, due notice of a public hearing on said application to be held on the 16th day of July, 2001 was published and such hearing was duly held and concluded; and

WHEREAS, the Council, following said public hearing and after due and careful consideration has concluded that the rezoning of the property hereinafter described as a B-5 Planned Commercial District would be in the best interest of the City of Florissant.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Zoning Code of the City of Florissant, as heretofore amended, is hereby further amended, with respect to certain property heretofore zoned as a M-2 Industrial District and B-3 Extensive Commercial District, to establish a B-5 Planned Commercial District, for the location and development of a planned commercial development on the following described property:

A tract of land being part of U.S. Surveys 158 and 162 of St. Ferdinand Common Fields and Lots 9, 12, 13, 14 and part of Lots 15 and 16 of "Desmet Industrial Court: as recorded in Plat Book 97, Pages 72 and 73 of the St. Louis County Records, Township 47 North, Range 6 East, City of Florissant, St. Louis County, Missouri, and being more particularly described as follows:

Beginning as a point on the northeasterly line of Industrial (50' wide) Lane, said point also being the common corner between Lots 11 and 12 of said "Desmet Industrial Court", thence along said northeasterly line North 53 degrees 00 minutes 32 seconds west, 546.51 feet; thence along a curve to the right having a radius of 50.00 feet, an arc length of 42.14 feet and a chord bearing of north 28 degrees 51 minutes 50 seconds west to the southeasterly line of Missouri State Highway 67 (also known as Lindbergh Boulevard, 90 feet wide); thence along said southeasterly line north 40 degrees 51 minutes 15 seconds east, 1013.13 feet to the westerly corner of a tract of land conveyed to Elvin C. White, et al., by deed recorded in Book 8929, Page 1948 of the St. Louis County Records; thence leaving said southeasterly line, South 49 degrees 08 minutes 45 seconds east, 364.05 feet to the southerly corner of said Elvin C. White tract; thence north 40 degrees 51 minutes 15 seconds east, 374.63 feet; thence south 53 degrees 01 minutes 00 seconds east, 343.12 feet to the centerline of Coldwater Creek; thence along said centerline, south 40 degrees 51 minutes 53 seconds west, 110.40 feet; thence along a curve to the left having a radius of 1432.40 feet, an arc length of 1005.84 feet and a central angle of 40 degrees 14 minutes 00 seconds; thence south 00 degrees 37 minutes 53 seconds east, 26.86 feet to the easterly corner of said "Desmet Industrial Court", thence along the northeasterly line of said "DeSmet Industrial Court, north 53 degrees 00 minutes 32 seconds west, 175.08 feet to the easterly corner of Lot 9 of said "Desmet Industrial Court"; thence south 36 degrees 59 minutes 28 seconds west, 260.00 feet to the southerly corner of said Lot 9 and being in the northeasterly line of Industrial (50' wide) Lane; thence along said northeasterly line, along a curve to the left having a radius of 65.00 feet, an arc length of 55.92 feet, and a chord bearing of north 77 degrees 39 minutes 30 seconds west; thence along a curve to the right having a radius of 50.00 feet; an arc length of 43.02 feet, and a chord being of north 77 degrees 39 minutes 26 seconds west; thence north 53 degrees 00 minutes 32 seconds west, 22.82 feet to the westerly corner of said Lot 9; thence north 36 degrees 59 minutes 28 seconds east, 300.00 feet to the northerly corner of said Lot 9; thence north 53 degrees 00 minutes 32 seconds west, 200.00 feet to the most northern corner of Lot 11 of said "Desmet Industrial Court"; thence south 36 degrees 59 minutes 28 seconds west, 300.00 feet to the point of beginning and containing 933.887 square feet or 21.44 acres, more or less.

Section 2: The authority and approval embodied in this Ordinance is granted subject to all ordinances of the City of Florissant and on condition that the development and plan for the B-5 Planned Commercial District be carried out in accordance with the preliminary plans filed with the Planning & Zoning Commission of the City of Florissant and forwarded by said Planning & Zoning Commission to the Florissant City Council, and as further revised and



depicted on the Preliminary Development Plan and elevation plan dated 7/12/01 and attached hereto as Exhibit "A", which plans, except as otherwise provided herein, are hereby approved, adopted and incorporated herein by reference as if fully set out in this ordinance and made a part of this ordinance, subject to the following conditions:

**1. PERMITTED USES**

The uses permitted in the B-5 Planned Commercial District shall be for the development of a retail shopping center and all permitted uses in a B-3 Extensive Commercial District.

**2. FLOOR AREA, HEIGHT AND BUILDING REQUIREMENTS**

- a. Total gross floor area of all buildings designed on Phases I & II of Exhibit "A" shall be approximately a total of 131,952 square feet, with Phase 1 being approximately 96,462 square feet and Phase II being approximately 35,490 square feet, excluding outlot buildings which shall be developed by amendment hereto.
- b. All buildings shall be of single story construction with a maximum height of 36 feet and shall otherwise comply with the height limitations of Section 14.5 , subsection 6 of the Florissant Zoning Ordinance.

**3. PERFORMANCE STANDARDS**

Uses within the B-5 Planned Commercial District identified herein shall conform to the most restrictive performance standards as set forth in Section 20 of the Florissant Zoning Ordinance.

**4. PLAN SUBMITTAL REQUIREMENTS**

Within twelve months of the effective date of this ordinance, and prior to issuance of any building or occupancy permit, the petitioner shall submit the Site Development Plan to the Planning & Zoning Commission for review and approval in accordance with Section 14.5, subsection 10 (D) of the Florissant Zoning Ordinance. Where due cause is shown by the developer, this time interval may be extended by the Planning & Zoning Commission. Site Development Plans may be submitted for portions of the property for phased development. A site plan for Phase II must be filed within two (2) years following the effective date of this ordinance unless otherwise extended by the Planning and Zoning Commission. Phase II shall be completed within eighteen (18) months from the filing of the site plan.

**5. SITE DEVELOPMENT PLAN GENERAL CRITERIA:**

The above Site Development Plan shall include the following :

- a. Location and size, including height of all buildings and structures, landscaping and general use of the buildings.

- b. Gross square footage of buildings.
- c. Areas to be dedicated for road right-of-way and required roadway improvements.
- d. Existing and proposed roadways, drives, and walkways on and adjacent to the property in question.
- e. Location and size of parking areas and internal drives.
- f. Building and parking setbacks.
- g. Curb cut locations.
- h. Existing and proposed contours at intervals of not more than two (2) feet.
- i. Preliminary stormwater and sanitary sewer facilities.
- j. Identification of all applicable cross access and cross-parking easements or agreements.

#### 6. SITE DEVELOPMENT PLAN DESIGN CRITERIA

The above Final Site Development Plan shall adhere to the following specific design criteria:

a. Structure Setbacks.

No building or structure, excluding boundary and retaining walls, light standards, fences, and authorized freestanding business signs shall be located within the following setbacks:

- 1) Forty (40) feet of the right-of-way of N. Lindbergh Blvd and Industrial Lane.
- 2) All other setbacks as approved by the Planning & Zoning Commission.

b. Parking, Loading and Internal Drives Setbacks.

- 1) All loading zone areas shall be in the rear of the buildings and the location of said loading zones shall be approved by the Planning and Zoning Commission. No parking stall, loading space, internal drive or roadway, excluding points of ingress and egress, shall be located within ten (10) feet of the right-of-way of N. Lindbergh Boulevard.
- 2) All other setbacks shall be as approved by the Planning & Zoning Commission.

c. Minimum Parking/Loading Space Requirements.

- 1) Parking requirements shall be as required by Section 14.5, subsection 5, and Section 17 of the Florissant Zoning Ordinance, except as otherwise varied herein. The required number of parking spaces shall be 880, but the City Council herein grants a reduction of twenty (20%) percent for a total required number of parking spaces being at 705. Handicapped parking spaces shall be provided as required by Florissant City Code. However, employee handicapped parking shall be provided as needed at the rear of the buildings.
- 2) An appropriate parking/loading space distribution shall be provided for portions of this development as determined by the Planning & Zoning Commission. However, no direct parking space access shall be allowed on the southern side of the main entrance aisle.
- 3) No tractor trailer shall be allowed to park in excess of 48 hours. The exceptions outlined in Section 15-318, paragraphs 1 through 6, of the Florissant City Code may apply if approved by the Director of Public Works.

d. Road Improvements, Access and Sidewalks.

- 1) Road improvements, access and sidewalks shall conform to the requirements of the Missouri Highway and Transportation Department regarding N. Lindbergh Boulevard in this area, including
  - a) Provision of right-of-way and pavement widening, including all storm drainage facilities, as directed and/or approved by the Missouri Highway and Transportation Department, to improve N. Lindbergh.
- 2) The Access to the development from N. Lindbergh Boulevard shall be limited to no more than two (2) access driveways as directed and/or approved by the Missouri Highway and Transportation Department, plus a main entrance.
- 3) The existing main entrance shall be realigned to match up with Manresa as depicted on the preliminary site development plan attached hereto.
- 4) The internal drive in front of the shopping center shall be a minimum of 30 feet with crosswalks provided as approved by the Planning and Zoning Commission.
- 5) The main entrance to the center shall have five lanes with two ingress lanes and three egress lanes.
- 6) The main entrance to the center shall be approximately 57 feet wide. The main entrance shall narrow to approximately 29.5 feet as it proceeds inward toward the buildings, all as generally depicted on Exhibit "A" attached hereto.

e. Lighting Requirements.

- 1) The location of all lighting standards shall be as approved by the Planning & Zoning Commission on the Site Development Plan. Light standards shall not exceed a maximum of 30 feet in height along the interior of the site. No on-site illumination source shall be so situated that light is cast directly on adjoining properties or public roadways. Exterior parking area lighting shall be at least 1.0 foot candles with a uniformity ration of 3 to 1.
- 2) Lights at the back of the buildings shall be directed downward toward the site.
- 3) Exterior building lighting shall be screened or designed so as to be minimally discernible. The manner in which this is addressed shall be noted on the Site Development Plan.

f. Sign Requirements.

All signs shall comply with the Florissant City Code, including sign and zoning ordinances and shall conform to the 40 foot setback requirements. Additional traffic signage shall be approved by the Director of Public Works.

g. Landscape Plan.

A landscape plan, either as part of the Site Development Plan or a separate drawing to be reviewed as part of the Site development Plan, shall be submitted, to comply with the following:

- 1) Adequate landscaping shall be provided on the site, as approved by the Planning & Zoning Commission and shall match the State of Missouri's landscaping corridor project for North Lindbergh.
- 2) Landscaping shall be provided in parking areas in sufficient quantity to at least meet the minimum requirements specified in Section 17 (9) of the Florissant Zoning Ordinance.

h. Screening Plan.

A screening plan, either as part of the Site Development Plan or a separate drawing to be reviewed as part of the Site Development Plan, shall be submitted, to comply with the following:

- 1) Adequate screening shall be provided on site, in conjunction with landscaping, to suitably screen the development from abutting residential property as approved by Planning and Zoning Commission.

i. Miscellaneous Design Criteria.

- 1) Parking, circulation, sidewalks, and other applicable site design features shall comply with Chapter 5, Article II, of the Florissant City Code for handicapped access provisions.
- (2) The minimum yard requirements shall be as shown on the preliminary site plan attached hereto and incorporated herein as Exhibit "A".
- (3) Additional masonry (as defined by Florissant City Ordinance) shall be added on the first northern portion of the development in front of the 8,000 square foot building in lieu of the EIFS. An additional option shall include an additional 50 lineal feet in front of the 5,000 square foot building replaced with masonry in place of the EIFS. The existing Schnucks building will remain as tilt up concrete panels. Further, additional masonry shall be added to the raised facade that is midway between the Schnucks and the 5,000 square foot tenant space.
- (4) All rooftop mechanical equipment on buildings shall be screened by roofing or other screening as required and approved by the Planning & Zoning Commission.
- (5) All exterior trash areas shall be screened. Such area, including an area in front of the enclosure sufficient in size for loading/unloading of dumpsters, shall have a concrete surface of at least a six (6) inch depth.
- (6) There shall be no exposed fluorescent tube lighting above the walkway.
- (7) Shopping carts storage shall be shown on the final site development plan.
- (8) All exterior building walls for buildings on outlot parcels shall be of unpainted standard brick, unpainted standard brick veneer, or natural building stone.
- (9) There shall be no outside display of merchandise except in approved areas, except areas approved by the Planning and Zoning Commission. The Planning and Zoning Commission may require fencing or other adequate enclosure for any approved outside display area.
- (10) No grade shall have a slope greater than 3 to 1.
- (11) Unless, and except to the extent, otherwise specifically provided herein, the Site Development Plan shall comply and be in accordance with all other ordinances of the City of Florissant.
- (12) Fire lanes shall be established by separate ordinance after approval by the Fire Department and the Director of Public Works pursuant to Section 15-9.15-311 and 15-505 of the Florissant City Code.

## 6. VERIFICATION PRIOR TO FINAL SITE DEVELOPMENT PLAN APPROVAL.

Prior to the approval of the Final Site Development Plan, the petitioner shall:

a. Stormwater.

Submit to the Planning & Zoning Commission a preliminary engineering plan approved by the Director of Public Works showing that adequate handling of the stormwater drainage of the site is provided to comply with the following:

- 1) Provision of adequate stormwater systems in accordance with accepted engineering standards.
- 2) All stormwater shall be discharged at an adequate natural discharge point.
- 3) All required stormwater detention for the final development shall be provided in permanent underground facilities. During Phase I development and construction stormwater detention for Phase II may be provided in temporary above ground detention facilities adequately landscaped, as approved by the Planning and Zoning Commission.
- 4) All underground stormwater detention facilities shall have approved means for access thereto provided to permit entry thereinto for inspection and cleaning.
- 5) No increase in surface water runoff to adjacent property shall result. Documentation shall be provided to the Director of Public Works for verification.

b. Road Improvements and Curb Cuts.

Provide written verification of requirements for and approval by the Missouri Highway and Transportation Department of the location of proposed curb cuts, areas of new dedication, and roadway improvements, including any required signalization and right turn lanes.

c. Landscaping and Screening:

Provide plans showing adequate landscaping and screening subject to Planning and Zoning Commission approval.

## 7. RECORDING

Within sixty (60) days of approval of the Site Development Plan by the Planning & Zoning Commission, the approved plan shall be recorded with the St. Louis County Recorder of Deeds.

## 8. VERIFICATION PRIOR TO BUILDING PERMITS

Subsequent to approval of the Site Development Plan and prior to the issuance of any building permit.

a. Sanitary Sewers.

Written verification of an approved sanitary sewer plan must be provided.

b. Stormwater Sewers, Bond, Escrow, Letter of Credit.

Written verification of an approved stormwater plan must be provided. Once Phase I is commenced, the petitioner shall furnish a bond, escrow, unconditional letter of credit or other appropriate security agreement as approved by the City Attorney, sufficient in amount, as determined by the Director of Public Works, to guarantee the installation of underground stormwater detention facilities.

c. Parking/Curbing/Signs/Pavement Marking/Sidewalks, Bond, Escrows, Letter of Credit.

For each phase, the petitioner shall furnish a two (2) year bond, escrow, unconditional letter of credit or other appropriate security agreement as approved by the City Attorney, sufficient in amount, as determined by the Director of Public Works, to guarantee the installation of parking lot pavement, curbing, sidewalks, signs and pavement markings for that Phase.

d. Filing a Recorded Site Development Plan.

Two (2) copies of such recorded Site Development Plan, showing book, page, and recording date, shall be filed with the Director of Public Works.

e. Notification of the Department of Public Works.

Prior to the issuance of foundation or building permits, all approvals from the Metropolitan St. Louis Sewer District, the Missouri Highway and Transportation Department and other appropriate organizations must be received by the Department of Public Works.

## 9. VERIFICATION PRIOR TO OCCUPANCY PERMITS.

a. Road improvements and the right-of-way dedication shall be completed prior to the issuance of any occupancy permit.

b. Underground detention shall be completed for each phase of construction prior to issuance of an occupancy permit for that phase.

## 10. GENERAL DEVELOPMENT CONDITIONS.

- a. Adequate temporary off-street parking for construction employees shall be provided. Parking on non-surfaced areas shall be prohibited in order to eliminate the condition whereby mud from construction and employee vehicles is tracked onto the pavement causing hazardous roadway and driving conditions.
- b. No change in watershed shall be permitted.
- c. Interim stormwater drainage control in the form of siltation control measures are required.
- d. Once a building permit is issued for Phase I of the project, the petitioner has two (2) years to finish underground stormwater retention for the remainder of the property, regardless of whether or not development of Phase II is completed.
- e. Areas outside Phase 1 on which grading and/or detention basin construction occur, shall be protected from erosion by installation and maintenance of grass cover.
- f. Additional lanes and/or widening, pavement thickness, drainage facilities, granular base, traffic control devices and other improvements may be required to accommodate heavy traffic volumes, unsuitable soil conditions, steep grades or other conditions not apparent at this time.
- g. Since the tract abuts a roadway under the jurisdiction of the Missouri Highway and Transportation Department, sidewalks along the tract must be placed in a public easement outside of the State right-of-way, unless the Lincor project provides otherwise. Maintenance of sidewalks along State highways must be the responsibility of the property owners.
- h. If cut and fill operations occur during a season not favorable for immediate establishment of a permanent ground cover, a fast germinating annual such as rye grasses and sudan grasses shall be utilized to retard erosion.
- i. Unless, and except to the extent, otherwise specifically provided herein, development shall be effected only in accordance with all other ordinances of the City of Florissant.
- j. The department of public works shall enforce the conditions of this ordinance in accord with the Site Development Plan approved by the Planning & Zoning Commission and all other ordinances of the City of Florissant.

## 11. PROJECT COMPLETION.

Completion of Phase 1 of the planned commercial development, in accordance with the approved Site Development Plan shall be effected within one (1) year from the issuance of permits.



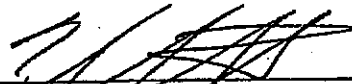
Section 3: The application and preliminary plans are returned to the Planning & Zoning Commission for consideration of a Final Site Development Plan, pursuant to Section 14.5, subsection 10 (4) of the Florissant Zoning Ordinance.

Section 4: Failure to develop the said Planned Commercial District in accordance with the above-described procedures and restrictions shall be cause for revision of the zoning of said property back to M-2 and B-3 Districts, in accordance with Section 14.5, subsection 13 of the Florissant Zoning Ordinance.

Section 5: The City Council may, within three months of the effective date of this ordinance, without any necessity for a further public hearing, adopt clarifications, revisions, or amendments to this ordinance to facilitate the advancement of the development project.

Section 6: This ordinance shall become in full force and effect upon its passage and approval as provided by law.

Adopted this 23rd day of July, 2001.

  
\_\_\_\_\_  
President of the Council  
City of Florissant

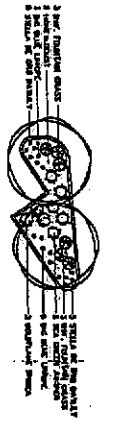
Approved this 24th day of July, 2001.

  
\_\_\_\_\_  
Mayor, City of Florissant

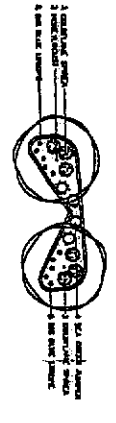
ATTEST:

  
\_\_\_\_\_  
City Clerk

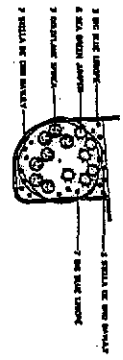




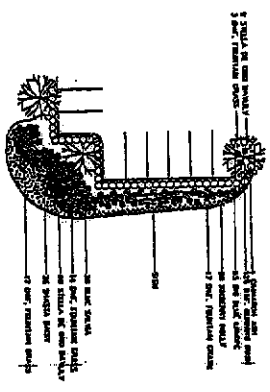
1/4" = 1' - 0"  
TYP. ISLAND PLANTING



1/4" = 1' - 0"  
PARKING LOT ISLAND DETAIL #1



1/4" = 1' - 0"  
PARKING LOT PENINSULA DETAIL #2



1/4" = 1' - 0"  
ENTRY ISLAND DETAIL #2

LOYOLA LANE

SOUTHWELL LANE

MANRESA LANE

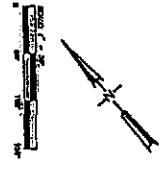
SOUTHWELL LANE

LABORERS

INDUSTRIAL LANE

MATERIAL LIST:

1	WHITE PINE	8"
2	AUSTRIAN PINE	7-8"
3	NORWAY SPRUCE	7-8"
4	CHAMAENOPHYTE	2-3"
5	HONEYLOCUST	2-3"
6	FLOWERING PEAR	2-3"
7	DWARF BURNING BUSH	2"
8	GOLDFLAME SPINER	18-24"
9	SEA GREEN JUNIPER	18-24"
10	INKBERRY HOLLY	18-24"
11	DENSER YEW	18-24"
12	DWARF FOUNTAIN GRASS	3 GAL.
13	BIG BLUE LIRIOPE	1 QT.
14	LIRIOPE SPICATA	1 QT.
15	STELLA DE ORO DANIELLY	1 QT.
16	SKASTIA DAISY	1 QT.
17	BLUSH SALVIA	1 QT.
18	CU YDS. BANK MULCH	



PLUMBING DEVELOPMENT  
23000 ST.

**Schnucks**

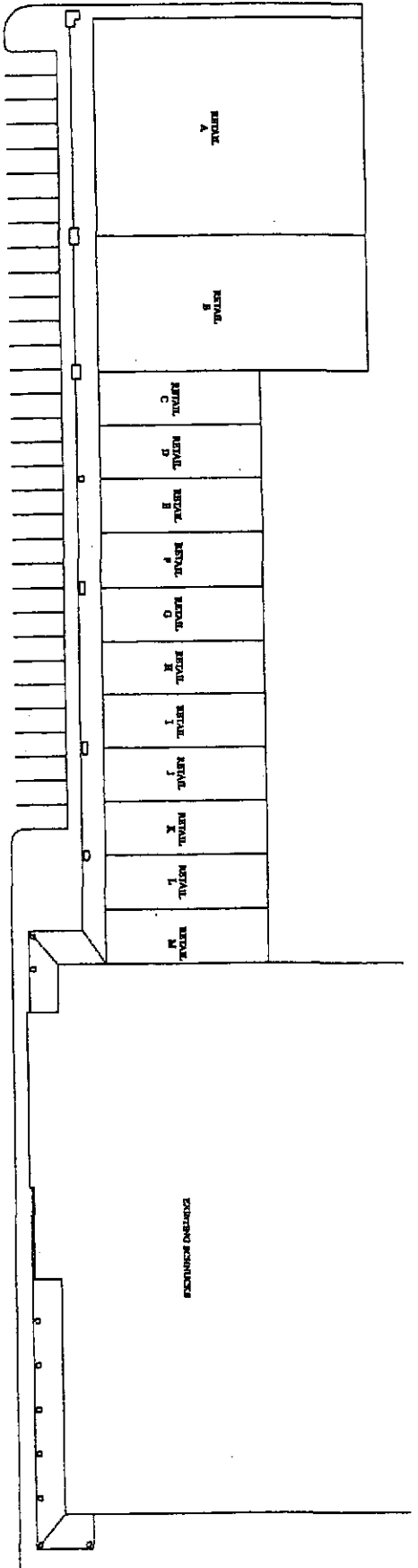
3111 CREVE COEUR HILL ROAD  
ST. LOUIS, MISSOURI 63108  
314/542-4400



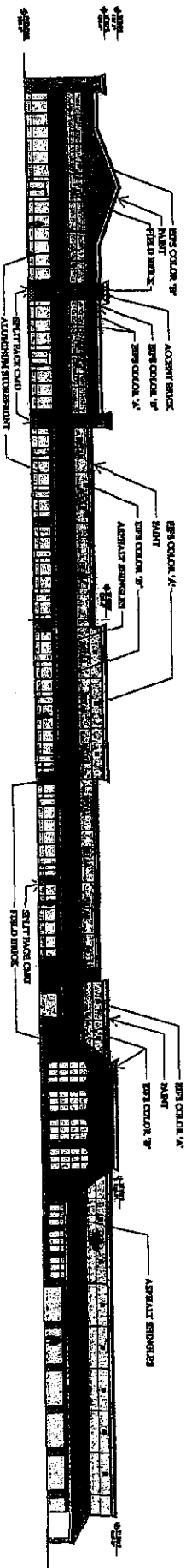
**BAXTER FARMS  
and NURSERIES**  
3111 CREVE COEUR HILL ROAD  
ST. LOUIS, MISSOURI 63108  
314/542-4400

Drawn by	Gene L. Powell
Scale	1" = 20'
Date	10-15-88
Revised	0-1-89
	1-15-89

Exhibit A  
Ref 5



PARTIAL FLOOR PLAN



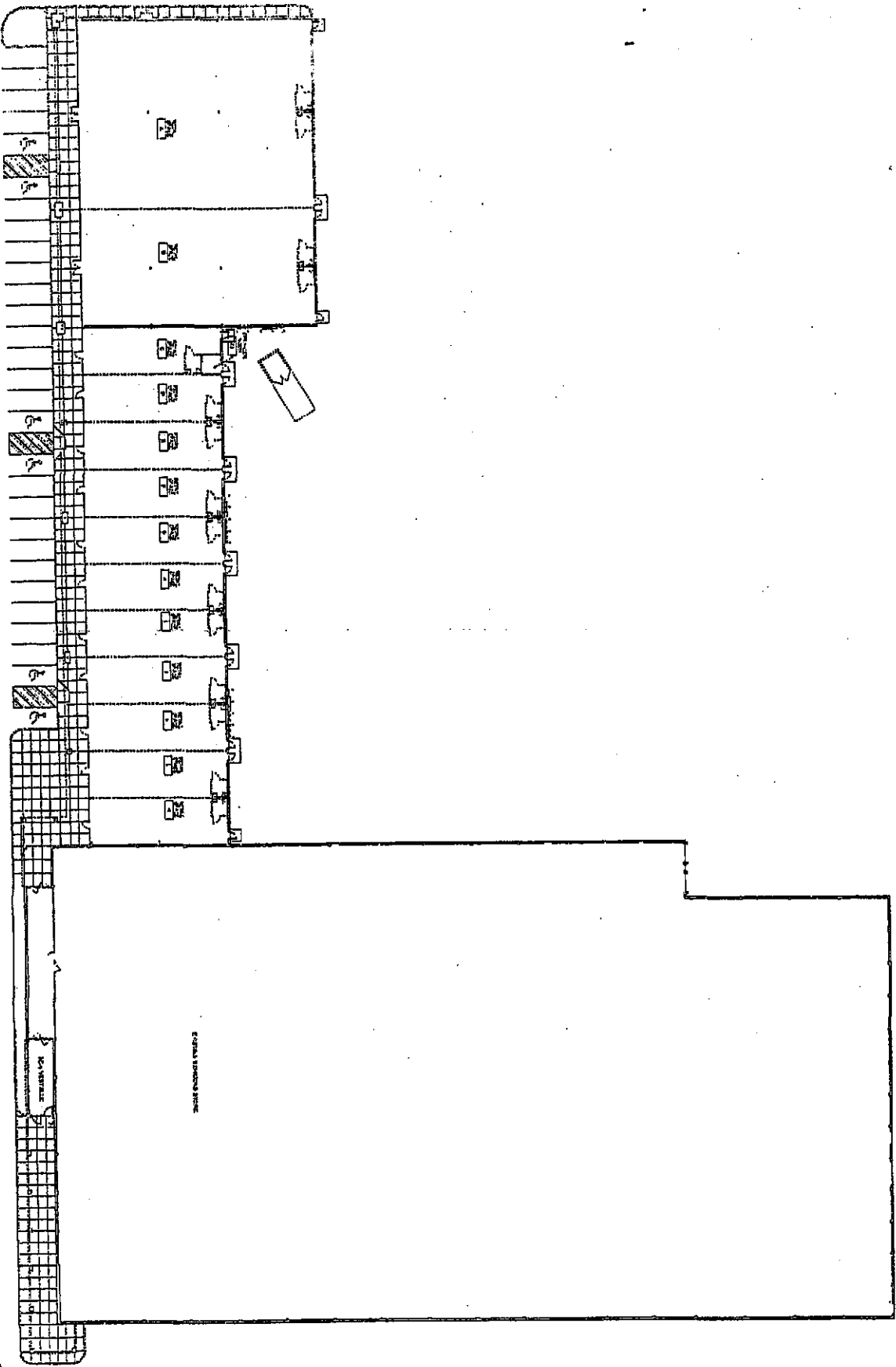
PROPOSED ELEVATION

Kdg

DESCO - FLORISSANT, MISSOURI

Sketch "A" 3 of 5





① PROPOSED FLOOR PLAN  
SCALE: 1/8" = 1'-0"

REVISION PLAN NORTH

NO.	DATE	DESCRIPTION
1		ISSUED FOR PERMITS
2		ISSUED FOR PERMITS
3		ISSUED FOR PERMITS
4		ISSUED FOR PERMITS
5		ISSUED FOR PERMITS
6		ISSUED FOR PERMITS
7		ISSUED FOR PERMITS
8		ISSUED FOR PERMITS
9		ISSUED FOR PERMITS
10		ISSUED FOR PERMITS

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**KdG**

Kuhlmann Design Group, Inc.  
11 Poplar Valley  
St. Louis, Missouri 63114-2000  
Tel: 314 621-4100

**The DESCO Group**

Desco - Florissant  
Florissant, MO

Exhibit 'A' 5/9/5

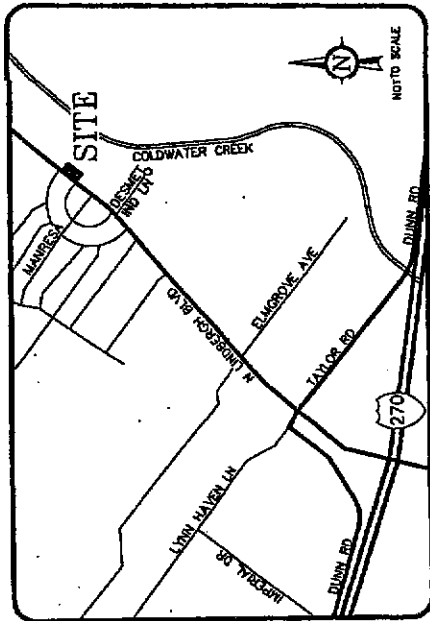
# WENDY FLORISSANT

A TRACT OF LAND BEING PART OF U.S. SURVEYS 160 AND 161 OF ST. FERDINAND COMMONS, TOWNSHIP 47 NORTH, RANGE 8 EAST, ST. LOUIS COUNTY, MISSOURI, CITY OF FLORISSANT

## SITE IMPROVEMENT PLANS

### LEGEND

- EXISTING CONTOURS
- PROPOSED CONTOURS
- EXISTING SANITARY SEWERS
- EXISTING STORM SEWERS
- PROPOSED SANITARY SEWERS
- PROPOSED STORM SEWERS
- EXISTING RIGHT-OF-WAY
- PROPOSED RIGHT-OF-WAY
- CENTERLINE
- EASEMENT
- NON-REINFORCED CONCRETE PAVEMENT
- ASPHALTIC CONCRETE PAVEMENT
- TELEPHONE
- GAS MAIN
- WATER MAIN
- SWALE
- TO BE REMOVED
- TO BE REMOVED & RELOCATED
- TO BE USED IN PLACE
- TRASH ENCLOSURE
- LIGHT STANDARD
- FIRE HYDRANT
- POWER POLE



### INDEX

- C1 TITLE SHEET
- C2 SPECIFICATION SHEET
- C3 SITE PLAN
- C4 GEOMETRICS SHEET
- C5 UTILITY PLAN
- C6 SEWER PROFILES/DETAILS
- C7 DRAINAGE AREA MAP
- L1 LANDSCAPING PLAN
- L2 LIGHTING PLAN

### SUMMARY OF QUANTITIES

ITEM	QUANTITY
CLAY BRICK	70 LF.
CONC. CURB AND GUTTER	1168 LF.
CONC. DRIVE	208 S.Y.
CONC. DRIVE THRU & DRAINAGE	19 S.Y.
CONC. (COMPUTER PAD DRIVE)	10 S.Y.
ASPHALT BRIDGE COURSE	2,000 S.Y.
BASE COURSE	2,000 S.Y.
6" PVC SANITARY LATERAL	187 LF.
PRECAST MANHOLE	1 EA.
PRECAST MANHOLE TRAP	100 EA.
CHAMBLAN MANHOLE	1 EA.
12" POP STORM SEWER	300 LF.
BRICK INTO EX STRUCTURE	1 EA.
GRANULAR BACKFILL	75 CY.
SILTATION FENCING AS NEEDED	1 LE.
GRADING (WITH EXCAVATION)	1 LE.

### PARKING CALCULATIONS

ITEM	QUANTITY
PAVING	1,200 S.Y.
LANDSCAPING	1,200 S.Y.
SEWER	1,200 S.Y.
STORM	1,200 S.Y.
UTILITIES	1,200 S.Y.
CONCRETE	1,200 S.Y.
ASPHALT	1,200 S.Y.
BASE COURSE	1,200 S.Y.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE SPECIFICATIONS AND STANDARDS OF THE MISSOURI DEPARTMENT OF TRANSPORTATION AND THE CITY OF FLORISSANT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF FLORISSANT AND THE MISSOURI DEPARTMENT OF TRANSPORTATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF FLORISSANT AND THE MISSOURI DEPARTMENT OF TRANSPORTATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF FLORISSANT AND THE MISSOURI DEPARTMENT OF TRANSPORTATION.

PROPERTY OWNER: WENDY'S INTERNATIONAL, INC.  
 EXISTING ZONING: FLOODPLAIN  
 SITE ACREAGE: 0.92 ACRES  
 SITE ADDRESS: 8250 N. LINDBERGH BLVD., FLORISSANT, MO 63031  
 M.S.D. # 24922

### BENCH MARK

THE BENCH MARK IS A 4" DIA. ALUMINUM ROD WITH A 1/4" DIA. BRASS CAP AND IS SET IN THE CORNER OF THE MAIN CONCRETE CURB AND GUTTER.

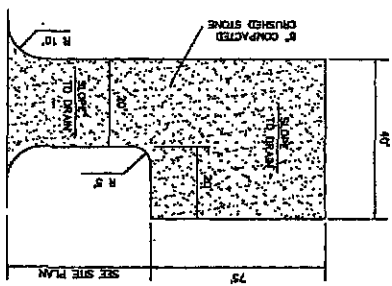
WENDY'S FLORISSANT  
 TITLE SHEET  
 J. R. CURTIS  
 CONSULTING ENGINEERING, INC.

M.S.D. P-24922  
 M.S.D. BASE MAP 06-K3  
 LOC. NO. C0K 24 0851  
 ZIP CODE 63031

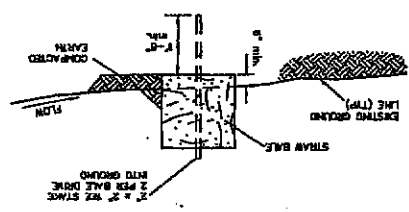
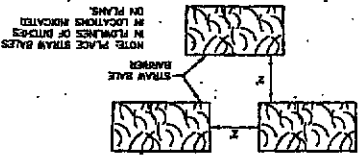


M.S.D. P-24922  
M.S.D. BASE MAP 08-K3  
LOC. NO. 08K 24 0851  
DATE: 08/10/03 FOR CITY COURTS

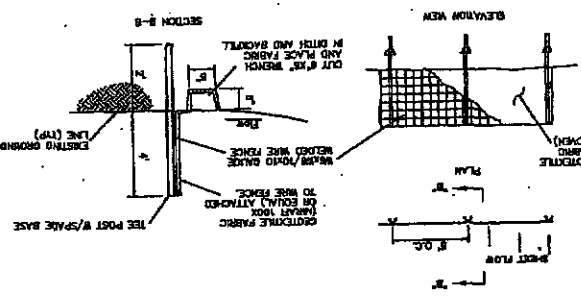
TEMPORARY CONSTRUCTION ENTRANCE



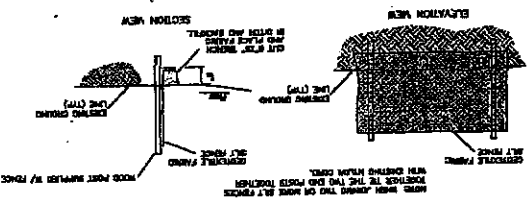
SILTATION CONTROL STAY BALE DETAIL



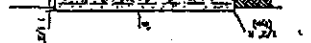
SILTATION CONTROL SILTENCE DETAIL



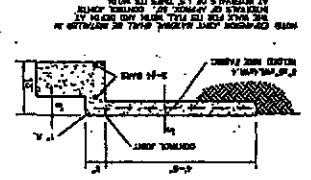
SILTATION CONTROL SILTENCE DETAIL



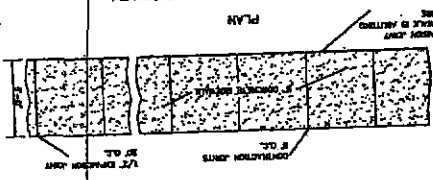
DETAIL OF CONCRETE SIDEWALK



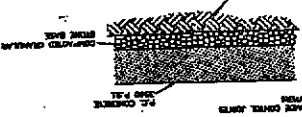
INTEGRAL SIDEWALK & CURB



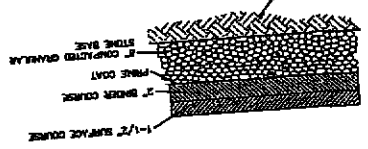
DETAIL OF CONCRETE SIDEWALK



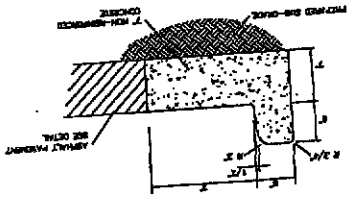
CONCRETE PAVEMENT



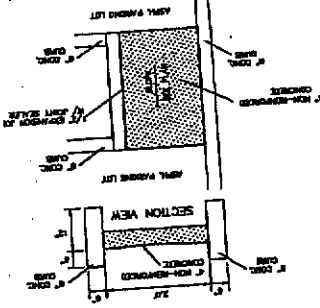
ASPHALT PAVEMENT



CURB & GUTTER DETAIL



CONCRETE FLUME



- PAVEMENT NOTES:**
- 1) ALL PAVED AREAS SHALL BE COMPACTED TO THE STANDARD LABORATORY DENSITY.
  - 2) BEFORE THE CURB AND GUTTER IS PLACED, THE SUB-GRADE SHALL BE FIRM, FREE FROM HOLE, CRACKS AND DEFECTS. THE CURB AND GUTTER SHALL BE PLACED ON THE SUB-GRADE.
  - 3) ALL CONCRETE TO BE PLACED SHALL BE PLACED WITH TEMPERATURES AT LEAST 40 DEGREES AND SHALL BE CURED TO THE FULL STRENGTH OF THE CONCRETE.
  - 4) EXPANSION JOINTS SHALL BE PLACED AT THE FULL STRENGTH OF THE CONCRETE.
  - 5) ALL CONCRETE TO BE PLACED SHALL BE PLACED WITH TEMPERATURES AT LEAST 40 DEGREES AND SHALL BE CURED TO THE FULL STRENGTH OF THE CONCRETE.
  - 6) THE CURB AND GUTTER SHALL BE PLACED ON THE SUB-GRADE.
  - 7) THE CURB AND GUTTER SHALL BE PLACED ON THE SUB-GRADE.
  - 8) THE CURB AND GUTTER SHALL BE PLACED ON THE SUB-GRADE.
  - 9) THE CURB AND GUTTER SHALL BE PLACED ON THE SUB-GRADE.
  - 10) THE CURB AND GUTTER SHALL BE PLACED ON THE SUB-GRADE.

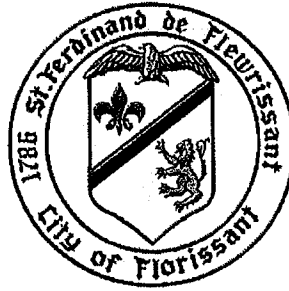
WENDY'S YELLOW PAINT PROGRAM:







FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant – Public Works  
314-839-7648

Application is hereby made to the Building Commissioner of the Department of Public works Office at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission

Please Print or Type The Following Information

Property Address: 8180 N. Lindbergh, Florissant, MO 63031  
Property Owners Name: Keith Kitsis Phone #: 314.785.9727  
Property Owners Address: 10403 Baur Blvd, Suite A, St. Louis, MO 63132  
Business Owners Name: Keith Kitsis Phone #: 314.785.9727  
Business Owners Address: 10403 Baur Blvd, Suite A, St. Louis, MO 63132  
DBA (Doing Business As) Crazy Bowls and Wraps  
Authorized Agents Name: Helen Lee CO. Name: Tao+Lee Associates  
(Authorized Agent to Appear Before The Commission)  
Agents Address: 411 N. 10th St, Suite 402, St. Louis, MO 63101 Phone #: 314.446.0885  
Request Cover brick EIFS per elevations, stain brick/paint EIFS, add post sign, add additional outdoor seating.

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

UKS  
Applicant's Signature \_\_\_\_\_ Date 10/2/2017

Received by: dl Receipt # 604108 OFFICE USE ONLY Amount Paid: 125.00 Date: 10/2/17

STAFF REMARKS: \_\_\_\_\_

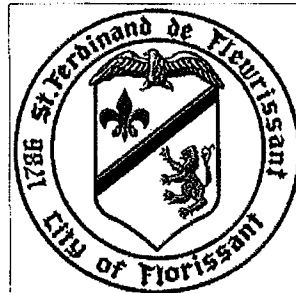
DATE APPLICATION REVIEWED: 10/10/17  
SIGNATURE OF STAFF WHO REVIEWED APPLICATION [Signature]

COMMISSION ACTION TAKEN:

RECOMMENDED APPROVAL  
PLANNING & ZONING  
CHAIRMAN

SIGN. [Signature] DATE: 10/10/2017

**APPLICATION TO THE CITY OF FLORISSANT PLANNING AND ZONING  
COMMISSION TO AMEND THE PROVISIONS OF AN EXISTING B-5  
PLANNED COMMERCIAL DISTRICT ORDINANCE**



PLANNING & ZONING ACTION:

Address of Property:

8180 N Lindbergh

**RECOMMENDED APPROVAL**  
**PLANNING & ZONING**  
**CHAIRMAN**

Council Ward 3 Zoning B5

SIGN.

*[Handwritten Signature]*

DATE: 10/16/2017

Initial Date Petitioner Filed \_\_\_\_\_  
Building Commissioner to complete  
ward, zone & date filed

PETITION TO AMEND B-5 ORDINANCE # 6830 (Previous ordinance number)

Enter ordinance number or number requesting to amend.

1) Comes Now Keith Kitsis Crazy Bowls and Wraps  
(Individual's name, corporation, partnership, etc.)  
Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As).

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, described on page 3 of this petition.

Legal interest in the Property Owner of property  
State legal interest in the property. (i.e., owner of property, lease); also submit copy of deed or lease or letter of authorization from owner to seek a special use.

- A. The petitioner (s) hereby states that he (she) (they) is (are) submitting a description of the property for which the Permit is petitioned by giving bearings & distances (metes and bounds). Not required if description is identical to "B".
- B. The petitioner (s) hereby states that he (she) (they) is (are) submitting a survey or plat of the property drawn to a scale of 100 feet or less to the inch, referenced to a point easily located on the ground as street intersection, centerline of creek having a generally known name, etc., showing dimensions, bearings and distances of the property, north arrow and scale.
- C. Acreage to nearest tenth of an acre of the property for which rezoning is petitioned 0.6 acres

2. The petitioner(s) hereby further state(s) that the property herein described in this petition is presently zoned in a B-5 District and is presently being used for Vacant (formerly a Del Taco and Sweetie Pie's)

**State current use of property, (or, state: vacant).**

3. The petitioner(s) hereby state(s) the following reasons to justify the amendment to the existing B-5 ordinance:  
Cover Brick/EIFS with Hardie Panel, Stain brick/Paint EIFS, add post sign, and add additional outdoor seating to bring up to Crazy Bowls and Wraps model.

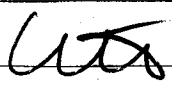
List reason for the amendment request.

4. The petitioner(s) further states(s) that they (he) (she) can comply with all of the requirements of the City of Florissant, including setback lines and off-street parking.

5. The petitioner(s) further state(s) that they (he) (she) further represent(s) and warrants that they (he) (she) has (have) not made any arrangement to pay any commission, gratuity or consideration, directly or indirectly, to any official employee or appointee of the City of Florissant, with respect to this application.

PRINT PETITIONER'S NAME Keith Kitsis

Print Name

PETITIONER(S) SIGNATURE (S) 

FOR Crazy Bowls and Wraps

(company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership, signature must be a CORPORATE OFFICER or PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

6. I (we) hereby certify that (indicate one of the following):

() I (we) have a legal interest in the herein above described property.

() I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Petitioner may assign an agent to present petition to the Commission and Council. The agent must sign the petition in this section, and provide address and telephone number

SIGNATURE 

ADDRESS 10403 Baur Blvd, Suite A St Louis MO 63132

STREET

CITY

STATE

ZIP CODE


TELEPHONE NUMBER 314.785.9727

BUSINESS

I (we) the petitioner (s) do hereby appoint Helen Lee of Tao+Lee Associates as

Print name of agent.

my (our) duly authorized agent to represent me (us) in regard to this petition.

  
Signature of Petitioner(s) or Authorized Agent

**NOTE:** Be advised when the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and make the presentation, the same individuals must also appear before the City Council for that presentation. Also if the descriptions of plats or surveys are incorrect, or if the petition form is not correctly and completely filled out it will be returned for corrections and may have to be re-submitted.

Please check the box for the appropriate type of operation then fill in applicable section (a), (b) or (c). Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation: Individual:  Partnership:  Corporation:

(a) If an individual:

- (1) Name and Address \_\_\_\_\_
- (2) Telephone Number \_\_\_\_\_
- (3) Business Address \_\_\_\_\_
- (4) Date started in business \_\_\_\_\_
- (5) Name in which business is operated if different from (1) \_\_\_\_\_
- (6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

- (1) Names & addresses of all partners \_\_\_\_\_
- (2) Telephone numbers \_\_\_\_\_
- (3) Business address \_\_\_\_\_
- (4) Name under which business is operated \_\_\_\_\_
- (5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

- (1) Names & addresses of all partners KEITH KITSIS
- (2) Telephone numbers 314-503-4660
- (3) Business address 10403 BAUR BLVD, STE A, ST. LOUIS, MO 63132
- (4) State of Incorporation & a photocopy of incorporation papers MO
- (5) Date of Incorporation MAY 3, 1993
- (6) Missouri Corporate Number 15147604
- (7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration. CRAZY BOWLS & WRAPS
- (8) Name in which business is operated BONZAI EXPRESS OF ST. LOUIS, INC
- (9) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping information.

Please fill in applicable information requested.

Name Keith Kitsis

Address 10403 Baur Blvd, Suite A, St. Louis, MO 63132

Property Owner Keith Kitsis

Location of property 8180 N. Lindbergh, Florissant, MO 63031

Dimensions of property 117'-0" x 221'-0"

Property is presently zoned B-5 per ordinance # 6830 (previous ordinance number)

Current & Proposed Use of Property A2

Type of Sign Post Sign Height 15'-0"

Type of Construction 5B Number Of Stories 1

Square Footage of Building ~2200 sf Number of Curb Cuts 2

Number of Parking Spaces 25 existing Sidewalk Length ~72'-0" (south sidewalk)

Landscaping: No. of Trees 4 Diameter ~ 6"

No. of Shrubs ~ 3 Size 2' to 3' dia, ~1'-6" tall

Fence: Type n/a Length n/a Height n/a

**PLEASE SUBMIT NINE (9) FOLDED COPIES OF THE FOLLOWING:**

1. Plan or drawing showing zoning of adjoining properties.
2. Plan or drawing showing location of property in relation to major streets and all adjoining properties.
3. Drawing showing measurement of tract and overall area of tract.
4. Plan or drawing showing proposed parking layout, landscaping, parking lighting, signage and trash enclosure.

**PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS PETITION**

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center list address and state part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with bearings and distances.

Lot 3B of the Florissant Marketplace located at 8120-8240 N. Lindbergh, Florissant, MO 63031.

Property address: 8180 N. Lindbergh, Florissant, MO 63031.

**PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION**

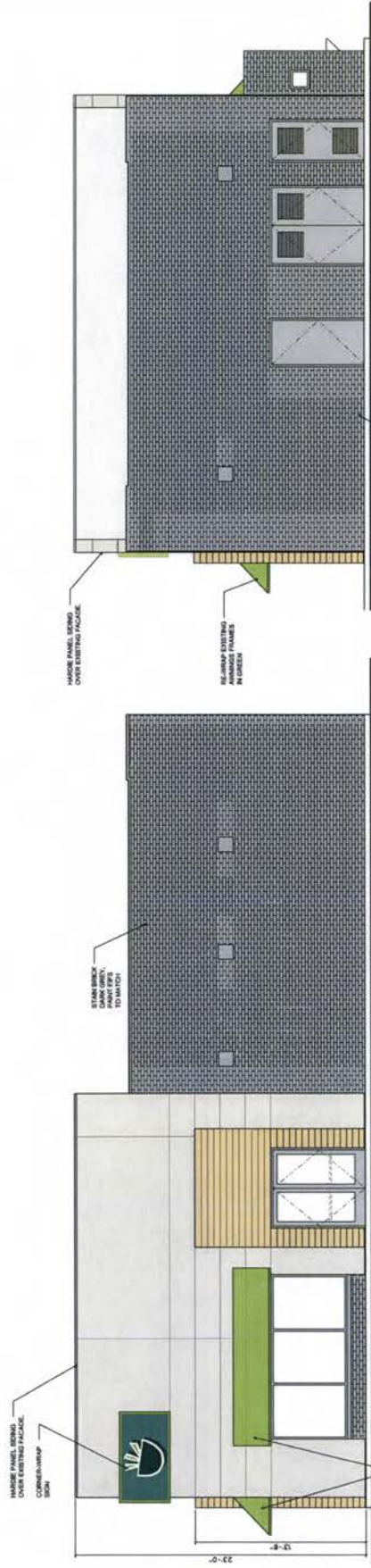
Provide a drawing of a location map showing the nearest major intersection or include on plans.

Site Plan included in drawings.



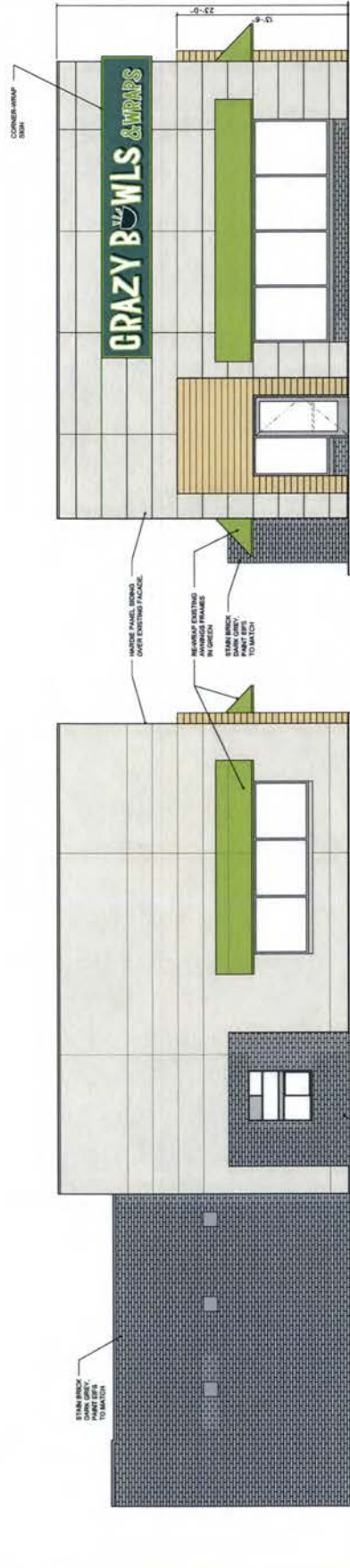
**Elevation Calculations:**

Existing Building: Building Coverage:  
Brick = 2227 sf or 27%  
EIFS = 1173 sf or 27%  
Total = 3400 sf



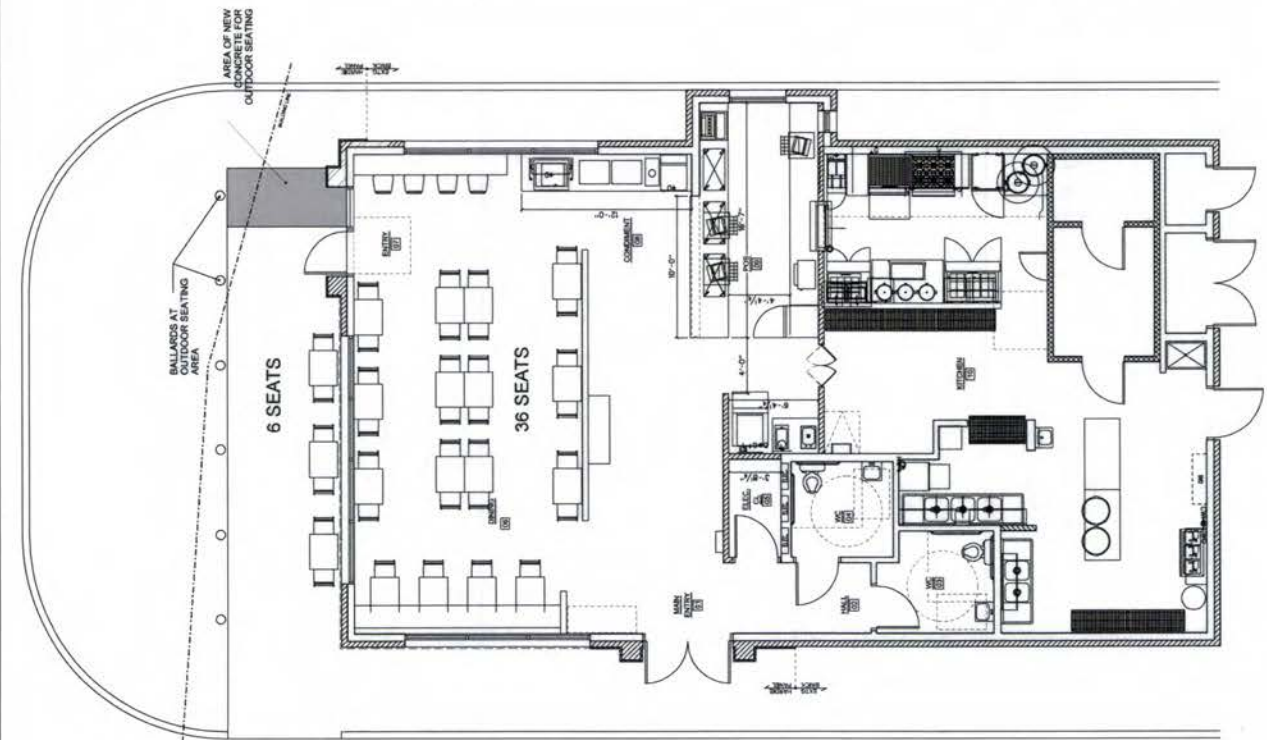
3 SOUTHEAST ELEVATION  
1/8" = 1'-0"

4 SOUTHWEST ELEVATION  
1/8" = 1'-0"



1 NORTHWEST ELEVATION  
1/8" = 1'-0"

2 NORTHEAST ELEVATION  
1/8" = 1'-0"



**Parking Requirements**

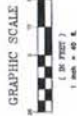
Restaurants, Fast Food:

- 1 space per 2 seats
- 2 spaces per 3 employees

42 seats provided = 21 required spaces  
5 employees = 4 required spaces

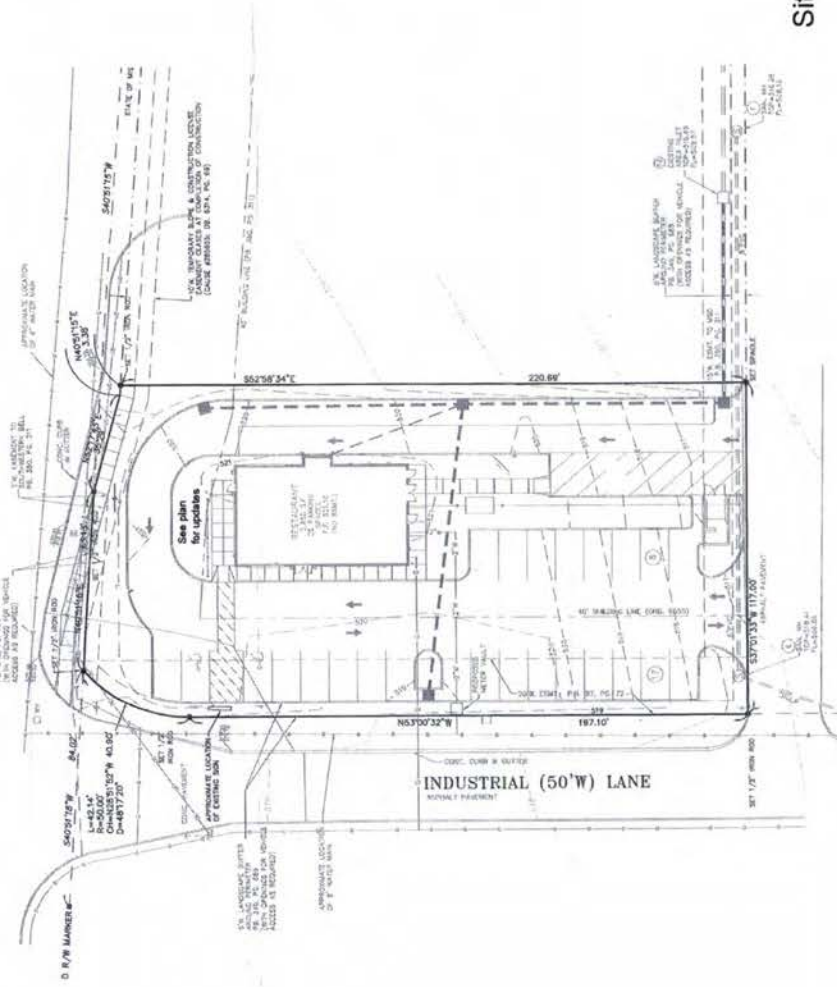
**25 spaces required**  
**25 existing spaces provided**

1 FLOOR PLAN  
1/8" = 1'-0"



PART OF U.S. SURVEYS 158 & 182 OF ST. FERDINAND COMMON FIELDS AND LOTS 9, 12, 13, 14 AND PART OF LOTS 15 AND 16 OF DESMET INDUSTRIAL COURT, 147N, R6E CITY OF FLOISSANT, ST. LOUIS COUNTY, MISSOURI

LINDBERGH (90'W.) BLVD. (HWY 140)  
(STATE MAINTAINED)



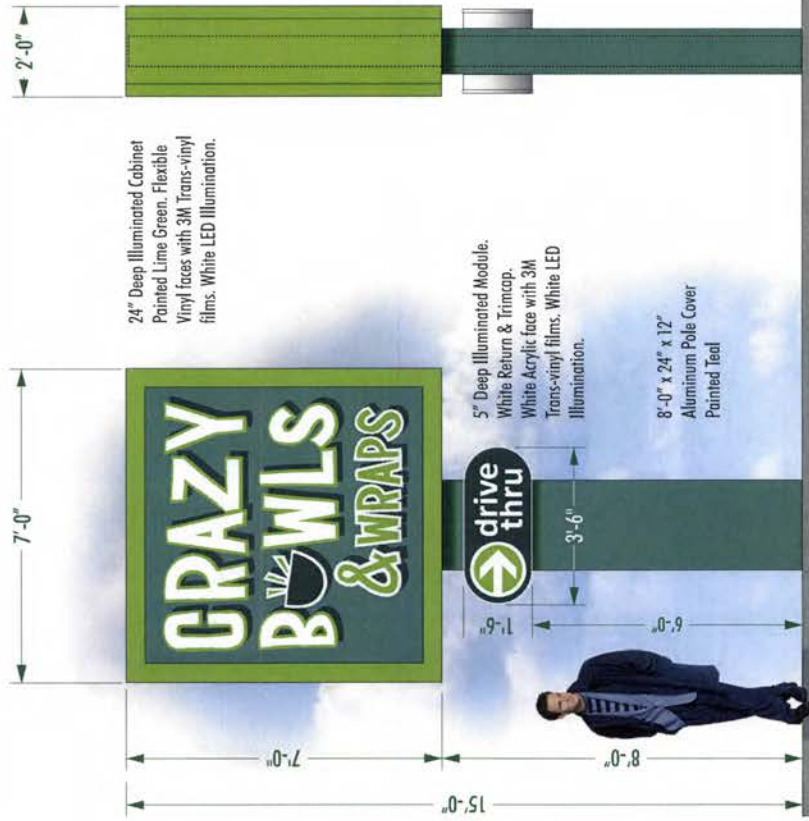
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Site Plan  
25 existing parking spaces provided

Site plan from previous construction set when building was designed.



BECAUSE YOU WOULDN'T LET JUST ANYONE SIGN YOUR NAME™



24" Deep Illuminated Cabinet  
Painted Lime Green. Flexible  
Vinyl faces with 3M Trans-vinyl  
films. White LED Illumination.

5" Deep Illuminated Module.  
White Return & Trimcap.  
Trans-vinyl face with 3M  
Illumination.

8'-0" x 24" x 12"  
Aluminum Pole Cover  
Painted Teal

D/F Pylon Sign: 3/8" = 1'-0" (54.25sf)

FABRICATE AND INSTALL ONE DOUBLE SIDED, INTERNALLY ILLUMINATED PYLON SIGN. ALUMINIUM SKIN OVER ANGLE FRAME CONSTRUCTION PAINTED WITH ACRYLIC POLYURETHANE FINISHES (LIME GREEN & TEAL). INTERNAL ILLUMINATION SHALL BE BY WHITE LEDS POWERED BY LOW VOLTAGE POWER SUPPLIES. SIGN SUPPORTED BY AN STEEL POLE WHICH SHALL BE CONCEALED BY AN ALUMINIUM POLE COVER WHICH FEATURES ILLUMINATED DRIVE THRU DIRECTIONAL MODULES. MAIN ID (FLEX FACE) AND MODULE FACES (ACRYLIC) SHALL BE DECORATED WITH 3M TRANS-VINYL FILMS (TEAL, DARK EMERALD GREEN & LIME GREEN). SIGN BUILT WITH UL LISTED ELECTRICAL COMPONENTS AND SHALL HAVE A UL LISTED DISCONNECT SWITCH AND BEAR A UL LABEL. CONNECT TO EXISTING PRIMARY ELECTRICAL CIRCUIT AT SIGN POLE.



**WARREN  
SIGN**

2955 Ansted Turnpike Road, St. Louis, MO 63101  
P: 636.282.1300 F: 636.282.3388  
warrensiga.com

CLIENT  
CRAZY BOWLS & WRAPS

PROJECT  
PYLON SIGN

LOCATION

DATE  
9/13/17

DESIGNED BY  
Keith Heppner | UTOP

UNDER APPLICABLE DESIGN PROFESSIONAL

SAVED AS  
CRAZY BOWLS & WRAPS PYLON SIGN

DRAWING NO.  
JK 091017

REVIS

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**WORRYFREE  
WARRANTY**  
energy efficient signs built to last

CELEBRATING MORE THAN

**85 Years**



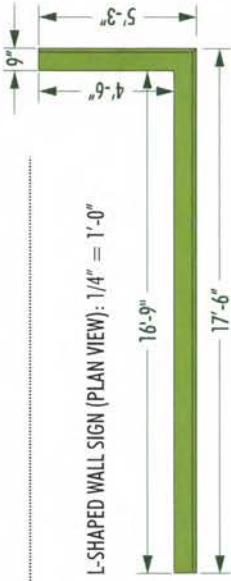
THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN. | COPYRIGHT © 2018 WARREN SIGN COMPANY. ALL RIGHTS RESERVED.

BECAUSE YOU WOULDN'T LET JUST ANYONE SIGN YOUR NAME <sup>SM</sup>



L-SHAPED WALL SIGN ELEVATION: 1/2" = 1'-0" (NORTH FACE) 2' x 16.5' COPY AREA = 33sf

FABRICATE AND INSTALL ONE INTERNALLY ILLUMINATED WALL SIGN. ALUMINUM SKIN OVER ANGLE FRAME CONSTRUCTION PAINTED TO MATCH 3M LIME GREEN. 3/16" THICK WHITE LEXAN FACES DECORATED WITH 3M TRANSLUCENT VINYL FILMS (TEAL, DARK EMERALD GREEN & LIME GREEN). ILLUMINATION SHALL BE BY WHITE LED MODULES POWERED BY LOW VOLTAGE POWER SUPPLIES. SIGN SHALL BE INSTALLED AT CORNER OF BUILDING INSET USING NON-CORROSIVE ANCHORS AS REQUIRED. A 120V PRIMARY ELECTRICAL CIRCUIT TO SIGN AREA SHALL BE PROVIDED BY OTHERS. SIGN INSTALLER SHALL MAKE FINAL CONNECTION AT TIME OF INSTALLATION. SIGN BUILT WITH UL LISTED ELECTRICAL COMPONENTS PER UL SPECIFICATIONS AND SHALL BEAR A UL LABEL.



(WEST FACE) 2.5' X 2.33' COPY AREA = 5.82sf



2955 Arnold Timberlake Road, St. Louis, MO 63101  
P. 636.282.1300 F. 636.282.3888  
warrensigo.com

CLIENT: CRAZY BOWLS & WRAPS  
PROJECT: EXTERIOR SIGN  
LOCATION:

DATE: 9/13/17  
DESIGNED AS: CRAZY BOWLS & WRAPS WALL SIGN  
DRAWING NO.: JK 090817  
REVISED:

DESIGNED BY: Keith Hempen | UASP  
UNION AFFILIATED DESIGN PROFESSIONAL

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**WORRYFREE WARRENTY**  
energy efficient signs built to last

CELEBRATING MORE THAN **85 years**



**DETAILS**

**CUSTOMER:**  
Crazy Bowls and Wraps

**DATE:**  
9/29/2017

**REVISION:**  
1

**QUOTED PRICE:**  
\$

- Approved as is
- Approved with changes
- Revise and resend

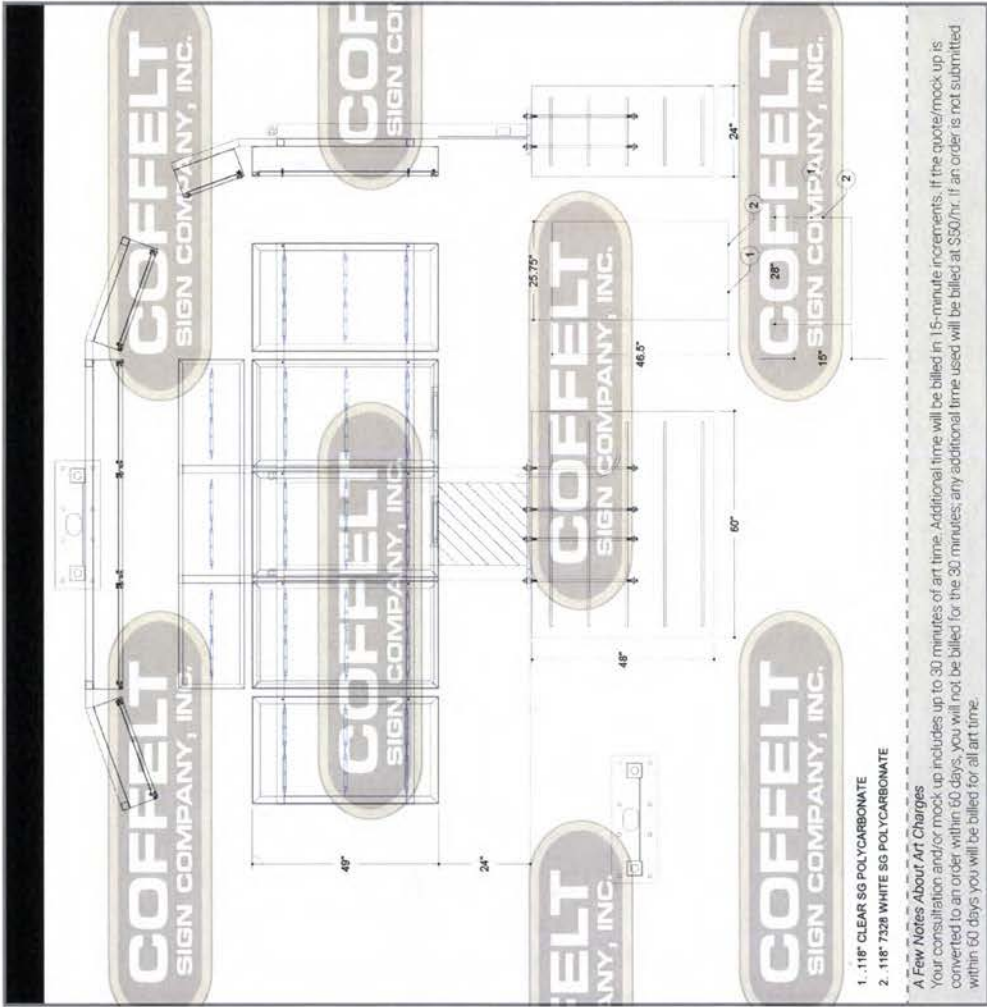
Note changes to be made: \_\_\_\_\_

**PROJECT:**

Computer generated colors may not exactly match finished colors. Tax and permits not included. This drawing is property of Coffelt Sign Company, Inc., and shall not be reproduced, copied, or used without written permission.

**Date:**

CUSTOMER APPROVAL



**John Collins**  
18 South Commercial | Emporia, KS 66801  
620.343.6411 | 800.443.6411 | Fax: 620.343.9233  
www.coffeltsigns.com



# CRAZY BOWLS & WRAPS

GO FOR THE GOOD

## STEP 1 START YOUR DISH

**GRILLED WRAP \$8.85**  
 Choose from chicken, beef, or turkey tortilla. Grilled with a warm tomato sauce.

**Buffalo Wrap**  
 Grilled chicken breast, buffalo sauce, lettuce, tomato, and cheese.

**Caesar Wrap**  
 Grilled chicken breast, Caesar dressing, lettuce, tomato, and cheese.

**Pesto Wrap**  
 Grilled chicken breast, pesto, lettuce, tomato, and cheese.

**BBQ Wrap**  
 Grilled chicken breast, BBQ sauce, lettuce, tomato, and cheese.

**Thai Wrap**  
 Grilled chicken breast, Thai dressing, lettuce, tomato, and cheese.

**Teriyaki Wrap**  
 Grilled chicken breast, teriyaki sauce, lettuce, tomato, and cheese.

**Mediterranean Wrap**  
 Grilled chicken breast, Mediterranean dressing, lettuce, tomato, and cheese.

**Traditional Wrap**  
 Grilled chicken breast, traditional dressing, lettuce, tomato, and cheese.

**BOWL**  
 Fajita Bowl \$7.95 / \$8.95  
 Power Bowl \$7.05 / \$8.35  
 Teriyaki Bowl \$6.65 / \$7.95  
 Bean & Veggie Bowl \$6.65 / \$7.95  
 Thai Bowl \$6.75 / \$7.95  
 High-Protein Bowl (Grain Free) \$9.50  
 Stir-Fry Bowl \$6.65 / \$7.95  
 Sweet & Sour Bowl \$7.25 / \$8.50  
 Pesto Bowl \$7.05 / \$8.05

**SALAD \$8.85**  
 Mediterranean Watermelon Salad (Seasonal)  
 Garden of Eatin' Salad  
 Kale & Quinoa Salad  
 Kale & Quinoa Salad

**CHOOSE A GRAIN**  
 Jasmine Rice  
 Brown Rice  
 Organic Quinoa \$3.25  
 Non-Grain Spiced Lentils & Zucchini \$3.75

**CHOOSE A PROTEIN**  
 Grilled Chicken Breast  
 Crispy Chicken Breast  
 Grilled Organic Tofu (see note)  
 Tenderloin Steak (Cooked to Order)  
 Grilled Wild Alaskan Salmon (Cooked to Order)  
 Double Protein (see note)

**KIDS' MEALS**  
 Kids' Teriyaki Chicken Bowl \$8.25  
 Kids' Teriyaki Chicken Wrap \$6.25  
 Cheese Quesadilla \$4.25

**DRINKS**  
 Regular \$1.95  
 Large \$2.75  
 Make It Home  
 Specialty Coffee  
 Cold-Press Coffee  
 Cold-Press Tea

**DESSERTS**  
 Cacao-Cola Products  
 Crazy Crispy Treat \$2.05  
 Leichter Recepten (D) \$2.99

**SIDES**  
 Black Bean & Green Chile  
 Egg Roll \$1.85  
 Leichter Recepten (D) \$2.99

**PLACE ORDER HERE**





**PERMA-CRETE**<sup>®</sup>  
MASONRY SYSTEMS

**LP200503**

## PERMA-CRETE Vertical Concrete Stain

**PERMA-CRETE Vertical Concrete Stain LP200503** is a water repellent coating that provides superior protection and beauty for a variety of exterior masonry surfaces. PERMA CRETE Vertical Concrete Stain LP200503 will not peel, crack or blister from a properly prepared masonry surface. It is alkali resistant and can be applied to a surface with a pH of 6 to 13.

USED FOR	FEATURES
<ul style="list-style-type: none"> <li>Tilt-up, precast and poured in place concrete</li> <li>Concrete block (CMU)</li> <li>Brick</li> <li>Stucco</li> <li>Sound barrier walls</li> <li>Bridges and supports</li> </ul>	<ul style="list-style-type: none"> <li>Excellent weather resistance</li> <li>Alkali resistant</li> <li>Resists blistering &amp; peeling</li> <li>Water repellent</li> <li>Excellent adhesion &amp; penetration</li> </ul>

### RECOMMENDED SYSTEMS

Finish the following with two coats of **PERMA-CRETE Vertical Concrete Stain LP200503**:

#### SUBSTRATE

Masonry  
Brick  
Stucco  
Concrete  
Concrete Block (CMU)\*

\*Perma Crete Vertical Concrete Stain is not designed to waterproof concrete block or other porous substrates.

### TECHNICAL DATA

**Data below is based on White base.**

**Product Type:** Acrylic Latex  
**Bases/Colors:** LP200503 White/Tinting White  
**Sheen, 85°:** Flat  
**Percent Solids:**  
     **Weight:** 52 ± 2%  
     **Volume:** 39 ± 2%  
**Weight/Gallon:** 10.9 lb  
**Thinner:** Do not thin

**Clean-up:** Warm, soapy water.

**Spread Rate (Theoretical):** Per coat/two coats required  
50 -150 sq. ft./gal. depending on surface texture and porosity

**Dry time (70°F @ 50% R.H.):**

**To Touch:** 15 minutes

**To Recoat:** 15 minute

*(Expect longer dry times at lower temperatures and higher relative humidity.)*

**Flash Point:** >200°F (>93°C)

**Flame Spread Rating:** Class A (0-25)

### LIMITATIONS

Do not apply in direct sunlight or when air or surface temperature is below 50°F or above 110°F. Do not apply in late afternoon if condensation or fog is likely to occur, nor when rain is expected within 12 hours. Surface temperature must be at least 5°F above dew point. For optimum application properties, bring material to 65-85°F (18-29°C) temperature range prior to application. Use for service below 150°F. Do not use on horizontal surfaces. **Protect from freezing.**

### REGULATORY DATA

VOC based on white base. See labels for other bases.

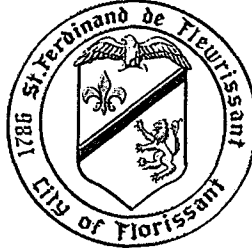
**VOC (theoretical):**

As supplied (untinted): 1.02 lbs/gal (85 g/l)



1

**MEMORANDUM**



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**CITY OF FLORISSANT**

*"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."*

To: Planning and Zoning Commissioners Date: October 11, 2017

From: Philip E. Lum, AIA-Building Commissioner cc: Louis B. Jearls, Jr. PE PWLF  
Director of Public Works  
Applicant  
File

Subject: Request recommended approval to amend the conditions of a 'B-5' to allow for a Restaurant with outdoor dining (**Crazy Bowls and Wraps**) at **8180 N. Lindbergh** in a 'B-5' Zoning District.

**STAFF REPORT**  
**CASE NUMBER PZ-101617-1**

**I. PROJECT DESCRIPTION:**

This is a request for recommended approval to amend the conditions of a 'B-5' to allow for a Restaurant with outdoor dining (**Crazy Bowls and Wraps**) at **8180 N. Lindbergh** in a 'B-5' Zoning District.

**II. EXISTING SITE CONDITIONS:**

The existing property at **8180 N. Lindbergh** is an outlot restaurant space within a Florissant Marketplace Shopping Center. The subject property contains 2200 square feet and has a drive through.

The existing lot is subject to Ordinance No. 6830, previously Del Taco.

39 The architect has prepared an application, attached, which states intended usage and  
40 preliminary plans for the restaurant with outdoor seating.

41

42 **III. SURROUNDING PROPERTIES:**

43

44 The property is opposite 8108 N Lindbergh, Mattingly's to the North and across  
45 Industrial Dr., and Commerce Bank 8190 to the North and Gold's Gym at 8182 to the  
46 East.

47

48 **IV. STAFF ANALYSIS:**

49

50 The application is accompanied by documents that include PPG Masonry Stain info, Tao-  
51 Lee Associates drawings: A3.0 Elevations undated, A1.0 Floor Plan undated, A0.0  
52 Previous Site Plan, Warren sign package dated 9/13/17 and Coffelt menu board dated  
53 9/29/17. The following are staff comments:

54

1. Parking Calculation A1.0: 25 spaces required for the seating shown on the plan  
55 with employees.

56

2. Outdoor seating: protected by bollards shown on A1.0

57

3. A1.0 Floor Plan: is included for convenience and shows general space locations  
58 in the building and flow of interior with approximate dimensions.

59

4. A3.0 Elevations: Design includes color change to all building elements:

60

a. Canopies are re-wrapped in green.

61

b. Masonry stain of all exposed brick.

62

c. Hardie flat panels covering some of the front façade and Southwest  
63 (South).

64

5. Landscape: No change to ordinance proposed.

65

6. Sign: Proposed post sign shown 25' from paving of Industrial Dr. and 35' from  
66 paving of N. Lindbergh. Distance to r.o.w. not shown.

67

7. Existing trash enclosure was originally masonry. We assume the stain is  
68 anticipated for the trash enclosure brick also.

69

8. Occupants: 42 seats, 6 exterior.

70

71 The current ordinance allows for a "restaurant" as a permitted use, however, no outside  
72 dining is currently permitted and exterior changes requires amendment to the ordinance.

73

74 **VI. STAFF RECOMMENDATIONS:**

75

76 There was a preliminary meeting with staff to review the project:

77

78

1. Staff informed the applicant that changing the color of masonry is subject to a  
79 approval by the City Council and that they should know the s.f. of brick on the  
80 building with associated changes to the brick.

79

80

81

2. Architects reported that some of the 'brick' is false EIFS brick at the top portion  
82 of the walls, consistent with the ordinance, Section 1, 2 d.

82

83

84

85 **Suggested Motion 8180 N. Lindbergh:**

86 I move to recommend approval to amend ordinance no. 6830 to allow a restaurant  
87 with outdoor dining at **8180 N. Lindbergh**, subject to the conditions set forth  
88 below with these conditions being part of the record:

89  
90 Section 1, subsection 2, paragraph d. shall be changed to read:

91  
92 *d. The floor area of lot 3(B) shall be 2200 square feet, with a maximum height*  
93 *of 23 feet. The facility shall be stained masonry using PPG Perma-crete*  
94 *masonry stain in dark grey, with same color over EIFS areas. Signage,*  
95 *Canopies and Hardie siding over front and side elevations as shown on ~~A3.0, B. A3.0 A~~*  
96 *attached.*  
97 *w/trespa.*

98 Add the following: Section 1, subsection 2, paragraph e.

99  
100 *e. Outdoor dining shall be protected with bollards as shown on A1.0, attached.*

101  
102 Section 2, subsection 2, paragraph f, (2) shall be changed to read:

103  
104 *Lot 2 shall have no freestanding sign, lot 3B shall have a freestanding sign as*  
105 *shown on Warren sign package dated 9/13/17, attached.*

106  
107 Section 3, subsection i, paragraphs (5) and (8) shall be changed to read:

108  
109 *(5) "...The trash areas on Lots 2 and 3(B) shall be enclosed with brick and steel*  
110 *gates. Enclosure on lot 3(B) shall be stained to match building stain."*

111  
112 *(8) All exterior building walls for buildings on outlot parcels shall be of unpainted*  
113 *standard brick, unpainted standard brick veneer, natural building stone or EIFS.*  
114 *Building walls of Outlot 3(B) shall be stained as shown on A3.0 attached.*  
115 *w/trespa*

116 1. PROJECT COMPLETION.

117  
118 Construction shall start within 60 days issuance of building permits and  
119 the project and shall be developed in accordance of the approved  
120 amendments to the final development plan within 180 days of start of  
121 construction

122 (end of report and suggested motion)

3/20/03

Address: 8180 N. Lindbergh

INTRODUCED BY COUNCILMAN SCHNEIDER  
FEBRUARY 24, 2003

BILL NO. 7733

ORDINANCE NO. 6830

**AN ORDINANCE AMENDING ORDINANCE NO. 6555 TO ALLOW FOR  
A DEL TACO RESTAURANT WITH DRIVE-THRU FACILITIES ON  
LOT 3(B) OF THE FLORISSANT MARKETPLACE LOCATED AT 8120-  
8240 NORTH LINDBERGH.**

WHEREAS, an application has been filed by Del Taco, Inc. for an amendment to Ordinance No. 6555 as amended by ordinance no. 6459 to allow for a drive-thru restaurant on Lot 3(B) of the Florissant Marketplace located at 8120-8240 North Lindbergh; and

WHEREAS, the Planning and Zoning Commission of the City of Florissant at their meeting of 1/20/2003 recommended that such amendment be approved under certain conditions; and

WHEREAS, due notice of a public hearing on said application to be held on the 10<sup>th</sup> day of February, 2003 was published, held and concluded on such date; and

WHEREAS, the Council, following said public hearing and after due and careful consideration has concluded that the amendment of Ordinance No. 6555 as amended by Ordinance No. 6759, to allow for a restaurant with a drive-thru facility on Lot 3(B) of the Florissant Marketplace located at 8120-8240 N. Lindbergh would be in the best interest of the City of Florissant.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Ordinance No. 6555, as amended by Ordinance No. 6759, heretofore granted to SM Properties Florissant, LLC for a B-5 Planned Commercial District Development is hereby amended by amending Section 2, subsections 1, 2 and 3, to read as follows:

1. PERMITTED USES

The uses permitted in the B-5 Planned Commercial District shall be for the development of a retail shopping center, all permitted uses in a B-3 Extensive Commercial District and a restaurant with drive-thru, sit-down and carry-out facilities on

Lots 2 and 3(B), in accordance with the Preliminary Plans submitted 9/23/2002 regarding Lot 2 and generally in accordance with the preliminary plans submitted, dated 12/23/02 for lot 3(B).

## 2. FLOOR AREA, HEIGHT AND BUILDING REQUIREMENTS

- a. Total gross floor area of all buildings designed on Phases I & II of Exhibit "A" shall be approximately a total of 131,952 square feet, with Phase 1 being approximately 96,462 square feet and Phase II being approximately 35,490 square feet, excluding outlot buildings which shall be developed by amendment hereto.
- b. All buildings shall be of single story construction with a maximum height of 36 feet and shall otherwise comply with the height limitations of Section 14.5 , subsection 6 of the Florissant Zoning Ordinance.
- c. The restaurant building on Lot 2 will be 3,000 square feet and shall be constructed of a masonry similar to that used on the Schnucks building. In addition, the trash enclosure shall be constructed of the same brick as the building with solid metal gates, and the storage module to be enclosed of brick matching the main building brick. The parapet walls will screen the mechanical equipment on all sides.
- d. The floor area of lot 3(B) shall be 2,200 square feet, with a maximum height of 23 feet. The facility shall be constructed of brick masonry, with and EIFS brick design over the windows and entryways that matches the masonry on the building.

## 3. PERFORMANCE STANDARDS

Uses within the B-5 Planned Commercial District identified herein shall conform to the most restrictive performance standards as set forth in Section 20 of the Florissant Zoning Ordinance. The petitioner shall comply with all requirements mandated by the Lindbergh Enhancement Project.

Section 2: Section 2, subsections 6 (b), (e) (f) and (g) are hereby amended to read as follows:

### b. Parking, Loading and Internal Drives Setbacks.

- 1) All loading zone areas shall be in the rear of the buildings and the location of said loading zones shall be approved by the Planning and Zoning Commission. No parking stall, loading space, internal drive or roadway, excluding points of ingress and egress, shall be located within ten (10) feet of the right-of-way of N. Lindbergh Boulevard.
- 2) All other setbacks shall be as approved by the Planning and Zoning Commission.

- 3) Lot 3B southwest drive shall be 24 feet in width and no drive shall be within 10 feet of the right-of-way of N. Lindbergh.

e. Lighting Requirements.

- 1) The location of all lighting standards shall be as approved by the Planning & Zoning Commission on the Site Development Plan. Light standards shall not exceed a maximum of thirty (30) feet in height along the interior of the site. The light standards on Lots 2 and 3(B) shall not exceed a maximum of twenty-three (23) feet in height. No on-site illumination source shall be so situated that light is cast directly on adjoining properties or public roadways. Exterior parking area lighting shall be at least 1.0 foot candles with a uniformity ratio of 3 to 1. A Photometric Plan shall be submitted to the Building Commissioner for review.
- 2) Lights at the back of the buildings shall be directed downward toward the site.
- 3) Exterior building lighting shall be screened or designed so as to be minimally discernible. The manner in which this is addressed shall be noted on the Site Development Plan.

f. Sign requirements

- 1) A shopping center identification pylon sign, being approximately 20'10" in width and 8'9" in height, and generally located at the main entrance and a monument sign, being approximately 5'0" in height and 3' in width and generally located across from Loyola Lane, shall be permitted on the 8200 N. Lindbergh property, in accordance with the plans attached hereto and made a part hereof and marked Exhibit "B". The signs shall comply with the 40-foot setback requirements. The Director of Public Works may approve additional traffic signage.
- 2) Lts 2 and 3B shall have no freestanding signs.
- 3) All other signage shall be in accordance with the Florissant City Code.

g. Landscape Plan.

A landscape plan, either as part of the Site Development Plan or a separate drawing to be reviewed as part of the entire Site Development Plan, along with the Landscape Plan for Lot 2, dated 8/19/2002, and the Site Development plan for lot 3(B) dated 12/20/02, which are attached hereto and made a part hereof and shall comply with the following:

- 1) Adequate landscaping shall match the State of Missouri's landscaping corridor project for North Lindbergh.
- 2) Landscaping shall be provided in parking areas in sufficient quantity to at least meet the minimum requirements specified in Section 17 (9) of the Florissant Zoning Ordinance.

Section 3: Section 2, Subsection 6 (i), "Miscellaneous Design Criteria", is hereby amended to read as follows:

i. Miscellaneous Design Criteria.

- 1) Parking, circulation, sidewalks, and other applicable site design features shall comply with Chapter 5, Article II, of the Florissant City Code for handicapped access provisions.
- (2) The minimum yard requirements shall be as shown on the preliminary site plan attached hereto and incorporated herein as Exhibit "A".
- (3) Additional masonry (as defined by Florissant City Ordinance) shall be added on the first northern portion of the development in front of the 8,000 square foot building in lieu of the EIFS. An additional option shall include an additional 50 lineal feet in front of the 5,000 square foot building replaced with masonry in place of the EIFS. The existing Schnucks building will remain as tilt up concrete panels. Further, additional masonry shall be added to the raised facade that is midway between the Schnucks and the 5,000 square foot tenant space. The building on Lot 2 shall be constructed of masonry as defined by city ordinance and the masonry shall be of a similar type to that used on Schnucks.
- (4) All rooftop mechanical equipment on buildings shall be screened by roofing or other screening as required and approved by the Planning & Zoning Commission. Lot 2 rooftop mechanical equipment shall be screened by the building parapet walls.
- (5) All exterior trash areas shall be screened. Such area, including an area in front of the enclosure sufficient in size for loading/unloading of dumpsters, shall have a concrete surface of at least a six (6) inch depth. The trash areas on Lots 2 and 3(B) shall be enclosed with brick and steel gates.
- (6) There shall be no exposed fluorescent tube lighting above the walkway.
- (7) Shopping carts storage shall be shown on the final site development plan.
- (8) All exterior building walls for buildings on outlot parcels shall be of unpainted standard brick, unpainted standard brick veneer, natural building stone or EIFS.
- (9) There shall be no outside display of merchandise except in approved areas, except areas approved by the Planning and Zoning Commission. The Planning and Zoning Commission may require fencing or other adequate enclosure for any approved outside display area.
- (10) No grade shall have a slope greater than 3 to 1.

(11) Unless, and except to the extent, otherwise specifically provided herein, the Site Development Plan shall comply and be in accordance with all other ordinances of the City of Florissant.

(12) Fire lanes shall be established by separate ordinance after approval by the Fire Department and the Director of Public Works pursuant to Section 15-9.15-311 and 15-505 of the Florissant City Code.

Section 4: Section 2, subsection 6, "Verification prior to final site development plan approval", subsection (c) "Landscaping and Screening" shall read as follows:

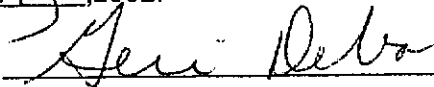
c. Landscaping and Screening.

Landscaping and screening shall be in accordance with the Preliminary Development Plan unless otherwise approved by the Planning and Zoning Commission.

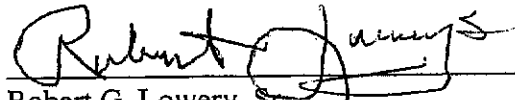
Section 5: Except as herein amended Ordinance No. 6555 shall remain in full force and effect.

Section 6: This ordinance shall become in force and effect immediately upon its passage and approval.

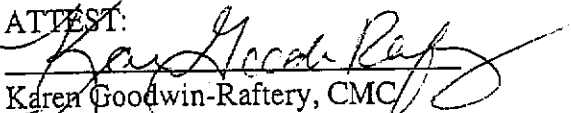
Adopted this 24 day of February, 2002.

  
\_\_\_\_\_  
Geri Debo  
President of the Council  
City of Florissant

Approved this 26<sup>th</sup> day of February, 2002.

  
\_\_\_\_\_  
Robert G. Lowery, Sr.  
Mayor, City of Florissant

ATTEST:

  
\_\_\_\_\_  
Karen Goodwin-Raftery, CMC  
City Clerk



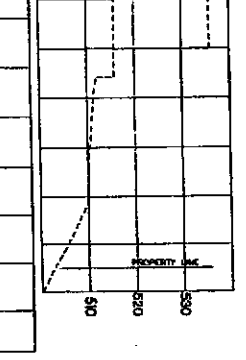
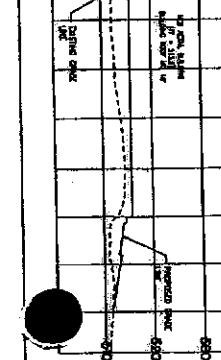
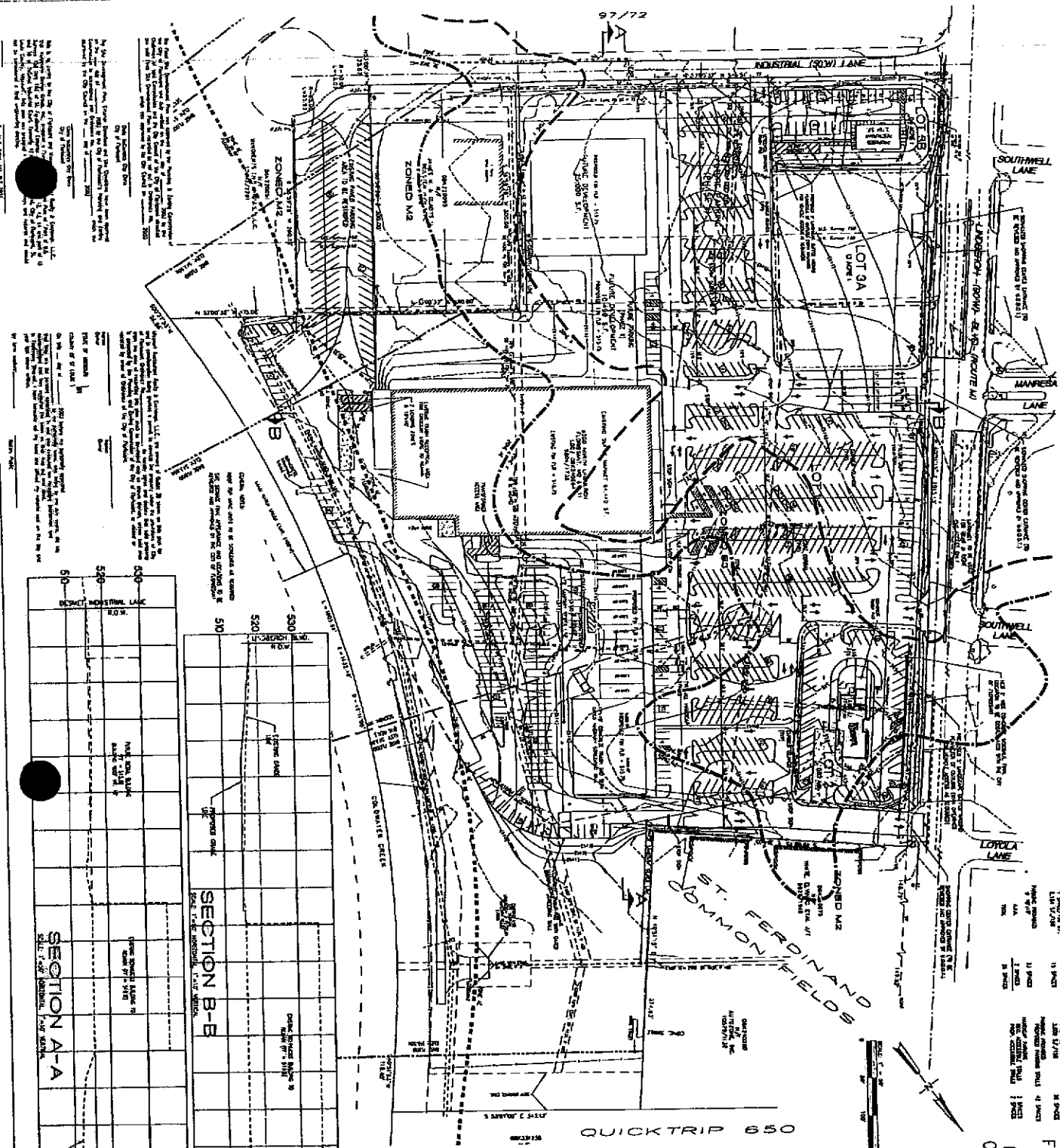
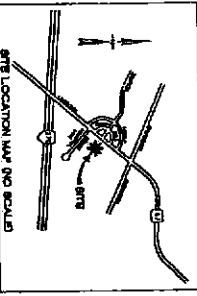


TABLE 1: EXISTING CONDITIONS

EXISTING BUILDING	11 SPACES
EXISTING DRIVE	11 SPACES
EXISTING DRIVE	11 SPACES
EXISTING DRIVE	11 SPACES
EXISTING DRIVE	11 SPACES

TABLE 2: PROPOSED CONDITIONS

PROPOSED BUILDING	34 SPACES
PROPOSED DRIVE	34 SPACES
PROPOSED DRIVE	34 SPACES
PROPOSED DRIVE	34 SPACES
PROPOSED DRIVE	34 SPACES



**GENERAL NOTES:**

1. ALL DIMENSIONS ARE IN FEET AND INCHES.

2. THE PROPOSED BUILDING IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

3. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

4. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

5. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

6. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

7. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

8. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

9. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

10. THE PROPOSED DRIVE IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF FLOISSANT ZONING ORDINANCE.

DESCO FLOISSANT CENTER  
 PART OF U.S. SURVEYS 158 & 182 OF ST. FERDINAND COMMON FIELDS AND LOTS 9, 12, 13, 14 AND PART OF LOTS 15 AND 16 OF DESMET INDUSTRIAL COURT, 147N, R6E CITY OF FLOISSANT, ST. LOUIS COUNTY, MISSOURI

**KDG**

Kuhlmann Design Group, Inc.

30 Progress Parkway  
 St. Louis, Missouri 63114  
 Tel: (314) 431-4400

DESIGNER OF RECORD

DATE: 10/15/2010

SCALE: AS SHOWN

DVP-1

**Desco - Florissant**

Florissant, MO









**CITY OF FLORISSANT**



**PUBLIC HEARING NOTICE**

Notice is hereby given in accordance with Section 405.135 of the Florissant City Code, the Zoning Ordinance, as amended, that a Public Hearing will be held by the City Council of the City of Florissant, St. Louis County, Missouri, in the Council Chambers, 955 rue St. Francois, on Monday, November 13, 2017 at 7:30 P.M. on the following proposition, to wit:

To issue an amendment to B-5 Ordinance No. 6830 to allow for a restaurant with outdoor dining for the property located at 8180 N. Lindbergh (legal description to govern). Citizens and parties of interest will have the opportunity to be heard at said public hearing. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

**Karen Goodwin, MMC City Clerk.**

**TRANSFER OF SPECIAL PERMIT**

AUTHORIZED BY ORDINANCE NUMBER (S) 8163

FROM Ou Leng LLC DBA Thai Kitchen, Owner: Sasimonthon Ongartsutthikul

TO Viet-Thai (HRLH)

FOR Opening New Restaurant - Thai Kitchen

ADDRESS 8458 N Lindergh Blvd., Florissant, MO 63031

Ward 3 Zoning B-3 Date Filed 10-30-17 Accepted By [Signature]

**TRANSFER OF SPECIAL USE PERMIT PETITION**

TO THE CITY COUNCIL OF THE CITY OF FLORISSANT:

1. Comes now **Thai Kitchen, Owner: Sasimonthon Ongartsutthikul** and states to the City Council that he (she) (they) has (have) the following legal interest in the property located at **8458 N Lindergh Blvd., Florissant, MO 63031** in the City of Florissant, Missouri. Legal interest:  Lease or ( ) Simple Title  
(Attach signed copy of lease or deed)
2. The petitioner(s) further state that he (she) (they) has (have) not made any arrangement to pay any commission, gratuity, or consideration, directly or indirectly to any official, employee, or appointee of the City of Florissant, with respect to this petition.
3. The applicant will operate the business in the same manner and under the same conditions as set out in the original ordinance granting the special permit or any amendments thereto, except for any proposed change in sign face of an authorized sign.

S PETITIONER SIGNATURE Sasimonthon Ongartsutthikul  
Individual's Name

FOR: Ou Leng LLC DBA Thai Kitchen  
Company, Corporation, Partnership

10/31/17  
cc to CC, Council  
& Mayor  
an

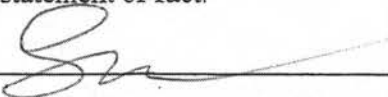
4. I (we) hereby certify that (indicate **one only**):

I (we) have a legal interest in the above described property.

I am (we are) the duly appointed agent (s) of the petitioner, and that all information given is true and a statement of fact.

S

SIGNATURE



ADDRESS

69 Jakes Ct., O Fallon, MO 63366

Telephone No.

314-363-3993

Email address

sasi3993@gmail.com

I (we) the petitioner(s) do hereby appoint **Sasimonthon Ongartsutthikul** as my (our) duly authorized agent to represent me (us) in regard to this petition.

S



PETITIONER SIGNATURE

**Note:** Petitioner or his/her authorized agent will be the only person(s) permitted to make the presentation to the City Council.

5. Acknowledgement and consent of owner to Transfer Special Permit Petition.



SIGNATURE OF OWNER



**Information sheet to be attached to all requests for Transfer of Special Permit**

Type of Operation: (Select One)

Individual  Partnership  Corporation  LLC

**INDIVIDUAL:**

Name & address \_\_\_\_\_

Telephone number & email address \_\_\_\_\_

Business name/address/phone \_\_\_\_\_

Copy of fictitious name registration, if applicable \_\_\_\_\_

**PARTNERSHIP:**

Name & address of partner (s) \_\_\_\_\_

Telephone number(s) and email address (s) \_\_\_\_\_

Business name/ address /phone \_\_\_\_\_

Copy of fictitious name registration, if applicable \_\_\_\_\_

**CORPORATION OR LLC:**

Name & address of all corporate officers \_\_\_\_\_

**Sasimonthon Ongartsutthikul: 69 Jakes Ct., O Fallon, MO 63366**

Telephone numbers & email addresses **314-363-3993 sasi3993@gmail.com**

Business name/address/phone **8458 N Lindergh Blvd., Florissant, MO 63031; 314-716-3356**

Photocopy of Corporation/LLC Articles and Certificate **Attached: LC001558583**

Date of incorporation/LLC **10/5/2017**

Copy of fictitious name registration, if applicable **Thai Kitchen**

Copy of latest Missouri Anti-Trust affidavit (annual registration of corporate officers) **N/A**

# STATE OF MISSOURI



**John R. Ashcroft**  
**Secretary of State**

## CERTIFICATE OF ORGANIZATION

WHEREAS,

*OU LENG LLC*  
*LC001558583*

filed its Articles of Organization with this office on the 5th day of October, 2017, and that filing was found to conform to the Missouri Limited Liability Company Act.

NOW, THEREFORE, I, John R. Ashcroft, Secretary of State of the State of Missouri, do by virtue of the authority vested in me by law, do certify and declare that on the 5th day of October, 2017, the above entity is a Limited Liability Company, organized in this state and entitled to any rights granted to Limited Liability Companies.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri.  
Done at the City of Jefferson, this 5th day of October, 2017.

  
Secretary of State





**State of Missouri**  
**John R. Ashcroft, Secretary of State**  
 Corporations Division  
 PO Box 778 / 600 W. Main St., Rm. 322  
 Jefferson City, MO 65102

**LC001558583**  
**Date Filed: 10/5/2017**  
**John R. Ashcroft**  
**Missouri Secretary of State**

**Articles of Organization**

*(Submit with filing fee of \$105.00)*

1. The name of the limited liability company is

OU LENG LLC

*(Must include "Limited Liability Company," "Limited Company," "LC," "L.C.," "L.L.C.," or "LLC")*

2. The purpose(s) for which the limited liability company is organized:

THE TRANSACTION OF ANY LAWFUL BUSINESS FOR WHICH A LIMITED LIABILITY COMPANY MAY BE ORGANIZED UNDER THE MISSOURI LIMITED LIABILITY COMPANY ACT. CHAPTER 347 RSMO

3. The name and address of the limited liability company's registered agent in Missouri is:

Sasimonthon

Ongartsutthikul

69 Jake Ct

O Fallon MO 63366

*Name*

*Street Address: May not use PO Box unless street address also provided*

*City/State/Zip*

4. The management of the limited liability company is vested in:  managers  members *(check one)*

5. The events, if any, on which the limited liability company is to dissolve or the number of years the limited liability company is to continue, which may be any number or perpetual: Perpetual

*(The answer to this question could cause possible tax consequences, you may wish to consult with your attorney or accountant)*

6. The name(s) and street address(es) of each organizer *(PO box may only be used in addition to a physical street address):*

*(Organizer(s) are not required to be member(s), manager(s) or owner(s))*

*Name*

*Address*

*City/State/Zip*

ONGARTSUTTHIKUL,

SASIMONTHON

ONGARTSUTTHIKUL

69 JAKE CT

O FALLON MO 63366

7.  Series LLC (OPTIONAL) Pursuant to Section 347.186, the limited liability company may establish a designated series in its operating agreement. The names of the series must include the full name of the limited liability company and are the following:

New Series:

The limited liability company gives notice that the series has limited liability.

New Series:

The limited liability company gives notice that the series has limited liability.

New Series:

The limited liability company gives notice that the series has limited liability.

*(Each separate series must also file an Attachment Form LLC 1A.)*

Name and address to return filed document:

Name: Mobile Accounting

Address: Email: 1040ongo@gmail.com

City, State, and Zip Code: \_\_\_\_\_

8. The effective date of this document is the date it is filed by the Secretary of State of Missouri unless a future date is otherwise indicated: \_\_\_\_\_

*(Date may not be more than 90 days after the filing date in this office)*

In Affirmation thereof, the facts stated above are true and correct:

(The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 575.040, RSMo)

**All organizers must sign:**

SASIMONTHON ONGARTSUTTHIKUL  
ONGARTSUTTHIKUL  
*Organizer Signature*

SASIMONTHON ONGARTSUTTHIKUL  
ONGARTSUTTHIKUL  
*Printed Name*

10/05/2017  
*Date of Signature*





**Florissant,  
Missouri**

Honorable  
Robert G. Lowery, Sr.  
MAYOR

CITY HALL  
955 Rue St. Francois  
Florissant, MO 63031  
314 / 921-5700  
Fax: 314 / 921-7111  
TDD: 314 / 839-5142

POLICE DEPARTMENT  
1700 North Highway 67  
Florissant MO 63033  
314 / 831-7000  
Fax: 314 / 830-6045

PARKS DEPARTMENT  
#1 James J. Eagan Dr.  
Florissant, MO 63033  
314 / 921-4466  
Fax: 314 / 839-7672

MUNICIPAL COURT  
1055 Rue St. Francois  
Florissant, MO 63031  
314 / 921-3322  
Fax: 314 / 839-7663

[www.florissantmo.com](http://www.florissantmo.com)

12

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF A COPY  
OF ORDINANCE NO. 8163 WHICH AUTHORIZED  
A SPECIAL PERMIT:

TO: Viet-Thai (HRLH, Inc)

FOR: the operation of a sit-down, carry-out  
Restaurant

AND AGREE TO THE TERMS AND CONDITIONS LISTED IN SAID  
ORDINANCE AND TO ANY ADDITIONAL TERMS AND CONDITIONS  
THAT THE COUNCIL SHALL DEEM APPROPRIATE.

**Sasimonthon Ongartsutthikul**

PRINT - NAME OF APPLICANT

SIGNATURE OF APPLICANT

1 INTRODUCED BY COUNCILMAN EAGAN  
2 AUGUST 24, 2015  
3

4  
5 BILL NO. 9120

ORDINANCE NO.

8163  
6  
7

8 **ORDINANCE AUTHORIZING A SPECIAL USE PERMIT TO HRLH,**  
9 **INC. D/B/A VIET-THAI TO ALLOW FOR THE OPERATION OF A SIT-**  
10 **DOWN, CARRY-OUT RESTAURANT IN A B-3 ZONING DISTRICT**  
11 **LOCATED AT 8458 N. LINDBERGH.**  
12

13  
14 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of  
15 Florissant, by Special Use Permit, after public hearing thereon, to permit the operation of a  
16 restaurant; and

17 WHEREAS, an application has been filed by the HRLH Inc. d/b/a Viet-Thai to allow for  
18 the operation of a restaurant located at 8458 N. Lindbergh; and

19 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their  
20 meeting of August 3, 2015 has recommended that the said Special Use Permit be granted with  
21 certain conditions; and

22 WHEREAS, due notice of public hearing no. 15-08-017 on said application to be held on  
23 the August 24<sup>th</sup>, 2015 at 7:30 P.M. by the Council of the City of Florissant was duly published,  
24 held and concluded; and

25 WHEREAS, the Council, following said public hearing, and after due and careful  
26 consideration, has concluded that the granting of the Special Use Permit as hereinafter provided  
27 would be in the best interest of the City of Florissant.  
28

29 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
30 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:  
31

32 Section 1: A Special Use Permit is hereby granted to HRLH, Inc. d/b/a Viet-Thai  
33 for a sit-down, carry-out restaurant located at 8458 N. Lindbergh in a B-3 Zoning District as  
34 depicted by the preliminary plans presented in the application, which indicate plans for a  
35 restaurant, subject to the regulations of the B-3 Extensive Business District and the following  
36 additional requirements:



**PROJECT COMPLETION.**

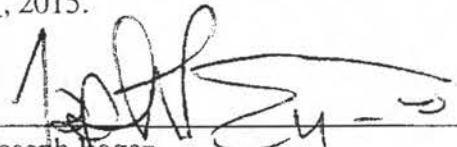
Construction shall start within 30 days of the issuance of building permits and the structure shall be completed in accordance with the plans within 180 days of start of construction.

Section 2: Said Permit herein authorized shall remain in full force and effect and subject to all of the ordinances of the City of Florissant.

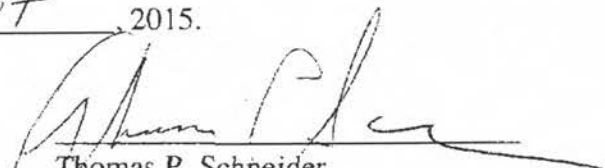
Section 3: When the named permittee discontinues the operation of said business, the Special Use Permit herein granted shall no longer be in force and effect.

Section 4: This ordinance shall become in force and effect immediately upon its passage and approval.

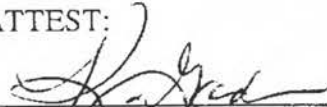
Adopted this 14 day of Sept, 2015.

  
Joseph Eagan  
President of the Council  
City of Florissant

Approved this 15 day of SEPT, 2015.

  
Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

  
\_\_\_\_\_  
Karen Goodwin, MMC/MRCC  
City Clerk



Front Door

8163

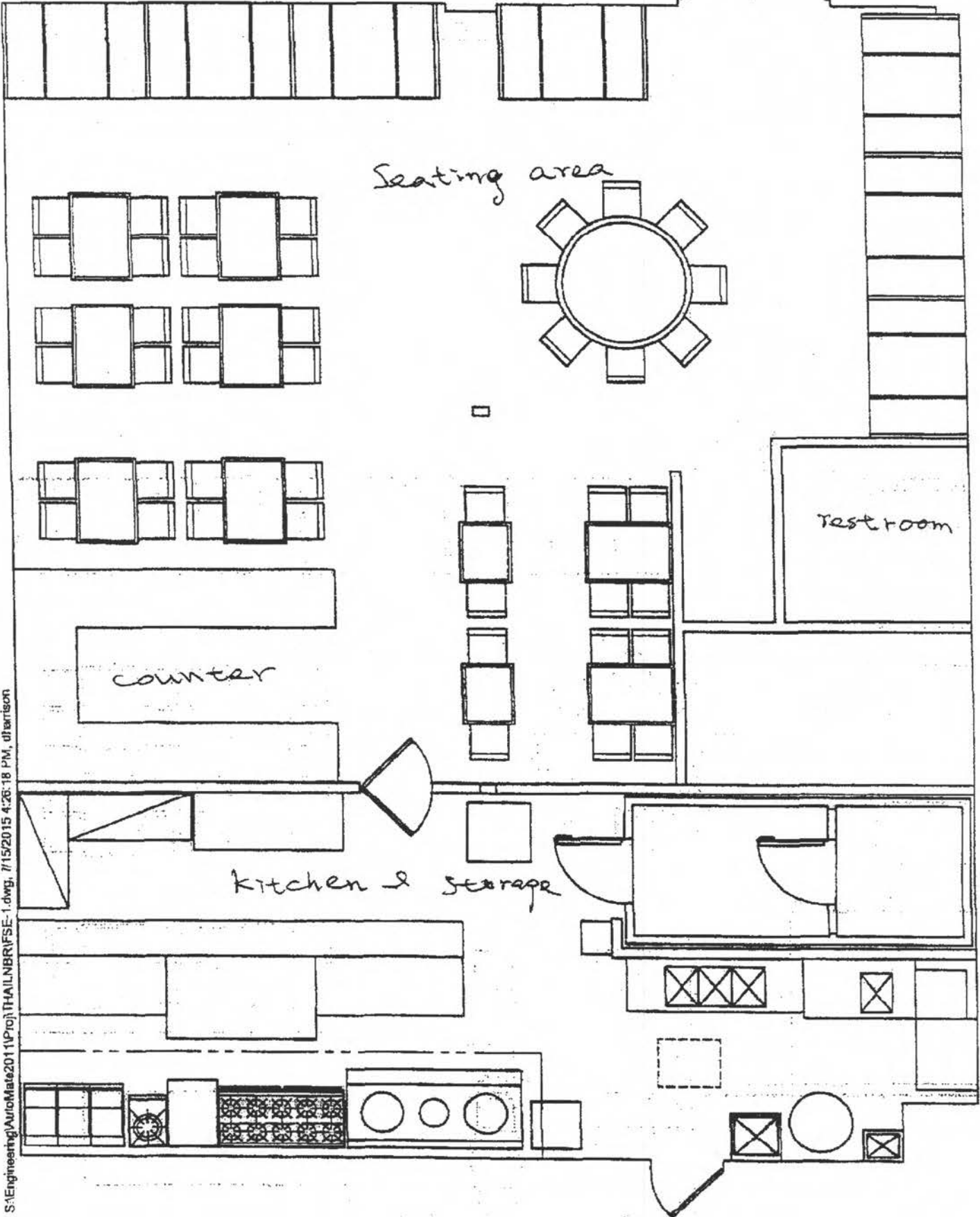
Seating area

Restroom

counter

kitchen & storage

S:\Engineering\AutoMate2011\Proj\THAILNBRI\FSE-1.dwg, 7/15/2015 4:26:18 PM, ofarison



Sign In



T-Mobile Florissant

Oberberg's Market



GNC

Professional  
Mastine Services



Penn Station

East Coast Subs

Tosto Automotive  
& Performance

Pizza Hut

Bruce Dr

Sign AU By Marvin

Dominos Pizza

Totally Tan

Subway

The Rice Houses

Community \$  
Jit Union

Kling

Pearl Café

Jewel Thier

Firestone Complete  
Auto Care

Google

# COMMUNITY DEVELOPMENT BLOCK GRANT

## ANNUAL ACTION PLAN FY2018

Submitted by  
The City of Florissant  
November 28, 2017



## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The Consolidated Plan is a strategic planning instrument required by the Department of Housing and Urban Development (HUD) as part of the Community Development Block Grant (CDBG) Program. The Consolidated Plan helps the City of Florissant identify key community issues and the resources to deal with those issues.

This Annual Plan outlines the use of Community Development Block Grant (CDBG) funds for FY2018.

The Annual Action Plan process requires that the grantee outline an action plan, which addresses the priority needs and local objectives of the community over a one year period.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As an entitlement community, the City of Florissant has determined, through a needs assessment, market analysis, and public participation process that it is in the best interest of the community to continue to concentrate limited CDBG funds in a few areas of primary concern over the next five years. Housing, Public Services, and the Removal of Architectural Barriers have been the focus in the past and will remain the focus over the next five years. There continues to be a need and concern regarding the preservation and maintenance of existing structures, homeownership, lead, and emergency repair throughout the City. The programs addressing these issues that the City currently funds have been very popular and have met a great need in the community. In addition, Public Services programs such as programs for persons with disabilities and emergency mortgage, rental, and utility assistance have been identified through the needs assessment and public participation process as important strategies for serving City residents.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Florissant has an excellent performance record and, as of the end of 2016, is on track to far exceed performance goals for the six CDBG funded activities from the last Consolidated Plan (covering FY2015-FY2019).

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Florissant has had an active Citizens Participation Committee (CPC) for many years. It is made up of Florissant residents who are appointed from their respective wards by the City Council. It serves as the official citizen advisory body for all phases of the Community Development Block Grant (CDBG) application development, program implementation, monitoring and evaluation processes. The CPC meets to review CDBG activities and to propose an annual CDBG budget to the City Council.

In accordance with our Citizen Participation Plan, our 2018 Annual Action Plan process included a public hearing. The CPC committee met on September 21, 2017 and a public hearing was held on October 23, 2017 at 7:30 p.m. in the Florissant City Council Chamber. Public hearing notices were posted on the City's cable television channel and the City's website, soliciting comments and participation in the process. Other announcements were posted across the city at library branches, community centers, City Hall, and the Independent Newspaper.

A summary of the draft plan was posted on our cable TV channel. The summary described the contents of the plan and the entire Annual Action Plan could be reviewed at the City's Government Center, on the City Website or by written request. The plan was available for public comment for 30 days starting on October 24, 2017. The city also provides free copies of the plan to citizens and groups that request a copy in writing. The draft-annual action plan is made available to persons with disabilities in a format that is readily accessible upon request.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

At this point in time, there have been no public comments beyond the discussion at the October 23, 2017 Public Hearing and Citizen Participation Committee meeting. Discussion of the FY2018 Annual Action Plan revealed that the City's priority need is still single family housing but with the increase in rental dwelling there is a need in this area therefore the City of Florissant will again fund the Mortgage, Rental and Utility Assistance Program for FY2018. Due to the excess funds in Administration this activity will remain but will not be funded for FY2018.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

**7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	FLORISSANT	Community Development Department

Table 1 – Responsible Agencies

**Narrative (optional)**

The City of Florissant has always been proactive in its communications with residents and we have many mechanisms for public input in place. We publish and mail a monthly newsletter directly to residents. We also produce our own cable television channel. We have had an active Citizens Participation Committee (CPC) for many years. It was developed as part of the City of Florissant's effort to include as many citizens as possible in the community development planning process. The CPC is made up of Florissant residents who are appointed from their respective wards by the City Council. It serves as the official citizen advisory body for all phases of the Community Development Block Grant (CDBG) application development, program implementation, monitoring and evaluation processes. The CPC is the major mechanism whereby the citizens of Florissant have an opportunity to express their needs as well as to be kept aware of the performance of the city's community development programs.

The CPC meets to review CDBG activities and to propose an annual CDBG budget to the City Council. It:

- Conducts regular meetings on the second Thursday of each month, except June, July and August
- Evaluates and recommends priorities regarding community development needs
- Evaluates existing CDBG programs
- Evaluates and recommends programs for possible inclusion in future Annual Plans
- Evaluates any amendments to approved CDBG projects, except those for urgent need activities
- Evaluates suggested uses of any CDBG funds earmarked for contingency activities
- The CPC may recommend against such expenditures.
- Reviews the draft Consolidated Plan prior to its being made available for public comment
- Recommends changes in the draft Consolidated Plan.

- Reviews the Citizen Participation Plan annually
- Provides assistance and information to interested individuals and/or groups within Florissant

As a Metropolitan City entitlement community, our goal is to educate the community on the Community Development Block Grant (CDBG) program and to encourage citizen participation in the local consolidated planning process. Our long-term goal is to keep the public involved in our community and to provide opportunities to participate in the consolidated planning process on an annual basis.

In accordance with our Citizen Participation Plan, our process included a public hearing. The CPC committee met on September 21, 2017 and a public hearing for the FY2018 Annual Action Plan was held on October 23, 2017 at 7:30 p.m. in the Florissant City Council Chamber. Public hearing notices were posted on the City's cable television channel and the City's website, soliciting comments and participation in the process. Other announcements were posted across the city at library branches, community centers, City Hall, and in the Independent Newspaper. The public hearing was held in a handicap accessible building. The building has a handicapped accessible entrance, handicapped accessible restrooms for both men and women, and wide hallways and doorways to accommodate the handicapped residents of our community.

A summary of the draft plan was posted on our cable TV channel and city's website. The summary described the contents of the plan and the entire Annual Plan could be reviewed at the City's Government Center, on the City's website or by written request. The plan was available for public comment for 30 days starting on October 23, 2017. The city also provides free copies of the plan to citizens and groups that request a copy in writing. The draft-consolidated plan is made available to persons with disabilities in a format that is readily accessible upon request.

**Consolidated Plan Public Contact Information**

Mrs. M. Carol O'Mara  
Director of Housing and Community Development  
Florissant Government Building  
1055 rue St. Francois  
Florissant, Missouri 63031  
(314) 839-7680



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Florissant administers the CDBG programs covered by the Consolidated Plan. The Housing and Community Development Office administers the CDBG funds and is the lead for the City in coordinating these activities. The Housing and Community Development Office consists of a Community Development (CD) Director and one full time, one part time CD Specialist and one part time Volunteer Coordinator. Duties consist of developing relationships with the various service organizations serving the community, enhancing communication with the public, and educating residents on services available both from the City and from other entities. The CD staff attends meetings involving a wide spectrum of agencies and groups involved in issues such as housing, homelessness, foreclosures, community services, AIDS, persons with disabilities, and environmental concerns. The CD staff also attends regular meetings to coordinate with the St. Louis County Continuum of Care.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

N/A

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

N/A

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan Continuum of Care	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Table 3 – Other local / regional / federal planning efforts		

**Narrative (optional)**

N/A

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Florissant has had an active Citizens Participation Committee (CPC) for many years. It is made up of Florissant residents who are appointed from their respective wards by the City Council. It serves as the official citizen advisory body for all phases of the Community Development Block Grant (CDBG) application development, program implementation, monitoring and evaluation processes. The CPC meets to review CDBG activities and to propose an annual CDBG budget to the City Council.

In accordance with our Citizen Participation Plan, our 2018 Annual Action Plan process included a public hearing. The CPC committee met on September 21, 2017 and a public hearing was held on October 23, 2017 at 7:30 p.m. in the Florissant City Council Chamber. Public hearing notices were posted on the City's cable television channel and the City's website, soliciting comments and participation in the process. Other announcements were posted across the city at library branches, community centers, City Hall, and the Independent Newspaper.

A summary of the draft plan was posted on our cable TV channel and city's website. The summary described the contents of the plan and the entire Annual Action Plan could be reviewed at the City's Government Center, on the City's website or by written request. The plan was available for public comment for 30 days starting on October 23, 2017. The city also provides free copies of the plan to citizens and groups that request a copy in writing. The draft-consolidated plan is made available to persons with disabilities in a format that is readily accessible upon request.

At this point in time, there have been no public comments beyond the discussion at the October 23, 2017 Public Hearing and Citizen Participation Committee meeting. Discussion of the FY2018 annual plan revealed that the City's priority need is still single family housing but with the increase in rental dwelling we would continue to fund the Mortgage, Rental and Utility Assistance Program for FY2018. The funding of this program could assist in possibly opening up more opportunities for Florissant residents. Due to the excess funds in Administration this activity will remain but will not be funded for FY2018.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: various Persons with disabilities Non-targeted/broad community Citizen Participation Committee				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: various</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Non-targeted/broad community</p>				
3	News Release					

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Internet Outreach	Non-targeted/broad community	Notice of CPC meeting and Public Hearing was put on the City's website and cable channel reaching thousands of people which included the solicitation of comments, public hearing and draft plan availability			
5	Mailing to Tribes re: Public Hearing	Minorities Indian Tribes				
6	Public Municipal Posting-Public Hearing	Non-targeted/broad community				

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City of Florissant expects an allocation of \$212,059 in CDBG funding for FY2018. During the FY2010-FY2014 Consolidated Plan period, CDBG allocations varied between \$200,837 (lowest allocation) and 241,879 (highest allocation) with an average allocation of \$219,724. The chart below assumes that same average allocation of \$219,724 for each of the four years FY2016, FY2017, FY2018, and FY2019.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	212,059	0	0	212,059	Funds various programs throughout the City of Florissant

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

While the City of Florissant has a small CDBG allocation, it is very highly leveraged through Project IMPACT (formally known as the C.O.P.S. program) in order to provide home repairs and accessibility improvements to the maximum number of low- to moderate-income disabled Florissant residents. Project IMPACT uses CDBG funding to purchase wheelchair ramps, materials and supplies for homes that are then rehabbbed by qualified volunteers. The volunteer labor allows more households to be served with limited funding.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

**Discussion**



## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Home Improvement Program	2015	2019	Affordable Housing	City of Florissant	Housing Repair and Improvement	CDBG: \$137,059	Homeowner Housing Rehabilitated: 27 Household Housing Unit
2	Home Improvement Program - Mechanical	2015	2019	Affordable Housing	City of Florissant	Housing Repair and Improvement	CDBG: \$60,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit
3	Project IMPACT (formally known as C.O.P.S.)	2015	2019	Affordable Housing	City of Florissant	Housing Repair and Improvement	CDBG: \$5000.00	Homeowner Housing Rehabilitated: 10 Household Housing Unit
4	Mortgage, Rental & Utility Assistance	2015	2019	Public Services	City of Florissant	Emergency Mortgage, Rental, and Utility Assistance	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted
5	Administration	2015	2019	Administration	City of Florissant		CDBG: \$0.00	

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Home Improvement Program
	<b>Goal Description</b>	Designed to help low- to moderate-income homeowners with much needed home repairs that they otherwise would not be able to afford. The repairs will improve recipients' living environment and, in some cases, help the recipients stay in their homes. The program will provide a no-interest, \$5,000 five-year forgivable loan to qualifying households for the rehabilitation of owner-occupied single-family dwellings. The purpose of the loan will be to bring existing housing up to the City's minimum housing standards/codes and to address accessibility and safety issues. The household must qualify as low- to moderate-income. The program is available community-wide.
2	<b>Goal Name</b>	Home Improvement Program - Mechanical
	<b>Goal Description</b>	In recent years, the need for the replacement of heating and cooling units has been quite significant, especially in emergency situations. The Home Improvement Program - Mechanical will be offered as a grant to low- to moderate-income homeowners for the replacement of heating and/or cooling units and will be available on a first come first serve basis throughout the year until funding has been expended. The repairs will improve recipients' living environments and, in some cases, help the recipients to stay in their homes. The household must qualify as low- to moderate-income. The program is available community-wide.
3	<b>Goal Name</b>	Project IMPACT (formally known as C.O.P.S.)
	<b>Goal Description</b>	Remaining funds from previous years will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents have been temporarily displaced from their homes due to health and safety issues. The City of Florissant has been experiencing a shortage of experienced volunteer groups that are qualified to do the construction of ADA compliant wheelchair ramps. When the situation arises that no volunteer group is qualified and available to do this work, the program will allow up to \$3,000 of Project IMPACT funds to be used towards the materials and construction of these ramps. These activities will improve recipients' living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide.

<b>4</b>	<b>Goal Name</b>	Mortgage, Rental & Utility Assistance
	<b>Goal Description</b>	This program provides mortgage, rental, and utility assistance program to serve low- to moderate-income households facing emergency or severe temporary economic hardship and was awarded to CAASTLC in September 2016. This program is designed to help residents stay in their homes, whether they are home owners or renters.
<b>5</b>	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

## AP-35 Projects – 91.220(d)

### Introduction

The table below lists the four (4) projects – three (3) housing programs and one (1) public service programs – that the City of Florissant will undertake in FY2018 in order to address the needs identified through this Consolidated Plan Process.

#	Project Name
1	Home Improvement Program
2	Home Improvement Program - Mechanical
3	Project IMPACT (formally known as C.O.P.S.)
4	Mortgage, Rental & Utility Assistance
5	Administration

Table 8 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

#### Home Improvement Program

Designed to help low- to moderate-income homeowners with much needed home repairs that they otherwise would not be able to afford. The repairs will improve recipients' living environment and, in some cases, help the recipients stay in their homes. The program will provide a no-interest, \$5,000 five-year forgivable loan to qualifying households for the rehabilitation of owner-occupied single-family dwellings. The purpose of the loan will be to bring existing housing up to the City's minimum housing standards/codes and to address accessibility and safety issues. The household must qualify as low- to moderate-income. The program is available community-wide.

#### Home Improvement Program – Mechanical

In recent years, the need for the replacement of heating and cooling units has been quite significant, especially in emergency situations. The Home Improvement Program - Mechanical will be offered as a grant to low- to moderate-income homeowners for the replacement of heating and/or cooling units and will be available on a first come first serve basis throughout the year until funding has been expended. The repairs will improve recipients' living environments and, in some cases, help the recipients to stay in their homes. The household must qualify as low- to moderate-income. The program is available community-wide.

#### Project IMPACT (formally known as C.O.P.S.)

Funds will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents have been temporarily displaced from their homes due to health and safety issues. The City of Florissant has been experiencing a shortage of experienced volunteer groups that are qualified to do the construction of ADA compliant

wheelchair ramps. When the situation arises that no volunteer group is qualified and available to do this work, the program will allow up to \$3,000 of Project IMPACT funds to be used towards the materials and construction of these ramps. These activities will improve recipients' living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide.

#### Mortgage, Rental & Utility Assistance

The City will issue an RFQ to local service providers to start a mortgage, rental, and utility assistance program to serve low- to moderate-income households facing emergency or severe temporary economic hardship. This program is designed to help residents stay in their homes, whether they are home owners or renters.

# Projects

## AP-38 Projects Summary Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	Home Improvement Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Home Improvement Program
	<b>Needs Addressed</b>	Housing Repair and Improvement
	<b>Funding</b>	CDBG: \$137,059
	<b>Description</b>	Designed to help low- to moderate-income homeowners with much needed home repairs that they otherwise would not be able to afford. The repairs will improve recipients' living environment and, in some cases, help the recipients stay in their homes. The program will provide a no-interest, \$5,000 five-year forgivable loan to qualifying households for the rehabilitation of owner-occupied single-family dwellings. The purpose of the loan will be to bring existing housing up to the City's minimum housing standards/codes and to address accessibility and safety issues. The household must qualify as low- to moderate-income. The program is available community-wide.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates assisting 27 households with the Home Improvement Loan Program
	<b>Location Description</b>	The City will accept households within the city limits
	<b>Planned Activities</b>	The Home Improvement Program provides up to \$5000 as a 0% interest forgivable loan to eligible City of Florissant residents to assist with home improvement projects.

2	<b>Project Name</b>	Home Improvement Program - Mechanical
	<b>Target Area</b>	
	<b>Goals Supported</b>	Home Improvement Program - Mechanical
	<b>Needs Addressed</b>	Housing Repair and Improvement
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	In recent years, the need for the replacement of heating and cooling units has been quite significant, especially in emergency situations. The Home Improvement Program - Mechanical will be offered as a grant to low- to moderate-income homeowners for the replacement of heating and/or cooling units and will be available on a first come first serve basis throughout the year until funding has been expended. The repairs will improve recipients living environments and, in some cases, help the recipients to stay in their homes. The household must qualify as low- to moderate-income. The program is available community-wide.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates assisting 10 households with the HIP-M Program
	<b>Location Description</b>	The City will accept households within the city limits
	<b>Planned Activities</b>	The Home Improvement Program - Mechanical program provides up to \$5000 grant to low- to moderate-income homeowners for the replacement of water heaters, heating and/or cooling units.
3	<b>Project Name</b>	Project IMPACT (formally known as C.O.P.S.)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Project IMPACT (formally known as C.O.P.S.)
	<b>Needs Addressed</b>	Housing Repair and Improvement Housing Accessibility

<b>Funding</b>	CDBG: \$5000.00
<b>Description</b>	Current funds from prior years funding will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents have been temporarily displaced from their homes due to health and safety issues. The City of Florissant has been experiencing a shortage of experienced volunteer groups that are qualified to do the construction of ADA compliant wheelchair ramps. When the situation arises that no volunteer group is qualified and available to do this work, the program will allow up to \$3,000 of Project IMPACT funds to be used towards the materials and construction of these ramps. These activities will improve recipients living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide.
<b>Target Date</b>	12/31/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates that 10 households will be assisted with the COPS program
<b>Location Description</b>	Participants of this program will be City Wide
<b>Planned Activities</b>	Funds will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents have been temporarily displaced from their homes due to health and safety issues.
<b>Project Name</b>	Mortgage, Rental & Utility Assistance
<b>Target Area</b>	
<b>Goals Supported</b>	Mortgage, Rental & Utility Assistance
<b>Needs Addressed</b>	Emergency Mortgage, Rental, and Utility Assistance
<b>Funding</b>	CDBG: \$10,000

4



<b>Description</b>	The City will continue to fund the mortgage, rental, and utility assistance program to serve low- to moderate-income households facing emergency or severe temporary economic hardship. This program is designed to help residents stay in their homes, whether they are home owners or renters.
<b>Target Date</b>	12/31/2019
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates that 20 individuals will be assisted with the MRU Assist Program
<b>Location Description</b>	Participants will be accepted from within the City of Florissant limits
<b>Planned Activities</b>	Mortgage, rental, and utility assistance will be provided to those who are in jeopardy of becoming homeless due to past due or late rent/mortgage and utility payments.
<b>Project Name</b>	Administration
<b>Target Area</b>	
<b>Goals Supported</b>	Administration
<b>Funding</b>	CDBG: \$0.00
<b>Description</b>	Funds will be used to pay costs associated with the administration of the CDBG program. Funds will pay for supplies, staff salaries, public notices, indirect costs and other costs associated with the grant.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This activity is administration and will not benefit low income families directly.
<b>Location Description</b>	
<b>Planned Activities</b>	

5

## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Florissant will not be allocating CDBG funded programs based on geographic target areas. CDBG investments are made city-wide since low- to moderate-income persons are not concentrated in a single geographic area of the City. Instead, programs funds will be distributed based on need and eligibility. Please reference section SP-10 of this document for additional detail, including maps of where low- to moderate-income persons live within the City of Florissant.

Future Annual Action Plans will allow the City of Florissant to reevaluate community conditions and determine whether geographic targeting for one or more CDBG funded programs is appropriate.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Florissant	100

Table 10 - Geographic Distribution

### **Rationale for the priorities for allocating investments geographically**

N/A

### **Discussion**

N/A

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	69
Special-Needs	
Total	69

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	49
Acquisition of Existing Units	0
Total	69

Table 12 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Florissant does not have an independent public housing authority, but rather lies within the jurisdiction of the St. Louis County Housing Authority. The St. Louis County Authority is responsible for public housing related action planning.

### **Actions planned during the next year to address the needs to public housing**

Not applicable.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

### **Discussion**

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Florissant does not receive an Emergency Solutions Grant allocation for homeless facilities and services and there are not facilities or housing targeted to homeless households within Florissant. Instead, the City of Florissant falls within the boundaries of the St. Louis County Continuum of Care (CoC), which promotes a regional approach to addressing homelessness. Saint Louis County residents, including Florissant residents, who are homeless or experiencing a housing crisis can seek assistance by calling the Emergency Shelter Hotline. The Hotline is a centralized intake and referral system that can be accessed by calling a single number (314-802-5444). The caller is interviewed by an intake specialist, and if in crisis, is referred to either emergency shelter or rent/mortgage/utility assistance.

With the limited CDBG funds that the City of Florissant receives, there are no planned allocations to address the small homeless population (estimated to be four persons) in the community. There are numerous social service agencies who work with homeless individuals in the community. The City of Florissant will continue to build good working relationships and participate in the St. Louis County Continuum of Care meetings and support their efforts to end homelessness in St. Louis County.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

N/A

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

N/A

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

N/A

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

N/A

**Discussion**

N/A

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Florissant will strive to undertake the following strategies recommended in the Analysis of Impediments to Fair Housing to remove or ameliorate the barriers to fair/affordable housing. For any of these strategies to move forward, the City of Florissant will need to collaborate with St. Louis County and/or other local jurisdictions, agencies, and private entities. Therefore, specific action items are dependent on further community engagement, planning, and coordination. However, these proposed strategies give a rough idea of where the City of Florissant might focus its efforts. More detailed explanations of all the barriers and proposed strategies can be found in the Analysis of Impediments to Fair Housing.

Barrier: Affordable housing options are concentrated in areas of low opportunity.

#### Strategies:

- Support mixed-income housing developments by private developers
- Support comprehensive community development efforts aimed at improving access to opportunities

Barrier: Some residents of the Analysis of Impediments study area hold strong “not In My Back Yard” (NIMBY) sentiments as well as attitudes prejudiced against people of low income, those residing in subsidized housing, and racial/ethnic minorities.

#### Strategies:

- Collaborate with other agencies and local governments to develop an appropriate diversity and sensitivity awareness curriculum
- Collaborate with other agencies and local governments to develop a campaign to educate local leaders and elected officials regarding the economic benefits of diversity

Barrier: Zoning codes with restrictive definitions of “family” and occupancy permitting requirements allow communities to control, by approval or denial of a permit, who may live in their jurisdiction.

#### Strategies:

- Explore the opportunity to partner with a local university for a review of occupancy

permit requirements, family definitions, and zoning ordinances (including regulations regarding group homes and residential treatment centers) in partnership with St. Louis County and O'Fallon

•

Barrier: There are limited housing options for people with disabilities.

Strategies:

- Meet with disability advocates to better understand types and locations of units missing from the current accessible housing stock
- Provide public support to residential developments that offer universal design or otherwise exceed FHA minimum accessibility requirements
- Research model ordinances from HUD or the DOJ that address reasonable accommodation standards

•

Barrier: There is evidence of private sector lending discrimination in St. Louis County.

Strategies:

- Publicly praise or otherwise recognize financial institutions with a record of supporting fair housing initiatives.

•

Barrier: Small-scale landlords may not be fully compliant with the Fair Housing Act.

Strategies:

- Make residents and rental property owners aware of Fair Housing Act educational opportunities through organizations such as the St. Louis Apartment Association (SLAA)

## Discussion



## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

#### **Actions planned to address obstacles to meeting underserved needs**

The City of Florissant has a record of strong performance in meeting underserved needs through the CDBG program. The largest obstacle to meeting underserved needs is funding. City staff will investigate creative leveraging strategies, such as the leveraging of volunteers in the existing Project IMPACT (formally known as the C.O.P.S. program), to continue to make a larger community impact with limited resources.

#### **Actions planned to foster and maintain affordable housing**

The City of Florissant will fund several rehabilitation programs to assist low income families with maintaining their homes. The City will continue to administer the Home Improvement Program which provides up to \$5000 to be used toward code violations or home repair and is forgiven if the homeowner lives in the home for 5 years. We will also continue to administer the Home Improvement Mechanical Program which provides assistance with the repair/replacement of water heaters, heating and/or cooling units (HVAC). Additionally, the City will fund Project IMPACT (formally known as the COPS Program) which provides material for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents have been temporarily displaced from their homes due to health and safety issues. Lastly, the City will continue to fund the mortgage, rental, and utility assistance program to serve low to moderate income households facing emergency or severe temporary economic hardship. This program is designed to help residents stay in their homes, whether they are home owners or renters.

#### **Actions planned to reduce lead-based paint hazards**

The City of Florissant continues to pursue an active role in eliminating the hazards of the lead-based paint in its housing stock. Staff successfully completed HUD's Office of Lead Hazard Control's Visual Assessment course pursuant to 24 CFR Part 35. All homeowners in the Home Improvement Program Loan Program with houses built before 1978 are given the "Protect Your Family from Lead In Your Home" Pamphlet and must sign a "Confirmation of Receipt" for documentation purposes. In addition the homes must undergo Lead Based Paint Testing on the areas of the home where a visual inspection is made for flaking and peeling paint does not pass. Bid packages containing work specifications will be bid out to pre-approved licensed lead abatement contractors. Dust and soil clearance tests will be performed after the work has been completed. The City will continue to work with the St. Louis County Lead Surveillance Program to screen and evaluate children for lead absorption, and initiate treatment when needed. The Community Development Office will continue to be responsible for networking with appropriate City and County departments and other service providers in this area. In

addition, the Community Development Office will maintain its close contact with the St. Louis Office of Community Development's Home Improvement staff and the designated lead coordinator, in order to comply with the lead-based paint regulations that went into effect in September 2000.

### **Actions planned to reduce the number of poverty-level families**

While poverty is a complex issue and not solvable with CDBG funding alone, the City of Florissant has designed existing CDBG programs and policies with the goal of contributing to the reduction of the number of poverty-level families in the jurisdiction. The City of Florissant housing rehabilitation programs (the Home Improvement Program, Home Improvement Program – Mechanical and Project IMPACT (formally known as the C.O.P.S. Program) provides a way for low income persons to maintain their existing homes without investing their own resources into repairs and rehabilitation. The emergency mortgage, rental, and utility assistance program provides a similar safety net for both owner and renter households.

A great deal of national research has been done on the importance of "housing as a platform" to improve quality of life. Access to safe, stable, and affordable housing has been linked to higher educational achievement for children, better economic prospects for parents, and improved health and well-being. Given that the City of Florissant's Analysis of Impediments to Fair Housing identifies Florissant as an area of high opportunity (low poverty, high school proficiency, and high labor market engagement) relative to many areas in north St. Louis County, safe, stable, and affordable housing options within the City of Florissant are especially likely to contribute to positive outcomes for individuals and families and ultimately reduce poverty. Therefore, City of Florissant CDBG programs around housing repair and assistance are important tools for long term poverty reduction.

### **Actions planned to develop institutional structure**

The institutional structure to carry out the programs referenced in this Annual Action Plan is already strong. The City of Florissant Department of Housing and Community Development administer the programs funded by the Community Development Block Grant. Private contractors do the actual work of rehabilitation services. The City staff is able to adequately monitor these contractors to assure that services are provided as promised.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

City staff will continue to attend meetings involving a wide spectrum of agencies and groups involved in issues such as housing, homelessness, foreclosures, community services, AIDS, persons with disabilities, and environmental concerns. City staff will also continue to attend regular meetings to coordinate with the St. Louis County Continuum of Care.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

#### Discussion

# FLORISSANT CITY COUNCIL

## AGENDA REQUEST FORM

Date: September 25, 2017

Mayor's Approval:

Agenda Date Requested: 23-Oct-17

Description of request: Public Hearing for Fiscal  
Year 2018 Annual Plan  
for the Florissant  
Community  
Development Block  
Grant Program (CDBG)

Department: Community Development

Recommending Board or Commission: Citizens Participation Committee

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			

Public Hearing needed: Yes / No      YES      3 readings? : Yes / No      NO

Back up materials attached:		Back up materials needed:	
Minutes		Minutes	
Maps		Maps	
Memo	X	Memo	
Draft Ord. <u>FY 2018 AP</u>	X	Draft Ord.	

*I will email this to you before Oct 2nd*

**Note:** Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

**For City Clerk Use Only:**  
Introduced by: \_\_\_\_\_  
PH Speaker: \_\_\_\_\_

# MEMORANDUM

**To:** MAYOR SCHNEIDER & FLORISSANT CITY COUNCIL  
**From:** M. Carol O'Mara, Director Community Development  
**Re:** Community Development Block Grant (CDBG) 2016 Annual Action Plan  
**Date:** September 25, 2017

This is a request for the approval of the Community Development Block Grant (CDBG) 2018 Annual Action Plan.

## PROPOSED USE OF CDBG FUNDS 2018 *Estimated* Financial Summary

FY2018 CDBG Program

### **Community Development Block Grant Resources**

Entitlement Amount Estimate	\$212,059.00
<b>Total FY Anticipated Funding</b>	<b>\$212,059.00</b>

Proposed Uses of CDBG Funds

### **Housing Programs**

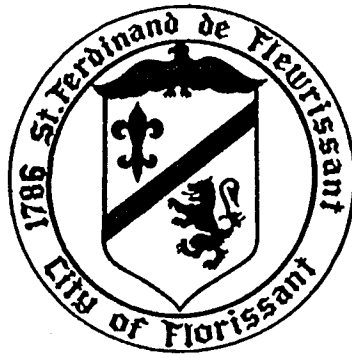
Home Improvement Program	\$137,059.00
Home Improvement Program – Mechanical	\$ 60,000.00
Project IMPACT	\$ 5,000.00

### **Public Services**

Mortgage, Rental & Utility Assistance	\$ 10,000.00
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<b>Total</b>	<b>\$212,059.00</b>
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**PUBLIC NOTICE  
CITY OF FLORISSANT**


**Public Hearing for the Community Development Block Grant (CDBG)  
Fiscal Year (FY) 2018 Annual Action Plan**

**Florissant City Hall, Council Chambers  
955 rue St. Francois  
Florissant, Missouri 63031  
October 23, 2017 at 7:30 p.m.**

**PUBLIC NOTICE IS HEREBY GIVEN that a public hearing will be held on Monday, October 23, 2017, at 7:30 p.m. at Florissant City Hall Council Chambers concerning the Fiscal Year 2018 Annual Plan for the Florissant Community Development Block Grant Program.**

**Anyone who needs assistance or auxiliary aids for the meeting should contact Carol O'Mara at (314) 839-7680 At least 24 hours before the meeting.**

**Posted this 2<sup>nd</sup> day of October, 2017**

  
M. Carol O'Mara, Director  
Housing and Community Development  
3147.839.7680

RECAP OF CHANGES

CONSOLIDATED

110917

<u>General Fund:</u>					
			Proposed Budget (Revised)	Amended Budget (Council)	Description
Revenue			23,982,602	23,597,616	(384,986)
Expenditure			(26,123,385)	(26,349,469)	226,084
Revenue Over/(Under) Expenditure			(2,140,783)	(2,751,853)	611,070
Plus Estimated Beginning Fund Balance			8,238,064	8,238,064	
Equal Estimated Ending Fund Balance			6,097,281	5,486,211	
<u>Revenue:</u>					
	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
	Other Misc.	33,587	0	(791,087)	eliminate x-charge from Police fund to General fund (33,587 RIP, 76,000 telephone, 125,000 legal, 6,000 misc., 550,500 insurance)
	Other Misc.	776,988	1,118,436	406,101	adjust x-charge for incremental wage and benefit increase for police due to additional 2%+ increase, 8% for park police and dispatcher and add 50% of IT Director wage and benefits
	Total Revenue Adjustments and Changes			(384,986)	
<u>Expenditure:</u>					
	<u>Add or (Delete)</u>	<u>Internal Transfers</u>		<u>Net Change</u>	<u>Description</u>
	0	(653,657)	653,657	0	from Police to Health
	0	(250,707)	250,707	0	from Public Works to Health
	0	(715,086)	715,086	0	from Police to Administration
	(64,765)	0	0	(64,765)	unclassified adjustment removed
	(124,046)	0	0	(124,046)	OT reduction
	2,090	0	0	2,090	200 hour for City Clerk intern
	1,400	0	0	1,400	Court office supplies
	(16,255)	0	0	(16,255)	cut PA hours by 100
	32,409	0	0	32,409	Health OT - added and then halved
	100	0	0	100	Health uniforms
	(2,892)	0	0	(2,892)	Golf Manager wage adjustment
	29,091	0	0	29,091	P/T Police 8% wage increase
	368,952	0	0	368,952	Police wage & benefit increase
	226,084	(1,619,450)	1,619,450	226,084	Total

General Fund:

			Proposed Budget (Revised)	Amended Budget (Council)		Description
	Revenue		23,982,602	23,597,616	(384,986)	
	Expenditure		(26,123,385)	(26,349,469)	226,084	
	Revenue Over/(Under) Expenditure		(2,140,783)	(2,751,853)	611,070	
	Plus Estimated Beginning Fund Balance		8,238,064	8,238,064		
	Equal Estimated Ending Fund Balance		6,097,281	5,486,211		

Revenue:

Page	Dept.	Account	Proposed	Amended	Change	Description
3	Misc.	Other Misc.	33,587	0	(33,587)	eliminate RIP from Police x-charge
3	Misc.	Other Misc.	76,000	0	(76,000)	eliminate telephone from Police x-charge
3	Misc.	Other Misc.	125,000	0	(125,000)	eliminate legal fees from Police x-charge
3	Misc.	Other Misc.	4,000	0	(4,000)	eliminate flex fees from Police x-charge
3	Misc.	Other Misc.	2,000	0	(2,000)	eliminate legal notices from Police x-charge
3	Misc.	Other Misc.	550,500	0	(550,500)	eliminate insurance from Police x-charge
						adjust x-charge for incremental wage and benefit increase for police due to 2%+ increase in wage scale and adjustments to placement on the wage scale
3	Misc.	Other Misc.	776,988	1,118,436	341,448	
						adjust x-charge for wage/benefits for Park Police due to 8% wage increase
3	Misc.	Other Misc.	41,396	44,707	3,311	
						adjust x-charge for wage/ benefits for p/t Dispatch due to 8% wage increase
3	Misc.	Other Misc.	28,831	31,136	2,305	
						add 50% of wages and benefits for IT Dir. to Police x-charge
3	Misc.	Other Misc.	0	59,037	59,037	
						Total Revenue Adjustments and Changes
					(384,986)	

Expenditure:

Page	Dept.	Account	Proposed	Amended	Change	Description
4	IT	Telephone	76,000	152,000	76,000	A delete from Police Dept.
16	Admin	Salaries	301,889	269,968	(31,921)	adjust out unclassified change
16	Admin	Benefits	118,085	109,902	(8,183)	adjust out unclassified change
16	Admin	Salaries	5,826	7,768	1,942	add 200 hours for City Clerk intern
16	Admin	Benefits	446	594	148	add 200 hours for City Clerk intern
16	Admin	Benefits	0	2,386	2,386	O add FICA on RIP from Police
16	Admin	Res. Incentive	78,000	109,200	31,200	B delete from Police Dept.
16	Admin	Pro. Service	219,520	348,520	129,000	M delete from Police Dept.
16	Admin	Legal Notices	8,000	10,000	2,000	M delete from Police Dept.
16	Admin	Insurance	342,800	893,300	550,500	C delete from Police Dept.
21	Court	Salaries	58,402	58,182	(220)	adjust out unclassified change
21	Court	Benefits	24,069	24,012	(57)	adjust out unclassified change
21	Court	Office Supplies	8,900	10,300	1,400	add printing supplies and file cabinets
23	Pro. Att.	Salaries	57,984	42,884	(15,100)	eliminate 100 hours for PA's
23	Pro. Att.	Benefits	27,048	25,893	(1,155)	eliminate 100 hours for PA's
25	Health	Salaries	0	339,874	339,874	D Health Dept. full-time from Police & PW
25	Health	Salaries	0	26,000	26,000	Health Dept. overtime



Page	Dept.	Account	Proposed	Amended	Change		Description
25	Health	Salaries	0	191,980	191,980	E	Health Dept. part-time from Police & PW
25	Health	Benefits	0	188,010	188,010	F	Health Dept. combined benefits
25	Health	Benefits	0	6,409	6,409	F	Health Dept. benefits on overtime
25	Health	Uniforms	0	3,500	3,500	G	from police and public works
25	Health	Uniforms	0	100	100		uniforms for Health Dept.
25	Health	Utilities	0	11,000	11,000	H	from police
25	Health	Gas & Oil	0	48,000	48,000	I	from public works
25	Health	Build. Supplies	0	32,000	32,000	J	from police
25	Health	Office Supplies	0	9,000	9,000	K	from police and public works
25	Health	Materials	0	36,000	36,000	J	from police
25	Health	Training	0	5,000	5,000	L	from police
25	Health	Pro. Service	0	40,000	40,000	M	from police
39	Parks	Salaries	99,038	83,686	(15,352)		adjust out unclassified change
39	Parks	Benefits	34,483	30,549	(3,934)		adjust out unclassified change
41	Golf	Salaries	39,900	37,598	(2,302)		adjust proposed change to Clubhouse Mgr.
41	Golf	Benefits	19,327	18,737	(590)		from 5/4 to 5/1
45	Public Wks.	Salaries	109,015	104,957	(4,058)		adjust out unclassified change
45	Public Wks.	Benefits	39,196	38,156	(1,040)		adjust out unclassified change
45	Public Wks.	Salaries	83,464	0	(83,464)	D	adjust out Health full-time
45	Public Wks.	Salaries	60,515	0	(60,515)	E	adjust out Health part-time
45	Public Wks.	Benefits	55,478	0	(55,478)	F	adjust out Health benefits
45	Public Wks.	Uniforms	10,900	9,900	(1,000)	G	move to Health Dept.
45	Public Wks.	Gas & Oil	126,000	78,000	(48,000)	I	move to Health Dept.
45	Public Wks.	Office Supplies	26,250	24,000	(2,250)	K	move to Health Dept.
51	Police	Salaries	256,410	0	(256,410)	D	move full-time back to Health Dept.
51	Police	Benefits	122,475	0	(122,475)	F	move full-time Health Benefits
51	Police	Salaries	131,465	0	(131,465)	E	move part-time back to Health Dept.
51	Police	Benefits	10,057	0	(10,057)	F	move FICA for part-time to Health Dept.
51	Police	Salaries	230,724	249,182	18,458		8% wage increase for p/t Park Police
51	Police	Benefits	17,650	19,062	1,412		FICA for p/t Park Police
51	Police	Salaries	107,128	115,694	8,566		8% wage increase p/t Dispatch
51	Police	Benefits	8,195	8,851	655		FICA for p/t Dispatch
51	Police	Res. Incentive	31,200	0	(31,200)	B	move RIP to Administration Dept.
51	Police	Benefits	2,386	0	(2,386)	O	move FICA on RIP
51	Police	Uniforms	92,500	90,000	(2,500)	G	move to Health Dept.
51	Police	Telephone	76,000	0	(76,000)	A	move to IT Dept.
51	Police	Utilities	73,500	62,500	(11,000)	H	move to Health Dept.
51	Police	Bldg. Maint.	140,000	72,000	(68,000)	J	move to Health Dept.
51	Police	Office Supplies	48,750	42,000	(6,750)	K	move to Health Dept.
51	Police	Training	92,300	87,300	(5,000)	L	move to Health Dept.
51	Police	Pro. Service	131,000	0	(131,000)	M	move to Administration
51	Police	Pro. Service	40,000	0	(40,000)	M	move to Administration
51	Police	Insurance	550,500	0	(550,500)	C	move to Administration
70	Media	Salaries	124,375	122,708	(1,667)		reduce OT hours back to 2017 level
70	Media	Benefits	46,024	45,613	(411)		reduce OT hours back to 2017 level
16	Admin	Salaries	3,333	1,667	(1,666)		reduce OT by half

<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
16	Admin	Benefits	822	411	(411)	reduce OT by half
23	Health	Salaries	26,000	13,000	(13,000)	reduce OT by half
23	Health	Benefits	6,409	3,205	(3,204)	reduce OT by half
31	Centers	Salaries	12,000	6,000	(6,000)	reduce OT by half
31	Centers	Benefits	2,958	1,479	(1,479)	reduce OT by half
39	Parks	Salaries	2,000	1,000	(1,000)	reduce OT by half
39	Parks	Benefits	493	247	(246)	reduce OT by half
48	Public Wks.	Salaries	99,000	49,500	(49,500)	reduce OT by half
48	Public Wks.	Benefits	24,404	12,202	(12,202)	reduce OT by half
70	Media	Salaries	3,333	1,667	(1,666)	reduce OT by half
70	Media	Benefits	822	411	(411)	reduce OT by half
51	Police	Salaries	334,000	309,000	(25,000)	reduce OT by 25,000
51	Police	Salaries			(6,183)	reduce benefits associated to OT
51	Police	Salaries			255,493	2% increase in Police wage scale
51	Police	Benefits			113,459	2% increase in Police wage scale
		Total Expenditure Adjustments and Changes			226,084	

Capital Improvement Fund:

			Proposed Budget (Revised)	Amended Budget (Council)		Description
	Revenue		3,623,828	3,623,828	0	
	Expenditure		(3,812,485)	(3,449,685)	(362,800)	
	Revenue Over/(Under) Expenditure		(188,657)	174,143	(362,800)	
	Plus Estimated Beginning Fund Balance		313,757	313,757		
	Equal Estimated Ending Fund Balance		125,100	487,900		

Revenue:

Page	Dept.	Account	Proposed	Amended	Change	Description
72	CIF	Total Revenue	3,623,828	3,623,828	0	no changes to proposed
		Total Revenue Adjustments and Changes			0	

Expenditure:

Page	Dept.	Account	Proposed	Amended	Change	Description
72	CIF	Cap. Add.	6,200	6,200	0	move walk behind mower to Health dept.
72	CIF	Cap. Add.	9,000	9,000	0	move zero turn mower to Health dept.
72	CIF	Cap. Add.	261,800	0	(261,800)	move eight police vehicles to Police fund.
72	CIF	Cap. Add.	45,000	0	(45,000)	move replacement of mobile car computers/printers/devices and related equipment to Police fund.
72	CIF	Cap. Add.	16,000	0	(16,000)	move replacement of desktop computers and related items to Police fund.
72	CIF	Cap. Add.	10,000	0	(10,000)	move replace and upgrade security cameras and equipment to Police fund.
72	CIF	Cap. Add.	20,000	0	(20,000)	move networking infrastructure upgrade to Police fund
72	CIF	Cap. Add.	5,000	0	(5,000)	move replace servers and related equipment to Police fund.
72	CIF	Cap. Add.	5,000	0	(5,000)	Computer Systems Backup/Related security software. Move to Police fund.
		Total Expenditure Adjustments and Changes			(362,800)	

Park Improvement Fund:

			<u>Proposed Budget (Revised)</u>	<u>Amended Budget (Council)</u>	<u>Description</u>	
	Revenue		4,026,000	4,026,000	0	
	Expenditure		<u>(4,274,161)</u>	<u>(4,553,386)</u>	279,225	
	Revenue Over/(Under) Expenditure		(248,161)	(527,386)	279,225	
	Plus Estimated Beginning Fund Balance		<u>795,817</u>	<u>795,817</u>		
	Equal Estimated Ending Fund Balance		547,656	268,431	additional 279,225 from reserves	
<u>Revenue:</u>						
<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
80	PIF	Total Revenue	4,026,000	4,026,000	0	no changes to proposed
		Total Revenue Adjustments and Changes			0	
<u>Expenditure:</u>						
<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
80	PIF	Cap. Add.	0	300,000	300,000	dredge and clean St. Ferdinand Lake
80	PIF	Salaries	33,333	16,667	(16,666)	reduce OT by half
80	PIF	Benefits	8,217	4,108	(4,109)	reduce OT by half
		Total Expenditure Adjustments and Changes			279,225	

Sewer Lateral Fund:

				<u>Proposed Budget (Revised)</u>	<u>Amended Budget (Council)</u>	<u>Description</u>
	Revenue			514,000	514,000	0
	Expenditure			(666,100)	(633,300)	(32,800)
	Revenue Over/(Under) Expenditure			(152,100)	(119,300)	(32,800)
	Plus Estimated Beginning Fund Balance			<u>1,458,923</u>	<u>1,458,923</u>	
	Equal Estimated Ending Fund Balance			1,306,823	1,339,623	32,800 increase in reserves
<u>Revenue:</u>						
<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
93	SL	Total Revenue	514,000	514,000	0	no changes to proposed
		Total Revenue Adjustments and Changes			0	
<u>Expenditure:</u>						
<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
93	SL	Cap. Add.	32,800	0	(32,800)	3/4 ton utility truck
		Total Expenditure Adjustments and Changes			(32,800)	

**Police Fund:**

				<u>Proposed Budget (Revised)</u>	<u>Amended Budget (Council)</u>	<u>Description</u>
	Revenue			2,600,000	2,600,000	0
	Expenditure			<u>(2,182,302)</u>	<u>(2,201,116)</u>	<u>18,814</u>
	Revenue Over/(Under) Expenditure			417,698	398,884	18,814
	Plus Estimated Beginning Fund Balance			0	0	
	Equal Estimated Ending Fund Balance			417,698	398,884	
<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
100	PF	Total Revenue	2,600,000	2,600,000	0	no changes to proposed
		Total Revenue Adjustments and Changes			0	
<u>Expenditure:</u>						
<u>Page</u>	<u>Dept.</u>	<u>Account</u>	<u>Proposed</u>	<u>Amended</u>	<u>Change</u>	<u>Description</u>
100	PF	Pro. Service	33,587	0	(33,587)	eliminate admin. x-charge to general fund
100	PF	Pro. Service	76,000	0	(76,000)	eliminate admin. x-charge to general fund
100	PF	Pro. Service	125,000	0	(125,000)	eliminate admin. x-charge to general fund
100	PF	Pro. Service	4,000	0	(4,000)	eliminate admin. x-charge to general fund
100	PF	Pro. Service	2,000	0	(2,000)	eliminate admin. x-charge to general fund
100	PF	Pro. Service	550,500	0	(550,500)	eliminate admin. x-charge to general fund
						adjust x-charge for incremental wage and benefit increase for police due to change to pay scale and changes in placement of police officers
100	PF	Pro. Service	776,988	1,118,436	341,448	
						adjust x-charge for p/t reserve officer due to 8% wage increase
100	PF	Pro. Service	41,396	44,707	3,311	
						adjust x-charge for p/t dispatcher due to 8% wage increase
100	PF	Pro. Service	28,831	31,136	2,305	
						add 50% of wages and benefits for IT Dir. to Police x-charge
100	PF	Pro. Service	0	59,037	59,037	
100	PF	Cap. Add.	0	21,000	21,000	add four mobile speed monitoring units
100	PF	Cap. Add.	0	20,000	20,000	add police motorcycle
100	PF	Cap. Add.	0	261,800	261,800	move eight police vehicles to Police fund
						move replacement of mobile car computers, printers, devices and related equipment to Police fund.
100	PF	Cap. Add.	0	45,000	45,000	
						move replacement of desktop computers and related items to Police fund.
100	PF	Cap. Add.	0	16,000	16,000	
						move replacement and upgraded security cameras and equipment to Police fund.
100	PF	Cap. Add.	0	10,000	10,000	
						move networking infrastructure upgrade to Police fund.
100	PF	Cap. Add.	0	20,000	20,000	
						move replacement servers and related equipment to Police fund.
100	PF	Cap. Add.	0	5,000	5,000	
						move computer systems backup and related security software to Police fund.
100	PF	Cap. Add.	0	5,000	<u>5,000</u>	
		Total Expenditure Adjustments and Changes			18,814	

# FLORISSANT CITY COUNCIL

## AGENDA REQUEST FORM

Date: November 13 2017

**Mayor's Approval:**

Agenda Date Requested: November 27, 2017

Description of request: A supplemental appropriation is requested in the amount of \$13,000 to provide funding in the Municipal Court salary account #4110 for the balance of the fiscal year. Due to the timing of bills submitted by the Prosecuting Attornies, an increase in the base wage for the Court Clerk, and the normal dockets and billable hours for the balance of the year, additional funding will be needed to cover costs through the end of November.

Department: Finance

Recommending Board or Commission: N/A

Type of request:

*M*  
*11/31/17*

Ordinances	X	Other	X
Appropriation	X	Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			
	Y/N		Y/N

Public Hearing needed: **Yes / No**

No

3 readings? : **Yes / No**

Yes

Back up materials attached:		Back up materials needed:	
Minutes		Minutes	
Maps		Maps	
Memo		Memo	
Draft Ord.		Draft Ord.	

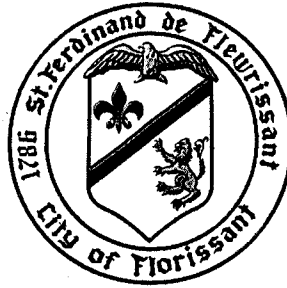
**Note:** Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: \_\_\_\_\_

PH Speaker: \_\_\_\_\_

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant - Public Works 314-839-7648

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

Application is hereby made to the Building Commissioner, Department of Public Works at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission.

Please Print neatly or Type the Following Information:

Property Address: 1152-1754 New Florissant Rd

Property Owners Name: Bob Walpert Phone/email: 314 318 1000

Property Owners Address: 11457 Old Cabin Rd Creekside, Mo

Business Owners Name: Antonio C. Ellis Phone/email: 314 489 3481 / Five Aces LLC@gmail.com

Business Owners Address: 6565 Plymouth Ave St. Louis, Mo 63136

DBA (Doing Business As) Five Aces Bar & Que

Authorized Agents Name: Antonio C. Ellis & El Atahut Ellis Co. Name: \_\_\_\_\_  
(Authorized Agent to Appear Before The Commission)

Agents Address: 6565 Plymouth Ave St. Louis Mo 63136 Phone/email: 314 489 3481 Five Aces LLC@gmail.com

Request \_\_\_\_\_

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

[Signature]  
Applicant's Signature

10-9-17  
Date

Received by: [Signature] Receipt # 6004270 OFFICE USE ONLY Amount Paid: 125.00 Date: 10-11-17

STAFF REMARKS: \_\_\_\_\_

DATE APPLICATION REVIEWED: 10/11/17

[Signature]  
SIGNATURE OF STAFF WHO REVIEWED APPLICATION

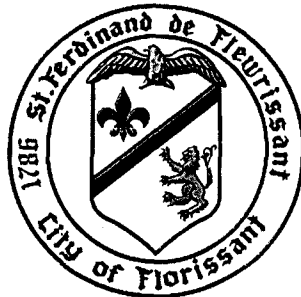
COMMISSION ACTION TAKEN:

RECOMMENDED APPROVAL  
PLANNING & ZONING  
CHAIRMAN

SIGN. [Signature] DATE: 11/6/17



**SPECIAL USE PERMIT APPLICATION  
TO THE CITY OF FLORISSANT  
PLANNING AND ZONING COMMISSION**



City Of Florissant – Public Works  
314-839-7648

*"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."*

**PLANNING & ZONING ACTION  
RECOMMENDED APPROVAL  
PLANNING & ZONING  
CHAIRMAN**

Council Ward 6 Zoning B-3

Initial Date Petitioner Filed \_\_\_\_\_  
Building Commissioner to complete  
ward, zone & date filed

SIGN. [Signature] DATE: 11/6/17

SPECIAL PERMIT FOR Operation of a restaurant  
Statement of what permit is being sought. (i.e., special permit for operation of a restaurant).

AMEND SPECIAL PERMIT # \_\_\_\_\_ TO ALLOW FOR \_\_\_\_\_  
ordinance # \_\_\_\_\_ Statement of what the amendment is for.

LOCATION 1752-1754 New Florissant Rd  
Address of property.

1) Comes Now \_\_\_\_\_  
Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As)

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, as described on page 3 of this petition.

Legal interest in the Property) \_\_\_\_\_  
State legal interest in the property. (i.e., owner of property, lease).  
Submit copy of deed or lease or letter of authorization from owner to seek a special use.

2) The petitioner(s) further state(s) that the property herein described is presently being used for \_\_\_\_\_ and that the deed restrictions for the property do not prohibit the use which would be authorized by said Permit.

3) The petitioner(s) further states (s) that they (he) (she) are submitting a detailed site plan of the proposed or existing development showing location and use of all structures, off-street parking, and all other information required by the Zoning Ordinance or determined necessary by the Building Commissioner.

- 4) The petitioner(s) further state(s) that (he) (she) (they) shall comply with all of the requirements of the City of Florissant, including setback lines and off- street parking.
- 5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.
- 6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, as listed in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and/or site plans (preliminary and / or final), plan approval for signage, etc.):
- 7) The petitioner (s) state (s) the following factors and reason to justify the permit:  
(If more space is needed, separate sheets maybe attached)

Antonio C. Ellis [Signature] Five ACES LLC@gmail.com 314 489 7481  
 PRINT NAME SIGNATURE email and phone

FOR Five ACES Bar-B-Que LLC  
 (company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

- 8) I (we) hereby certify that, as applicant (circle one of the following):
  - 1. I (we) have a legal interest in the herein above described property.
  - 2. I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Permission granted by the Petitioner assigning an agent (i.e. Architect) to present this petition in their behalf, to the Commission and/or Council. The petitioner must sign below, and provide contact information:

PRESENTOR SIGNATURE [Signature]  
 ADDRESS 6368 Plymuth St. Louis Mo 63170  
 STREET CITY STATE ZIP CODE  
 TELEPHONE / EMAIL 314-771-4001 Five ACES LLC@gmail.com  
 BUSINESS

I (we) the petitioner (s) do hereby appoint Latosha Ellis as  
 Print name of agent.  
 my (our) duly authorized agent to represent me (us) in regard to this petition.

[Signature]  
 Signature of Petitioner authorizing an agent

**NOTE:** When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council without authorized approval.

IF DESCRIPTIONS, PLATS OR SURVEYS ARE INACCURATE, OR IF THE PETITION APPLICATION IS NOT CORRECT OR COMPLETE, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS.

## REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation, then fill in applicable section (a), (b) or (c).  
Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation:  
Individual \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation X \_\_\_\_\_

(a) If an individual:

- (1) Name and Address \_\_\_\_\_
- (2) Telephone Number \_\_\_\_\_
- (3) Business Address \_\_\_\_\_
- (4) Date started in business \_\_\_\_\_
- (5) Name in which business is operated if different from (1) \_\_\_\_\_
- (6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

- (1) Names & addresses of all partners \_\_\_\_\_
- (2) Telephone numbers \_\_\_\_\_
- (3) Business address \_\_\_\_\_
- (4) Name under which business is operated \_\_\_\_\_
- (5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

- (1) Names & addresses of all partners Antonio C. Ellis 6568 Plymouth Ave St. Louis, Mo 63120
- (2) Telephone numbers 314 489 3481
- (3) Business address 1752-1754 New Fleurissant Rd
- (4) State of Incorporation & a photocopy of incorporation papers \_\_\_\_\_
- (5) Date of Incorporation March 3, 2016
- (6) Missouri Corporate Number LC 001482146
- (7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration. \_\_\_\_\_
- (8) Name in which business is operated Five Aces Bar-B-Que LLC
- (9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping information.

Please fill in applicable information requested. If the property is located in a shopping center, provide the dimensions of the tenant space under square footage and landscaping information may not be required.

Name Antonio C. Ellis

Address 6568 Plymouth Ave St. Louis, Mo 63130

Property Owner Robert Walpent

Location of property 1752-1754 New Froissant Rd

Dimensions of property 3200 Sq. Feet

Property is presently zoned \_\_\_\_\_ Requests Rezoning To \_\_\_\_\_

Proposed Use of Property Restaurant

Type of Sign \_\_\_\_\_ Height \_\_\_\_\_

Type of Construction \_\_\_\_\_ Number Of Stories \_\_\_\_\_

Square Footage of Building \_\_\_\_\_ Number of Curb Cuts \_\_\_\_\_

Number of Parking Spaces \_\_\_\_\_ Sidewalk Length \_\_\_\_\_

Landscaping: No. of Trees \_\_\_\_\_ Diameter \_\_\_\_\_

No. of Shrubs \_\_\_\_\_ Size \_\_\_\_\_

Fence: Type \_\_\_\_\_ Length \_\_\_\_\_ Height \_\_\_\_\_

**PLEASE SUBMIT THE FOLLOWING INFORMATION ON PLANS OR DRAWINGS:**

1. Zoning of adjoining properties.
2. Show location of property in relation to major streets and all adjoining properties.
3. Show measurement of tract and overall area of tract.
4. Proposed parking layout and count, parking lighting.
5. Landscaping and trash screening.
5. Location, sizes and elevations of signage.

# STATE OF MISSOURI



**Jason Kander**  
**Secretary of State**

## CERTIFICATE OF ORGANIZATION

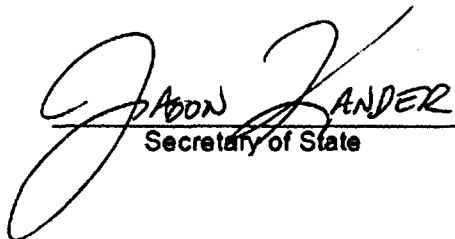
WHEREAS,

*Five ACES Bar-B-QUE LLC*  
*LC001482146*

filed its Articles of Organization with this office on the 3rd day of March, 2016, and that filing was found to conform to the Missouri Limited Liability Company Act.

NOW, THEREFORE, I, Jason Kander, Secretary of State of the State of Missouri, do by virtue of the authority vested in me by law, do certify and declare that on the 3rd day of March, 2016, the above entity is a Limited Liability Company, organized in this state and entitled to any rights granted to Limited Liability Companies.

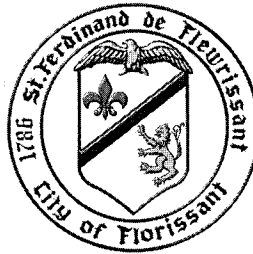
IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri.  
Done at the City of Jefferson, this 3rd day of March, 2016.

  
Secretary of State



1

**MEMORANDUM**



2

3

**CITY OF FLORISSANT**

4

*"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."*

5

6

7

8

To: Planning and Zoning Commissioners Date: November 1, 2017

9

10

From: Philip E. Lum, AIA-Building Commissioner cc: Louis B. Jearls, Jr. PE PWLF  
Director of Public Works  
Applicant  
File

11

12

13

14

15

Subject: Request recommended approval for a BBQ Restaurant with outdoor cooking at 1752-1754 N Florissant Road (5 Aces BBQ) in a 'B-3' Zoning District.

16

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18

19

**STAFF REPORT**

20

**CASE NUMBER PZ-111617-1**

21

22

Subject: Request recommended approval for a BBQ Restaurant with outdoor cooking at 1752-1754 N Florissant Road in a 'B-3' Zoning District.

23

24

25

**I. PROJECT DESCRIPTION:**

26

27

This is a request for recommended approval for a BBQ Restaurant with outdoor cooking at 1752-1754 N Florissant Road in a 'B-3' Zoning District.

28

29

30

**II. EXISTING SITE CONDITIONS:**

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32

The existing property at 1752-1754 N Florissant Road is currently vacant space in Flo-Lin Corners Shopping Center which has multiple tenants. The site is predominantly paved except for a grassy area along the rear of the property adjacent to the creek.

33

34

35

36

The existing space is approximately 3200 square feet within the building on the property that has 25840 square feet and has a separation wall between it and other tenants. The front facing (West) wall of the building is aluminum and glass storefront and brick.

37

38

39

40 The tenants are allowed wall mounted signage areas on the building fascia. There is no  
41 proposed signage so wall signs will be restricted by the sign code.

42  
43

44 There is a Site Plan which does not show existing parking calculations, however, the total  
45 number of spaces in the center likely exceeds number of spaces provided according to the  
46 staff parking study "Florissant Shopping Center Parking Ratios. Ord. # 8044 reduced the  
47 parking ratio, The Building Commissioner's study at its passing, approximates the  
48 number of parking spaces existing:

49

50 **Total parking existing = 157 Total required parking = 82?**

51

52 **This ratio calculation, however, assumes all retail uses, therefore does not account**  
53 **for Show-Me's usage or this restaurant, which could affect the required number.**

54

55 **III. SURROUNDING PROPERTIES:**

56 The property is adjacent to N Highway 67 is in a B-3 District, Steak & Shake restaurant.

57

58 **IV. STAFF ANALYSIS:**

59 The application is accompanied by plans A-0 through A-6 completed by Allen Designs,  
60 LLC, dated 9/24/17.

61

62 A-0: Does not indicate number of parking. Shows location of outdoor cooking  
63 equipment along the Highway frontage. This is a location within 40 feet of the South  
64 door of the tenant space and 30 feet from the right-of-way.

65 A-1: Indicates existing conditions.

66 A-2: Indicates new floor plan and a bar is noted that may be a serving area?

67 A-3: Shows new ADA restroom compliance

68 A-4: Shows new service sink.

69 A-5: Shows wall details.

70 A-6: Shows wall details.

71

72 Although overall parking is not shown, existing spaces in the Shopping center are likely  
73 adequate, details of the outdoor cooking device, screening and how smoke or odors are  
74 handled is not indicated.

75

76 **VI. STAFF RECOMMENDATIONS:**

77

78 Continue or recommendations for relocation of cooking equipment behind the building is  
79 recommended. The smoker is within the front yard setback. Staff has advised the  
80 applicant of same.

81

82

83 **Suggested Motion for recommended approval for a BBQ Restaurant with**  
84 **outdoor cooking at 1752-1754 N Florissant Road (5 Aces BBQ) in a 'B-3'**  
85 **Zoning District:**

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I move to recommended approval for a BBQ Restaurant with outdoor cooking at **1752-1754 N Florissant Road (5 Aces BBQ)** in a 'B-3' Zoning District, with permitted uses allowed being a restaurant with drive-through and carryout service, and the following additional requirements:

1. Relocate smoker behind south building frontage.
2. Provide roof cover protection and screening of new smoker, as approved by the Building Commissioner.
3. Smoker enclosure colors to be complimentary in color to the existing structure, as approved by the Building Commissioner.

**PROJECT COMPLETION.**

Construction shall start within 30 days of the issuance of building permits, and the structure shall be completed in accordance with the plans within 180 days of start of construction.

(end report)



# FACILITY UPDATES FOR RESTAURANT RENOVATION

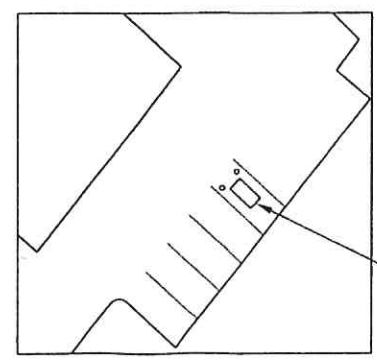
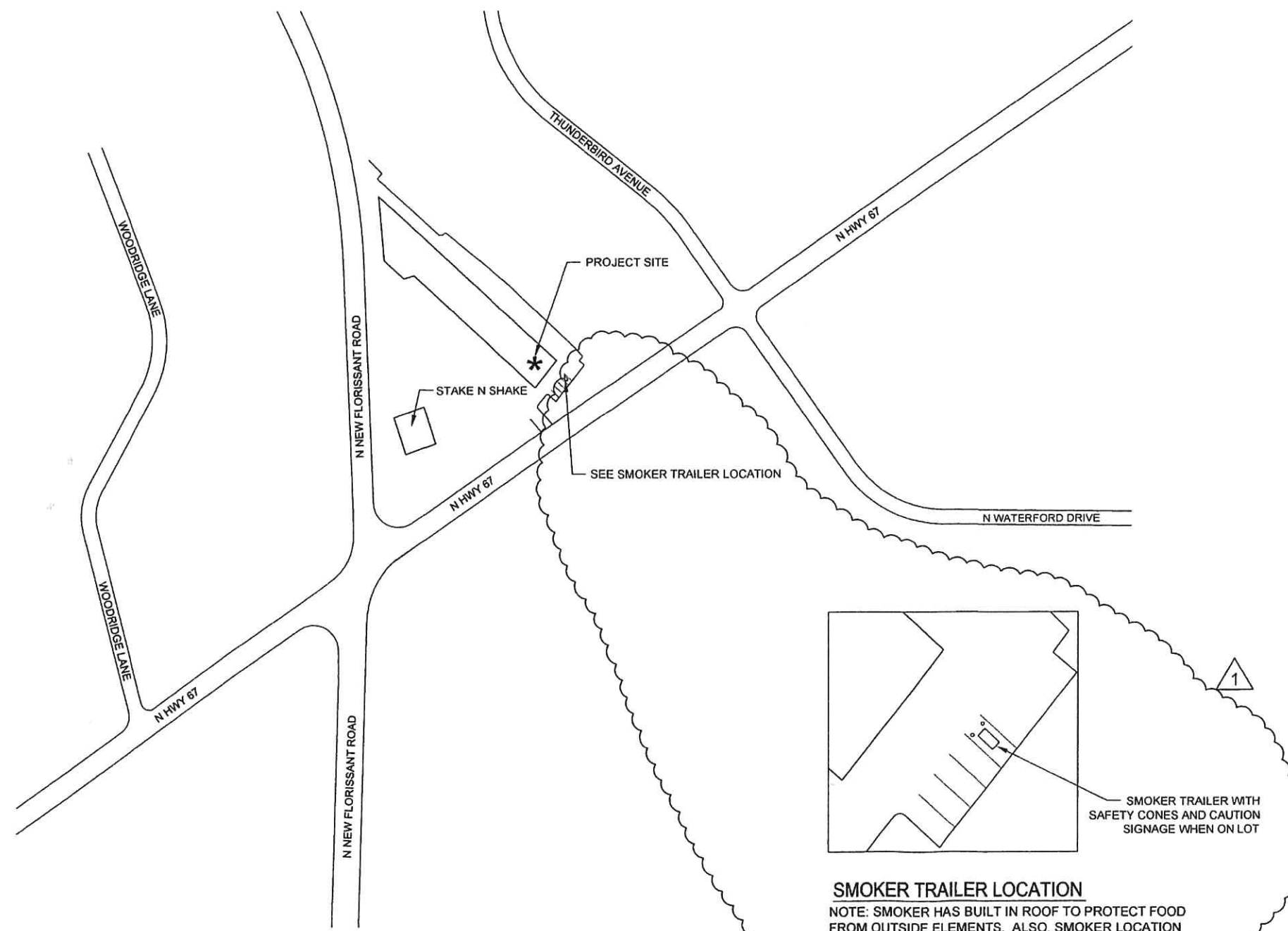
**1752-1754 NORTH NEW FLORISSANT ROAD  
FLORISSANT, MISSOURI 63033**

## SHEET INDEX:

- A-0 SITE PLAN AND SCOPE
- A-1 EXISTING/DEMOLITION PLAN
- A-2 PROPOSED PLAN
- A-3 ENLARGED PROPOSED FLOOR PLAN
- A-4 SPECIAL DETAILS
- A-5 METAL STUD WALL DETAILS
- A-6 METAL STUD WALL DETAILS

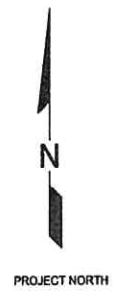
## SCOPE OF WORK:

1. PROJECT RENOVATION REQUIRE TO MODIFY AN EXISTING RESTROOM TO AN ADA RESTROOM, PROVIDE A KITCHEN (PREP AREA), MOP SINK AREA, COMMON WALL FIRE RATING INFORMATION, AND ADDITIONAL EMERGENCY RECOMMENDATIONS FOR SPACE. ALL DESIGN IS GOVERNED TO CURRENT CONSTRUCTION BUILDING CODES.
2. ALL PLUMBING AND ELECTRICAL WORK AND PERMITS SHALL BE OBTAINED BY OWNER'S PLUMBING AND ELECTRICAL CONTRACTORS.
1. OWNER'S ARE RESPONSIBLE FOR PROVIDING ALL SAFETY CONES, SIGNAGE, AND ANY ADDITIONAL SAFETY PRECAUTION THAT WOULD ENSURE VISIBILITY AND SAFETY AS IT RELATES TO THEIR SMOKER TRAILER WHEN IT IS BROUGHT TO THE LOCATION FOR USE.



**SMOKER TRAILER LOCATION**  
NOTE: SMOKER HAS BUILT IN ROOF TO PROTECT FOOD FROM OUTSIDE ELEMENTS. ALSO, SMOKER LOCATION IS OVER 750 FEET FROM ALL RESIDENTIAL AREAS.

**SITE PLAN**



**ALLEN DESIGNS, LLC**

P.O. BOX 732, ST. ANN, MO 63074  
WWW.ALLENDZINES.COM TEL. 314-523-1057

**DONALD W. DEAL, P.E.**

10680 MACKENZIE  
ST. LOUIS, MO 63123  
PHONE: 314-413-0087  
LICENSE NO.: 023473

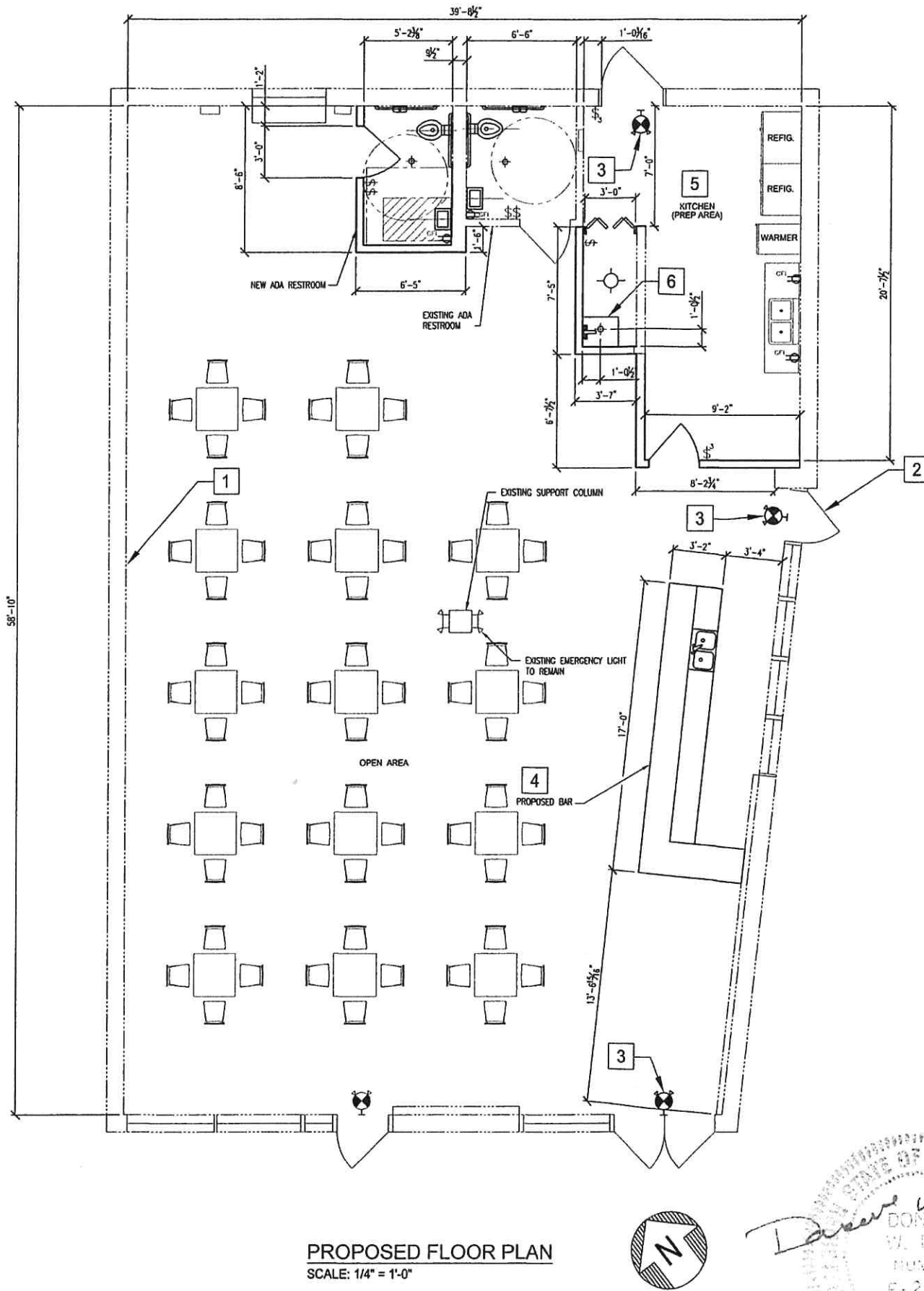
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CLA  
CHECKED BY  
DWD  
SCALE  
AS SHOWN  
DATE  
9/24/17

**SITE PLAN AND SCOPE  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033**

PROJECT NO.  
**2017-112**

DRAWING NO.  
**A-0**

REV.	DATE	DESCRIPTION	APPROVED
1	10/30/2017	RE-ISSUED FOR PERMIT	DWD
0	10/9/2017	ISSUED FOR PERMIT	DWD



**PROPOSED FLOOR PLAN**  
SCALE: 1/4" = 1'-0"

**GENERAL NOTES:**

1. CONSTRUCTION PER ALL GOVERNING CODES PER 2009 INTERNATIONAL BUILDING CODES.
2. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS PRIOR TO CONSTRUCTION.
3. ALL EXISTING REPAIR TO INTERIOR WALLS SHALL BE REPLACED WITH X TYPE GYPSUM BOARD.
4. ALL NEW PARTITION WALLS SHALL BE METAL STUD WALLS. FOR TYPICAL METAL STUD DETAILS, SEE DRAWING A-5. UNLESS NOTED OTHERWISE.

**KEYED NOTES:**

- 1 PROVIDING SEPARATION WALL IS VERIFIED TO BE DOUBLE LAYER 5/8" GYPSUM BOARD, ADD A BEAD OF FIRE RATED CAULKING ALONG THE TOP ALONG CEILING DECKING WHERE IT JOINS THE GYPSUM BOARD. SEE DRAWING A-4 FOR SPECIAL DETAILS.
- 2 ADD PANIC BAR WITH ALARM TO SIDE DOOR. PANIC BAR ALARM SHALL READ "EMERGENCY EXIT ONLY - ALARM WILL SOUND".
- 3 NEW EXIT SIGNS WITH EMERGENCY LIGHTS (TYP.).
- 4 PROPOSED BAR. (BAR SUPPLIED BY OWNER.)
- 5 FINAL ORIENTATION OF APPLIANCES AND SINK ARE DETERMINED BY OWNER OR OWNER'S REPRESENTATIVE. NECESSARY RECEPTACLES FOR EACH APPLIANCE SHALL BE SUPPLIED BY QUALIFIED ELECTRICAL CONTRACTOR.
- 6 FLOOR-SET MOP SINK. SEE DRAWING A-4 FOR DETAIL.

**LEGEND (ALL SYMBOLS MAY NOT BE USED):**

- SMOKE DETECTOR - HARD WIRED WITH BATTERY BACKUP
- GFI GROUND FAULT INDICATOR OUTLET
- RECEPTACLE OUTLET
- TRIPLE OUTLET
- PROPOSED LIGHT
- PROPOSED LIGHT/EXHAUST FAN
- NEW FLOOD LIGHT
- NEW WALL LIGHT
- NEW SWITCH
- NEW 3-WAY SWITCH
- EXIT SIGN
- EXIT SIGN WITH EMERGENCY LIGHTS



REV.	DATE	DESCRIPTION	APPROVED
1	10/30/2017	RE-ISSUED FOR PERMIT-ADDED SEATING	DWD
0	10/9/2017	ISSUED FOR PERMIT	DWD

**ALLEN DESIGNS, LLC**

P.O. BOX 732, ST. ANN, MO 63074  
WWW.ALLENDZINES.COM  
TEL 314-523-1057

**DONALD W. DEAL, P.E.**

10660 MACKENZIE  
ST. LOUIS, MO 63123  
PHONE: 314-413-0087  
LICENSE NO.: 023473

DRAWN BY  
CLA

CHECKED BY  
DWD

SCALE  
AS SHOWN

DATE  
9/24/17

**PROPOSED FLOOR PLAN**  
**RESTAURANT RENOVATION**  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033

PROJECT NO.

2017-112

DRAWING NO.

A-2

# FACILITY UPDATES FOR RESTAURANT RENOVATION

**1752-1754 NORTH NEW FLORISSANT ROAD  
FLORISSANT, MISSOURI 63033**



SITE PLAN

## SHEET INDEX:

- A-0 SITE PLAN AND SCOPE
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- A-6 METAL STUD WALL DETAILS

## SCOPE OF WORK:

1. PROJECT RENOVATION REQUIRE TO MODIFY AN EXISTING RESTROOM TO AN ADA RESTROOM, PROVIDE A KITCHEN (PREP AREA), MOP SINK AREA, COMMON WALL FIRE RATING INFORMATION, AND ADDITIONAL EMERGENCY RECOMMENDATIONS FOR SPACE. ALL DESIGN IS GOVERNED TO CURRENT CONSTRUCTION BUILDING CODES.
2. ALL PLUMBING AND ELECTRICAL WORK AND PERMITS SHALL BE OBTAINED BY OWNER'S PLUMBING AND ELECTRICAL CONTRACTORS.



REV.	DATE	DESCRIPTION	APPROVED
0	10/9/2017	ISSUED FOR PERMIT	DWD

**ALLEN DESIGNS, LLC**

P.O. BOX 732, ST. ANN, MO 63074  
WWW.ALLENDZINES.COM  
TEL 314-523-1057

**DONALD W. DEAL, P.E.**

10260 MACKENZIE  
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LICENSE NO.: 023473

DRAWN BY  
CLA

CHECKED BY  
DWD

SCALE  
AS SHOWN

DATE  
9/24/17

**SITE PLAN AND SCOPE  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033**

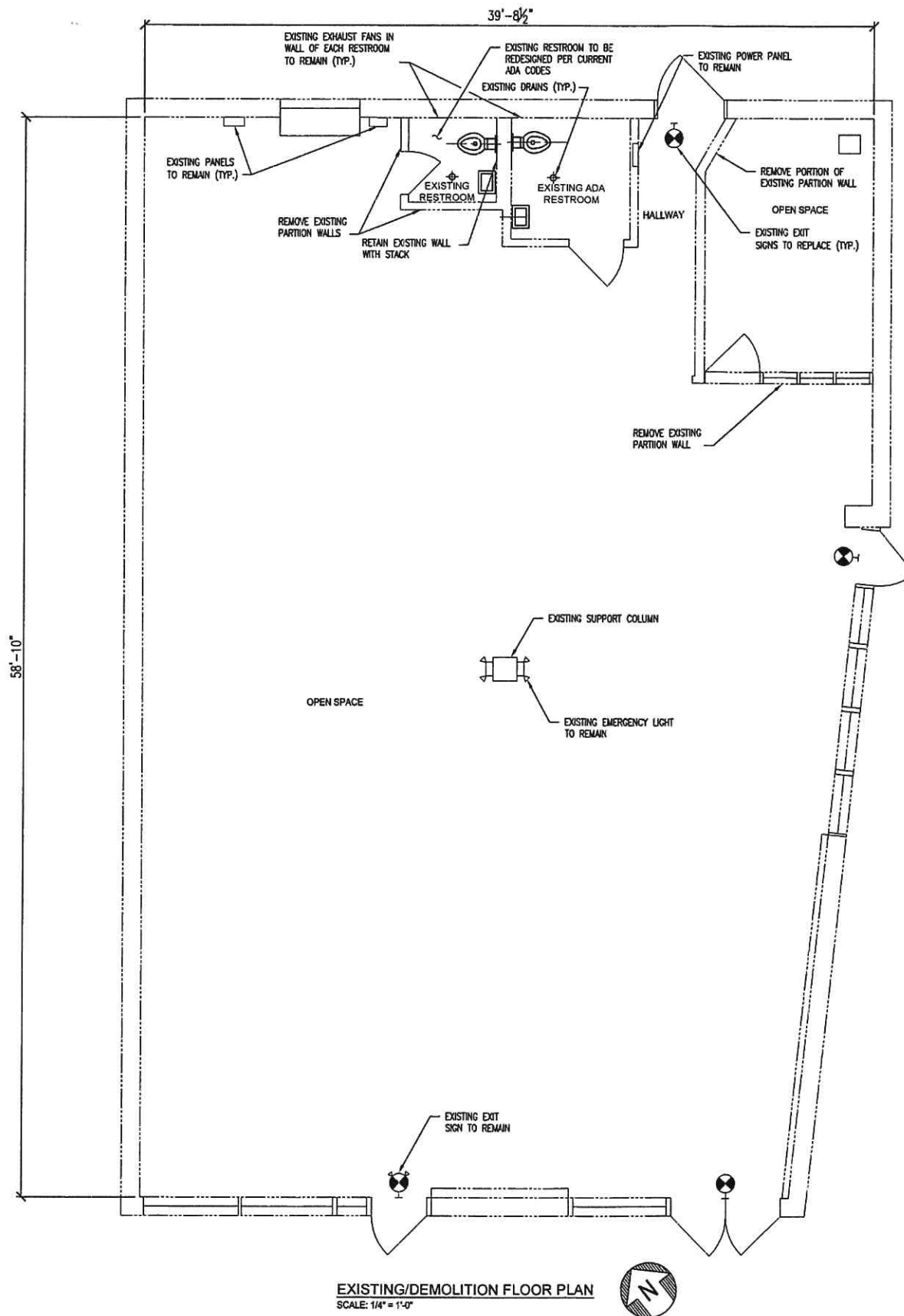
PROJECT NO.

**2017-112**

DRAWING NO.

**A-0**





EXISTING/DEMOLITION FLOOR PLAN  
SCALE: 1/4" = 1'-0"



**GENERAL NOTES:**

1. CONSTRUCTION PER ALL GOVERNING CODES PER 2009 INTERNATIONAL BUILDING CODES.
2. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS PRIOR TO CONSTRUCTION.

**LEGEND (ALL SYMBOLS MAY NOT BE USED):**

- SMOKE DETECTOR - HARD WIRED WITH BATTERY BACKUP
- GFI
- RECEPTACLE OUTLET
- TRIPLE OUTLET
- PROPOSED LIGHT
- PROPOSED LIGHT/EXHAUST FAN
- NEW FLOOD LIGHT
- NEW WALL LIGHT
- NEW SWITCH
- NEW 3-WAY SWITCH
- EXIT SIGN
- EXIT SIGN WITH EMERGENCY LIGHTS



REV.	DATE	DESCRIPTION	APPROVED
0	10/9/2017	ISSUED FOR PERMIT	DWD

**ALLEN DESIGNS, LLC**

P.O. BOX 732, ST. ANN, MO 63074  
WWW.ALLENDZINES.COM  
TEL 314-623-1057

**DONALD W. DEAL, P.E.**

10260 MACKENZIE  
ST. LOUIS, MO 63123  
PHONE: 314-413-0087  
LICENSE NO.: 023473

DRAWN BY  
CLA

CHECKED BY  
DWD

SCALE  
AS SHOWN

DATE  
9/24/17

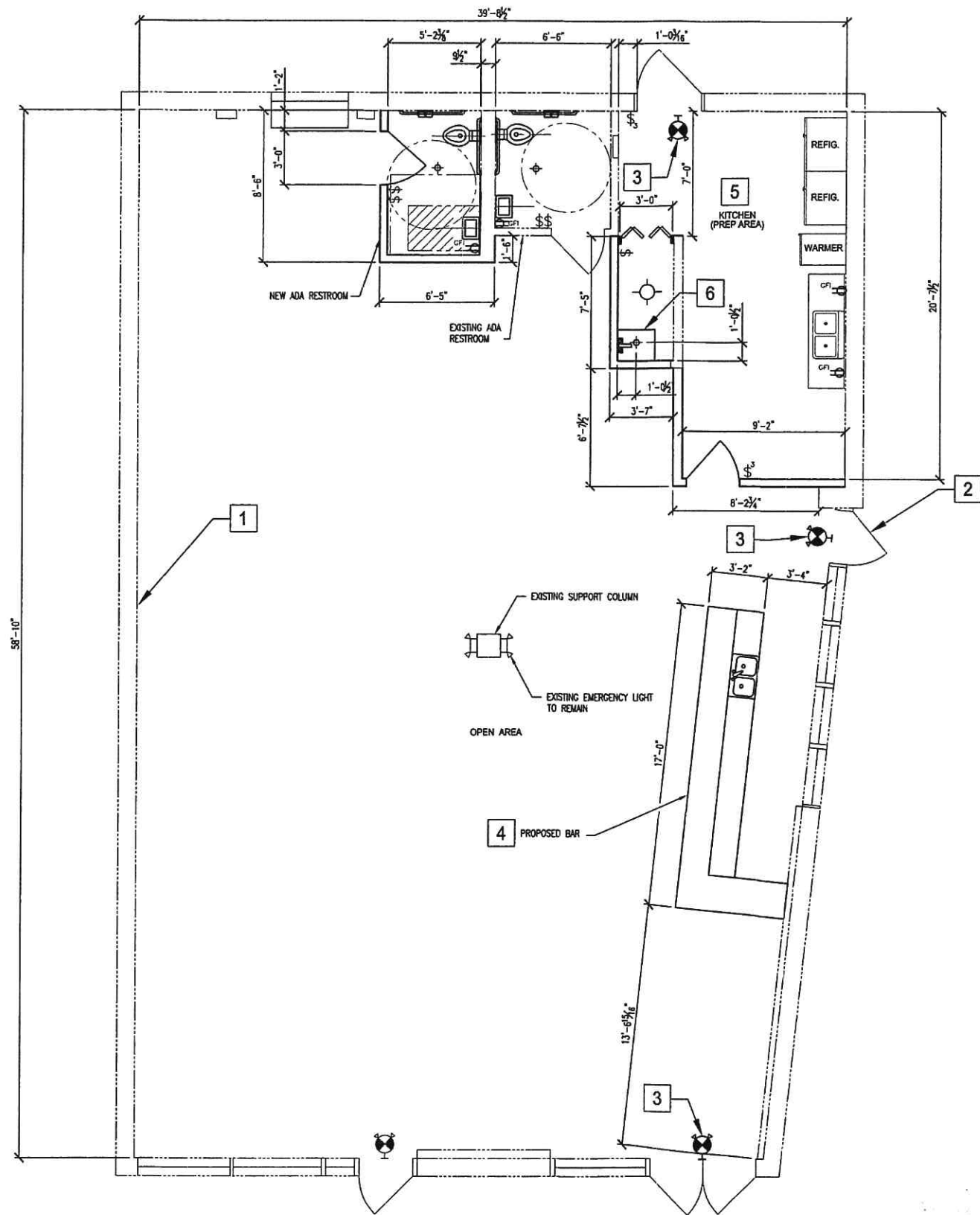
EXISTING FLOOR PLAN-DEMO  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033

PROJECT NO.

2017-112

DRAWING NO.

A-1



**PROPOSED FLOOR PLAN**  
SCALE: 1/4" = 1'-0"

**GENERAL NOTES:**

1. CONSTRUCTION PER ALL GOVERNING CODES PER 2009 INTERNATIONAL BUILDING CODES.
2. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS PRIOR TO CONSTRUCTION.
3. ALL EXISTING REPAIR TO INTERIOR WALLS SHALL BE REPLACED WITH X TYPE GYPSUM BOARD.
4. ALL NEW PARTITION WALLS SHALL BE METAL STUD WALLS. FOR TYPICAL METAL STUD DETAILS, SEE DRAWING A-5. UNLESS NOTED OTHERWISE.

**KEYED NOTES:**

- 1 PROVIDING SEPARATION WALL IS VERIFIED TO BE DOUBLE LAYER 5/8" GYPSUM BOARD, ADD A BEAD OF FIRE RATED CAULKING ALONG THE TOP ALONG CEILING DECKING WHERE IT JOINS THE GYPSUM BOARD. SEE DRAWING A-4 FOR SPECIAL DETAILS.
- 2 ADD PANIC BAR WITH ALARM TO SIDE DOOR. PANIC BAR ALARM SHALL READ "EMERGENCY EXIT ONLY - ALARM WILL SOUND".
- 3 NEW EXIT SIGNS WITH EMERGENCY LIGHTS (TYP.).
- 4 PROPOSED BAR. (BAR SUPPLIED BY OWNER.)
- 5 FINAL ORIENTATION OF APPLIANCES AND SINK ARE DETERMINED BY OWNER OR OWNER'S REPRESENTATIVE. NECESSARY RECEPTACLES FOR EACH APPLIANCE SHALL BE SUPPLIED BY QUALIFIED ELECTRICAL CONTRACTOR.
- 6 FLOOR-SET MOP SINK. SEE DRAWING A-4 FOR DETAIL.

**LEGEND (ALL SYMBOLS MAY NOT BE USED):**

- SMOKE DETECTOR - HARD WIRED WITH BATTERY BACKUP
- GFI GROUND FAULT INDICATOR OUTLET
- RECEPTACLE OUTLET
- TRIPLE OUTLET
- PROPOSED LIGHT
- PROPOSED LIGHT/EXHAUST FAN
- NEW FLOOD LIGHT
- NEW WALL LIGHT
- NEW SWITCH
- NEW 3-WAY SWITCH
- EXIT SIGN
- EXIT SIGN WITH EMERGENCY LIGHTS

*Signature*  
10/9/17

REV.	DATE	DESCRIPTION	APPROVED
0	10/9/2017	ISSUED FOR PERMIT	DWD

**ALLEN DESIGNS, LLC**

P.O. BOX 732, ST. ANN, MO 63074  
WWW.ALLENDZINES.COM  
TEL 314-523-1057

**DONALD W. DEAL, P.E.**

10260 MACKENZIE  
ST. LOUIS, MO 63123  
PHONE: 314-413-0087  
LICENSE NO.: 023473

DRAWN BY  
CLA

CHECKED BY  
DWD

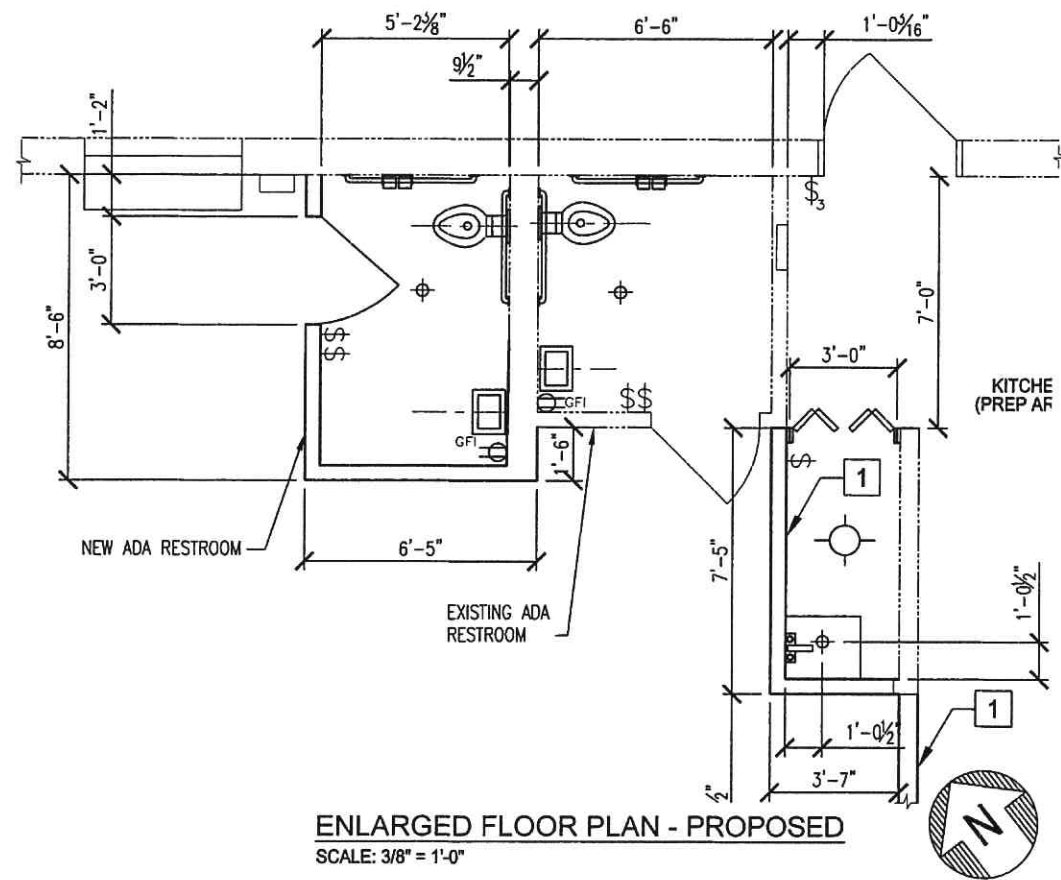
SCALE  
AS SHOWN

DATE  
9/24/17

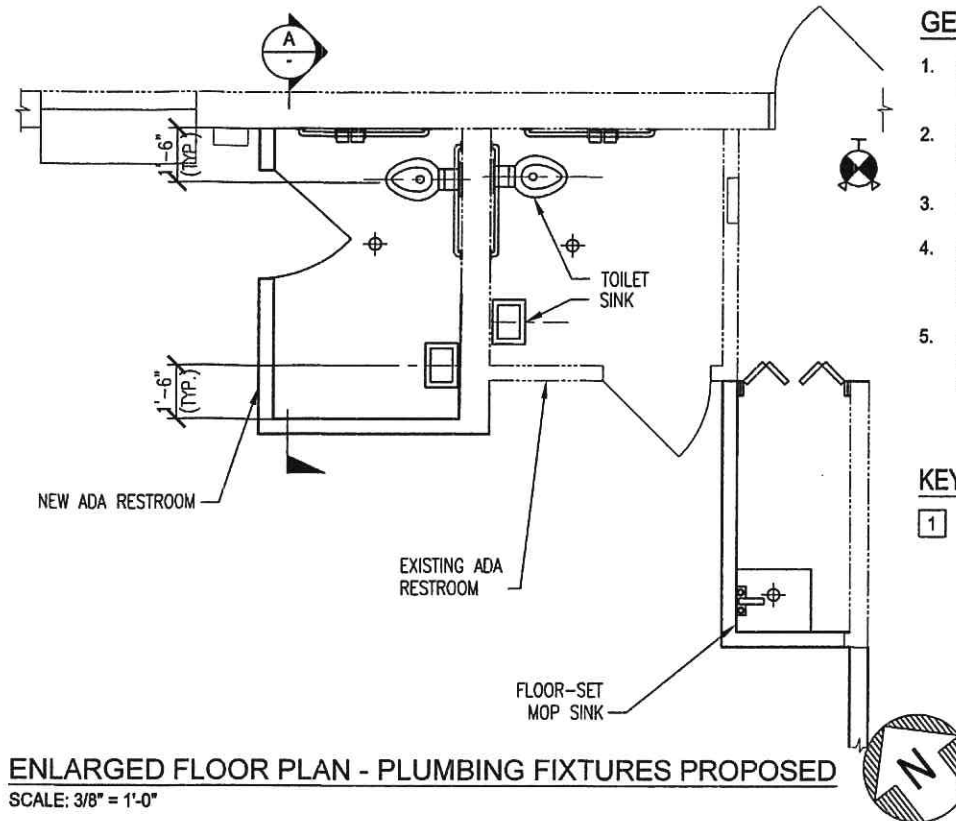
PROPOSED FLOOR PLAN  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033

PROJECT NO.  
2017-112

DRAWING NO.  
A-2



**ENLARGED FLOOR PLAN - PROPOSED**  
SCALE: 3/8" = 1'-0"



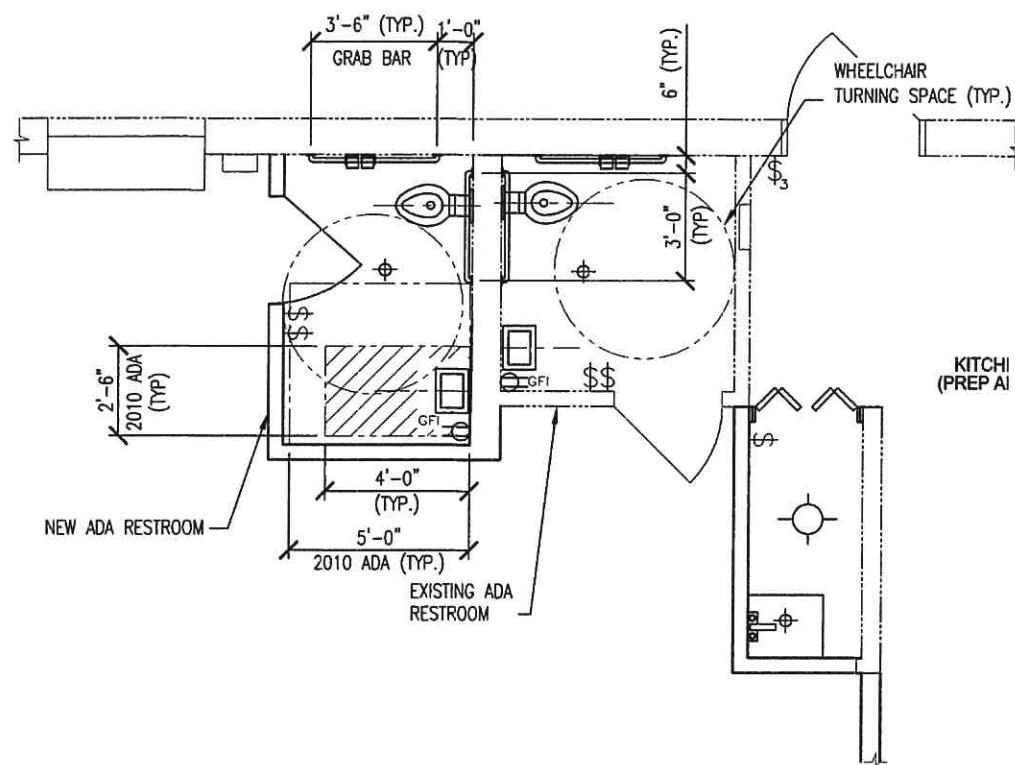
**ENLARGED FLOOR PLAN - PLUMBING FIXTURES PROPOSED**  
SCALE: 3/8" = 1'-0"

**GENERAL NOTES:**

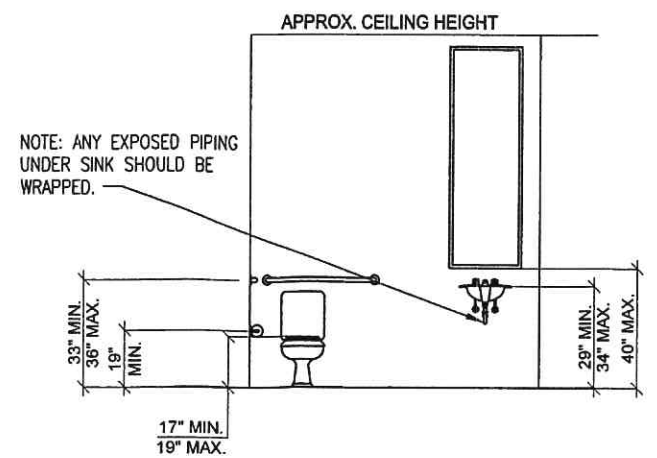
1. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND DIMENSIONS PRIOR TO CONSTRUCTION.
2. RESTROOMS SHALL COMPLY WITH 2010 ADA STANDARDS FOR STATE AND LOCAL GOVERNMENT FACILITIES.
3. TOILET AND WATER CLOSET SHALL COMPLY WITH 603 AND 604.
4. CONTRACTOR SHALL INSTALL PROPER DRAINAGE AND WATER SUPPLY FOR MOP SINK BASED UPON MANUFACTURER'S SPECIFICATIONS.
5. FLOOR DRAINS WITHIN RESTROOMS ARE EXISTING. ADDITIONAL FLOOR DRAINS FOR BAR SHOULD BE FIELD LOCATED BY PLUMBING CONTRACTOR.

**KEYED NOTES:**

- 1 NEW WALL WIDTH TO MATCH EXISTING CONNECTED WALL.



**ENLARGED FLOOR PLAN - ADA PROPOSED**  
SCALE: 3/8" = 1'-0"



**RESTROOM ELEVATION**

SCALE: 3/8" = 1'-0"

NOTE: INFORMATION ABOVE SHOWN ONLY FOR PROPER FIXTURE ELEVATIONS.



REV.	DATE	DESCRIPTION	APPROVED
0	10/9/2017	ISSUED FOR PERMIT	DWD

**ALLEN DESIGNS, LLC**

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TEL 314-523-1057

**DONALD W. DEAL, P.E.**

10260 MACKENZIE  
ST. LOUIS, MO 63123  
PHONE: 314-413-0087  
LICENSE NO.: 023473

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CLA

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DWD

SCALE  
AS SHOWN

DATE  
9/24/17

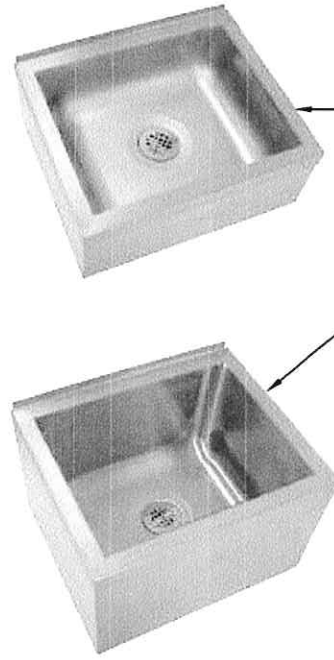
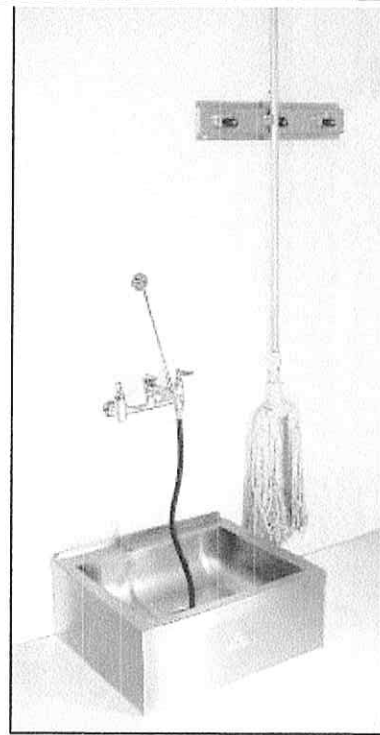
ENLARGED PROP. FLOOR PLAN  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033

PROJECT NO.

2017-112

DRAWING NO.

A-3



FLOOR SET MOP SINK.  
TYPICAL OVERALL SIZE: 25"x21"x10"

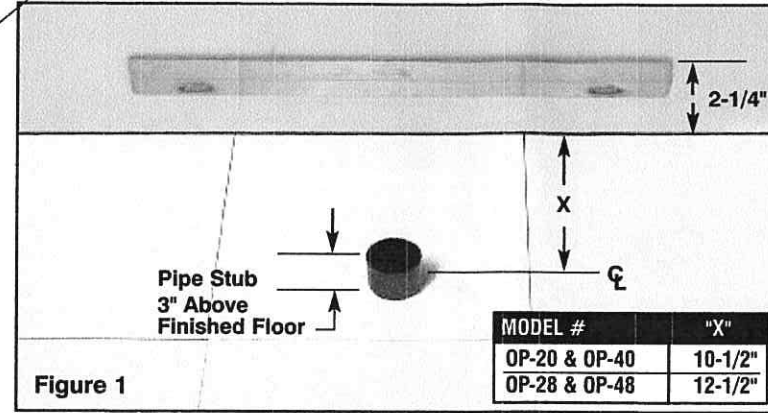
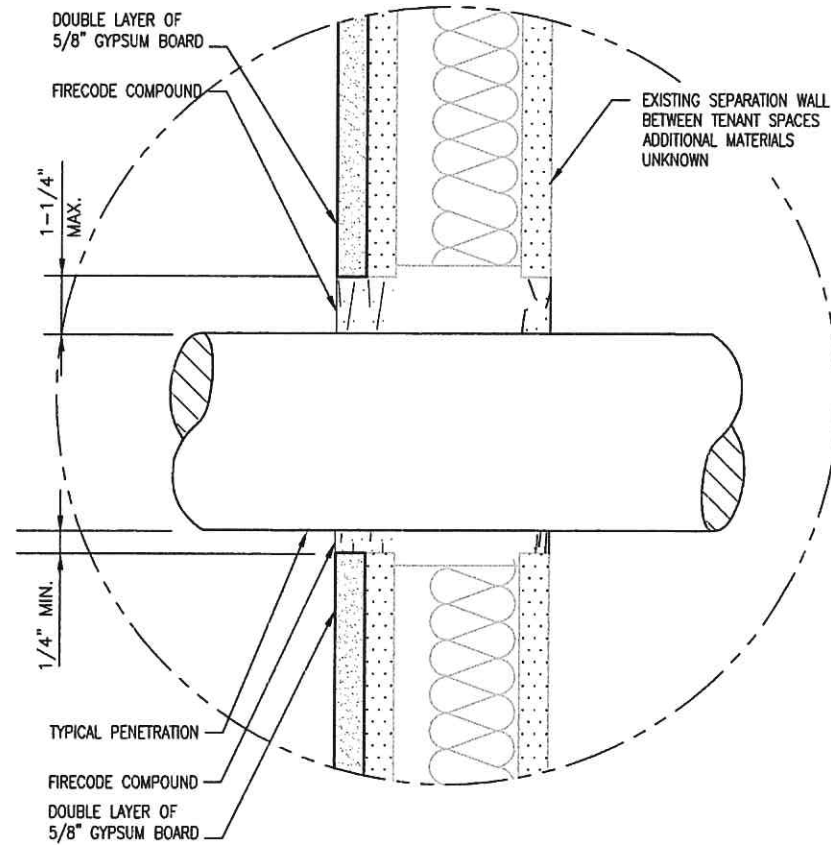


Figure 1

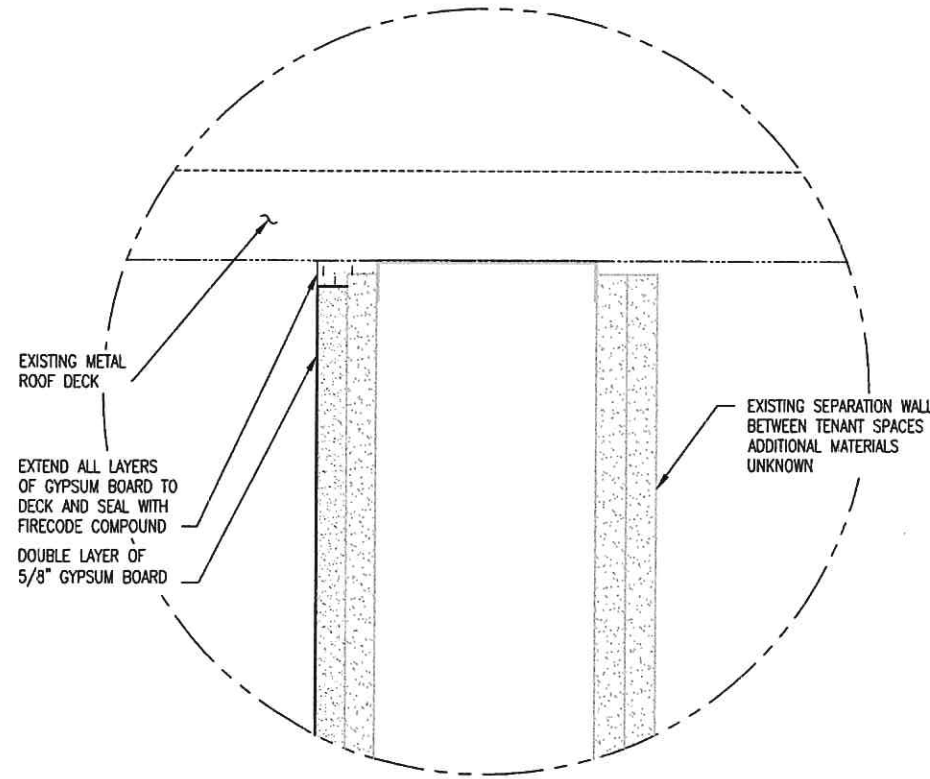
FLOOR MOUNTED MOP SINK DETAIL  
SCALE: NONE

GENERAL NOTES:

1. FLOOR SET MOP SINK BASED UPON REGENCY SINKS MODEL #600SM16206 OR EQUIVALENT EQUAL. PLUMBING CONTRACTOR SHALL FIELD VERIFY PROPER DRAIN LOCATIONS BASED UPON MANUFACTURER'S SPECIFICATIONS. IMAGE SHOWN IS ONLY FOR DESIGN SPECIFICATIONS AND BASED UPON OWNER AND CONTRACTOR AGREEMENT.
2. CONTRACTOR SHALL INSTALL PROPER PLUMBING ABOVE MOP SINK THAT IS ADEQUATE FOR THE USE OF VARIOUS JANITORIAL SUPPLIES.



TYPICAL WALL PENETRATION DETAIL  
SCALE: NONE



TYPICAL WALL TO ROOF DECK DETAIL  
SCALE: NONE



ALLEN DESIGNS, LLC

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WWW.ALLENDZINES.COM  
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DONALD W. DEAL, P.E.

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ST. LOUIS, MO 63123  
PHONE: 314-413-0087  
LICENSE NO.: 028473

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SCALE  
AS SHOWN

DATE  
9/24/17

SPECIAL DETAILS  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033

PROJECT NO.

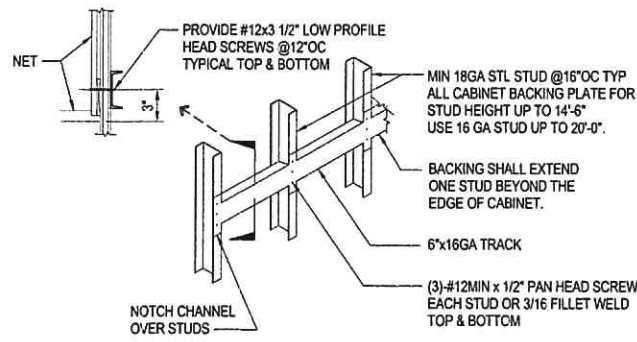
2017-112

DRAWING NO.

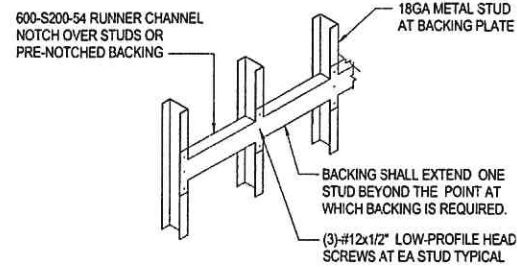
A-4

REV.	DATE	DESCRIPTION	APPROVED
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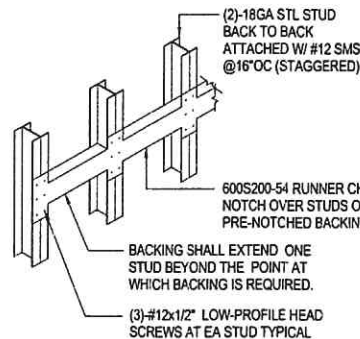




BACKING AT CABINET

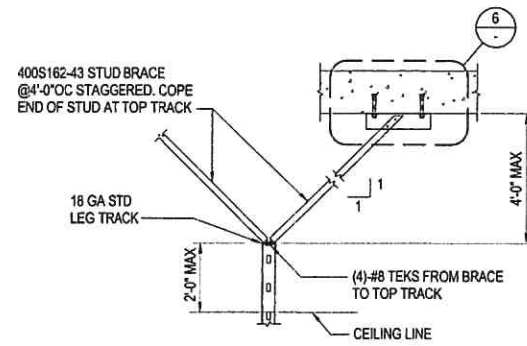


EQUIPMENT WEIGHT UNDER 100 LBS (AND FIXTURES)



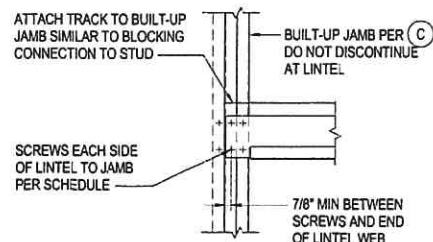
EQUIPMENT WEIGHT BETWEEN 100-200 LBS (AND FIXTURES)

BACKING FOR WALL SUPPORTED ITEMS (G)

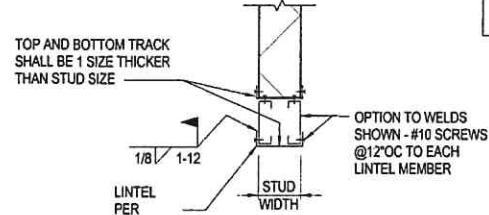


NOTE: NOT ALLOWED FOR ATTACHING BACKING AT WALL SUPPORTED ITEMS

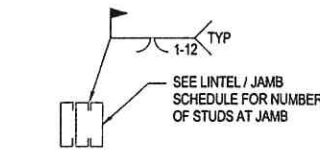
TOP CONNECTION (F)



CONNECTION TO JAMB (E)



LINTEL SECTION (D)

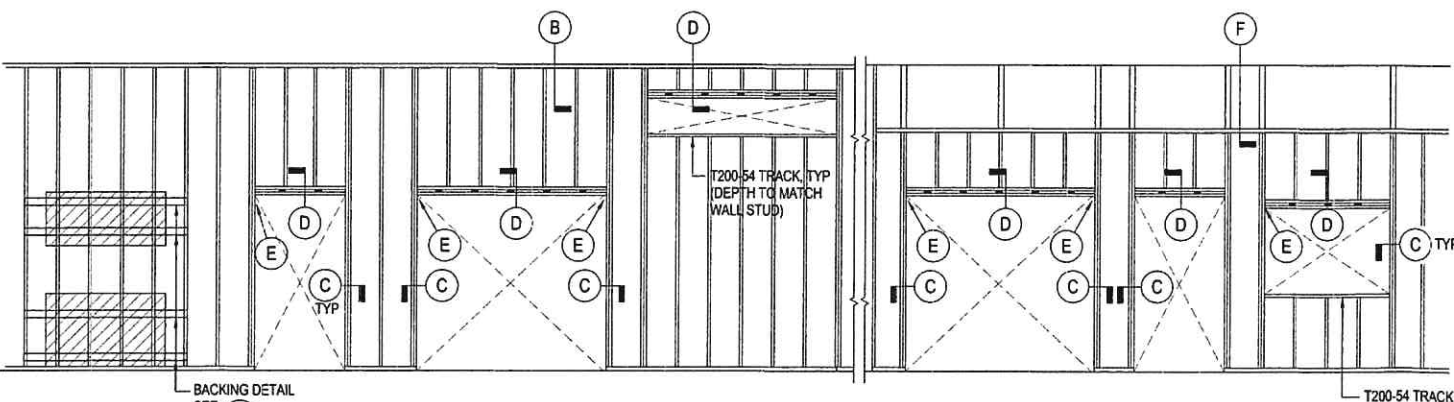


JAMB SECTION (C)

JAMB / LINTEL DETAILS AND SCHEDULE

LINTEL / JAMB SCHEDULE			
MAX LENGTH	LINTEL BEAM SIZE	# OF STUDS AT JAMB	#10 SCREWS EACH SIDE OF BEAM TO JAMB
4'-0"	(2) 400 S162-33	1	2 SCREWS (4 TOTAL)
5'-0"	(2) 400 S162-33	2	4 SCREWS (8 TOTAL)
8'-0"	(2) 600 S162-33	2	4 SCREWS (8 TOTAL)
10'-0"	(2) 600 S162-33	2	4 SCREWS (8 TOTAL)
12'-0"	(2) 800 S162-33	3	6 SCREWS (12 TOTAL)
14'-0"	(2) 800 S162-33	3	6 SCREWS (12 TOTAL)
16'-0"	(2) 1000 S162-33	3	6 SCREWS (12 TOTAL)

NOTES:  
 - 13'-0" MAX HEADER WIDTH FOR 4" STUDS  
 - BUILT-UP JAMB STUDS SHALL BE SAME GAGE AS WALL STUDS.  
 - SEE S105A FOR STRONG STUD ALTERNATES FOR LINTELS & JAMBS.

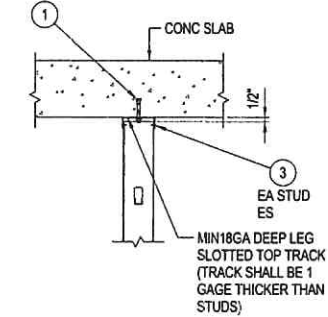


TYPICAL METAL STUD WALL ELEVATION

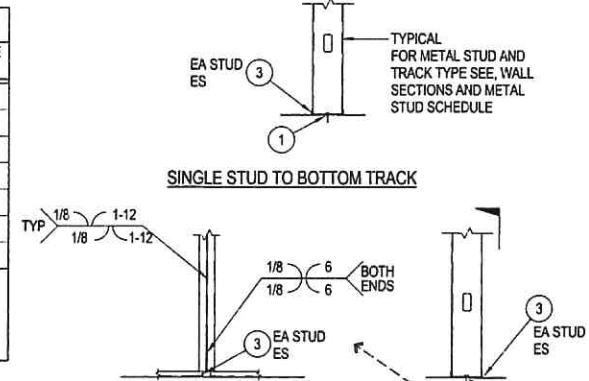
METAL STUD FASTENER SCHEDULE	
MARK	FASTENERS SIZE AND SPACING
1	HILTI X-U POWER DRIVEN FASTENER @24"OC W/ 1 1/2" MIN EMBED
2	HILTI X-U POWER DRIVEN FASTENER W/ 1 1/4" MIN EMBED
3	#10 SHEET METAL SCREW
4	#12 SHEET METAL SCREW
5	1/2" HEADED BOLT @24"OC (MIN 6" EMBED)

MAXIMUM ALLOWABLE HEIGHT ("H") SCHEDULE				
METAL STUD (S-STUD) SIZE (MIN 1 5/8" FLANGE)				
GAUGE	4"	6"	8"	
16	20'-1"	27'-11"	35'-6"	
18	18'-9"	26'-0"	33'-1"	
20	17'-8"	23'-11"	-	

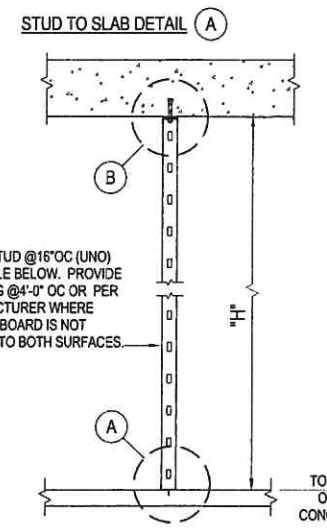
5 PSF INTERIOR LATERAL LOAD U240 DEFLECTION CRITERIA.  
 NOTES:  
 1. MAXIMUM STUD HEIGHT "H" FOR STUDS @16"OC  
 2. SEE ARCHITECTURAL FOR OTHER CONDITIONS.  
 3. SEE ARCHITECTURAL FOR LOCATION OF CURB.  
 4. HILTI X-U LOW VELOCITY POWER DRIVEN FASTENER SHALL BE PER ICC REPORT No. ESR 2269  
 5. ALL TRACKS SHALL BE 1 GAGE THICKER THAN STUDS WITH 1-1/2" FLANGE UNO



STUD TO CONCRETE SLAB DETAIL (B)



NOTES:  
 1. FOR STEEL STUD AND TRACK TYPE, SEE PLANS, SECTIONS AND METAL STUD SIZE SCHEDULE.  
 2. FOR METAL STUD FASTENERS, SEE METAL STUD FASTENER SCHEDULE.



TYPICAL METAL STUD WALL SECTION

METAL STUD WALL GENERAL NOTES:

1. ALL NEW WALLS ARE 4" WIDE, UNLESS NOTED OTHERWISE.

**ALLEN DESIGNS, LLC**  
 P.O. BOX 732, ST. ANN, MO 63074  
 TEL 314-523-1057  
 WWW.ALLENDZINES.COM

**DONALD W. DEAL, P.E.**  
 10260 MACKENZIE ST, LOUIS, MO 63123  
 PHONE: 314-413-0087  
 LICENSE NO.: 023473

DRAWN BY: CLA  
 CHECKED BY: DWD  
 SCALE: AS SHOWN  
 DATE: 9/24/17

METAL STUD WALL DETAILS  
 RESTAURANT RENOVATION  
 1752-1754 N. NEW FLORISSANT RD  
 FLORISSANT, MISSOURI 63033

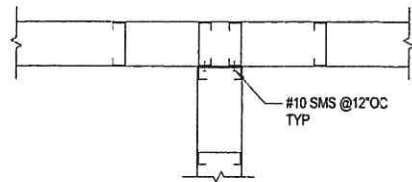
PROJECT NO.: 2017-112  
 DRAWING NO.: A-5

REV.	DATE	DESCRIPTION	APPROVED
0	10/9/2017	ISSUED FOR PERMIT	DWD

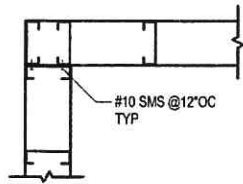
TYPICAL INTERIOR NON-BEARING METAL STUD WALL CONSTRUCTION DETAILS 1  
 SCALE: N.T.S.

*Donald W. Deal*  
 10/9/17





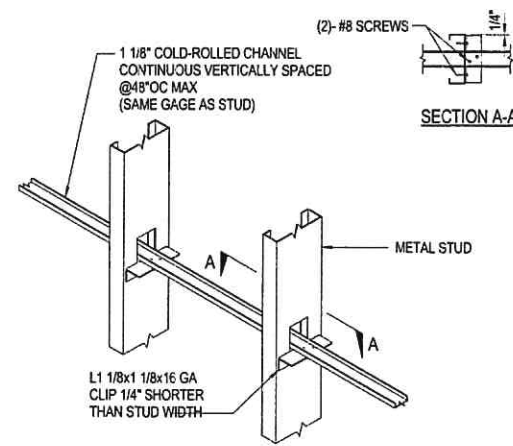
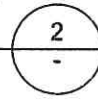
WALL INTERSECTION



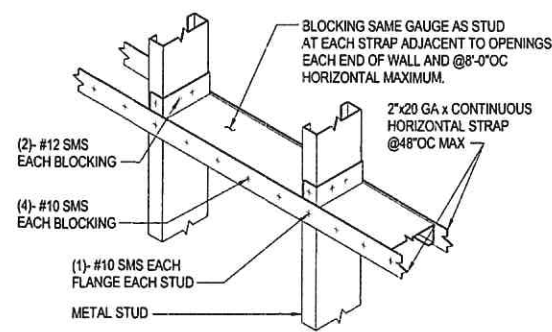
WALL CORNER

**TYPICAL METAL STUD WALL DETAILS AT INTERSECTION DETAILS**

SCALE: N.T.S.



BRIDGING OPTION

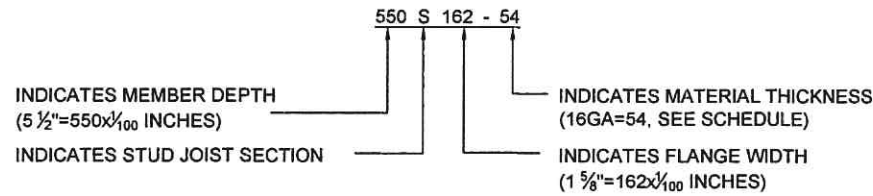
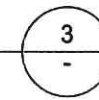


STRAP OPTION

NOTE:  
REQUIRED WHERE RIGID WALL FINISH DOES NOT CONTINUE FULL HEIGHT OF EITHER OR BOTH SIDES OF STUDS

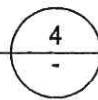
**TYPICAL LATERAL BRIDGING AT METAL STUDS**

SCALE: N.T.S.



**METAL STUD IDENTIFICATION**

SCALE: N.T.S.



**METAL STUD WALL GENERAL NOTES:**

1. ALL NEW WALLS ARE 4" WIDE, UNLESS NOTED OTHERWISE.

**ALLEN DESIGNS, LLC**

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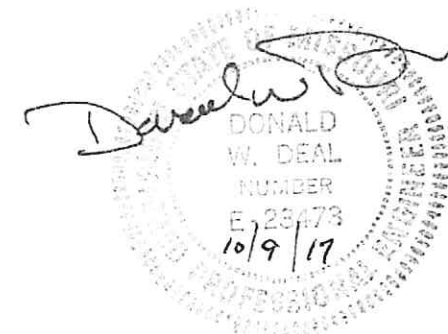
METAL STUD WALL DETAILS  
RESTAURANT RENOVATION  
1752-1754 N. NEW FLORISSANT RD  
FLORISSANT, MISSOURI 63033

PROJECT NO.

2017-112

DRAWING NO.

A-6



REV.	DATE	DESCRIPTION	APPROVED
0	10/9/2017	ISSUED FOR PERMIT	DWD

# FLORISSANT CITY COUNCIL

## AGENDA REQUEST FORM

Date: 11/17/2017

Mayor's Approval:

Agenda Date Requested:

Description of request:

Authorization for the City of Florissant to accept ownership of real estate property

located at 3115 Parker Road locator #08H510721 gifted to the City of Florissant

by Sophia B. Lafayette through a general warrenty deed.

Department: Public Works *Beck*

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			

Y/N

Y/N

Public Hearing needed: Yes / No

3 readings? : Yes / No

Yes

Back up materials attached:

Back up materials needed:

Minutes

Minutes

Maps

Maps

Memo

Yes

Memo

Draft Ord.

Draft Ord.

**Note:** Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: \_\_\_\_\_

PH Speaker: \_\_\_\_\_

*11/29/17 cc to me  
Mayor + Council*

# FLORISSANT CITY COUNCIL

## AGENDA REQUEST FORM

Date: November 20, 2017

**Mayor's Approval:**

Agenda Date Requested: November 27, 2017

Description of Request: Amending Item #24 and Item #27 of Title II, Chapter 245 "Parks and Recreation", Article 1, Section 245.180 "Fees for Use"

Please see the attached memo for explanation.

Department: Parks and Recreation

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment	X	Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			

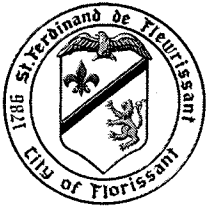
Public Hearing needed: **Yes / No**       YES     NO      3 readings? : **Yes / No**       YES     NO

Back up materials attached:		Back up materials needed:	
Minutes		Minutes	
Maps		Maps	
Memo	X	Memo	
Draft Ord.		Draft Ord.	

**Note:** Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:  
 Introduced by: \_\_\_\_\_  
 PH Speaker: \_\_\_\_\_

*11/20/17  
 Ceto CC  
 Heard - Mayor*



**CITY OF FLORISSANT  
PARKS & RECREATION DEPARTMENT  
Interoffice Memorandum**

**Date:** November 13, 2017  
**To:** City Council Members  
**Thru:** Mayor Thomas P. Schneider  
**From:** Todd Schmidt, Director of Parks and Recreation  
**Subject:** Amending Section 245.180 "Fees For Use"

**Copy:** Karen Goodwin  
City Clerk  
Randy McDaniel  
Director of Finance

---

The Administrative Staff of the Parks and Recreation Department is respectfully recommending the following changes to Title II, Chapter 245 "Parks and Recreation", Article 1, Section 245.180, "Fees for use" of the Florissant City Code:

1) Amending Item #24

<u>Current</u>	<u>Resident</u>	<u>Non-Resident</u>
Summer Playground (6-week program)		
One child	\$120.00	\$275.00
Each succeeding child	\$ 80.00	\$275.00
 <u>Recommended Change</u>		
Summer Playground (6-week program)		
One child	\$175.00	\$350.00
Each succeeding child	\$125.00	\$275.00

2) Amending Item #27

<u>Current</u>	<u>Resident</u>	<u>Non-Resident</u>
Photo ID Replacement Card	\$5.00	\$5.00
 <u>Recommended Change</u>		
Photo ID Card		
Youth (4-17 yrs. of age)	\$2.00	\$2.00
Adult (18-59 yrs. of age)	\$3.00	\$3.00
Senior (60+ yrs. of age)	\$2.00	\$2.00
Photo ID Replacement Card (all ages)	\$5.00	\$5.00

If approved, we recommend the new fees be effective on December 1, 2017. Please do not hesitate to contact me if you have any questions or need additional information. Thank you for your consideration.

# FLORISSANT CITY COUNCIL AGENDA REQUEST FORM

11/20/2017	<b>Mayor's Approval:</b>		
Agenda Date Requested:	11/27/2017		
Description of request: See attached Memo			
Transfer of Funds from 0350 to 0329			
(See Attached Memo)			
Department: Public Works <i>BBF</i>			
Recommending Board or Commission: N/A			
<b>Type of request:</b>	<b>Ordinances</b>	<b>X</b>	<b>Other</b>
	Appropriation		Liquor License
	Transfer	<b>X</b>	Hotel License
	Zoning Amendment		Special Presentations
	Amendment		Resolution
	Special Use Transfer		Proclamation
	Special Use		Subdivision
	Budget Amendment		
Public Hearing needed: <b>Yes / No</b>	<b>No</b>	3 readings? : <b>Yes / No</b>	<b>YES</b>
<b>Back up materials attached:</b>		<b>Back up materials needed:</b>	
Minutes		Minutes	
Maps		Maps	
Memo	<b>X</b>	Memo	
Draft Ord.		Draft Ord.	
<b>Note:</b> Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.		For City Clerk Use Only: Introduced by: _____ PH Speaker: _____	

*11/27/17  
cc to Council  
+ Mayor*



**Memo To:** Mayor Thomas P. Schneider      **Date:** 11/20/2017

**Thru:** Mayor Thomas P. Schneider

**From:** Lou Jearls, Director of Public Works

**Subject:** Transfer of Funds

A new Speaker System for the Council Chambers was installed, and the Building Maintenance Account, 0329 is short on funds to pay for the system.

**Therefore, I respectfully request that the City Council approve the transfer of \$13,900.00 from Account 0350 – Professional Services to Account 0329 – Building Maintenance.**

**Thank-you!**

A handwritten signature in cursive script that reads "Lou Jearls".

**Louis B. Jearls, Jr., P.E., PWLF**  
**Director of Public Works**

1 INTRODUCED BY COUNCILWOMAN PAGANO  
2 NOVEMBER 27, 2017

3  
4 BILL NO. 9338

ORDINANCE NO.

5  
6  
7 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN**  
8 **AGREEMENT WITH YAMAHA MOTOR FINANCE CORPORATION, U.S.A.**  
9 **FOR THE LEASE OF GOLF CARS SUPPLIED BY TNT & MOTORSPORTS.**

10  
11  
12 WHEREAS, the City issued a Request for Proposal to enter into a new lease of  
13 golf cars; and

14  
15 WHEREAS, TNT Golf Car & Motorsports submitted the lowest bid; and

16  
17 WHEREAS, the City believes it is in the best interest of the City to accept the  
18 proposal of TNT Golf Cars & Motorsports as the lowest, responsible bidder to supply golf  
19 cars to the city; and

20  
21 WHEREAS, the City of Florissant proposed to enter into a lease agreement with  
22 Yamaha Motor Finance Corporation, U.S.A (“Lessor”) for golf cars upon such terms and  
23 conditions as deemed necessary; and

24  
25 WHEREAS, the City of Florissant believes it to be in the best interest of the City  
26 of Florissant to enter such Lease and financing arrangement and herein authorizes the  
27 Mayor to execute such documents in substantial conformity with the documents attached  
28 hereto; and

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30  
31 NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FLORISSANT,  
32 ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

33  
34 Section 1. The Mayor of the City of Florissant is herein authorized, directed and  
35 empowered to execute a Lease Agreement between the City and Yamaha MotorFinance  
36 Corporation, U.S.A. in substantial conformity with the documents.

37  
38 Section 2. This Ordinance shall become in full force and effect on its passage and  
39 approval as provided by law.

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42 ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

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Jackie Pagano  
President of the Council  
City of Florissant

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

---

Thomas P. Schneider  
Mayor, City of Florissant

ATTEST:

---

Karen Goodwin, MMC/MRCC  
City Clerk





YAMAHA MOTOR FINANCE CORPORATION, U.S.A.  
6555 KATELLA AVENUE CYPRESS, CALIFORNIA 90630-5101 800-551-2994 FAX 714-761-7363

April 1, 2016

ABC GOLF  
123 MAIN ST.  
CUERO, TX 10000

Dear Yamaha Customer:

Enclosed you will find the documentation for your lease of 10 YDRE  
Yamaha golf cars. The documents enclosed in the package include the following:

Master Lease Agreement  
Equipment Schedule #123456  
Request for Insurance  
Certificate of Acceptance  
Invoice For First Payment  
ACH Form

Please have these documents signed by an Authorized City Official and return them to me in the enclosed prepaid overnight return envelope.

The insurance form should be forwarded to your insurance company and a copy returned to us with the other documentation.

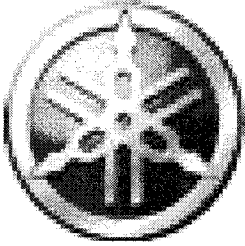
If the city requires the use of **Purchase Orders**, please provide one with your documents. However, if they are not required please include a signed statement on official city letterhead stating that a purchase order will not be required for this transaction.

We appreciate your business and look forward to the opportunity to service your leasing needs. If you should have any questions, please give us a call at 800-551-2994.

Sincerely,

Yamaha Motor Finance Corporation

**YAMAHA**  
Commercial Finance



**YAMAHA**

**Commercial Finance**

SAMPLE

**MUNICIPAL MASTER LEASE AGREEMENT**



YAMAHA MOTOR FINANCE CORPORATION, U.S.A.

MASTER LEASE AGREEMENT dated February 24, 2016, between **YAMAHA MOTOR FINANCE CORPORATION, U.S.A.**, having its principal place of business at 6555 Katella Avenue, Cypress, California 90630 ("Lessor"), and **ABC GOLF COURSE** having its principal office at 123 MAIN ST, CUERO, TX 10000 ("Lessee").

Lessor and Lessee hereby agree as follows:

- 1. Lease of Equipment.** Lessor leases to Lessee the equipment described on each attached Equipment Schedule (the "Equipment"), on the terms and conditions of this Lease, the applicable Equipment Schedule, and each rider attached hereto.
- 2. Term.** The term of this lease for the Equipment described on a particular Equipment Schedule shall commence on the date set forth on such Equipment Schedule and shall continue for the number of months indicated on such Equipment Schedule.
- 3. Rent.** Lessee shall pay Lessor rent for the Equipment ("Rent") in the amounts and at the times set forth on the applicable Equipment Schedule. The amount of the Rent has been determined by amortizing the purchase price of the applicable Equipment (using the prices quoted in the Request for Proposal identified on the applicable Equipment Schedule ("RFP")), together with an interest factor at the rate specified in the applicable Equipment Schedule. Whenever any payment hereunder is not made when due, Lessee shall pay interest on such amount from the due date thereof to the date of such payment at the lower of Lessor's then prevailing rate for late payments specified in Lessor's invoice to Lessee for such payment or the maximum allowable rate of interest permitted by the law of the state where the Equipment is located.
- 4. Selection, Delivery, and Acceptance.** Lessee shall select the Equipment and take delivery thereof directly from Lessor or an authorized dealer of Lessor (the "Dealer"). All costs of delivery are the sole responsibility of Lessee. Lessor shall not be liable for any loss or damage resulting from the delay or failure to have any Equipment available for delivery. Lessee shall inspect the Equipment to determine that the Equipment is as ordered and has been equipped and prepared in accordance with the RFP and any prior instructions given in writing by Lessee to Lessor or Dealer. Lessee shall accept the Equipment if it meets the criteria set forth in the preceding sentence and shall execute and deliver to Lessor or Dealer a Certificate of Acceptance, in form and substance satisfactory to Lessor, within 7 days of the delivery of the Equipment or the Equipment will be deemed accepted by the Lessee. For all purposes of this Lease, acceptance is conclusively established by Lessee's execution and delivery of a Certificate of Acceptance provided by Lessor. Lessee authorizes Lessor to insert in each Equipment Schedule the serial numbers and other identifying data of the Equipment.
- 5. Location, and Inspection.** Lessee shall not move the Equipment from the locations specified in the applicable Equipment Schedule without Lessor's prior written consent. Lessor and its representatives shall have the right from time to time during business hours to enter upon the premises where the Equipment is located to inspect the Equipment and Lessee's records to confirm Lessee's compliance with this Lease.
- 6. Care, Use, and Maintenance.** Lessee shall, at its expense, at all times during the term of this Lease, keep the Equipment clean, serviced, and maintained in good operating order, repair, condition, and appearance in accordance with Lessor's manuals and other instructions received from Lessor. Lessee will not use or operate the Equipment, or permit the Equipment to be used or operated, in violation of any law, ordinance or governmental regulations. The Equipment will be used and operated only as golf cars. Lessee shall safely store the Equipment when not in use and properly secure it at night and such other times when the golf course on which the Equipment is used is closed to play, and Lessee shall be solely responsible for such storage and safekeeping. If the Equipment is electrical, Lessee shall provide sufficient and adequate electrical charging outlets and water facilities for the batteries which are a part of the Equipment.
- 7. Insurance.** Effective upon delivery of the Equipment to Lessee and until the Equipment is returned to Lessor as provided herein, Lessee relieves Lessor of responsibility for all risk of physical damage to or loss or destruction of all the Equipment, howsoever caused. During the continuance of this Master Lease, Lessee shall at its own expense, cause to be carried and maintained with respect to each item of Equipment designated in each Equipment Schedule, public liability insurance in an amount of not less than \$1,000,000, and casualty insurance, in each case in amounts and against risk customarily insured against by Lessee in similar equipment and, in amounts and against risk acceptable to Lessor. All policies with respect to such insurance shall name Lessor as additional insured and as loss payee, and shall provide for at least thirty (30) days' prior written notice by the underwriter or insurance company to Lessor in the event of cancellation or expiration of any such policies. Lessee shall furnish appropriate evidence of such insurance to Lessor. Lessee shall bear the entire risk of loss, theft, destruction or damage to the Equipment from any cause whatsoever and shall not be relieved of the obligation to pay the total of the monthly payments or any other obligation hereunder because of any such occurrence. In the event of damage to any item of Equipment leased hereunder, Lessee, at its sole expense, shall immediately place the same in good repair and operating condition. In no event shall Lessor be liable for any loss of profit, damage, loss, defect or failure of any item of Equipment or the time which may be required to recover, repair, service, or replace the item of Equipment.
- 8. Storage.** Lessee shall store the Equipment in such a manner as to prevent theft or damage from weather and vandalism.
- 9. Title.** Title to the Equipment shall at all times remain with the Lessor. Lessee acquires only the interests of Lessee expressly described in this Lease, the applicable Equipment Schedule, and the riders attached hereto. Lessee shall not remove, move, or cover over in any manner any serial number on the Equipment. Lessee shall keep all Equipment free from any marking or labeling which might be interpreted as a claim of ownership thereof by Lessee or any party other than Lessor or anyone so claiming through Lessor. Lessor is hereby authorized by Lessee, at Lessor's expense, to cause this Master Lease, any Equipment Schedule or any statement or other instrument in respect of any Equipment Schedule as may be required by law showing the interest of Lessor in the Equipment to be filed and Lessee hereby authorizes Lessor or its agent to sign and execute on its behalf any and all necessary UCC-1 forms for such purpose. Lessor and Lessee hereby intend this transaction to be a lease. In the event that for any reason it is not deemed a lease, the Lessee hereby grants Lessor a security interest in the property shown on the Equipment Schedule.

10. Warranties. The Equipment is warranted only in accordance with the manufacturer's warranty, EXCEPT AS EXPRESSLY PROVIDED IN THE MANUFACTURER'S WARRANTY, LESSOR DISCLAIMS ANY OTHER WARRANTY, EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT AND NON-INTERFERENCE.

11. Alterations and Attachments. Lessee may, with Lessor's prior written consent, make such cosmetic modifications to the Equipment as Lessee may deem desirable in the conduct of its business; provided, however, that such alterations shall not diminish the value or utility of the Equipment, or cause the loss of any warranty thereon or any certification necessary for the maintenance thereof; and provided, further, that such modification shall be removable without causing damage to the Equipment. Upon return of the Equipment to Lessor, Lessee shall, if Lessor so elects, remove such modifications which have been made and shall restore the Equipment to its original condition, normal wear and tear and depreciation excepted.

12. Taxes. Lessee shall cooperate with Lessor in all reasonable respects necessary in order for Lessor to qualify for any exemption or exclusion from personal property tax on the equipment or sales or use tax on the leasing of the Equipment to Lessee hereunder. In the event that any such tax becomes payable by Lessor during the term of this Lease, Lessee shall pay to Lessor as additional rent, promptly on receipt of Lessor's invoice therefor, an amount equal to such tax. Lessee shall collect and remit any and all sales, use, and other taxes payable in any state, county, or city in respect of the rental or other use of the Equipment by Lessee.

13. Indemnity; Notice of Claim. To the extent permitted by applicable law, Lessee shall be liable for, and hereby indemnifies Lessor and holds Lessor harmless from and against, any and all claims, costs, expenses, damages, losses, and liabilities (including, without limitation, attorneys' fees and disbursements) arising in any way from the gross negligence or willful misconduct of Lessee or Lessee's agents and independent contractors, or their respective employees, agents or representatives. Lessee shall give Lessor prompt written notice of any claim arising out of the possession, leasing, renting, operation, control, use, storage, or disposition of the Equipment and shall cooperate in all reasonable respects at Lessee's expense in investigating, defending, and resolving such claim.

14. Return of Equipment. Upon the termination of an Equipment Schedule for any reason, unless Lessee is thereupon purchasing the Equipment from Lessor, Lessee shall make the Equipment available for inspection and pick up by Lessor or Dealer at Lessee's location at which the Equipment was used hereunder. The Equipment shall be returned to Lessor at the termination of this Lease in the same operating order, repair, condition, and appearance as when received by Lessee, less normal depreciation and wear and tear (which shall not include damaged or missing tires or wheels).

15. Defaults. The occurrence of any one or more of the following events shall constitute an "Event of Default" under this Lease:

- (a) Default by Lessee in the payment of any installment of rent or other charge payable by Lessee under any Equipment Schedule as and when the same becomes due and payable; or
- (b) Default by Lessee in the performance of any other material term, covenant or condition of this Lease or any Equipment Schedule or the inaccuracy in any material respect of any representation or warranty made by the Lessee in this Lease or any Equipment Schedule, or in any document or certificate furnished to the Lessor in connection therewith, which default or inaccuracy shall continue for a period of 10 days after notice; or
- (c) A petition under the Bankruptcy Code or under any other insolvency law providing for the relief of debtors shall be filed by or against Lessee; or
- (d) The voluntary or involuntary making of any assignment of a substantial portion of its assets by Lessee for the benefit of creditors shall occur; a receiver or trustee for Lessee or for Lessee's assets shall be appointed; or any formal or informal proceeding for dissolution, liquidation, settlement of claims against or winding up of the affairs of Lessee shall be commenced; or
- (e) Lessee shall default under any other lease or agreement between Lessee and Lessor [or any of its assignees hereunder]; or
- (f) Lessee shall suffer a material adverse change in its financial condition from the date hereof, and as a result thereof Lessor deems itself or any of the Equipment to be insecure.

16. Remedies. Upon the occurrence of an Event of Default, Lessor, at its option, may pursue any one or more of the following remedies, in such order or manner as Lessor determines, each such remedy being cumulative and not exclusive of any other remedy provided herein or under applicable law:

- (a) Terminate all or any portion of the Equipment Schedules to this Lease;
- (b) with or without terminating this Lease, take possession of the Equipment, with or without judicial process, Lessee hereby granting Lessor the right and license to enter upon Lessee's premises where the Equipment is located for such purpose;
- (c) proceed by appropriate court action, either at law or in equity, to enforce performance by Lessee of the applicable covenants and terms of this Lease, or to recover from Lessee any and all damages or expenses, including reasonable attorneys' fees, which Lessor shall have sustained by reason of Lessee's default in any covenant or covenants of this Lease, or on account of Lessor's enforcement of its remedies thereunder; without limiting any other damages to which Lessor may be entitled, Lessor shall be entitled upon an Event of Default to damages in an amount equal to all Rent then due but unpaid, plus the aggregate amount of Rent thereafter coming due for the remaining term of this Lease, plus Lessor's costs and expenses of pursuing its remedies hereunder (including, without limitation, attorneys' fees), minus all amounts received by Lessor after using reasonable efforts to sell or re-lease the Equipment after repossession or from any guaranty by the Dealer or any third-party; and
- (d) sell the Equipment or enter into a new lease of the Equipment.

It is hereby agreed that no delay by Lessor in pursuing any remedy shall be treated as a waiver of or limitation on such remedy or any other remedy.

17. Assignment. Neither Lessee nor Lessor shall transfer, assign, or sublease (except for rentals to players as contemplated hereunder in the ordinary course of business), or create, incur, assume, or permit to exist any security interest, lien, or other encumbrance on, the Equipment, this Lease, or any interest of Lessee therein.

18. Lessee's Representations and Warranties. Lessee represents and warrants to Lessor that: (a) Lessee has the authority under applicable law to enter into and perform this Lease and each Equipment Schedule and rider hereto; (b) Lessee has taken all necessary action to authorize its execution, delivery, and performance of this Lease and each Equipment Schedule and rider hereto; (c) the Lease and each Equipment Schedule and rider hereto have been duly executed and delivered by an authorized signatory of Lessee and constitute Lessee's legal, valid, and binding obligations, enforceable in accordance with their terms; (d) adequate funds have been budgeted and appropriated to enable Lessee to make all payments required under each Equipment Schedule to this Lease during the first twelve months of the term hereof; and (e) interest paid on indebtedness of Lessee held by Lessor would be excluded from Lessor's income for U.S. federal income tax purposes.

19. Non-Appropriation of Funds. Notwithstanding anything contained in this Lease to the contrary, in the event no funds or insufficient funds are budgeted and appropriated or are otherwise unavailable by any means whatsoever for Rent due under the Lease with respect to a Equipment Schedule in any fiscal period after the period in which the term of the lease with respect to such Equipment Schedule commences, Lessee will immediately notify Lessor in writing of such occurrence and the Lessee's obligations under the Lease shall terminate on the last day of the fiscal period for which appropriations have been received or made without penalty or expense to Lessee, except as to (i) the portions of Rent for which funds shall have been budgeted and appropriated or are otherwise available and (ii) Lessee's other obligations and liabilities under the Lease relating to the period, or accruing or arising, prior to such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of the Equipment to Lessor on the date of such termination in the manner set forth in the Lease and Lessor will have all legal and equitable rights and remedies to take possession of the Equipment. Notwithstanding the foregoing, Lessee agrees (i) that it will not cancel the Lease and the Lease shall not terminate under the provisions of this section if any funds are appropriated to it, or by it, for the acquisition, retention or operation of the Equipment or other equipment or services performing functions similar to the functions of the Equipment for the fiscal period in which such termination would have otherwise occurred or for the next succeeding fiscal period, and (ii) that it will not during the Lease term give priority in the application of funds to any other functionally similar equipment or to services performing functions similar to the functions of the Equipment. This section is not intended to permit Lessee to terminate the Lease in order to purchase, lease, rent or otherwise acquire the use of any other equipment or services performing functions similar to the functions of the Equipment, and if the Lease terminates pursuant to this section, Lessee agrees that prior to the end of the fiscal period immediately following the fiscal period in which such termination occurs, it will not so purchase, lease, rent or otherwise acquire the use of any such other equipment or services.

20. Binding Effect; Successors and Assigns. This lease and each Equipment Schedule and rider hereto shall be binding upon and shall inure to the benefit of Lessor and Lessee and their respective successors and permitted assigns. All agreements and representations of Lessee contained in this Lease or in any document delivered pursuant hereto or in connection herewith shall survive the execution and delivery of this Lease and the expiration or other termination of this Lease.

21. Notices. Any notice, request or other communication to either party by the other shall be given in writing and shall be deemed received only upon the earlier of receipt or three days after mailing if mailed postage prepaid by regular mail to Lessor or Lessee, as the case may be, at the address for such party set forth in this agreement or at such changed address as may be subsequently submitted by written notice of either party.

22. Governing Law. This Lease and each Equipment Schedule and rider hereto shall be governed by and construed in accordance with the laws of the State where Lessee's principal administrative offices are located without giving effect to the conflicts of laws principles of such state.

23. Severability. In the event any one or more of the provisions of this Lease or any Equipment Schedule or rider hereto shall for any reason be prohibited or unenforceable in any jurisdiction, any such provision shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof, any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction.

24. Signed Counterparts. The parties agree that this Lease may be signed in counterparts, that delivery of an executed counterpart of the signature page to this Lease by fax, email or other electronic means shall be as effective as delivery of a manually executed counterpart, and any failure to deliver the original manually executed counterpart sent by fax, email or other electronic means shall not affect the validity, enforceability or binding effect of this Lease. Notwithstanding any other provision of this Lease, the sole original of this Lease shall be the Lease bearing the stamped or manually executed signature of the Lessor. The Lessee, by making any payment required under this Lease, ratifies all of the terms of this Lease/Agreement.

25. Article 2A. To the fullest extent permitted by applicable law, Lessee waives any and all rights and remedies conferred by Sections 2A-508 through 2A-522 of Article 2A of the Uniform Commercial Code in effect in the state designated in Section 22 above, except to the extent that such right or remedy is expressly granted to Lessee herein.

26. Statute of Limitations. Any action by Lessee against Lessor or Dealer for any breach or default under this Lease must be commenced within one year after the cause of action accrues.

27. Entire Agreement. This Lease and all Equipment Schedules and riders hereto constitute the entire agreement between Lessor and Lessee with respect to the subject matter hereof, and there are no agreements, representations, warranties, or understandings with respect to such subject matter except as expressly set forth herein and therein. No alternation or modification of this Lease or any Equipment Schedule or rider hereto shall be effective unless it is in writing and signed by Lessor and Lessee.

IN WITNESS WHEREOF, Lessor and Lessee have caused this Lease to be executed on the date first above written.

ABC GOLF

as Lessee

YAMAHA MOTOR FINANCE CORPORATION, U.S.A. as Lessor

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: Kim Ruiz

Title: \_\_\_\_\_

Title: President

EXHIBIT A

EQUIPMENT SCHEDULE # 123456

Dated 02/24/2016

This Schedule covers the following property ("Equipment"):

**10 YDRE GOLF CARS**

Location of Equipment:

**ABC GOLF**

**123 MAIN ST.**

**CUERO, TX 10000**

The Lease term for the Equipment described herein shall commence on April 15, 2016 and shall consist of 48 months from the first day of the month following said date.

Rental payments on the Equipment shall be in the following amounts, payable on the following schedule:  
**48 MONTHLY PAYMENTS IN THE AMOUNT OF \$665.00 (APPLICABLE TAXES TO BE BILLED).**

**STARTING APRIL 2016 AND ENDING MARCH 2020. DUE THE 15TH DAY OF THE MONTH AS FOLLOWS:**

Apr-16 \$665.00	Jan-17 \$665.00	Jan-18 \$665.00	Jan-19 \$665.00	Jan-20 \$665.00
May-16 \$665.00	Feb-17 \$665.00	Feb-18 \$665.00	Feb-19 \$665.00	Feb-20 \$665.00
Jun-16 \$665.00	Mar-17 \$665.00	Mar-18 \$665.00	Mar-19 \$665.00	Mar-20 \$665.00
Jul-16 \$665.00	Apr-17 \$665.00	Apr-18 \$665.00	Apr-19 \$665.00	
Aug-16 \$665.00	May-17 \$665.00	May-18 \$665.00	May-19 \$665.00	
Sep-16 \$665.00	Jun-17 \$665.00	Jun-18 \$665.00	Jun-19 \$665.00	
Oct-16 \$665.00	Jul-17 \$665.00	Jul-18 \$665.00	Jul-19 \$665.00	
Nov-16 \$665.00	Aug-17 \$665.00	Aug-18 \$665.00	Aug-19 \$665.00	
Dec-16 \$665.00	Sep-17 \$665.00	Sep-18 \$665.00	Sep-19 \$665.00	
	Oct-17 \$665.00	Oct-18 \$665.00	Oct-19 \$665.00	
	Nov-17 \$665.00	Nov-18 \$665.00	Nov-19 \$665.00	
	Dec-17 \$665.00	Dec-18 \$665.00	Dec-19 \$665.00	

Interest Factor: X.XXX %

Other Terms:

Lessee agrees to reimburse Lessor, who shall pay any assessed property taxes due on the equipment leased pursuant to Section 12 of the Master Lease Agreement dated 02/24/2016 between the parties (the "Lease").

Yamaha Motor Corporation, U.S.A., Lessor and their respective subsidiaries are not obligated to perform or provide any maintenance or service, under any circumstances, under the terms of the Lease. Maintenance and service are the responsibility of the Lessee. Failure by Lessee to maintain or service the equipment consistent with the terms of the Lease shall not relieve Lessee of the responsibilities under the Lease.

Signed Counterparts: The parties agree that this Exhibit A to the Lease may be signed in counterparts, that delivery of an executed counterpart of the signature page to this Exhibit A to the Lease by fax, email or other electronic means shall be as effective as delivery of a manually executed counterpart, and any failure to deliver the original manually executed counterpart sent by fax, email or other electronic means shall not affect the validity, enforceability or binding effect of this Exhibit A to the Lease. Notwithstanding any other provision of the Lease, the sole original of this Exhibit A to the lease and the Lease shall be the ones bearing the manually executed signature of the Lessor. The Lessee, by making any payment required under this Lease, ratifies all of the terms of this Exhibit A to the Lease and the Lease

Master Lease: This Exhibit A to the Lease, Equipment Schedule, are issued pursuant to the Lease. Capitalized terms used herein and not otherwise defined shall have the meanings given them in the Lease.

All terms and conditions, representations and warranties of the Lease are hereby ratified and incorporated herein and made a part hereof as if they were expressly set forth in this Exhibit A, Equipment Schedule and this Exhibit A, Equipment Schedule, constitutes a separate lease with respect to the Equipment described herein.

LESSEE: ABC GOLF

LESSOR: YAMAHA MOTOR FINANCE CORPORATION, U.S.A.

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Kim Ruiz

Type or Print

President

Title: \_\_\_\_\_

Title: \_\_\_\_\_

# CERTIFICATE OF ACCEPTANCE

This certificate is executed pursuant to Equipment Schedule No. 123456  
dated February 24, 2016 to the Master Lease Agreement dated  
February 24, 2016 between Yamaha Motor Finance Corporation, U.S.A  
(the "Lessor") and **ABC GOLF**  
(the "Lessee").

The Lessee hereby certifies that the Equipment set forth below, as also described in the above Equipment Schedule, has been delivered and accepted by the Lessee on the Commencement Date shown below.

QUANTITY	EQUIPMENT TYPE/MODEL	SERIAL NUMBER	NEW/USED	LOCATION
10	YDRE GOLF CARS	See Attachment	NEW	ABC GOLF 123 MAIN ST CUERO, TX 10000

### ADDITIONAL CONDITIONS/SPECIAL TERMS:

Please return this certificate as your acknowledgment of the above Commencement Date and acceptability of the Equipment.

**ABC GOLF**

as Lessee

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**YAMAHA MOTOR FINANCE CORPORATION, U.S.A. ("Yamaha")**

6555 Katella Avenue, Cypress, CA 90630  
(800) 551-2994, Fax (714) 761-7363

E-MAIL: Donna\_Hennessy@yamaha-motor.com

NAME OF INSURANCE AGENT:

**FEBRUARY 24, 2016**

ADDRESS:

*Please Reference our Quote#* 123456

PHONE:

FAX:

RE: ABC GOLF

(Customer) Account # \_\_\_\_\_

The Customer has leased or will be leasing equipment from Yamaha.

The Customer is required to provide Yamaha with the following insurance coverage:

"All Risk" Property Insurance covering the property owned by or in which Yamaha has a security interest, in an amount not less than the full replacement cost of the property, with Yamaha Motor Finance Corp., U.S.A., its successors and assigns named as **LOSS PAYEE**

Public Liability Insurance naming Yamaha Motor Finance Corp., U.S.A., its successors and assigns as an **ADDITIONAL INSURED** with the proceeds to be payable first on the behalf of Yamaha to the extent of its liability, if any. The amount of the Public Liability Insurance **shall not be less than \$1,000,000.00** combined single limit.

Each policy shall provide that: (i) Yamaha will be given not less than thirty (30) days prior written notice of cancellation or non-renewal, (ii) it is primary insurance and any other insurance covering Yamaha shall be secondary or excess of the policy and (iii) in no event shall the policy be invalidated as against Yamaha or its assigns for any violation of any term of the policy or the Customer's application therefore.

A Certificate evidencing such coverage should be mailed to Yamaha at the following address.

**YAMAHA MOTOR FINANCE CORPORATION, U.S.A.**

Attn: Commercial Finance Group  
6555 Katella Ave  
Cypress, CA 90630

Your prompt attention will be appreciated.

Very Truly Yours,

Equipment Covered:

10 YDRE GOLF CARS

ABC GOLF

(Customer)

Equipment Location:

123 MAIN ST.

CUERO, TX 10000

By: \_\_\_\_\_

(Signature of Authorized Officer)

Title: \_\_\_\_\_





PLEASE SEND YOUR PAYMENTS TO:

YAMAHA MOTOR FINANCE CORP., U.S.A.  
3362 Momentum Place  
Chicago, IL 60689-5333

**INVOICE NUMBER: MAN 123456**

*Date Prepared: 02/24/2016*

ABC GOLF  
123 MAIN ST.  
EL PASO, TX 10000

<i>Due Date</i>	<i>Quote No</i>	<i>Description</i>	<i>Amount Due</i>
	123456	1 YT2ABEVDLX GOLF CAR for Municipal Conditional Sale Cars located at: ABC GOLF	
04/1/2016		Payment	\$180.00
		Payment Tax	\$0.00
<b>YOUR ACCOUNT BALANCE IS -----</b>			<b>\$180.00</b>

Please return the bottom portion with your remittance. Include the lease number on your check. FOR BILLING QUESTIONS, CALL YAMAHA Commercial Finance AT 1-800-551-2994.



PLEASE SEND YOUR PAYMENTS TO:

YAMAHA MOTOR FINANCE CORP., U.S.A.  
3362 Momentum Place  
Chicago, IL 60689-5333

**INVOICE NUMBER MAN 123456**

*Date Prepared: 02/24/2016*

Payment for:

ABC GOLF  
123 MAIN ST.  
EL PASO, TX 10000

123456

\_\_\_\_\_  
*Amount Paid*

\_\_\_\_\_  
*Date Paid*

# \_\_\_\_\_  
*Check Number*

# ACH / ONLINE PAYMENTS AGREEMENT

## RECITALS

Yamaha Motor Finance Corporation, U.S.A. ("Yamaha"), located at 6555 Katella Ave, Cypress, CA 90630, seeks to provide Customer with the ability to make payments electronically through the Automated Clearing House system ("ACH System") to the Account, as defined below, in satisfaction of Customer's payment obligations to Yamaha and Customer desires to use the ACH System to transfer funds from the Account, as defined below, to Yamaha in satisfaction of its payment obligations in accordance with the terms set forth below.

NOW, THEREFORE, in consideration of the promises and the mutual covenants herein contained and other good and valuable consideration, receipt and sufficiency of which the parties hereto acknowledge, it is hereby agreed as follows:

1. **Customer's Account.** Customer shall complete the attached Authorization Agreement for Direct Payments form ("Application"), and allow Yamaha to initiate debit entries through the ACH System to Customer's Account, as defined below, to collect amounts owed by Customer to Yamaha. Customer shall provide certain information required by the Application, including information regarding Customer's bank and bank account (the "Account") through which Yamaha will initiate the debit entries authorized pursuant to this Agreement. Customer will immediately complete and deliver to Yamaha an updated Authorization Agreement from time to time if any information regarding the Account is changed or is inaccurate. Yamaha will thereupon enter such new information regarding the Account into the ACH System. Customer will execute such agreements that are required by Customer's bank to allow Yamaha to initiate the debit entries to Account, and to receive the corresponding payments.
2. **Authorization for ACH Payment.** By entering into this Agreement, Customer irrevocably authorizes Yamaha during the term of their Equipment Schedule, to initiate debit entries through the ACH System to the Account to pay Customer's obligations, and to take possession of funds in the Account for application to such obligations. If a Customer's debit transaction is rejected by the Customer's bank for reasons such as non-sufficient funds, Yamaha shall have the right to charge Customer's Account a fee of Fifty Dollars (\$50) to cover administrative costs associated with the rejected payment.
3. **Limitation of Liability for ACH System.** Yamaha will not be liable for the act or omission of any Automated Clearing House, financial institution, or any person who has obtained unauthorized access to the ACH System. Customer acknowledges that if any error occurs in the ACH System debiting process, and Customer will immediately notify Yamaha if the amount of any debit entry which Yamaha initiates exceeds the amount owed by Customer. Customer agrees, however, that Yamaha's liability for any such error will be limited to a credit by Yamaha to the Account in the amount of the entry which exceeds the amount owed by Customer, and in no event will Yamaha be liable to Customer for any consequential, special or incidental damages.
4. **Notices.** Any written notice or other written communication required or permitted to be given under this Agreement shall be delivered, or sent by United States certified mail, return receipt requested, to Yamaha unless another address is substituted by notice delivered or sent as provided herein. Any such notice will be deemed given when received.
5. **Termination.** This agreement, if required by Yamaha as a credit condition of the account, will only be terminated at the end of the term of the Equipment Schedule or after all payments on the Equipment Schedule have been satisfied. If not a credit condition requirement, Yamaha or Customer may terminate this agreement at any time by giving thirty (30) days prior written notice to the other party.
6. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to conflicts of law principles thereof. Any disputes, claims and controversies arising out of or directly or indirectly relating to this Agreement, or the breach, invalidity or termination thereof, shall be settled by binding arbitration to be held in Orange County, California.
7. **Entire Agreement.** This Agreement embodies the entire agreement of the parties with respect to the subject matter hereof, and supersedes all previous negotiations, representations, and agreements with respect hereto, and shall be binding upon the parties hereto. This Agreement may be amended only by a writing signed by both parties. In the event that any provision of this Agreement shall be held invalid, illegal or otherwise unenforceable for any reason in any jurisdiction, the validity, legality and enforceability of the remaining provisions or obligations, or of any such provision or obligation in any other jurisdiction, shall not in any way be affected or impaired thereby. Customer cannot assign this Agreement without Yamaha's prior written consent. Headings are used for reference purposes only, and are not part of this Agreement. The failure by either party to enforce or take advantage of any provision hereof shall not constitute a waiver of the right subsequently to enforce or take advantage of such provisions. The parties may rely on any facsimile copy, electronic data transmission or electronic data storage of this Agreement, which will be deemed an original, and the best evidence thereof, for all purposes.

Address for Deliver of Notice:

Yamaha Motor Finance Corporation, U.S.A.  
6555 Katella Avenue, Cypress, CA 90630

Attention: Stacey Stankey, Assistant Department Manager

**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)**

Customer Name ABC GOLF

Customer Number 9876543

Contact Phone Number \_\_\_\_\_

I (we) hereby authorize Yamaha Motor Finance Corporation, U.S.A., and its affiliates hereinafter called Yamaha, to initiate debit entries to my (our)

- Checking Account or
- Savings Account

Indicated below at the depository financial institution named below, hereafter called Depository, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Depository Name \_\_\_\_\_

Branch \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Please indicate with a check-mark that there is no debit blocking on your account that would prevent Yamaha from debiting your account according to the provisions of the ACH agreement.

This authorization is to remain in full force and effect and can only be terminated under the terms provided under Paragraph 5.

By signing below, Customer acknowledges its agreement to the terms of the ACH / Online Payments Agreement set forth on the reverse side of this document.

Name(s) \_\_\_\_\_ (Please Print)

Position(s) \_\_\_\_\_ (Please Print)  
(must be an owner or officer of the company)

Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

**INSTRUCTIONS FOR ESTABLISHING ACH ACCOUNT:**

Please forward this executed agreement, along with a voided check, to the following address:

Yamaha Motor Finance Corporation, U.S.A.  
6555 Katella Avenue  
Cypress, CA 90630  
Or Fax to 714-761-7363